



John Muir Charter Schools  
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## **John Muir Charter Schools Meeting of the Board of Directors**

Wednesday, February 12, 2020

**10:00 a.m.**

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting will be recorded

### **AGENDA**

- 1. Meeting Call to Order**
- 2. Introductions**
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 4. Additions to the Agenda**
- 5. Adoption of the Agenda**
- 6. Action Items**
  - A. Approval of the Minutes of the Regular Board Meeting Wednesday, January 8, 2020 (Attachment #1, Page 3)
  - B. Approval of Vendor Payments 12/26/19 - 1/25/20 (Attachment #2, Page 7)
  - C. Approval of New and Termed Employees 1/1/20 - 1/31/20 (Attachment #3, Page 19)
  - D. Policy Approval: 2020 Safety Plan (Attachment #4, Page 21)
  - E. Policy Approval: New Policy: 5403: CA Healthy Youth Act (Attachment #5, Page 69)
  - F. Policy Approval: 5810 Student Credit Exemption (Attachment #6, Page 85)
- 7. Discussion Items**

- A. JMCS Branding
- B. Draft 2020-2021 School Calendar (Attachment #7, Page 91)
- C. Foundation Report (Stan Miller)
- D. CEO's Report (R.J. Guess)

**8. Information Items**

- A. Correspondence
- B. Schedule of Future Board Meetings
  - i. Wednesday March 11, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
  - ii. Wednesday April 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

**9. Board Attendance at Next Meeting**

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

**10. Request for Agenda Items**

**11. Adjournment**

This agenda was posted at least 72 hours in advance of the meeting at:

- Nevada County Superintendent of Schools, 380 Crown Point Circle, Grass Valley, CA 95945
- Sacramento Regional Conservation Corps. 6101 27th St, Sacramento, CA 95822
- JMCS Administration Office, 117 New Mohawk Road, Ste. F, Nevada City, CA 95959
- John Muir Charter Schools Website <http://www.johnmuircs.com>



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**10:00 a.m.**

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting was recorded

### **MINUTES**

#### **1. Meeting Call to Order**

Stan Miller called the meeting to order at 10:11 am.

#### **2. Introductions**

JMCS board members in attendance: Stan Miller, Gil Botello, Michael Corbett, Len Eckhardt, and Sallie Wilson. JMCS staff members in attendance: CEO R.J. Guess, COO Michael Wegner, and Administrative Coordinator Amber Aldrich.

**3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

#### **4. Additions to the Agenda**

None.

#### **5. Adoption of the Agenda**

On a motion by Gil Botello, seconded by Michael Corbett, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

## 6. Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, January 8, 2020 (Attachment #1, Page 3)

On a motion by Len Eckhardt, seconded by Sallie Wilson, the minutes of the regular board meeting of January 8, 2020, were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- B. Approval of Vendor Payments 12/26/19 - 1/25/20 (Attachment #2, Page 7)

On a motion by Michael Corbett, seconded by Gil Botello, Vendor Payments 12/26/19 - 1/25/20, were approved by a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.) R.J. Guess addressed Gil's prior request for a discussion regarding the cost of installation of smart boards. Gil asked about the total amounts for Revolution Foods, as they are broken out by site on the report. Michael Wegner to follow up with Rachael Navarette in order to provide quarterly reporting on the total Revolution Foods cost.

- C. Approval of New and Termed Employees 1/1/20 - 1/31/20 (Attachment #3, Page 19)

On a motion by Gil Botello, seconded by Len Eckhardt, the New and Termed Employees 1/1/20 - 1/31/20 were approved by a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- D. Policy Approval: 2020 Safety Plan (Attachment #4, Page 21)

On a motion by Sallie Wilson, seconded by Michael Corbett, the 2020 Safety Plan was approved by a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.) R.J. Guess expressed interest in FEMA Incident Commander Training for Michael Wegner and himself in the next fiscal year.

- E. Policy Approval: New Policy: 5403: CA Healthy Youth Act (Attachment #5, Page 69)

Gil Botello requested the opt-out letter clearly state that opting out will not eliminate the 5 health credits still required for each student for graduation. Sallie Wilson agreed. Michael Wegner to follow up by adding that statement to the opt-out letter. On a motion by Gil Botello, seconded by Len Eckhardt, 5403: CA Healthy Youth Act Policy was approved as amended by a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

F. Policy Approval: 5810 Student Credit Exemption (Attachment #6, Page 85)

On a motion by Michael Corbett, seconded by Len Eckhardt, 5810 Student Credit Exemption Policy was approved by a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

## **7. Discussion Items**

A. JMCS Branding

This is a standing agenda item. Gil Botello suggested bringing in Alejandro Segura-Mora, facilitator for Cognitive Coaching and a potential board member for the John Muir Charter Schools Foundation, for a session with the Board to help with the taglines. Stan Miller to follow up and to report out on Alejandro's availability and rates at the next board meeting. R.J. Guess presented each board member with a copy of the promotional folders that have been used at recent conferences in order to drum up recruitment. Michael Corbett inquired if JMCS has ever presented a Resolution of Recognition to the State Legislature, R.J. to follow up on this request. R.J. reported he and Dan Knapp, ED of Conservation Corps of Long Beach, to follow up with the Assembly Ed Committee.

B. Draft 2020-2021 School Calendar (Attachment #7, Page 91)

This is the first review of the Draft 2020-2021 School Calendar. R.J. Guess reported that the administrative staff has completed a cursory review. This will be on the agenda for another review in March and approval in April.

C. Foundation Report (Stan Miller)

Stan Miller reported on current and prospective board members for the JMCS Foundation. Stan also reported on the progress in selecting a vision, mission, and outlining goals for the Foundation. The Foundation is targeting spring 2021 to begin allocating funds for scholarships.

D. CEO's Report (R.J. Guess)

R.J. Guess reported out on the CORPS network conference he attended in Washington D.C. He also reported JMCS will likely be opening two new sites- Richmond YouthBuild and Santa Anna YouthBuild. And he noted that Michael Wegner, COO, just completed a week of chief business officer training with the Charter Schools Developmental Center.

## **8. Information Items**

A. Correspondence

None.

**B. Schedule of Future Board Meetings**

- i. Wednesday, March 11, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
- ii. Wednesday, April 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

**9. Board Attendance at Next Meeting**

- |                     |           |
|---------------------|-----------|
| A. Stan Miller:     | Yes       |
| B. Michael Corbett: | Yes       |
| C. Len Eckhardt:    | Yes       |
| D. Sallie Wilson:   | Undecided |
| E. Gil Botello:     | Yes       |

**10. Request for Agenda Items**

R.J. Guess asked for a closed session agenda item for a CEO Evaluation mid-cycle update.

**11. Adjournment**

Stan Miller adjourned the meeting at 11:31 a.m.