

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Meeting of the Board of Directors

Wednesday, March 10, 2021

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/89219857377>

Meeting ID: 892 1985 7377

Dial-in by location:

+1 669 900 9128 US

Audio and Video of this meeting will be recorded

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Board meeting through Zoom Teleconferencing. Public comments are taken on action, discussion and information items only; or during the Open Public Forum for items not on the agenda. For those individuals who wish to make a public comment, please do so by using the Zoom raise your hand feature. A moderator will call on you at the appropriate time.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately.

AGENDA

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Closed Session:

- A. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure To Litigation Pursuant to Subdivision (b) of Section 54956.9: One Case

7. Return to Open Session: Report Action Taken, If Any

8. Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, February 10, 2021
(Attachment #1, Page 5)
- B. Approval of Vendor Payments 1/26/21 - 2/25/21 (Attachment #2, Page 11)
- C. Approval of New and Termed Employees 2/1/21 - 2/28/21 (Attachment #3, Page 19)
- D. Approval of the 2021-2022 School Calendars (Attachment #4, Page 21)
- E. Approval of 2020-2021 2nd Interim Budget (Rachael Navarrete)
 - i. Approval of 2020-2021 2nd Interim Budget Revision (Attachment #5, Page 25)
 - ii. Approval of Resolution 21-01: 2nd Interim Budget Revision (Roll Call Vote)
(Attachment #6, Page 33)

9. Discussion Items

- A. WASC Report Follow Discussion, Rachel Wegner
- B. JMCS Foundation Strategic Planning Report, Andy Delgado (Attachment #7, Page 39)
- C. Recruitment Plan with California Conservation Corps (Attachment #8, Page 41)
- D. CEO Recommendation for Step Increase for All Employees Effective 2021-2022
(Attachment #9, Page 43)
- E. CEO Report, RJ Guess & Mike Wegner (Attachment #10, Page 45)

10. Miscellaneous Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings

- i. Wednesday, April 14, 2021, 10 a.m.: This meeting will be held via Zoom video and telephonic link pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.
- ii. Wednesday, May 12, 2021, 10 a.m.: This meeting will be held via Zoom video and telephonic link pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.

Board Attendance at Upcoming Meetings:

Wednesday, April 14, 2020, 10 a.m.

- | | | |
|----|------------------|-----|
| A. | Stan Miller: | Yes |
| B. | Michael Corbett: | Yes |
| C. | Len Eckhardt: | Yes |
| D. | Sallie Wilson: | Yes |
| E. | Gil Botello: | Yes |

Wednesday, May 12, 2021, 10 a.m.

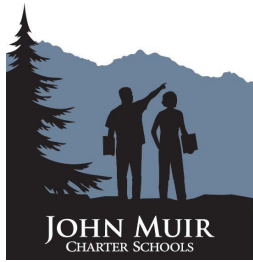
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|----|------------------|-----------|
| A. | Stan Miller: | Yes or No |
| B. | Michael Corbett: | Yes or No |
| C. | Len Eckhardt: | Yes or No |
| D. | Sallie Wilson: | Yes or No |
| E. | Gil Botello: | Yes or No |

11. Request for Agenda Items

12. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, March 10, 2021

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/89219857377>

Meeting ID: 892 1985 7377

Dial-in by location:

+1 669 900 9128 US

Audio of this meeting will be recorded

Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:02 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Gil Botello, Michael Corbett, Lennard Eckhardt, and Sallie Wilson Trustee. JMCS Staff Members in attendance: Returning CEO RJ Guess, Interim CEO and COO Mike Wegner, Fiscal Analyst Rachael Navarrete, Administrative Coordinator Luz Delgado, Andy Delgado (arrived 10:17 a.m.), Rachael Wegner (arrived 10:47 a.m.) Others in attendance: Anthony Serrao of Law Offices of Young, Minney, and Corr. LLP, Russell Degnan of Operation New Hope (arrived 10:38 a.m.)

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

Mike Wegner requested adding the 2021 In-Person Instruction Plan as a discussion item F. The item is approved as a discussion item on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

5. Adoption of the Agenda

On a motion made by Gil Botello and seconded by Michael Corbett, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

6. Closed Session:

Stan Miller moved the board into closed session at 10:08 a.m.

- A. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure To Litigation Pursuant to Subdivision (b) of Section 54956.9: One Case

7. Return to Open Session: Report Action Taken, If Any

Stan Miller called the meeting back into open session at 10:37 a.m. Stan announces no action was taken.

8. Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, February 10, 2021
(Attachment #1, Page)

On a motion by Gil Botello, seconded by Len Eckhardt, the Approval of the Minutes of the Regular Board Meeting Wednesday, February 10, 2021, was approved on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- B. Approval of Vendor Payments 1/26/21 - 2/25/21 (Attachment #2, Page)

Gil Botello asked about the survey service fee on page 4. Mike Wegner explained that this is an equity service tool that will be administered 3 times in February 2021, October 2021, and February 2022. The tool is used to measure student connectedness and to monitor data points that will inform our school equity plan, and interpretation and consultant services are included in the contract. Stan Miler asked if there are any other questions about vendor fees. Len Eckhardt asked about the payment to the financial software program subscription on page one and the financial software hosting fee on page 2 relate. Rachel Navarrete explains that we have a subscription to the software program and we pay another entity to host the program on a server. The company is responsible for maintaining the software. Both subscriptions are monthly fees. A discussion item will be added to April's agenda to further discuss the software and server.

On a motion by Gil Botello seconded by Michael Corbett, Vendor Payments 1/26/21 - 2/25/21 was approved on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- C. Approval of New and Termed Employees 2/1/21 - 2/28/21 (Attachment #3, Page)

Len Eckhardt asked about the addition of Judith Nielson. Mike Wegner explains that Judith was hired as a substitute administrative coordinator in the event Luz Delgado was unable to take the position but her services were not utilized.

On a motion made by Michael Corbett and seconded by Gil Botello, the termed employees 2/1/21 - 2/28/21, was approved on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

D. Approval of the 2021-2022 School Calendars (Attachment #4, Page)

On a motion made by Len Eckhardt and seconded by Gil Botello, the 2021-2022 School Calendars, was approved on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

E. Approval of 2020-2021 2nd Interim Budget (Rachael Navarrete)

i. Approval of 2020-2021 2nd Interim Budget Revision (Attachment #5, Page)

Rachael Navarrete explained that the funding has been updated in the budget. She explained there has been a small increase in revenue that came in the form of more funding of ADA and an increase in the Charter Facility funding. Rachel discussed a change in expenditures due to staffing and clarified that the supplies budget line has decreased due to declines in food purchasing. Overall John Muir was able to reduce expenditures by about \$45,000.

On a motion made by Len Eckhardt and seconded by Sallie Wilson, the 2020-2021 2nd Interim Budget Revisions, was approved on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

ii. Approval of Resolution 21-01: 2nd Interim Budget Revision – ROLL CALL VOTE (Attachment #6, Page)

Len Eckhardt made a motion to approve Resolution 21-01: 2nd Interim Budget Revision. Gil Botello seconded the motion. A roll call vote was called for: Miller - aye, Botello – aye, Corbett - aye, Eckhardt - aye. Wilson – aye. Motion passed.

F. Addition – 2021 In-Person Instruction Plan

Mike Wegner discussed the 2021 In-Person Instruction Plan. He explained that a school can resume in-class operations with cohorts of no more than 14 students and may open even if their county is classified as Purple. Instruction will be no more than 2 hours long and PPE will be provided to staff and students. Mike discussed a need to increase ventilation at school sites, and that Mike or RJ Guess will be required to notify health officials if anyone tests positive for Covid-19. Each site will be required to develop an opening plan with its partner agency. Mike clarified that students may choose to remain in distance learning for the remainder of the school year. Gil Botello asked about staff vaccinations and Mike let him know that at least half of the staff has already had their first or vaccine. Staff will not be mandated to get a vaccine; this will be a personal choice made by the staff.

On a motion by Gil Botello seconded by Michael Corbett, the 2021 In-Person Instruction Plan was approved on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

9. Discussion Items

A. WASC Report Follow Discussion, Rachel Wegner

Rachel informed the board that John Muir had two low markings on our WASC report; Acceptable Progress by All Students and Alignment of a long-range Schoolwide Action Plan were both marked as Somewhat Effective. Rachel explained that there is a need to review Expected Learning Outcomes. WASC also rated our existing Action Plan. Rachel says that WASC described the Action Plan as short-sighted. WASC was looking for a 6-year plan and we provided a 3-year plan and that JMCS will be writing an effective vision statement and improving the current Action Plan. Stan Miller informed the board that John Muir got a 6-year approval with a 3-year midterm progress check. Both lower markings will be addressed during the midterm check.

B. JMCS Foundation Strategic Planning Report, Andy Delgado (Attachment #7, Page)

Andy Delgado stated that JMCS Foundation assets are currently \$22,272 an improvement from last year. The Foundation received \$29 in donations more than the previous year. The Foundation has not generated enough money to offset current scholarship spending. Andy stated that the Foundation has provided students with scholarships and teachers with incentives and described the goals of the foundation for this year. The foundation's first goal is to raise \$10,000 for the calendar year of 2021 and asked board members, vendors, and JMCS staff to make contributions. . Andy encouraged everyone to use Amazon Smile, the Foundation was able to secure \$500 this year through Amazon Smile. The second Foundation goal is to develop and launch an effective marketing program to secure funders. The third foundation goal is to set up an awards committee, two teachers have volunteered to help in the selection process and will be provided with a \$100 stipend. The fourth Foundation goal is to increase board membership. The Foundation would like to expand from 6 members to 8 members. The fifth Foundation goal is to develop marketing materials. The sixth goal is to establish an advisory council.

C. Recruitment Plan with California Conservation Corps (Attachment #8, Page)

Mike Wegner is conducting a targeted effort to meet enrollment and ADA numbers. Mike explains that he is working with the CCC to add student enrollment to CCC performance metrics. A Work Action Plan is being created focused on targeted recruitment efforts from March to February. If this plan is not successful by this time next year a new plan will be created for the 22/23 school year.

D. CEO Recommendation for Step Increase for All Employees Effective 2021-2022 (Attachment #9, Page)

Mike Wegner explained that he would like to provide all staff, except the CEO and COO, with a one-step pay increase for the next school year. Mike discussed JMCS's strong financial standing his opinion that raises will not be an ongoing financial burden for the school. Mike proposes this format because increases were suspended last year and recommends an increase because teachers and staff navigated and responded to covid effectively and he wants to show them recognition. Michael Corbett discussed the uncertainty of the budget process, he does not know what might happen in the budget next year. He suggests they wait and see how the budget legislation will look in the new fiscal year. Mike observed that based on current state projections the ongoing funding increases can support funding the raises and that the current \$3.3 million in reserve will also cover support the salary increases. Gil Botello would like to table this until the 22/23 school year. Sallie Wilson agrees with Michael and Gil. Stan Miller stated that this will be a discussion at the July board meeting.

E. CEO Report, RJ Guess & Mike Wegner (Attachment #10, Page)

RJ Guess summarized legislation that may have effects on John Muir. RJ discussed ABA-24 discusses adding a student to the board, SB-692 can change how SPED services are provided, in AB-748 schools will have to put up mental health posters, AB- 104 is a learning recovery opportunity due to covid where a student can petition to change a grade to pass no pass, AB-10 would require us to make reports to the State Department of Health for every covid case within the school, AB-531 states that if we don't spend LCFF funds we have to document clearly how we spend the rollover funding in the new fiscal year, AB-309 adds \$200 million dollars into college and career readiness funds and mandates all schools provide A-G course work, and AB-532 will mandate schools to offer foster, homeless, and military students a 5th year of school. Mike Wegner summarized how AB-86 will push schools to reopen this school year and provide them with funds to assist them with restarting in-class instruction. AB-86 also authorizes an Expanded Learning Grant for the 21/22 school year. The funding is based on the LCFF funding rate to support earning loss mitigation.

10. Miscellaneous Information Items

A. Correspondence
None.

B. Schedule of Future Board Meetings

- i. Wednesday, April 14, 2021, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
- ii. Wednesday, May 12, 2021, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

Wednesday, April 14, 2020, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	Yes
E.	Gil Botello:	Yes

Wednesday, May 12, 2021, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	No
E.	Gil Botello:	Yes

11. Request for Agenda Items

The next agenda will contain a report from the Equity Survey, a report on teacher induction programs, and a report on the MIP software and service host. A copy of the Courageous Conversation curriculum will be sent to all board members.

12. Adjournment

Stan Miller adjourned the meeting at 12:53 pm.