

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, March 9, 2022

9:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Meeting:

<https://us02web.zoom.us/j/82270136649>

Meeting ID:

822 7013 6649

Dial-in by location:

+1 669 900 9128

Audio of this meeting will be recorded

AGENDA

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Governing Board meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. A moderator will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately and rescheduled as soon as practical.

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board

members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, February 9, 2022 (Attachment 1, Page 5)
- B. Approval of Vendor Payments 1/26/22 - 2/25/22 (Attachment 2, Page 11)
- C. Approval of New and Termed Employees 1/30/22 - 2/28/22 (Attachment 3, Page 19)
- D. Vote for Virtual or In-Person 4/13/2022 Board Meeting
- E. 2022-2023 JMCS Operating Calendars (Attachment 4, Page 21)
- F. 2021-2022 Second Interim Budget
 - i. Approval of the 2021-2022 2nd Interim Budget (Attachment 5, Page 25)
 - ii. Approval of Resolution 22-01 - ROLL CALL VOTE (Attachment 6, Page 32)
- G. Shall John Muir Charter Schools continue with an in-classroom mask mandate through April 13, 2022 (Attachment 7, Page 33)

7. Discussion Items

- A. Vision Statement Process Update (Laura Kerr)
- B. Draft 1: JMCS Staff and Student Covid-19 Vaccination Policies (Attachment 8, Page 43)
- C. JMCS Foundation Report (Gil Botello)
- D. Potential Staff and Expenditure Reductions
- E. Recruitment Report (Stephanie Hodnett)
- F. Rent Totals Discussion
- G. CEO's Report (RJ Guess)

8. Miscellaneous Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings

- i. Wednesday, April 13, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
- ii. Wednesday, May 11, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

**Wednesday, April 13, 2022, 9 a.m.
(pending approval),**

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	No
E.	Gil Botello:	Yes

**Wednesday, May 11, 2022, 9 a.m.
(pending approval)**

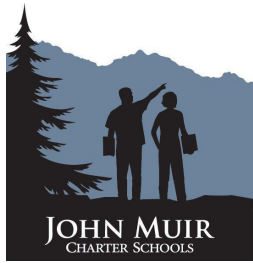
A.	Stan Miller:	Yes or No
B.	Michael Corbett:	Yes or No
C.	Len Eckhardt:	Yes or No
D.	Sallie Wilson:	Yes or No
E.	Gil Botello:	Yes or No

9. Request for Agenda Items

10. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

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- www.johnmuircs.com



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Wednesday, February 9, 2022

9:00 a.m.

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Zoom Meeting:

<https://us02web.zoom.us/j/83191306400>

Meeting ID:

831 9130 6400

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Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 9:20 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Michael Corbett, and Len Eckhardt. JMCS Staff Members in attendance: CEO RJ Guess, COO Dawn McConnell, Fiscal Analyst Rachael Navarette, Administrative Coordinator Luz Delgado, Northern Regional Director Lita Lee, Director of Curriculum and Professional Development Rachal Wegner.

- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

None.

5. Adoption of the Agenda

On a motion made by Len Eckhardt and seconded by Michael Corbett, the Agenda was adopted on a 3-0-2 vote.

(Ayes: Miller, Corbett, Eckhardt. Noes: None. Absent: Wilson, Botello.)

6. Closed Session:

- A. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)

Stan Miller moved to a closed session at 9:24 a.m. Stan then moved to open session at 9:47 a.m. and announced no action was taken during the closed session.

7. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, January 12, 2021 (Attachment 1, Page 5)

On a motion made by Len Eckhardt and seconded by Michael Corbett, the Agenda was adopted on a 3-0-2 vote.

(Ayes: Miller, Corbett, Eckhardt. Noes: None. Absent: Wilson, Botello)

- B. Approval of Vendor Payments 12/26/21 - 1/25/22 (Attachment 2, Page 11)

Stan Miller asked about the Muir Strong Bracelet expense. RJ Guess explained that this is a purchase for bracelets given to students when they graduate. The bracelets are appreciated and liked by graduated students. Stan also asked about the Career Pathways Services fee for Conservation Corps North Bay. RJ reminded the board that when Conservation Corps North Bay agreed to take on our Santa Rosa program as a satellite we needed to provide another \$15,000 annually in facility funding, however, this ended up having to be broken out and tracked separately. RJ added that a payment was made to Young, Minney, and Corr is reflected in this month's vendor payments.

On a motion made by Michael Corbett and seconded by Len Eckhardt, the Vendor Payments 12/26/21 - 1/25/22 was approved on a 3-0-2 vote.

(Ayes: Miller, Corbett, Eckhardt. Noes: None. Absent: Wilson, Botello)

- C. Approval of New and Termed Employees 12/30/21 - 1/31/22 (Attachment 3, Page 17)

Stan Miller announced there is nothing to report at this time.

- D. John Muir Charter Schools 2020-2021 School Accountability Report Card (Attachment 4, Page 19)

RJ Guess explained that the School Accountability Report Card is a yearly report that is posted on the JMCS website. RJ mentioned that there are measures in the report card that do not apply to JMCS given the structure of the school. Stan Miller asked why the Teacher Preparation Placement in the Credentialing is blank. Rachel Wegner explained that teacher data has not been released at the moment so it has been left blank intentionally. Stan notes that the School Facilities sections are reliant on property managers for inspections and believes that this may not be the most credible source. Stan recommends conducting our own inspections for more reliable data. RJ Guess informed the board that it is in our lease agreement that site management conducts facilities inspections. RJ reassured the board that the inspections are reliable. Stan also recommended that a staff survey be given to get input on the facilities. Moving on, Stan asked about the discrepancy in school services and staff provided for those services, specifically in Mental Health Services. Rachel Wegner explained that JMCS provides mental health services but there are no JMCS staff for mental health services because they are contracted out. This is why the report card states we provide mental health services but there are no mental health service staff.

E. Vote for Virtual or In-Person 3/9/2022 Board Meeting

Michael Corbett mentions in-person meetings may be possible by the end of the school year. He proposes that at least until the April meeting the board will meet via Zoom. After the April meeting, the board will begin to consider in-person meetings and a change in board meeting start times to accommodate travel times.

On a motion made by Michael Corbett and seconded by Len Eckhardt, the Vote for a Virtual 3/9/2022 Board Meeting was approved on a 3-0-2 vote.

(Ayes: Miller, Corbett, Eckhardt. Noes: None. Absent: Wilson, Botello)

- F. Annual Update to the 2021–22 Local Control and Accountability Plan (Attachment 5, Page 43)
 - i. Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan
 - ii. Budget Overview for Parents
 - iii. JMCS LCAP Updates on Goals and Expenditures to Date (P1)

Rachel Wegner announced that there is a new mandate to present a midyear LCAP update. The information provided will then be included in the full LCAP when it is reported. No action needs to be taken at this time. To provide structure, the LCAP update will be presented in three sections by Rachel Wegner, Rachael Navarrete, and Dawn McConnell.

Rachael Navarrete discussed the LCFF and funded portions of the LCAP. The first page demonstrates revenues from LCFF and federal funding and outlines what funds are not included in the LCAP and Rachael gave staffing and technology expenses as an example. Rachael further discussed that the first section also reviews funding from the prior year and reports what was originally budgeted for the LCAP and what the final expenditures ended up being. This report will be seen again with the adoption of the LCAP in June.

Rachel Wegner discussed the LCAP metrics; the baseline and the desired outcomes are what we started with last year. The three columns are carried over and will repeat for the next 2 years. Data collected through January shows that some data are not available yet due to not being pulled yet. It will be pulled at the end of February. Schools have permission to say data is in progress. The section

takes us through our three goals and where our expenditures are at the current time, there are no expenditures that are noteworthy or cause for concern.

Dawn McConnell explained the budget review provides stakeholders information showing how money is being spent outside of the LCAP. The money can be for adding staff or resources outside of our regular operating procedures to gain back learning loss. The review also explains what funding JMCS received and how it was allocated. An overview of the American Rescue Plan is also included on the report. The American Rescue Plan funds helped pay for summer school and hired supplemental staff.

Stan Miller announced a break from 10:25 a.m. to 10:30 a.m.

8. Discussion Items

A. Draft 2022-2023 JMCS Operating Calendars

RJ Guess explained that this is one of three hearings. The JMCS trimester calendar for the 22-23 school year is the same as the 21-22 calendar. November 11th will be Veterans Day and observed on that Friday. Several school days and workdays are the same. RJ brought the CCC calendar draft to the board's attention. This calendar was developed in case JMCS has multiple halftime staff. This would call for a calendar where there are no Friday classes. RJ noted that CCC District Directors are not in favor of this calendar. Dawn McConnell suggested having Fridays as a teacher workday but no ADA is to be collected. Dawn states that Friday attendance is low, this can justify the calendar adjustment. However, this extends the school year for staff to 217 days, meaning this can create a longer contract. Professional development days will also be held Fridays. RJ discussed that a prior year legislative bill can be revived that mandates that schools and charter schools only have one calendar. Attachments will be given in March for review. The goal is to approve the calendar in May.

B. JMCS Foundation Report (Gil Botello)

Stan Miller announced no report will be given at this time.

C. Potential Staff and Expenditure Reductions (Attachment 6, Page 69)

RJ Guess updated the board that individual conversations with staff that will be reduced or terminated have been had. There will be a total of 17 FTE's reduced in the form of terminations or reductions in hours. There is an expected 5% COLA increase. Unclassified staff health and welfare benefits will be reduced. RJ is preparing for a \$1.9 million expenditure reduction. This year JMCS is spending about \$7 million in expenses. There are \$962,000 in reserves next year. RJ reviewed the site staffing formula with the board. RJ will be developing an administration staffing formula as well. In the 20-21 school year JMCS had 14 FTE which increased to 15 FTE this year. In the 22-23 school year this will reduce to 11 FTE. Michael Corbett asks if staff is giving feedback or asking questions about staffing changes. RJ answers yes, and that he has had individual conversations with staff. Staff facing hour reductions are being notified. RJ shares that JMCS staff are understanding of the changes.

D. Vision Statement Process Update

RJ Guess reminded the board that Laura Kerr has sent out invitations for individual interview meetings with staff. A survey has also been sent out to be done before the interview. Laura will be available for the next two board meetings in March and April and will be giving a vision statement update to the board. RJ asked if the survey was reviewed by the board. The board found it difficult to negotiate. There are questions that they do not have answers to and will be left blank until after their meeting with Laura.

E. Recruitment Report

RJ Guess gave an overview of the recruitment plan. Fresno, Monterey, and Watsonville will continue to be target areas. Indeed listings, CraigsList ads, and phone call ads are being made to promote JMCS. RJ gave an example of a setback the recruitment team is facing- recruitment events and comments are being canceled due to the rise in the Omicron virus. In social media engagement, there are two postings a day going out on Twitter, Instagram, and Facebook. There will be virtual events held for recruitment as well. RJ went over recruitment analytics provided by Hootsweep. It has been monitoring engagement and demonstrating interest increase. Staff and stakeholders have been reposting JMCS ads for more exposure. Stephanie Hodnet will be at the March meeting to give an overview of the data. Recruitment will be going on through the end of the year.

F. CEO's Report (RJ Guess)

RJ Guess informed the board the California Conservation Corps have removed the vaccination requirements for Corpsmembers; RJ is concerned that in the 2022-2023 school year students can be in the CCC without vaccines but not enrolled in JMCS classrooms without the vaccine. He will be meeting with CCC leaders to discuss policy. Next month's board meeting discussion will focus on teachers being required to be vaccinated at the start of the 22-23 school year. Currently, all students will need to be fully vaccinated for the 22-23 school year as well. Personal and medical belief exemptions may be approved, so far these exemptions will be left at the school's discretion. JMCS will have to approve a policy for vaccination guidelines. RJ will be looking to JMCS's attorneys for guidance. A policy draft will be presented at the March Meeting.

RJ provided an update on SB 579, the hold harmless funding bill currently in the state legislature. SB 579 now includes charter schools and is a two-year hold harmless funding baseline for all LEA's in California. If SB 579 passes, JMCS would receive additional funding. and will allow for structured FTE reductions. RJ will be bringing more hold harmless information in the May board meeting. RJ plans to present three structured FTE reduction plans in the April and May meetings. One with no hold harmless, another with a one year hold harmless, and another one with a two year hold harmless.

9. Miscellaneous Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings

- i. Wednesday, March 9, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
- ii. Wednesday, April 13, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

**Wednesday, March 9, 2022, 9 a.m.
(pending approval),**

- A. Stan Miller: Yes
- B. Michael Corbett: Yes
- C. Len Eckhardt: Yes-maybe
- D. Sallie Wilson: No-double check
- E. Gil Botello: Yes-double check

**Wednesday, April 13, 2022, 9 a.m.
(pending approval)**

- A. Stan Miller: Yes
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

10. Request for Agenda Items

- Rent Totals (May Meeting)
- Revisit 2022-2023 JMCS Operating Calendars
- Vision Statement Process Update (Laura Kerr)
- Recruitment Report (Stephanie Hodnet)
- Foundation Report (Gil Botello)
- Vaccination Policy Information
- 2nd Interim Budget

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

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Stan Miller adjourned the meeting at 11:44 a.m.