

John Muir Charter Schools
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday April 18, 2018

12:00 p.m.

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introduction and Welcome**
- 3. Introduction of Participants**
- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 5. Additions to the Agenda**
- 6. Adoption of the Agenda**
- 7. Action Items**
 - A. Closed Session
 - i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
 - ii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
 - iii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))
 - B. Report from Closed Session
 - C. Approval of the Minutes of the Regular Board Meeting on March 14, 2018 (Attachment #1, Page 3)

- D. Approval of Vendor Payments 02/28/18 - 03/27/18 (Attachment #2, Page 9)
- E. Approval of New and Termed Employees 03/01/18 - 03/31/18 (Attachment #3, Page 17)

8. Discussion Items

- A. 2018-2019 MOU for Partner Agencies Discussion
- B. 2018-2019 Salary Schedules (Attachment #4, Page 19)
- C. 2018-2019 Draft Administrative Staffing Formula (Attachment #5, Page 23)
- D. 2017- 2018 Local Control Accountability Plan (LCAP) Update (Attachment #6, Page 25)
- E. Revised JMCS Mission Statement (Attachment #7, Page 129)
- F. CEO Mentoring Report from Rich Fischer
- G. Report out from CCSA Conference (Stan Miller, Sallie Wilson, Mike Wegner)
- H. CEO's Report (R.J. Guess)

9. Information Items

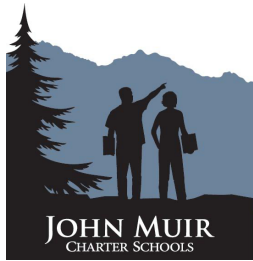
- A. Correspondence
- B. Schedule of Future Board Meetings:
 - i. Wednesday, May 16, 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
 - ii. Wednesday, June 20, 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

10. Board Attendance at Next Meeting

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

11. Request for Agenda Items

12. Adjournment



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Sacramento, CA 95822

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MINUTES

1. Meeting Call to Order

Stan Miller called the meeting to order at 12:10 pm.

2. Introduction and Welcome

Stan Miller welcomed all participants.

3. Introduction of Participants

JMCS Board members in attendance: Stan Miller, Sallie Wilson, Michael Corbett, Len Eckhardt and Gil Botello. JMCS staff members in attendance: CEO R.J. Guess, COO Mike Wegner, and Administrative Coordinator Kelli Foster.

4. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

5. Additions to the Agenda

None.

6. Adoption of the Agenda

Michael Corbett made a motion to adopt the agenda. Sallie Wilson seconded the motion and the motion passed with a 5-0 vote. (Ayes: Miller, Corbett, Eckhardt, Wilson, Botello. Noes: None.)

7. Action Items

A. Closed Session

- i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
- ii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
- iii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))

Stan Miller moved the board into closed session.

B. Report from Closed Session

Stan Miller moved the board back into open session. Stan Miller reported that no action was taken in closed session.

C. Approval of the Minutes of the Regular Board Meeting on March 14, 2018 (Attachment #1, Page 3)

On a motion made by Gil Botello which was seconded by Len Eckhardt, the minutes of the regular board meeting of March 14, 2018 were approved by a 5-0 vote. (Ayes: Miller, Eckhardt, Corbett, Botello, Wilson. Noes: None.)

D. Approval of Vendor Payments 02/28/18 - 03/27/18 (Attachment #2, Page 9)

On a motion made by Gil Botello which was seconded by Michael Corbett, the vendor payments dated 02/28/2018 - 03/27/2018 were approved by a 5-0 vote. (Ayes: Miller, Eckhardt, Corbett, Botello, Wilson. Noes: None.)

E. Approval of New and Termed Employees 03/01/18 - 03/31/18 (Attachment #3, Page 17)

On a motion made by Michael Corbett which was seconded by Sallie Wilson, the new and termed employees 03/01/2018 - 03/31/2018 were approved by a 5-0 vote. (Ayes: Miller, Eckhardt, Corbett, Botello, Wilson. Noes: None.)

8. Discussion Items

A. 2018-2019 MOU for Partner Agencies Discussion

R.J. Guess updated the board on the status of the completion of MOUs for the 2018-2019 school year and said that about 50% of sites have completed their MOU.

B. 2018-2019 Salary Schedules (Attachment #4, Page 19)

R.J. Guess reported that the FTE percentages for health, dental vision benefits had been corrected. Stan Miller stated there should be a description on the salary schedule that defines how a staff member can move up steps on the salary schedule. Discussion occurred about initial placement of new employees on salary schedule. R.J. and Mike Wegner will develop guidelines for setting beginning salaries for new employees.

C. 2018-2019 Draft Administrative Staffing Formula (Attachment #5, Page 23)

Discussion occurred about the lack of incremental reductions as ADA drops in each scenario presented on the worksheet. Len Eckhardt suggested changing the title to add the word “recommended”.

D. 2017- 2018 Local Control Accountability Plan (LCAP) Update (Attachment #6, Page 25)

Rachel Wegner presented the 2017- 2018 Local Control Accountability Plan (LCAP) update and stated that that the LCAP document continues to be updated until it’s presented at the open hearing next month. Stan Miller asked that a legend be added that defines the acronyms used throughout the document. Discussion occurred regarding staff responses to the survey that was conducted. Gil Botello stated he would like to have more information added to the document about the life circumstances and demographics of the students JMCS serves. Stan asked Rachel about information pertaining to suicide prevention and asked for clarification about regarding the number of formative walkthroughs conducted by administration. Mike Wegner spoke about increasing parent input through surveys in future LCAPs. He stated an executive summary will be provided with the final version of the LCAP.

E. Revised JMCS Mission Statement (Attachment #7, Page 129)

Mike Wegner stated that he took the Board’s suggestions from the last reading and incorporated them into the draft. Discussion occurred about rewording the final sentence of the mission statement. Mike will email out the draft statement to all board members and they will bring their suggestions back to the next meeting.

F. CEO Mentoring Report from Rich Fischer

Tabled until the May board meeting.

G. Report out from CCSA Conference (Stan Miller, Sallie Wilson, Mike Wegner)

Stan Miller reported on the California Charter Schools Association (CCSA) annual conference that he attended along with Sallie Wilson and Mike Wegner. He stated that JMCS was highlighted at the Hart Vision Award alumni session and that JMCS should be very proud of being a past Hart Vision Charter School of the Year award winner. Sallie stated that she attended the governance sessions and spoke about what was presented.

H. CEO’s Report (R.J. Guess)

R.J. Guess distributed two handouts for his CEO report and reviewed the reports.

9. Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings:

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10. Board Attendance at Next Meeting

- | | |
|---------------------|-----|
| A. Stan Miller: | Yes |
| B. Michael Corbett: | Yes |
| C. Len Eckhardt: | No |
| D. Sallie Wilson: | Yes |
| E. Gil Botello: | Yes |

11. Request for Agenda Items

None.

12. Adjournment

Stan Miller adjourned the meeting at 2:46 pm.