



John Muir Charter Schools
117 New Mohawk Rd. Ste. F
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, May 12, 2021

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/82414345631>

Meeting ID: 863 9309 0358

Dial-in by location:

+1 669 900 9128 US

Audio of this meeting will be recorded

AGENDA

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Board meeting through Zoom Teleconferencing. Public comments are taken on action, discussion, and information items only; or during the Open Public Forum for items not on the agenda. For those individuals who wish to make a public comment, please do so by using the Zoom raise your hand feature. A moderator will call on you at the appropriate time.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately.

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Public Hearing: John Muir Charter Schools 2021-2022 Budget

- A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2021-2022 proposed Operating Budget (Attachment #1, Page 4)
- B. Open public hearing to receive public comment and input about the John Muir Charter Schools 2021-2022 proposed LCAP (Attachment #2, Under Separate Cover)
- C. Close Public Hearing

7. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 14, 2021 (Attachment #3, Page 6)
- B. Approval of Vendor Payments 2/26/21 - 3/25/21 (Attachment #4, Page 14)
- C. Approval of New and Termed Employees 3/26/21 - 4/25/21 (Attachment #5, Page 20)
- D. Expanded Learning Opportunity Grant Expenditure Plan for 2021-2022 Fiscal Year (Attachment #6, Page 21)
- E. 2021-2022 Draft Board Meeting Dates (Attachment #7, Page 24)
- F. Dispensation of Inventory: Furnishings and Textbooks at Rancho Cucamonga and San Bernardino Sites (Attachment #8, Page 25)
- G. Monterey Peninsula Community College, College and Career Access Pathways Dual Enrollment Agreement (Attachment #10, Page 26)

8. Discussion Items

- A. JMCS Medi-Cal Contract (Attachment #11, Page 48)
- B. JMCS Foundation Report
- C. Recruitment Program Discussion (Attachment #12, Page 62)
- D. Friday Highlight Survey Results
- E. Draft Student Harassment and Discrimination Policy (Attachment #13, Page 64)
- F. TAC Report (Attachment #14, Page 70)
- G. CEO's Report

9. Miscellaneous Information Items

A. Correspondence

B. Schedule of Future Board Meetings

- i. Wednesday, June 9, 2021, 10 a.m. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.
- ii. Wednesday, July 14, 2021, 10 a.m. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.

Board Attendance at Upcoming Meetings:

Wednesday, June 9th, 2021, 10 a.m.

(pending

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	No
E.	Gil Botello:	Yes

Wednesday, July 14th, 2021, 10 a.m.

approval),

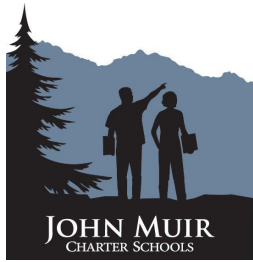
A.	Stan Miller:	Yes or No
B.	Michael Corbett:	Yes or No
C.	Len Eckhardt:	Yes or No
D.	Sallie Wilson:	Yes or No
E.	Gil Botello:	Yes or No

10. Request for Agenda Items

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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10:00 a.m.

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Meeting ID: 863 9309 0358

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Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:02 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Gil Botello, and Sallie Wilson. JMCS Staff Members in attendance: CEO RJ Guess, COO Mike Wegner, Fiscal Analyst Rachael Navarrete, Administrative Coordinator Luz Delgado, Director of Curriculum Rachel Wegner, Northern Regional Director Dawn McConnell, TAC Representative Rich Johnson, Community Resource Coordinator Aaron Scholl.

- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

None.

5. Adoption of the Agenda

On a motion made by Gill Botello and seconded by Sallie Wilson, the agenda was adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

6. Public Hearing: John Muir Charter Schools 2021-2022 Budget

- A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2021-2022 proposed Operating Budget (Attachment #1, Page 4)

Stan Miller opened the public hearing at 10:07 a.m.

Rachael Navarrete gave a brief overview of the proposed 2021/2022 Operating Budget. Rachael stated that we are basing next year's budget on 470 ADA due to projected site changes. There will be \$177,000 in ESSA/CSA funding. JMCS is expecting an additional \$500,000 from the Extended Learning Opportunity Funds for the 2021/2022 school year. Rachael mentioned that a portion of the ELO funds will be spent on summer school hours for teachers and tutoring services.

Stan Miller closed the public hearing at 10:15 a.m.

- B. Open public hearing to receive public comment and input about the John Muir Charter Schools 2021-2022 proposed LCAP (Attachment #2, Under Separate Cover)

Stan Miller opened the public hearing at 10:16 a.m.

Rachel Wegner began by stating that there have been no major changes to the LCAP since the April 14th board meeting. In the updated LCAP, a budget overview for parents has been added and one budget figure has been updated for the Increased and Improved Services section. She informed the board that there was a meeting with NEVCO where three recommendations were made. Gil Botello also recommended creating a simplified copy or executive summary of the LCAP for parents. Rachel and Mike Wegner will work on this document.

Stan Miller closed the public hearing at 10:24 a.m.

1. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 14, 2021 (Attachment #3, Page 6)

On a motion made by Gil Botello and seconded by Sallie Wilson, the Minutes of the Regular Board Meeting Wednesday, April 14, 2021, was adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

B. Approval of Vendor Payments 3/26/21 - 4/25/21 (Attachment #4, Page 14)

On a motion made by Gil Botello and seconded by Sallie Wilson, the Approval of Vendor Payments 3/26/21 - 4/25/21 was adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

C. Approval of New and Termed Employees 2/26/21 - 3/25/21 (Attachment #5, Page 20)

Stan Miller stated that there are no new or terminated employees.

D. Expanded Learning Opportunity Grant Expenditure Plan for 2021-2022 Fiscal Year (Attachment #6, Page 21)

Mike Wegner stated that this is the same plan reviewed during the April 14th board meeting, with the exception of an increase of available funds for summer school programming. Mike explained that there will be an increase in the hourly rate for teachers during summer school in order to incentivize participation. The funds are allocated for July of 2021 and July of 2022.

On a motion made by Gil Botello and seconded by Sallie Wilson, the Expanded Learning Opportunity Grant Expenditure Plan for the 2021-2022 Fiscal Year was adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

E. 2021-2022 Draft Board Meeting Dates (Attachment #7, Page 24)

Stan Miller reminded the board that the proposed dates and times are for virtual meetings. The meetings will continue to be the second Wednesday of every month, and if meetings become in-person again, meeting times can be changed to accommodate board member travel. Stan will consider the possibility of meetings held both virtually and in-person for the future.

On a motion made by Gil Botello and seconded by Sallie Wilson, the 2021-2022 Draft Board Meeting Dates were adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

F. Dispensation of Inventory: Furnishings and Textbooks at Rancho Cucamonga and San Bernardino Sites (Attachment #8, Page 25)

RJ Guess explained that JMCS will not be operating under a memorandum of understanding with Operation New Hope in Rancho Cucamonga or San Bernardino in the 2021-2022 school year and described the JMCS inventory of surplus items at both sites. RJ asked the board to declare these items "surplus" to allow for donation or disposal. He recommended this because it will cost more money to store and move these items than it will to purchase new ones.

On a motion made by Sallie Wilson and seconded by Gil Botello, the Dispensation of Inventory: Furnishings and Textbooks at Rancho Cucamonga and San Bernardino Sites was adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

G. Monterey Peninsula Community College, College and Career Access Pathways Dual Enrollment Agreement (Attachment #10, Page 26)

Mike Wegner explained that Rancho Cielo is entering into this agreement to allow the Culinary program at Rancho Cielo to count as community college credits. The MOU creates dual enrollment for the students. Mike explained that the agreement needs board approval before it can be finalized.

On a motion made by Gil Botello and seconded by Sallie Wilson, the Monterey Peninsula Community College, College and Career Access Pathways Dual Enrollment Agreement was adopted on a 3-0-2 vote.

(Ayes: Miller, Botello, Wilson. Noes: None. Absent: Corbett, Eckhardt.)

2. Discussion Items

A. JMCS Medi-Cal Contract (Attachment #11, Page 48)

Aaron Scholl presented a contract for school-based medical administrative activities. He explained that JMCS sites will have access to mental health groups and individual counseling through a federal grant that is set to expire in 2023. Medi-Cal has an LEA program that allows John Muir Charter Schools to become a medical provider. The Medi-Cal program will allow JMCS to be reimbursed for a portion of the cost of providing these services. Aaron explained that JMCS will be focusing on the mental health services for JMCS students and that JMCS will be partnering with a third-party agency to operate the administrative portion of the Medi-Cal program. The administrative costs are also partially reimbursable. Gil Botello requested more information about the program before moving forward.

B. JMCS Foundation Report

Gil Botello informed the board that the Foundation approved transitioning to quarterly meetings and that the foundation's main focus will be shifting to fundraising. Gil reported that the Foundation will be taking many different approaches to raise funds.

C. Recruitment Program Discussion (Attachment #12, Page 62)

RJ Guess discussed three different recruitment scenarios and what they could entail in terms of budget, expenditures, and types of recruitment programs. RJ explained scenario #1, hiring a director of recruitment and outreach with a marketing background. He estimated that that salary costs could be anywhere from \$100,000 to \$130,000 with full benefit costs and suggested \$30,000 for materials and advertisements, bringing the program cost to \$160,000. RJ explained in scenario #2, JMCS could hire in-house, part-time staff with administrative coordination support. This could be a 19 hour a week position with an approximately \$25,000 salary. Scenario three would be using an outside vendor like Film Twist or something similar, a program discussed as an example at the April 14th board meeting. Using an outside vendor would be a \$50,000 cost for six months or \$75,000 for a full year. RJ is open to suggestions about other recruitment ideas, including a mix-and-match approach. Stan Miller would like to see a proposal for the next meeting so we may move forward.

D. Friday Highlight Survey Results

Dawn McConnell explained that Friday was contracted to do a student experience survey through the lens of equity and inclusion. The survey analyzes critical conditions leading to success at schools that need to be met. The 25 question survey will be given to students twice a year. There are two current sets of results; one from the 2020 pilot, and a second from Spring 2021. There was a 60% response rate. The results will be analyzed by JMCS and Friday staff to develop targeted and data-driven student interventions. The survey results will also be used to inform the LCAP. Dawn discussed highlights of the survey results, including that students feel safe at school, students feel like they belong, and students feel that they are cared for.

E. Draft Student Harassment and Discrimination Policy (Attachment #13, Page 64) second reading at next meeting

RJ Guess explained that he and Mike Wegner are in the process of auditing the JMCS website and policies for compliance with state, federal laws, and mandates. RJ presented to the board a draft of the Student Harassment and Discrimination Policy. He used the Charter Schools Developmental Center Student Harassment and Discrimination Policy template to advise the draft he is proposing.

F. TAC Report (Attachment #14, Page 70)

Rich Johnson discussed how the Courageous Conversation workshops have been beneficial to his personal and professional development. He stated that he personally feels more comfortable discussing race, so much so that he now considers himself an advocate. He feels challenged by the workshops and is grateful that he has been able to take part in them.

G. CEO's Report

RJ Guess updated the board on two pieces of legislation. The A-G bill, AB309, is in the Senate Appropriation Suspense file, but there is always the possibility of the mandate being pushed and having the funding removed. He will update the board at the next meeting. AB1316 is targeted at non classroom-based charter schools. RJ does not see this bill affecting JMCS very much because JMCS is a classroom-based school. RJ explained to the board that some changes may include being allowed to have one operating calendar and the possibility that JMCS charter oversight fees could be increased.

7. Miscellaneous Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings

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Board Attendance at Upcoming Meetings:

Wednesday, June 9, 2021, 10 a.m.

A. Stan Miller: Yes
B. Michael Corbett: Yes
C. Len Eckhardt: Yes
D. Sallie Wilson: No
E. Gil Botello: Yes

Wednesday, July 14, 2021, 10 a.m.

A. Stan Miller: Yes
B. Michael Corbett: Yes
C. Len Eckhardt: Yes
D. Sallie Wilson: Yes
E. Gil Botello: Yes

8. Request for Agenda Items

For the June agenda, it is requested that the proposal for Recruitment from RJ be presented, LCAP and the Adopted Budget become action items, and EPA fund expenditures, third interim budget, a revisit of the Medi-Cal contract, and a second reading in the Draft Student Harassment and Discrimination Policy be added to the discussion items. A closed session will also be added to the agenda for an evaluation for Mike Wagner's Interim CEO term.

Adjournment

Stan Miller adjourned the meeting at 12:27 p.m.