

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, May 11, 2022

9:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Meeting:

<https://us02web.zoom.us/j/82009154757>

Meeting ID:

820 0915 4757

Dial-in by location:

+1 669 900 9128

Audio of this meeting will be recorded

AGENDA

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Governing Board meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. A moderator will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately and rescheduled as soon as practical.

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Public Hearing: John Muir Charter Schools 2022-2023 Budget

- A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2022-2023 proposed Operating Budget (Attachment 1, Page 5)
- B. Open public hearing to receive public comment and input about the John Muir Charter Schools 2022-2023 proposed LCAP (Attachment 2, Under Separate Cover)
- C. Close Public Hearing

7. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 13, 2022 (Attachment 3, Page 9)
- B. Approval of Vendor Payments 3/26/22 - 4/25/22 (Attachment 4, Page 15)
- C. Approval of New and Termed Employees 3/1/22 - 4/30/22 (Attachment 5, Page 23)
- D. Vote for Virtual or In-Person 6/11/2022 Board Meeting

8. Discussion Items

- A. Vision Statement Process Update (Laura Kerr) (Attachment 6, Page 25)
- B. JMCS Equity Policy Draft Review (Attachment 7, Page 35)
- C. JMCS Foundation Report/Recruitment Video Funding (Gil Botello)
- D. 2022-2023 Board Meeting Dates (Attachment 8, Page 39)
- E. Recruitment Report (Stephanie Hodnett)
- F. TAC Report and Presentation: Pomona and Los Angeles CCC Washington DC Trip (approximately 10 minutes) (Attachment 9, Page 41)
- G. CEO's Report (RJ Guess) (Attachment 10, Page 43)

9. Miscellaneous Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings
 - i. Wednesday, May 11, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

- ii. Wednesday, June 8, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

**Wednesday, June 8, 2022, 9 a.m.
(pending approval),**

A. Stan Miller: Yes
B. Michael Corbett: Yes
C. Len Eckhardt: Yes
D. Sallie Wilson: Yes
E. Gil Botello: No

**Wednesday, July 13, 2022, 9 a.m.
(pending approval)**

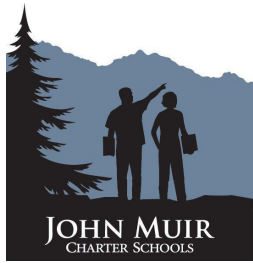
A. Stan Miller: Yes or No
B. Michael Corbett: Yes or No
C. Len Eckhardt: Yes or No
D. Sallie Wilson: Yes or No
E. Gil Botello: Yes or No

10. Request for Agenda Items

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, April 13, 2022

9:00 a.m.

John Muir Charter Schools Office

117 New Mohawk Rd. Suite F

Nevada City, CA 95959

Minutes

1. Meeting Call to Order

Stan Miller Called the meeting to order at 9:01 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Sallie Wilson, Gil Botello, and Len Eckhardt.

JMCS Staff Members in attendance: CEO RJ Guess, COO Dawn McConnell, Fiscal Analyst Rachael Navarrete, Administrative Coordinator Luz Delgado, Outreach and Marketing Coordinator Stephanie Hodnett, and Curriculum and Professional Development Rachel Wegner.

Northern Regional Director Lita Lee and Vision Statement Consultant Laura Kerr entered that meeting at 9:06 a.m.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

None.

5. Adoption of the Agenda

On a motion made by Len Eckhardt and seconded by Gil Botello, the Agenda was adopted on a 4-0-1 vote.

(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

6. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, March 9, 2022
(Attachment 1, Page 5)

On a motion made by Sallie Wilson and seconded by Gil Botello, the Minutes of the Regular Board Meeting Wednesday, March 9, 2022, were approved on a 4-0-1 vote.
(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

- B. Approval of Vendor Payments 2/26/22 - 3/25/22 (Attachment 2, Page 13)

Gil Botello asked about the Washington DC CCC trip expense. RJ Guess explained that two teachers and five Corpsmembers from Los Angeles and Pomona CCC visited Washington DC to see the Capitol and meet with legislators. The total cost of the trip is what is reflected in the vendor payments. The primary expense of the trip was funded by the Corpsmember Advisory Board and CCC Foundation, however, JMCS contributed to the cost. Gil requests to be briefed on future trips. Gil also asked about the \$800 mileage reimbursement to Tom Reed. RJ let the board know that Tom has been traveling to JMCS sites to administer the ELPAC test. Stan Miller asked about the Party Bounce House Rental expense. RJ clarified that this vendor provided tables and chairs for the CCC Day at the State Capitol event.

On a motion made by Gil Botello and seconded by Len Eckhardt, the Vendor Payments 2/26/22 - 3/25/22, were approved on a 4-0-1 vote.
(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

- C. Approval of New and Termed Employees 3/1/22 - 3/31/22 (Attachment 3, Page 21)

RJ Guess commented that although it has not been reflected in this report, there has been a staff transfer to cover a termed employee. The transfer did not make it within the deadline so it will be appearing in the May report.

On a motion made by Gil Botello and seconded by Sallie Wilson, the Approval of New and Termed Employees 3/1/22 - 3/31/2, were approved on a 4-0-1 vote.
(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

- D. Vote for Virtual or In-Person 5/11/2022 Board Meeting

Gil Botello recommended meeting at 9:00 a.m. virtually for the May board meeting.

On a motion made by Gil Botello and seconded by Len Eckhardt, the Vote for Virtual or In-Person 5/11/2022 Board Meeting was approved on a 4-0-1 vote.
(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

E. Draft 3: 2022-2023 JMCS Operating Calendars (Attachment 4, Page 23)

RJ Guess shared that the 2022-2023 JMCS Operating Calendars have been reviewed by the admin team for accuracy and are ready for board approval.

On a motion made by Gil Botello and seconded by Len Eckhardt, the 2022-2023 JMCS Operating Calendars, were approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

F. 2022-2023 Salary Schedule (Attachment 5, Page 27)

RJ Guess noted classified staff on lines 7 and 8 have been moved up because of California wage laws and hourly rates. The tutor and tutor coach positions have been updated. JMCS does not have anyone at the bottom of the hourly scale. Stan Miller would like a matrix of the full-time employees' yearly salaries. RJ will bring an updated schedule to the May meeting.

On a motion made by Sallie Wilson and seconded by Gil Botello, the 2022-2023 Salary Schedule, was approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

G. In-Class Mask Mandate Vote

RJ Guess explained that California Covid infection rates and hospitalizations have declined. Los Angeles Unified School District and San Francisco Unified School District have removed their mask mandates. JMCS partner agencies have also removed indoor mask mandates. JMCS classrooms only require masks indoors, except for SFCC where it is required both indoors and outdoors. The board suggested rescinding in-class mask requirements indefinitely.

On a motion made by Gil Botello and seconded by Len Eckhardt, rescinding in-class mask requirements, was approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

H. 2022-2023 Board Meeting Dates (Attachment 6, Page 29)

This vote will be to adopt the presented 2022-2023 board meeting dates. The meetings will be held at 9 a.m. with a monthly vote for virtual or in-person.

On a motion made by Gil Botello and seconded by Sallie Wilson, the 2022-2023 Board Meeting Dates, were approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

I. Secondary Charter: Shall John Muir Charter Schools Begin Concept Development of a Secondary Charter in San Francisco as a 4-Year Comprehensive Climate and Youth Conservation Corps Program. (Attachment 7, Page 31)

RJ Guess explained that this plan is derived from the vision, mission, and strategic planning. The plan is to begin planning and implementing some four-year comprehensive programs. Three new programs can be added to help increase our student population. RJ stated a secondary charter can be written to pursue a comprehensive program focused on Youth Conservation Corps and the California Climate Action Corps Programs with an early focus in San Francisco. The Conservation Corps in

San Francisco is very strong and well supported in its community. There will continue to be two pathways; A-G and workforce tracks. RJ is asking for permission to work on and develop this project.

On a motion made by Len Eckhardt and seconded by Gil Botello, the John Muir Charter Schools Beginning Concept Development of a Secondary Charter in San Francisco was approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Botello, Eckhardt Noes: None. Absent: Corbett.)

Stan Miller gave a break at 10:08 a.m. and reconvened at 10:18 a.m.

7. Discussion Items

A. Vision Statement Process Update (Laura Kerr)

Laura Kerr reviewed the board members' responses to her vision statement survey. The responses will be used to create a new vision statement as requested by WASC. Stan Miller suggests that Laura add phrasing to our mission statement that reflects JMCS continuing to help students beyond high school. Laura brainstormed with the board members for their ideas on how to encompass that into writing. Sallie Wilson suggests adding phrasing that shows that JMCS promotes and supports college readiness. Stan recommended defining if this is college or technical education readiness. He also suggested adding postsecondary education into the phrasing to incorporate all aspects of continuing education post high school. Gil Botello suggested using college and career readiness as the phrasing since some of the terminologies might not be understood by those, not in the field of education. Gil would like us to think about the audience this is reaching. Laura moves forward and talks about the JMCS clientele. Laura then brings up the competitive advantage that JMCS has over other charters. In accordance with the survey results, she stated that the relationship between teachers and students is to our advantage. She also mentions that JMCS is very data-driven operationally and educationally. This can be a competitive advantage JMCS has. Sallie mentions that our advantages are not standing out in our phrasing and would like to see it better reflected. The next step is to get input from staff and teachers. Laura will write up a report to be presented at the May meeting.

B. JMCS Staff and Student Covid-19 Vaccination Policies (Attachment 8, Page 33)

RJ Guess stated that the Vaccination policies have not changed since last month's review. There have been no additional state legislation updates. RJ would like to send the draft policies for staff review. He would like staff input on applications for medical or personal beliefs. Stan Miller addressed the phrase "sincerely held religious belief". RJ explains that when vaccine mandates came out, many people came out as religious activists to potentially avoid vaccine mandates.

C. JMCS Equity Policy Draft Review (Attachment 9, Page 49)

Dawn McConnell reviewed the process used to develop the draft. The intent of the policy is to provide JMCS employees and students with a guiding equity policy document. Dawn would like the board to provide feedback on the policy draft. Gil Botello asked how the members were chosen. Dawn explains that it is teachers and administrators who volunteer. Gil recommends recruiting students and parents to help create policies and would also like board representation. Dawn explained that board member representation was encouraged but schedules were not lining up. Len Eckhardt asks about the responsibility of the board to attend racial equity training. Dawn explained that this is not a state requirement, however, it can be beneficial.

D. LCAP First Draft Review (Separate Cover)

Rachel Wegner reviewed the LCAP highlights. This review is not required, however, this is presented for the benefit of the board. This year's LCAP will include the LCFF overview for parents, the annual 2021-2022 LCAP review, and analysis of JMCS progress. Rachael Navarrete explained the 2021-2022 budget overview section on the LCAP. This section explains where JMCS funding comes from. It shows parents that the majority of our budget comes from LCFF and ADA. JMCS also receives federal money and a small portion of local taxes. The overview identifies the amount of funding that directly serves our unduplicated students. Rachael mentions that 98% of JMCS students fall into this category. The 2021-2022 LCAP includes a reflection on JMCSs progress on identified needs. Rachel announced that JMCS students' skill growth in math and ELA have returned to pre-covid levels. Testing and graduation rates have also increased. Professional development satisfaction has remained high.

E. JMCS Foundation Report (Gil Botello)

Gil Botello has met with the newest member of the Foundation, Dr. Hamilton. The Foundation is creating a video that will help JMCS tell its story. Gil also gave a financial update. The Foundation is still raising funds but in a different way. They are now focusing on looking for contributions from stakeholders, staff, and partners. There was also an approval for teacher appreciation month, there will be Amazon gift cards given out. Student scholarships have also been worked on in the past months.

F. Independent Study Enrollment 2022-2023

RJ Guess discussed a small group meeting regularly to plan the implementation of 20% enrollment in independent study aligned with state law. The independent study policy is being updated from the Covid-focused draft to be updated to a working draft for the next meeting.

G. Potential Staff and Expenditure Reductions

RJ Guess is still waiting on the state budget to be completed. All staff have been notified of potential reductions. The 22-23 school budget hearing is being prepared for next month. It will be based on ADA and not hold harmless ADA.

H. Recruitment Report (Stephanie Hodnett)

Stephanie Hodnett updated the board on JMCS recruitment projects. She informed the board that this month has been slow, possibly due to spring break. Stephanie identified 8 potential candidates from Indeed. There were also 11 total referrals for students. Stephanie has also been in contact with potential JMCS partners. Stephanie announced there has been an increase in social media engagement. Stephanie will also be sharing classroom highlights, a day in the life videos, and student experiences on social media. She wants to increase JMCS brand awareness, summer campaigns, and social media presence. Stephanie plans on working on student graduation spotlights over the next few weeks.

I. CEO's Report (RJ Guess)

RJ Guess started with a quick enrollment report. and then moved on to updates in legislation including SB 579 / AB 1604 as it has gone through the Senate. This bill would provide 2021-22 funding based on the greater actual versus 2019-20 ADA. RJ then reviewed SB 830. This bill would

provide a greater ADA, versus enrollment-based funding, but would start next year (2022-23). It was amended recently and now includes charter schools. This bill is moving slowly and its prospects are unknown. There is also an anticipated 6.2% increase for the 2022-23 COLA

8. Miscellaneous Information Items

A. Correspondence

B. Schedule of Future Board Meetings

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- ii. Wednesday, June 8, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

**Wednesday, May 11, 2022, 9 a.m.
(pending approval),**

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	No
D.	Sallie Wilson:	Yes
E.	Gil Botello:	Yes

**Wednesday, June 8, 2022, 9 a.m.
(pending approval)**

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	Yes
E.	Gil Botello:	Yes

9. Request for Agenda Items

- Funding a Recruitment Video
- Staff Reductions Update
- Recruitment Update
- Salary Schedule Update

10. Adjournment

Stan Miller adjourned the meeting at 1:16 p.m.