



John Muir Charter Schools
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, May 13, 2020

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, Ca 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/86389605426>

Meeting ID: 863 8960 5426

Dial In Number:

+1 669 900 9128 US

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introductions**
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 4. Additions to the Agenda**
- 5. Adoption of the Agenda**
- 6. Public Hearing: John Muir Charter Schools 2020-2021 Budget**
 - A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2020-2021 proposed operating budget (Attachment #, Page)
 - B. Close public hearing
- 7. Action Items**

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 8, 2020 (Attachment #2, Page 7)
- B. Approval of Vendor Payments 2/26/20 - 3/25/20 (Attachment #3, Page 11)
- C. Approval of Vendor Payments 3/26/20 - 4/25/20 (Attachment #4, Page 19)
- D. Approval of New and Termed Employees 4/1/20 - 4/30/20 (Attachment #5, Page 25)
- E. Approval of 2020-2021 Salary Schedules (Attachment #6, Page 27)

8. Discussion Items

- A. Executive Order Regarding LCAP Operations Report and 1-year Plan (Attachment #7, Page 29)
- B. Dates for JMCS Governing Board Meetings in 2020-2021 School Year (Attachment #8, Page 31)
- C. TAC Report (Matthew Murdock) (Attachment #9, Page 33)
- D. JMCS Branding: Scheduling Branding Session with Alejandro Segura-Mora
- E. Distance Learning Update
- F. Fiscal Ramifications of School Closures and COVID-19 Pandemic on 2020-2021 and 2021-2022 Budgets (Attachment #10, Page 35)
- G. Foundation Report (Stan Miller)
- H. COO's Report (Michael Wegner)

9. Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings
 - i. Wednesday, June 10, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
 - ii. Pending Board approval, Wednesday, July 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

Wednesday, June 10, 2020, 10 a.m.

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

Wednesday, July 8, 2020, 10 a.m.

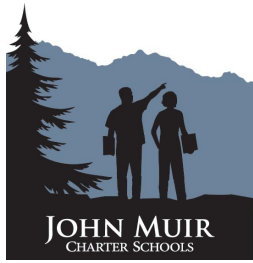
- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

10. Request for Agenda Items

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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MINUTES

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:02 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Gil Botello, Michael Corbett (exited the meeting at 11:05 a.m.), Len Eckhardt, and Sallie Wilson. JMCS staff members in attendance: CEO RJ Guess, COO Mike Wegner, Administrative Coordinator Amber Aldrich, Fiscal Analyst Rachael Navarette, and TAC Representative Matthew Murdock.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

None.

5. Adoption of the Agenda

On a motion by Gil Botello, seconded by Len Eckhardt, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

6. Public Hearing: John Muir Charter Schools 2020-2021 Budget

- A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2020-2021 proposed operating budget (Attachment #1, Page 5)

Stan Miller opened the public hearing. Rachael Navarette speaks about the uncertainty in the 2020-2021 budget due to delays in tax filing dates from the COVID-19 shutdown. She explains what is known: the Governor's May budget revise should be coming out soon and will give more information, COLAs are eliminated for the next fiscal year, JMCS expenditures have been scaled down, and a slight projected net increase in ADA with site openings and closures. Discussion ensues regarding potential funding assistance through the County office, decreases in travel budget as social distancing requirements continue, and the costs of compliance with the National School Lunch program. RJ Guess speaks about recent staffing cuts and the plan to re-evaluate with the potential of further cuts to be made at the end of October. Stan Miller requests a year-end analysis of the costs of the food program.

- B. Close public hearing

Stan Miller closed the public hearing.

7. Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 8, 2020 (Attachment #2, Page 7)

On a motion by Gil Botello, seconded by Len Eckhardt, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- B. Approval of Vendor Payments 2/26/20 - 3/25/20 (Attachment #3, Page 11)

Stan reminds the board that due to the software issue last month that this report was unavailable for action in April. Stan Miller asks about the costs of the Drumming Forward program at Tahoe CCC that TAC had reported on in the January 2020 board meeting. RJ Guess states that it is a one-year program. Stan requests a final report out when the program ends.

On a motion by Sallie Wilson, seconded by Gil Botello, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- C. Approval of Vendor Payments 3/26/20 - 4/25/20 (Attachment #4, Page 19)

On a motion by Gil Botello, seconded by Sallie Wilson, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

D. Approval of New and Termed Employees 4/1/20 - 4/30/20 (Attachment #5, Page 25)

Stan Miller announces no action to be taken as there are no new or termed employees to be approved.

E. Approval of 2020-2021 Salary Schedules (Attachment #6, Page 27)

RJ Guess confirms that no changes have been made to the 2020-2021 Salary Schedules since last discussed at the April 2020 board meeting.

On a motion by Gil Botello, seconded by Len Eckhardt, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

8. Discussion Items

A. Executive Order Regarding LCAP Operations Report and 1-year Plan (Attachment #7, Page 29)

Mike Wegner reports out that the large LCAP 3-year document is not included in this board packet and the work being done on the LCAP has been paused due to the Executive Order that removed the LCAP requirement. The State is still working on what the 1-year LCAP reporting will look like and the 3-year template that had previously been approved has been halted. What has been released is one page with 5 prompts, this is currently being worked on and will need to be approved at the June board meeting. The state will release a short-term 1-year LCAP template and those will need to be completed and approved by December 2020. So far, the state is saying the 3-year template will come out in 2021.

B. Dates for JMCS Governing Board Meetings in 2020-2021 School Year (Attachment #8, Page 31)

Stan Miller announces that the proposed calendar for the board meetings for the 2020-2021 school year keeps with the current schedule of the second Wednesday of each month at 10 a.m. There is a short discussion regarding the likelihood of maintaining virtual meetings in accordance to social distancing requirements and the Executive Order allowing this change to the Brown Act. This item will come back for action on the June board agenda.

C. TAC Report (Matthew Murdock) (Attachment #9, Page 33)

Matthew Murdock reports out on how teachers are acclimating to online teaching and what learning looks like now. Matthew highlights that online instruction is happening daily, community and one-on-one meetings with students are happening weekly, and teachers are reporting that they understand what is expected of them and are working well with the plan the Administrative team rolled out to accommodate students' different learning styles and accessibility.

D. JMCS Branding: Scheduling Branding Session with Alejandro Segura-Mora

Stan Miller shares his concern that having the branding session with Alejandro Segura-Mora virtually will not be as effective as in-person. The board agrees and Stan states he will contact Alejandro to let him know the board will wait until they can all meet in-person for the session.

E. Distance Learning Update

Mike Wegner follows up on Matthew Murdock's report regarding distance learning. Mike discusses that each site can create its unique recipe from the distance learning options given that will best serve the individual student, teacher training on online platforms have gone down dramatically from the initial roll-out week, and teachers have been able to maintain an 80% contact rate with students. Gil Botello asks about the ability to track data regarding Chromebook loans, engagement, and accessibility. RJ Guess explains that some data will not be quantifiable, and Mike offers to present the available data at the June board meeting. Stan Miller asks about tracking graduation rates and comparing them to prior years. RJ confirms a report out will be provided on engagement in June and on graduation rates in July or August.

F. Fiscal Ramifications of School Closures and COVID-19 Pandemic on 2020-2021 and 2021-2022 Budgets (Attachment #10, Page 35)

RJ Guess reports on the information from 2 primary sources: a webinar by Eric Premack, Founding Director of Charter Schools Development Center, and a webinar by P.A.C.E., Policy Analysis for California Education. The sources explain that there was an economic contraction predicted before COVID-19, that contraction will be increased due to COVID-19, but the extent remains unknown. RJ states the budget was originally created conservatively, with no COLA based on County guidance. RJ discusses Governor Newsom projections on unemployment, speculation on how the State may set ADA, and the potential impact of the recession on our less fiscally stable partner agencies. RJ states he and Mike Wegner are working on reopening plans and those will be presented at the June meeting.

G. Foundation Report (Stan Miller)

Stan Miller reports that the Foundation is moving quickly under the leadership of Andy Delgado. Actions include providing \$25 Amazon gift cards to JMCS staff for teacher appreciation day, offering 5 JMCS students \$500 scholarships for higher education, creation of an electronic press kit, and seeking new board members.

H. COO's Report (Michael Wegner)

Mike Wegner follows up on Rachael Navarette's report on site closures and openings. Mike explains that two YouthBuild sites in LA are closing and two new YouthBuild sites are opening: Richmond YouthBuild and VOA Anaheim-Santa Ana. Mike discusses the upcoming regional professional day with the continued focus on diversity and implicit bias. RJ Guess reports on his work to increase enrollment and recruitment with the CCC, and his communications with each County in the State, and the One-Stop/Workforce Development offices.

9. Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings

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Board Attendance at Upcoming Meetings:

Wednesday, June 10, 2020, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	(Absent)
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	Yes
E.	Gil Botello:	Yes

Wednesday, July 8, 2020, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	(Absent)
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	Undecided
E.	Gil Botello:	Yes

10. Request for Agenda Items

RJ Guess highlights the prior requests for student engagement data, and the process and criteria for reopening will be discussion items at the June meeting.

11. Adjournment

Stan Miller adjourned the meeting at 12:03 p.m.