



John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Meeting of the Board of Directors

Wednesday, May 16, 2018

12:00 p.m.

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introduction and Welcome**
- 3. Introduction of Participants**
- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 5. Additions to the Agenda**
- 6. Adoption of the Agenda**
- 7. Public Hearing: John Muir Charter Schools Local Control Area Plan for 2018-2019**
 - A. Open public hearing to receive public comment and input about the John Muir Charter Schools Local Control Area Plan (LCAP) for 2018-2019 (Attachment #1, Page 5)
 - B. Close public hearing
- 8. Public Hearing: John Muir Charter Schools 2018-2019 Budget**
 - A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2018-2019 proposed operating budget (Attachment #2, Page 117)
 - B. Close public hearing
- 9. Action Items**

- A. Closed Session
 - i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
 - ii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
 - iii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))
- B. Report from Closed Session
- C. Approval of the Minutes of the Regular Board Meeting on April 18, 2018 (Attachment #3, Page 119)
- D. Approval of Vendor Payments 03/28/18 - 04/27/18 (Attachment #4, Page 123)
- E. Approval of New and Termed Employees 04/01/18 - 04/30/18 (Attachment #5, Page 131)
- F. Approval of 2018-2019 Salary Schedules (Attachment #6, Page 133)

10. Discussion Items

- A. Dates for JMCS Governing Board Meetings in 2018-2019 school year (Attachment #7, Page 137)
- B. Administrative Staffing Formula (Attachment #8, Page 139)
- C. CEO Mentoring Report from Rich Fischer
- D. Revised JMCS Mission Statement (Attachment #9, Page 141)
- E. TAC Report (Anna Pizelo) (Attachment #10, Page 143)
- F. CEO's Report (R.J. Guess)

11. Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings:
 - i. Wednesday, June 20 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

12. Board Attendance at Next Meeting

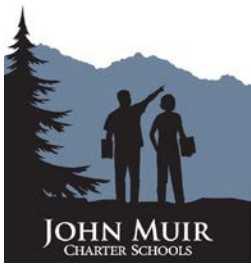
- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

13. Request for Agenda Items

14. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

- Nevada County Superintendent of Schools, 380 Crown Point Circle, Grass Valley, CA 95945
- Sacramento Regional Conservation Corps. 6101 27th St, Sacramento, CA 95822
- JMCS Administration Office, 117 New Mohawk Road, Ste. F, Nevada City, CA 95959
- John Muir Charter Schools Website <http://www.johnmuircs.com>



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12:00 p.m.

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting was recorded

MINUTES

1. Meeting Call to Order

Stan Miller called the meeting to order at 12:20 pm.

2. Introduction and Welcome

Stan Miller welcomed all participants.

3. Introduction of Participants

JMCS Board members in attendance: Stan Miller, Sallie Wilson, Michael Corbett, and Gil Botello. JMCS staff members in attendance: CEO R.J. Guess, COO Mike Wegner, Regional Director Charley Pratt-Guess, Teacher Advisory Committee Representative Anna Pizelo, Fiscal Analyst Rachael Navarrete and Administrative Coordinator Kelli Foster. Others in attendance: Rich Fischer. JMCS Board member not in attendance: Len Eckhardt.

4. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

No public comments.

5. Additions to the Agenda

There were no additions to the agenda, however, the agenda was reorganized. Agenda items 9 A i-iii were moved to after agenda item 10 F. Agenda discussion items 10 A-C were moved to the beginning of the agenda after item 6.

6. Adoption of the Agenda

On a motion made by Michael Corbett which was seconded by Gil Botello, the agenda was adopted by a 5-0 vote. (Ayes: Miller, Corbett, Eckhardt, Botello, Wilson. Noes: None.)

10. Discussion Items (moved per adoption of the agenda)

- A. Dates for JMCS Governing Board Meetings in the 2018-2019 school year (Attachment #7, Page 137)

Michael Wegner noted that the year is wrong on all dates. There was discussion about possible conflicts with suggested dates and board member's schedules. This item will come back to next board meeting for approval with all board meeting dates on the 2nd Wednesday of each month.

- B. Administrative Staffing Formula (Attachment #8, Page 139)

R.J. Guess spoke about the changes he made to the formula for Option #4. Stan Miller commented that these staffing scenarios are recommendations, not a pattern that the school will be held to, as many factors determine the staffing needs. R.J. said the goal in creating administrative staffing formulas is the same in creating staffing formulas in the site MOUs and it's to promote transparency with staff and partners and to create staffing patterns and expectations that are reasonably consistent. Stan Miller commented on the need for incremental reductions as school enrollment declines. This will come back for further discussion next month.

- C. CEO Mentoring Report from Rich Fischer

Rich Fischer of Leadership Associates distributed a written report he prepared. He described how he began working with R.J. Guess as a mentor. He summarized their working relationship and the areas that they had been working through such as leadership skills, professional learning and achieving a work-life balance. Rich described their process for each meeting. He spoke about the position of CEO of JMCS paralleling that of a district superintendent but said that it is also much more complex than the standard superintendent job. He spoke about the challenges of having to work with partner agencies and being staffed with all at-will employees. The board shared their assessments on the positive impact the mentoring sessions have had on R.J.'s leadership and thanked Rich for his report.

7. Public Hearing: John Muir Charter Schools Local Control Area Plan for 2018-2019

- C. Open public hearing to receive public comment and input about the John Muir Charter Schools Local Control Area Plan (LCAP) for 2018-2019 (Attachment #1, Page 5)

Stan Miller opened the public hearing at 1:06 pm.

Rachel Wegner stated that everything that was requested to be included in the LCAP by the board at last meeting was addressed. Discussion occurred regarding the formative walkthrough process and about the structure of JMCS as one local educational agency (LEA) with one county-district-school (CDS) code. Stan Miller asked about the percentage of sites that have completed safety plans and about data on student grade level gains. R.J. praised Rachel and Mike Wegner for their work on the LCAP.

- D. Close public hearing

Stan Miller closed the public hearing at 1:30 pm.

8. Public Hearing: John Muir Charter Schools 2018-2019 Budget

- A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2018-2019 proposed operating budget (Attachment #2, Page 117)

R.J. Guess stated that the budget is based on about 100 ADA lower than expected as a result of the changes in the 2018-2019 MOUs and the fact that several sites will be closed next year due to those changes. Rachael Navarrete described the components of the budgets and the changes to the site budget structure from the prior year. R.J. spoke about how the budget process has changed throughout the years as a result of the prior years budget crisis and how it has brought JMCS to a place to make the budgetary changes they recognized as necessary several years ago. He also spoke about building reserves and moving forward into the new year with strong partners.

- B. Close public hearing

Stan Miller closed the public meeting at 1:45 pm.

9. Action Items

- C. Approval of the Minutes of the Regular Board Meeting on April 18, 2018 (Attachment #3, Page 119)

On a motion by Gil Botello seconded by Sallie Wilson, the minutes of the regular board meeting on April 18, 2018, was approved by a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Botello, Wilson. Noes: None. Absent: Eckhardt.)

- D. Approval of Vendor Payments 03/28/18 - 04/27/18 (Attachment #4, Page 123)

On a motion by Michael Corbett and seconded by Gil Botello, the vendor payments 03/28/2018 - 04/27/2018 were approved by a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Botello, Wilson. Noes: None. Absent: Eckhardt.)

- E. Approval of New and Termed Employees 04/01/18 - 04/30/18 (Attachment #5, Page 131)

On a motion by Gil Botello which was seconded by Michael Corbett, the new and termed employees 04/01/18 - 04/30/18 were approved by a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Botello, Wilson. Noes: None. Absent: Eckhardt.)

- F. Approval of 2018-2019 Salary Schedules (Attachment #6, Page 133)

On a motion by Michael Corbett which was seconded by Gil Botello, the 2018 - 2019 salary schedules were approved by a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Botello, Wilson. Noes: None. Absent: Eckhardt.)

10. Discussion Items

- D. Revised JMCS Mission Statement (Attachment #9, Page 141)

Mike Wegner read the May draft of the mission statement aloud. The board indicated that they are satisfied with the draft and this item will come back to the board for approval next month.

E. TAC Report (Anna Pizelo) (Attachment #10, Page 143)

Anna Pizelo, teacher at Tahoe CCC and Teacher Advisory Committee (TAC) representative, spoke about the regional working group (RWG) professional development day that occurred on May 8, 2018. Teachers shared student appreciation videos with each other at the RWG and Anna showed a few of the student appreciation videos to the board. The board thanked Anna for showing the videos and requested a link to the videos so they could view them again.

F. CEO's Report (R.J. Guess)

RJ Guess handed out a written CEOs report and summarized the information. He spoke about the VOALA North Hollywood site which will be opening August 2, 2018. He spoke about the sites that are closing. He then spoke about pending charter specific legislation, the CCC budgets and projected budget reserves for JMCS.

9. Action Items

A. Closed Session (reordered at the adoption of agenda)

- i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
- ii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
- iii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))

Stan Miller moved to the board into closed session at 2:25 pm.

G. Report from Closed Session

Stan Miller reconvened the board in open session at 2:40 pm and reported that no action was taken in closed session.

11. Information Items

A. Correspondence

Stan Miller reported that he received an invitation to SRCC Evening on the River. He is unable to attend and encouraged other board members to attend.

B. Schedule of Future Board Meetings:

- i. Wednesday, June 20, 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

12. Board Attendance at Next Meeting

- | | |
|---------------------|----------|
| A. Stan Miller: | No |
| B. Michael Corbett: | Yes |
| C. Len Eckhardt: | (absent) |
| D. Sallie Wilson: | No |
| E. Gil Botello: | Yes |

13. Request for Agenda Items

None.

14. Adjournment

Stan Miller adjourned the meeting at 2:41 pm.