



John Muir Charter Schools  
117 New Mohawk Rd. Ste. F  
Nevada City, CA 95959  
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## **John Muir Charter Schools Meeting of the Board of Directors**

Wednesday, June 10, 2020

**10:00 a.m.**

John Muir Charter Schools Office  
117 New Mohawk Rd. Suite F  
Nevada City, Ca 95959

### **Zoom Link and Call-In Number**

<https://us02web.zoom.us/j/81900782691>

Meeting ID: 819 0078 2691

Dial In Number:

+1 669 900 9128 US

Audio of this meeting will be recorded

### **AGENDA**

- 1. Meeting Call to Order**
- 2. Introductions**
- 3. Order of Business**
  - A. Reappointment of Board Member Sallie Wilson (term expires 6/30/2020), LCC Representative
- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 5. Additions to the Agenda**
- 6. Adoption of the Agenda**
- 7. Action Items**
  - A. Approval of the Minutes of the Regular Board Meeting Wednesday, May 13, 2020 (Attachment #1, Page 5)
  - B. Approval of Vendor Payments 4/26/20 - 5/25/20 (Attachment #2, Page 11)

- C. Approval of New and Termed Employees 5/1/20 - 5/31/20 (Attachment #3, Page 17)
- D. Approval of 2019-2020 3rd Interim Budget
  - i. Approval of 2019-2020 3rd Interim Budget Revision (Attachment #4, Page 19)
  - ii. Approval of Resolution 20-03: 3rd Interim Budget Revision (Roll Call Vote) (Attachment #5, Page 27)
- E. Adoption of 2020-2021 JMCS Budget
  - i. Approval of the 2020-2021 JMCS Adopted Budget (Attachment #6, Page 29)
  - ii. Approval of Resolution 20-04: 2020-2021 JMCS Adopted Budget (Roll Call Vote) (Attachment #7, Page 39)
- F. Approval of Resolution 20-05: EPA Account Expenditures for Fiscal Year 2020-2021 (Roll Call Vote) (Attachment #8, Page 41)
- G. Approval of dates for JMCS Governing Board Meetings in 2020-2021 school year (Attachment #9, Page 45)
- H. Approval of Operational Update in lieu of the LCAP (Attachment #10, Page 47)

## **8. Discussion Items**

- A. Distance Learning Update
- B. Student Engagement Data (Attachment #11, Page 51)
- C. Process and Criteria for Reopening (Attachment #12, Page 53)
- D. TAC Report (Rich Johnson) (Attachment #13, Page 57)
- E. Foundation Report (Stan Miller)
- F. CEO's Report (RJ Guess)

## **9. Information Items**

- A. Correspondence
- B. Schedule of Future Board Meetings (dates of future meetings are subject to approval at this meeting)
  - i. Wednesday, July 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
  - ii. Wednesday, August 12, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

## **Board Attendance at Upcoming Meetings:**

**Wednesday, July 8, 2020, 10 a.m.**

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

**Wednesday, August 12, 2020, 10 a.m.**

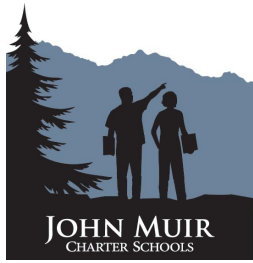
- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

**10. Request for Agenda Items**

**11. Adjournment**

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- [www.johnmuircs.com](http://www.johnmuircs.com)



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## **MINUTES**

### **1. Meeting Call to Order**

Stan Miller called the meeting to order at 10:06 a.m.

### **2. Introductions**

JMCS Board Members in attendance: Stan Miller, Gil Botello (arrived at 10:13a.m.), Michael Corbett, Len Eckhardt, and Sallie Wilson. JMCS staff members in attendance: CEO RJ Guess (arrived at 10:16a.m.), COO Mike Wegner, Administrative Coordinator Amber Aldrich, Fiscal Analyst Rachael Navarette, and TAC Representative Rich Johnson.

### **3. Order of Business**

A. Reappointment of Board Member Sallie Wilson (term expires 6/30/2020), LCC Representative

Stan Miller announces Sallie Wilson will be reappointed as the LCC representative board member. She is reappointed to a four-year term which will end June 30, 2024.

**4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board

president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

## **5. Additions to the Agenda**

None.

## **6. Adoption of the Agenda**

On a motion by Michael Corbett, seconded by Sallie Wilson, the agenda was adopted on a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Wilson. Noes: None. Absent: Botello.)

## **7. Action Items**

A. Approval of the Minutes of the Regular Board Meeting Wednesday, May 13, 2020  
(Attachment #1, Page 5)

On a motion by Len Eckhardt, seconded by Michael Corbett, the minutes of the regular board meeting May 13, 2020, were adopted on a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Wilson. Noes: None. Absent: Botello.)

B. Approval of Vendor Payments 4/26/20 - 5/25/20 (Attachment #2, Page 11)

On a motion by Gil Botello, seconded by Michael Corbett, the vendor payments 4/26/20-5/25/20 were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

C. Approval of New and Termed Employees 5/1/20 - 5/31/20 (Attachment #3, Page 17)

Stan Miller announces no action to be taken as there are no new or termed employees to be approved.

D. Approval of 2019-2020 3rd Interim Budget

i. Approval of 2019-2020 3rd Interim Budget Revision (Attachment #4, Page 19)

Rachael Navarette reminds the board that a 3<sup>rd</sup> interim budget revision is not required. Rachael explains the revisions to the budget regarding the recently awarded PPP loan, reduced travel expenses, and adjusted budgets for graduation ceremonies and Revolution foods.

On a motion by Len Eckhardt, seconded by Gil Botello, the 2019-2020 3<sup>rd</sup> interim budget revision was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

ii. Approval of Resolution 20-03: 3rd Interim Budget Revision (Roll Call Vote)  
(Attachment #5, Page 27)

Michael Corbett made a motion to approve Resolution 20-03: 3rd Interim Budget Revision. Len Eckhardt seconded the motion. A roll call vote was called for: Miller - aye,

Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - aye. Motion passed.

E. Adoption of 2020-2021 JMCS Budget

i. Approval of the 2020-2021 JMCS Adopted Budget (Attachment #6, Page 29)

Rachael Navarette presents the 2020-2021 JMCS budget. She discusses the proposed 10% cut in LCFF (Local Control Funding Formula) funding, slight increase in ADA (average daily attendance) projected, potential increase in travel costs or Chromebooks from current spending, and Revolution Foods projected costs. Conversation ensues regarding the potential decisions from the State legislature and the budget being based on worst case scenarios. On a motion by Gil Botello, seconded by Michael Corbett, the 2020-2021 JMCS budget was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

ii. Approval of Resolution 20-04: 2020-2021 JMCS Adopted Budget (Roll Call Vote) (Attachment #7, Page 39)

Gil Botello made a motion to approve Resolution 20-04: 2020-2021 JMCS Adopted Budget. Michael Corbett seconded the motion. A roll call vote was called for: Miller - aye, Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - aye. Motion passed.

F. Approval of Resolution 20-05: EPA Account Expenditures for Fiscal Year 2020-2021 (Roll Call Vote) (Attachment #8, Page 41)

Gil Botello made a motion to approve Resolution 20-05: EPA Account Expenditures for Fiscal Year 2020-2021. Sallie Wilson seconded the motion. A roll call vote was called for: Miller - aye, Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - aye. Motion passed.

G. Approval of dates for JMCS Governing Board Meetings in 2020-2021 school year (Attachment #9, Page 45)

The proposed dates for JMCS Governing Board Meetings in the 2020-2021 school year are the second Wednesday of each month at 10 a.m. PST. Stan Miller and RJ Guess discuss the provisions to the Brown Act and the likelihood of virtual meetings continuing under the Emergency Act of the Governor.

On a motion by Len Eckhardt, seconded by Gil Botello, the dates for JMCS Governing Board Meetings in 2020-2021 school year were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

H. Approval of Operational Update in lieu of the LCAP (Attachment #10, Page 47)

Mike Wegner explains the Operational Update is a placeholder until the 1-year LCAP template is released and shows what we have done to pivot in order to show how we have used the funds we've received. Mike says the 2020-2021 LCAP is required to be approved by December 15, 2020, and the 3-year template should come back this time next year for 2021-2022.

On a motion by Gil Botello, seconded by Sallie Wilson, the Operational Update in lieu of the LCAP was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

## 8. Discussion Items

#### A. Distance Learning Update

Mike Wegner presents no changes have been made to the distance learning options previously presented. JMCS will be offering summer academic programming for interested teachers and students. Rich Johnson speaks to his experience at his site and explains how helpful it was to have help from the partner site and at the district level to encourage student engagement. Mike explains we are seeing 70% engagement, while typical schools statewide are seeing 30%.

#### B. Student Engagement Data (Attachment #11, Page 51)

RJ Guess explains the student engagement data and the variations depending on the closure status of the partner agency. RJ states the average 70% engagement speaks to teacher and student commitment and the support of the partner agencies. Mike Wegner screenshares the site tracker for student engagement and explains that the model of this tracker will continue for each site into the next school year.

#### C. Process and Criteria for Reopening (Attachment #12, Page 53)

Mike Wegner explains this is a starting place and we are anticipating more information from the CDE (CA Department of Education) later this week. Discussion continues about the State guidelines, CDE guidance, and individual sites ordering cleaning and PPE supplies to ensure proper hygiene and cleaning protocols are followed. RJ Guess confirms we will be taking the direction of County Health officers and listening to the comfort levels of our students and teachers.

#### D. TAC Report (Rich Johnson) (Attachment #13, Page 57)

Rich Johnson provides the TAC report discussing the recent Regional Working Day, Courageous Conversations work, and questions from teachers regarding staffing cuts. Rich shares the nearly 4-hour Regional Working Day Zoom call was engaging and staff feel the Courageous Conversations work has been really beneficial, especially given our current situation in the weeks since George Floyd's murder and public outcry. RJ Guess and Mike Wegner handle questions about staffing cuts and discuss current student recruitment strategies that are proving effective.

#### E. Foundation Report (Stan Miller)

Stan Miller shares the Foundation continues to develop and grow, there is still a need for more board members, they are looking for corporate donors, and work continues on the electronic press kit. Stan formally requests a meeting with the Foundation board and the JMCS leadership team to revisit clarity and compelling reasons for developing the Foundation. Mike Wegner and RJ Guess agree they can make that happen. Stan to survey the Foundation board and propose dates for the meeting.

#### F. CEO's Report (RJ Guess)

RJ Guess shares about the tumult of the past month with proposed legislation for an age cap on high school funding impacting the exemption JMCS operates under. RJ explains the proposed age cap legislation has shifted from age 19 to 26. Mike Wegner shares about the staff gatherings held last week to discuss how staff has been impacted by the current unrest in the country regarding racism and the year-long work that has already taken place in the Courageous Conversations curriculum.

## 9. Information Items

### A. Correspondence

Stan Miller announces he received correspondence from the Law Offices of Young, Minney, and Corr, LLP regarding a recent Supreme Court ruling. The correspondence states that redaction of electronic records is not “extraction” under the Public Records Act, and therefore, public entities may not charge its cost for this work.

### B. Schedule of Future Board Meetings (dates of future meetings are subject to approval at this meeting)

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- ii. Wednesday, August 12, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

### Board Attendance at Upcoming Meetings:

#### Wednesday, July 8, 2020, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	No
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	Yes
E.	Gil Botello:	Yes

#### Wednesday, August 12, 2020, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	No
E.	Gil Botello:	Yes

## 10. Request for Agenda Items

RJ Guess requests a closed session agenda item for the CEO’s evaluation in July.

## 11. Adjournment

Stan Miller adjourned the meeting at 12:18 p.m.