

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Meeting of the Board of Directors

Wednesday August 8, 2018

12:00 p.m.

Sacramento Regional Conservation Corps
6101 27th Street
Sacramento, CA 95822

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introduction and Welcome**
- 3. Introduction of Participants**
- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 5. Additions to the Agenda**
- 6. Adoption of the Agenda**
- 7. Action Items**
 - A. Closed Session
 - i. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
 - ii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))
 - B. Report from Closed Session
 - C. Approval of the Minutes of the Regular Board Meeting Wednesday July 11, 2018 (Attachment #1, Page 3)
 - D. Approval of Vendor Payments 06/28/18 - 07/27/18 (Attachment #2, Page 7)

- E. Approval of New and Termed Employees 07/01/18 - 07/30/18 (Attachment #3, Page 15)
- F. Approval of Chief Executive Officer Contract
- G. Approval of JMCS Governing Board Meeting Dates & Times for 2018 -2019 (Attachment #4, Page 17)
- H. Inventory to be Declared Surplus (Attachment #5, Page 19)

8. Discussion Items

- A. JMCS 20th Birthday Celebration
- B. CEO's Report (R.J. Guess) (Attachment #6, Page 21)

9. Information Items

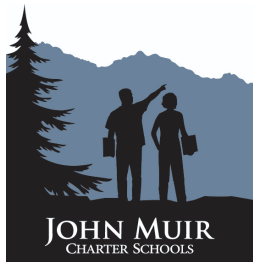
- A. Correspondence
- B. Schedule of Future Board Meetings
 - i. Wednesday September 12, 2018, 12 p.m. California Conservation Corps Headquarters, Dugans Conference Room, 1719 24th Street, Sacramento, CA 95816. (Annual organizational meeting. Board & CEO workshop will be start at 11 am.)
 - ii. Wednesday October 10, 2018, 12 p.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

10. Board Attendance at Next Meeting

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

11. Request for Agenda Items

12. Adjournment



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Sacramento, CA 95822

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MINUTES

1. Meeting Call to Order

Michael Corbett called the meeting to order at 12:05 pm.

2. Introduction and Welcome

Michael Corbett welcomed all participants to the meeting.

3. Introduction of Participants

JMCS Board members in attendance: Michael Corbett, Gil Botello, Sallie Wilson (arrived at 12:30 pm), and Len Eckhardt. JMCS staff members in attendance: CEO R.J. Guess, COO Michael Wegner, and Administrative Coordinator Kelli Foster. JMCS Board member not in attendance: Stan Miller.

4. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None

5. Additions to the Agenda

None

6. Adoption of the Agenda

On a motion by Len Eckhardt and seconded by Gil Botello, the agenda was adopted by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

7. Action Items

A. Closed Session

- i. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
- ii. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))

Michael Corbett moved the board into closed session at 12:07 pm.

B. Report from Closed Session

Michael reconvened the board in open session at 12:10 pm. He report that the board heard information regarding the pending litigation and that no action was taken in closed session.

C. Approval of the Minutes of the Regular Board Meeting Wednesday July 11, 2018 (Attachment #1, Page 3)

On a motion by Len Eckhardt and seconded by Gil Botello, the minutes of the regular board meeting on July 11, 2018 were approved by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

D. Approval of Vendor Payments 06/28/18 - 07/27/18 (Attachment #2, Page 7)

On a motion made by Gil Botello and seconded by Len Eckhardt, the vendor payments 6/28/2018 - 7/27/2018 were approved by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

E. Approval of New and Termed Employees 07/01/18 - 07/30/18 (Attachment #3, Page 15)

On a motion by Len Eckhardt and seconded by Gil Botello, the new and termed employees 07/01/18 - 07/30/18 were adopted by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

F. Approval of Chief Executive Officer Contract

Michael Corbett stated that he is required by law to indicate that the CEO's contract is a two year (7/1/18 - 6/30/20), 247 workday agreement at the rate of \$132,959. It includes full family medical benefits and a cell phone stipend. On a motion by Len Eckhardt and seconded by Gil Botello, the contract for the chief executive officer was approved by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

G. Approval of JMCS Governing Board Meeting Dates & Times for 2018 -2019 (Attachment #4, Page 17)

R.J. Guess reported that a member of the law firm of Minney Young & Corr will provide board & CEO training prior to the start of the September board meeting. On a motion made by Gil Botello and seconded by Len Eckhardt, JMCS governing board meeting dates and start times for 2018 -2019

were approved by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

H. Inventory to be Declared Surplus (Attachment #5, Page 19)

On a motion by Len Eckhardt and seconded by Gil Botello, the inventory was declared surplus by a 4-0-1 vote (Ayes: Corbett, Eckhardt, Botello and Wilson. Noes: none. Absent: Miller).

8. Discussion Items

A. JMCS 20th Birthday Celebration

R.J. Guess stated that he had a good conversation with the director of the CCC Foundation and a professional event planner and they recommended that JMCS postpone the 20th birthday celebration due to lack of RSVPs and then take the time to build the JMCS Foundation board with members who can plan and fundraise for a successful event.

B. CEO's Report (R.J. Guess) (Attachment #6, Page 21)

R.J. Guess summarized the CEO's report in the board packet. He stated that Lita Lee had been rehired as the southern regional director. R.J. said the runner-up candidate was very strong and second interviews were necessary. Mike Wegner said the process of selecting the southern regional director will make for better first round questions for the next hiring. Discussion occurred regarding June graduations ceremonies. Mike reported that he attended nine graduation ceremonies. Gil Botello commented that JMCS should brand itself better during the graduations as it didn't feel like JMCS had a big enough presence at the graduation he attended. Michael Corbett stated he felt the same way after he attended the CCC graduation. Graduation ceremonies will be a discussion item on the September board agenda so the board can create JMCS board expected guidelines that will be shared with partners and discuss regional graduations for multiple JMCS sites.

9. Information Items

A. Correspondence

R.J. Guess distributed copies of the response letter he wrote to the Nevada County Grand Jury regarding unfunded pension liabilities.

B. Schedule of Future Board Meetings

- i. Wednesday September 12, 2018, 12 p.m. California Conservation Corps Headquarters, Dugans Conference Room, 1719 24th Street, Sacramento, CA 95816. (Annual organizational meeting. Board & CEO workshop will be start at 11 am.)
- ii. Wednesday October 10, 2018, 12 p.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

Kelli Foster stated that the board/CEO workshop on September 12, 2018 will start at 10 am and the October board meeting will start at 11 am.

10. Board Attendance at Next Meeting

- A. Stan Miller: Yes according to RJ
- B. Michael Corbett: No
- C. Len Eckhardt: Yes
- D. Sallie Wilson: Yes
- E. Gil Botello: Yes

11. Request for Agenda Items

JMCS Graduation Ceremonies

12. Adjournment

Michael Corbett adjourned the meeting at 1:15 pm.