

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, August 11, 2021

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Join Zoom Meeting

<https://us02web.zoom.us/j/86940644000>

Meeting ID: 869 4064 4000

Dial-in by location:

+1 669 900 9128 US

Audio of this meeting will be recorded

AGENDA

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Board meeting through Zoom Teleconferencing. Public comments are taken on action, discussion, and information items only; or during the Open Public Forum for items not on the agenda. For those individuals who wish to make a public comment, please do so by using the Zoom raise your hand feature. A moderator will call on you at the appropriate time.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately.

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, July 14, 2021 (Attachment 1, Page 5)
- B. Approval of Vendor Payments 6/26/21 - 7/25/21 (Attachment 2, Page 11)
- C. Approval of New and Termed Employees 6/26/21 - 7/25/21 (Attachment 3, Page 17)
- D. Mission and Vision Statement Proposal (Handout)

7. Discussion Items

- A. 2021-2022 45-Day Budget Update (Attachment 4, Page 19)
- B. Schoolwide Plan for Return to Normal Daily Scheduling (Attachment 5, Page 21)
- C. JMCS Foundation Report (Attachment 6, Page 31)
- D. CEO's Report (Attachment 7, Page 35)

8. Miscellaneous Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings
 - i. Wednesday, September 8, 2021, 10 a.m. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.
 - ii. Wednesday, October 13, 2021, 10 a.m. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by the Governor on March 17, 2020. All board members may attend the meeting by teleconference. The public may observe and address the meeting via Zoom.
 - iii. The October 13, 2021 Board Meeting will be at 10:00 a.m. at Sacramento Regional Conservation Corps.

**Board Attendance at Upcoming Meetings:
Wednesday, September 8th, 2021, 10 a.m.
(pending approval),**

A. Stan Miller: Yes
B. Michael Corbett: Yes
C. Len Eckhardt: Yes
D. Sallie Wilson: Yes
E. Gil Botello: Yes

Wednesday, October 13th, 2021, 10 a.m.

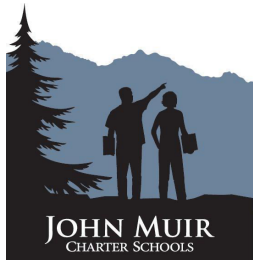
A. Stan Miller: Yes or No
B. Michael Corbett: Yes or No
C. Len Eckhardt: Yes or No
D. Sallie Wilson: Yes or No
E. Gil Botello: Yes or No

9. Request for Agenda Items

10. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:02 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Gil Botello, Sallie Wilson, and Michael Corbett.
JMCS Staff Members in attendance: CEO RJ Guess, Administrative Coordinator Luz Delgado, COO Dawn McConnell.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda

None.

5. Adoption of the Agenda

On a motion made by Gil Botello and seconded by Michael Corbett, the agenda was adopted on a 4-0-1 vote.

(Ayes: Miller, Botello, Corbett, Wilson, Noes: None. Absent: Eckhardt.)

6. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, July 14, 2021
(Attachment 1, Page 5)

On a motion made by Michael Corbett and seconded by Gil Botello, the Minutes of the Regular Board Meeting Wednesday, July 14, 2021, was adopted on a 4-0-1 vote.

(Ayes: Miller, Botello, Corbett, Wilson, Noes: None. Absent: Eckhardt.)

- B. Approval of Vendor Payments 6/26/21 - 7/25/21 (Attachment 2, Page 11)

Gil Botello asked about the furniture expenditures for Rancho Cielo. RJ Guess explained that the site had a substantial increase in enrollment making it necessary for them to purchase more tables and chairs for the site. RJ reminded the board that the Rancho Cielo site has many classes and amenities it offers to students, for example, a full culinary kitchen, agriculture mechanics, and other labs for classroom use. Gil also requested further information about the use of Rosetta Stone. RJ explained that Rosetta Stone is being used for foreign language classes and English language tutoring.

On a motion made by Gil Botello and seconded by Sallie Wilson, the Vendor Payments 6/26/21 - 7/25/21, was adopted on a 4-0-1 vote.

(Ayes: Miller, Botello, Corbett, Wilson, Noes: None. Absent: Eckhardt.)

- C. Approval of New and Termed Employees 6/26/21 - 7/25/21 (Attachment 3, Page 17)

Stan Miller announced one new employee had joined the JMCS team.

On a motion made by Gil Botello and seconded by Michael Corbett, the Approval of New and Termed Employees 6/26/21 - 7/25/21 was adopted on a 4-0-1 vote.

(Ayes: Miller, Botello, Corbett, Wilson, Noes: None. Absent: Eckhardt.)

- D. Mission and Vision Statement Proposal (Handout)

RJ Guess presented to the board a Mission and Vision Statement Proposal put together by Dr. Alejandro Segura-Mora. RJ described Dr. Segura-Mora's proposal to work with JMCS on a mission and vision statement. The process described an estimated five, 3 to 4 hour sessions needed to create the statements. There will be a Mission-Vision Task Force assembled to help gather data to inform the mission, vision, and action. The board discussed concerns regarding the cost of the proposal at \$35,000 and directed the CEO to ask for additional proposals to compare costs. RJ recommended that this be brought to the September 8th meeting as an informational item. The board agreed and no action was taken.

7. Discussion Items

A. 2021-2022 45-Day Budget Update (Attachment 4, Page 19)

RJ Guess informed the board that there was an increase in funding in the Concentration Grant from 50% to 65%, the additional 15% has to be used on staff who provide direct services to students. This is an approximate \$252,228 increase in the JMCS budget. RJ mentioned that Rachael Navarrete has reached out to our auditors for more details regarding exactly how the money may be spent. The expenditures will be detailed as a one-time LCAP supplement as part of the LCAP at the end of the year.

B. Schoolwide Plan for Return to Normal Daily Scheduling (Attachment 5, Page 21)

RJ Guess explained that the plan is based on the California Department of Public Health and the federal CDCP guidelines on masks for schools. He states that all staff and students will be required to wear masks. Staff and Students with a valid medical exemption will be allowed to wear a face shield. Meal breaks will be done outside when possible. If a student chooses to not comply with the rules they can do classwork in a separate room or be sent home. Most school sites and partners have accepted these conditions without any complications. JMCS will not be providing on-site COVID testing, however, we can help students and staff connect with the resources needed. Staff and students who test positive will be required to quarantine for 10 days since symptoms began. If a student or staff comes in contact with someone with covid they will be notified within 24 hours. Although staff and students are not required to be vaccinated it is still recommended.

C. JMCS Foundation Report (Attachment 6, Page 31)

Gil Botello informed the board that the foundation is preparing resources to begin fundraising. They have identified and will be targeting a few fortune 500 agencies. The campaign will be moving forward in October or November. Gil also mentioned that the foundation has requested the help of some teachers to recommend students for the Foundation Scholarship.

Stan Miller announced a break for all participants at 10:46 a.m. and recalled the meeting to order at 10:54 a.m.

D. CEO's Report (Attachment 7, Page 35)

RJ Guess began by giving an operations update and informed the board that New Teacher Training will be this Thursday and Friday (8/12-13/2021). Trimester sites began classes on Wednesday (8/4/21), Semester sites will begin next week on Tuesday (8/17/21). RJ updated the board on Rancho Cielo and Riverside Arlanza. Rancho Cielo has received YouthBuild Affiliation and is now classified as a YouthBuild Site. The Riverside Arlanza site is now classified as the UCCIE Riverside Education Academy. RJ then moved on to legislative updates:

- SB 30 School Finance: College Readiness: Grants and Notification- Would repeal provisions establishing the College Readiness Block Grant

- AB 469 Pupil Instruction: Financial Aid Applications would require a school district, county office of education, or charter school to ensure that a grade 12 pupil who has not opted out, as specified, completes and submits a Free Application for Federal Student Aid or if the pupil is exempt from paying nonresident tuition under existing law, completes and submits a form for purposes of the California Dream Act
- AB 452 Pupil Safety: Parental Notification: Firearm Safety Laws would require a school district, county office of education, and charter school to inform parents and guardians of pupils at the beginning of each semester or quarter of the regular school term and during any new enrollment or transfer, of California's child access prevention laws and laws relating to the safe storage of firearms, as specified
- AB 408 Homeless Children and Youth, Reporting would require a local educational agency, as defined to include a school district, county office of education, charter school, or special education local plan area, to establish homeless education program policies that are consistent with specified state laws, and would further require the local educational agency to update these policies at intervals not exceeding 3 years,
- AB 104 Pupil Instruction: Retention, Grade Changes, and Exemptions would, for the 2021–22 academic year, require a school district, county office of education, or charter school to implement a supplemental policy regarding the retention of pupils who, in the 2020–21 academic year, received deficient grades, as specified, for at least 1/2 of the pupil's coursework, except for pupils enrolled in grade 12 during the 2020–21 academic year
- AB 46 California Youth Empowerment Act would create the California Youth Empowerment Act to address, among other issues, the growing need to engage youth directly with policymakers
- AB 27 Homeless Children and Youths and Unaccompanied Youths: Reporting under current state law, public schools, including charter schools, and county offices of education are required to immediately enroll a homeless child or youth seeking enrollment, except as specified
- AB 10 Pupil Instruction: In-Person Instruction: Distance Learning states that current law establishes a system of public elementary and secondary education in this state, and authorizes local educational agencies throughout the state to provide instruction to pupils in kindergarten and grades 1 to 12, inclusive.

8. Miscellaneous Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings

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Wednesday, October 13th, 2021, 10 a.m.

A.	Stan Miller:	Yes
B.	Michael Corbett:	Yes
C.	Len Eckhardt:	Yes
D.	Sallie Wilson:	Yes
E.	Gil Botello:	Yes

9. Request for Agenda Items

- Continued Vision and Mission Statement Information
- Begin the inclusion of staff transfers in the monthly staffing update
- Annual Organizational Meeting and Officer Election

10. Adjournment

Stan Miller adjourned the meeting at 11:33 a.m.