

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
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aJohn Muir Charter Schools Meeting of the Board of Directors

Wednesday, August 12, 2020

10:00 a.m.

John Muir Charter Schools Office

117 New Mohawk Rd. Suite F

Nevada City, Ca 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/82355333427>

Meeting ID: 823 5533 3427

Dial in by location:

+1 669 900 9128 US

+1 346 248 7799 US

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introductions**
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 4. Additions to the Agenda**
- 5. Adoption of the Agenda**

- 6. Public Hearing: Learning Continuity and Attendance Plan**

The public can access the JMCS Learning Continuity and Attendance Plan by viewing it from the JMCS website, www.johnmuircs.com, or, if in need of a hard copy or a translated copy, can contact the JMCS Headquarters office directly at (530) 272-4008, to request a copy. The public is welcome to join the JMCS Board meeting to provide comments during the public hearing via Zoom or dialing in using the information above. Concerned parties can also provide input on the Learning Continuity Plan by emailing Michael Wegner, Chief Operations Officer, or leaving a message at the Headquarters phone number.

- A. Open public hearing to receive public comment and input about the Learning Continuity and Attendance Plan (Attachment #1, Under Separate Cover)
- B. Close public hearing

7. Closed Session

- A. Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
- B. Public Employee Performance Evaluation: Chief Operations Officer (Gov. Code §54957)
- C. Conference with Labor Negotiator
 - Agency Designated Representative: Board Chair
 - Unrepresented Employee: Interim Chief Executive Officer

8. Open Session: Information/Action Items

- A. Board Approval/Ratification of Compensation Comparability Study for Chief Executive Officer Position. (Attachment #2, Under Separate Cover)
- B. Board Chair: Required Oral Report Regarding Chief Executive Officer Contract
- C. Board Ratification/Approval of Interim Chief Executive Officer Contract
- D. Approval of the Minutes of the Regular Board Meeting Wednesday, July 8, 2020 (Attachment #3, Page 9)
- E. Approval of Vendor Payments 6/26/20 - 7/25/20 (Attachment #4, Page 13)
- F. Approval of New and Termed Employees 7/1/20 - 7/31/20 (Attachment #5, Page 21)
- G. Discussion and Reapproval of Resolution 20-02: Authorization to provide board chair and CEO authority to unilaterally take any and all necessary actions to prepare and respond effectively to the Novel Coronavirus/COVID-19 resolution (Attachment #6, Under Separate Cover)
- H. Approval of Process and Criteria for Reopening (Attachment #7, Page 25)
- I. Approval of John Muir Charter Schools Dashboard Alternative School Status (DASS) eligibility certification (Attachment #8, Page 37)
- J. COVID-19 Student Engagement Report (Attachment #9, Page 39)

K. TAC Report (Cristina Dickason) (Attachment #10, Page 41)

L. Foundation Report (Stan Miller)

M. CEO's Report

9. Miscellaneous Information Items

A. Board Acknowledgements

B. Correspondence

C. Schedule of Future Board Meetings

- i. Wednesday, September 9, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
- ii. Wednesday, October 14, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

Wednesday, September 9, 2020, 10 a.m.

- | | | |
|----|------------------|-----------|
| A. | Stan Miller: | Yes or No |
| B. | Michael Corbett: | Yes or No |
| C. | Len Eckhardt: | Yes or No |
| D. | Sallie Wilson: | Yes or No |
| E. | Gil Botello: | Yes or No |

Wednesday, October 14, 2020, 10 a.m.

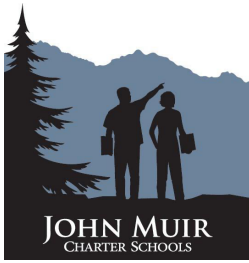
- | | | |
|----|------------------|-----------|
| A. | Stan Miller: | Yes or No |
| B. | Michael Corbett: | Yes or No |
| C. | Len Eckhardt: | Yes or No |
| D. | Sallie Wilson: | Yes or No |
| E. | Gil Botello: | Yes or No |

10. Request for Agenda Items

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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MINUTES

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:07 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Len Eckhardt, Gil Botello, and Michael Corbett (arrived at 10:15 a.m.). JMCS Staff Members in attendance: CEO RJ Guess, COO Mike Wegner, Northern Regional Director Dawn McConnell, Fiscal Analyst Rachael Navarette, TAC Representative Cristina Dickason, Administrative Coordinator Amber Aldrich. Others in attendance: Nevada County Superintendent of Schools Scott Lay

- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

RJ Guess asks to move agenda Item K TAC Report to Item D to accommodate a scheduling conflict for TAC Representative Cristina Dickason.

5. Adoption of the Agenda

On a motion by Len Eckhardt, seconded by Gil Botello, the agenda was adopted as amended on a 3-0-2 vote. (Ayes: Miller, Botello, Eckhardt. Noes: None. Absent: Corbett, Wilson.)

6. Public Hearing: Learning Continuity and Attendance Plan

The public can access the JMCS Learning Continuity and Attendance Plan by viewing it from the JMCS website, www.johnmuircs.com, or, if in need of a hard copy or a translated copy, can contact the JMCS Headquarters office directly at (530) 272-4008, to request a copy. The public is welcome to join the JMCS Board meeting to provide comments during the public hearing via Zoom or dialing in using the information above. Concerned parties can also provide input on the Learning Continuity Plan by emailing Michael Wegner, Chief Operations Officer, or leaving a message at the Headquarters phone number.

A. Open public hearing to receive public comment and input about the Learning Continuity and Attendance Plan (Attachment #1, Under Separate Cover)

Stan Miller opened the public hearing at 10:12 a.m. Mike Wegner explains that the Learning Continuity and Attendance Plan is the document replacing the traditional LCAP and is the document outlining how JMCS will be ensuring the continuity of learning during the distance learning in COVID-19. Mike discusses the large push to receive feedback from stakeholders on this document and gives updates on device and connectivity goals and the search for online services for mental health support for the students. There was no public comment at this time. Stan Miller reminds the board that this document will come for approval in the September board meeting and directs any feedback to be sent to Mike Wegner.

B. Close public hearing

Stan Miller closed the public hearing at 10:22 a.m.

7. Closed Session

A. Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)

B. Public Employee Performance Evaluation: Chief Operations Officer (Gov. Code §54957)

C. Conference with Labor Negotiator

Agency Designated Representative: Board Chair

Unrepresented Employee: Interim Chief Executive Officer

Stan Miller moved the board into closed session at 10:23 a.m.

Stan Miller moved the board back into open session at 11:34 a.m.

Stan Miller reports that the board is acknowledging the receipt of RJ Guess's resignation effective 10/9/2020 with him leaving to utilize his vacation accrual on 9/10/2020.

8. Open Session: Information/Action Items

A. Board Approval/Ratification of Compensation Comparability Study for Chief Executive Officer Position. (Attachment #2, Under Separate Cover)

Stan Miller announces that Young, Minney, and Corr, LLP conducted a salary compensation comparability study which informed the board's decision for the salary being offered to the interim CEO. Stan reminds the board that this study is required.

On a motion by Michael Corbett, seconded by Len Eckhardt, the Ratification of Compensation Comparability Study for Chief Executive Officer Position was approved on a 4-0-1 vote. (Ayes: Miller, Botello, Corbett, Eckhardt. Noes: None. Absent: Wilson.)

B. Board Chair: Required Oral Report Regarding Chief Executive Officer Contract

Stan Miller announces during the closed session the board agreed on and finalized the interim CEO contract being offered and announced in the next agenda item C. The contract will pay Step 7 of the CEO scale \$139,608. The contract includes accrued sick leave of 1 day/mo, coverage for the interim CEO and family for health insurance, 4 weeks of vacation, and the calendar will be prorated based on an annual 247-day schedule with the start date of 9/10/2020. The interim contract will last until June 30, 2021.

C. Board Ratification/Approval of Interim Chief Executive Officer Contract

Stan Miller announces that Mike Wegner has tentatively signed the Interim Chief Executive Officer Contract. The next step is for Stan to sign and send back to Mike, it can then be printed and filed.

On a motion by Len Eckhardt, seconded by Michael Corbett, the Ratification of Interim Chief Executive Officer Contract was approved on a 4-0-1 vote. (Ayes: Miller, Botello, Corbett, Eckhardt. Noes: None. Absent: Wilson.)

Len, Michael (4-0-1)

D. TAC Report (Cristina Dickason) (Attachment #10, Page 41)

Cristina Dickason presents a report on the 6-week Drumming Forward program that was held last school year at Tahoe CCC. Cristina also asks about PPE for the classrooms. Mike Wegner explains that PPE materials have already been shipped from headquarters out to all sites and can be resent as needed. Conversation continues regarding potential options for

returning to in-person instruction. Mike states 12/1/2020 is the target date for returning unless things change drastically.

E. Approval of the Minutes of the Regular Board Meeting Wednesday, July 8, 2020
(Attachment #3, Page 9)

On a motion by Gil Botello, seconded by Len Eckhardt, the minutes of the regular board meeting Wednesday, July 8, 2020, were adopted on a 3-0-2 vote. (Ayes: Miller, Botello, Eckhardt. Noes: None. Absent: Corbett, Wilson.)

F. Approval of Vendor Payments 6/26/20 - 7/25/20 (Attachment #4, Page 13)

On a motion by Michael Corbett, seconded by Len Eckhardt, the vendor payments 6/26/20-7/25/20 were adopted on a 3-0-2 vote. (Ayes: Miller, Corbett, Eckhardt. Noes: None. Absent: Botello, Wilson.)

G. Approval of New and Termed Employees 7/1/20 - 7/31/20 (Attachment #5, Page 21)

On a motion by Michael Corbett, seconded by Len Eckhardt, the minutes of the new and termed employees 7/1/20 - 7/31/20 were adopted on a 4-0-1 vote. (Ayes: Miller, Botello, Corbett, Eckhardt. Noes: None. Absent: Wilson.)

H. Discussion and Reapproval of Resolution 20-02: Authorization to provide board chair and CEO authority to unilaterally take any and all necessary actions to prepare and respond effectively to the Novel Coronavirus/COVID-19 resolution (Attachment #6, Under Separate Cover)

Stan Miller states the correction that this action item will be the approval of Resolution 20-06, an updated version of the prior Resolution 20-02: Authorization to provide board chair and CEO authority to unilaterally take any and all necessary actions to prepare and respond effectively to the Novel Coronavirus/COVID-19. Gil Botello had requested this be placed on the agenda. Stan states our attorneys have been developing these resolutions across the State. Stan points out it is pretty extensive, and discussion ensues regarding expenditure ratification, the CEO's power to settle litigation, and the requirement that the board is apprised within 10 days of any actions regarding litigation.

Michael Corbett made a motion to approve Resolution 20-06. Gil Botello seconded the motion. A roll call vote was called for: Miller - aye, Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - absent. Motion passed.

I. Approval of Process and Criteria for Reopening (Attachment #7, Page 25)

RJ Guess states the process and criteria for opening starts with the memo that went out to the school regarding where we are at with the current COVID crisis and the process for opening a site. RJ explains trimester sites have mostly opened with distance learning, while several CCC sites have opened with in-person instruction because their counties allow for that. RJ walks through the template which asks for descriptions of each site's process and instructs them about physical distancing, face coverings, and hygiene requirements. Mike Wegner

reports he is monitoring the counties on the watchlist closely and updates are expected as the lag in reporting is now catching up.

On a motion by Gil Botello, seconded by Michael Corbett, the process and criteria for reopening were adopted on a 4-0-1 vote. (Ayes: Miller, Botello, Corbett, Eckhardt. Noes: None. Absent: Wilson.)

J. Approval of John Muir Charter Schools Dashboard Alternative School Status (DASS) eligibility certification (Attachment #8, Page 37)

RJ Guess announces the Dashboard Alternative School Status is something JMCS has had for the past 3 years and it is renewed every 3 years. The DASS allows JMCS to remain an alternative school. This status has to do with a percentage of students falling under the categories of foster youth, ELL, credit deficiency, recovered drop-out, or chronic truancy. RJ states that 100% of our students fall under one of these categories and by approving the eligibility certification the board is letting JMCS submit to the State to continue its status. On a motion by Gil Botello, seconded by Michael Corbett, the John Muir Charter Schools Dashboard Alternative School Status (DASS) eligibility certification was adopted on a 4-0-1 vote. (Ayes: Miller, Botello, Corbett, Eckhardt. Noes: None. Absent: Wilson.)

K. COVID-19 Student Engagement Report (Attachment #9, Page 39)

RJ Guess announces that July is a little early to report these numbers. RJ screenshares the COVID-19 Student Engagement Report and explains the data which shows pretty good engagement. Mike Wegner explains that we saw better engagement with those students who were close to graduation. Mike continues that while in the spring many thought this was a short-term thing, both students and staff are coming into this new school year with a different mindset and we anticipate higher levels of engagement.

L. Foundation Report (Stan Miller)

Stan Miller announces two potential new board members who attended the most recent Foundation Board meeting. One is an attorney that has worked with troubled youth and the other has worked in Conservation Corps in other states. Recently, Stan and Andy Delgado met with teachers from the TAC committee to find what funding the Foundation should prioritize. Teachers mentioned the lack of childcare, access to healthcare and mental healthcare, and transportation as barriers to attendance for students. Stan requests on behalf of the Foundation to receive demographic data monthly. Mike Wegner states that data can be provided and he can work with Aaron Scholl on seeing what format that information can be provided in.

M. CEO's Report

RJ Guess reports on state legislative updates that were included in a handout that is an addition to the board packet. Mike Wegner presents an update on funding stating that JMCS was awarded around \$750,000 for learning loss mitigation and COVID response. Mike highlights the top goals for these funds are to supplement food and technology costs, 1:1 device to student ratio for distance learning, IT support for Kyle Money Penny, and online mental health services options for students. Mike also announces that the Department of Finance is making some recommendations to allow for some growth in this year's ADA funding. Mike also thanked Gil Botello for putting JMCS in touch with 4 organizations in

