

John Muir Charter Schools  
117 New Mohawk Rd. Ste. F  
Nevada City, CA 95959  
Phone: 530.272.4008  
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## **John Muir Charter Schools Meeting of the Board of Directors**

Wednesday, September 9, 2020

**10:00 a.m.**

John Muir Charter Schools Office

117 New Mohawk Rd. Suite F

Nevada City, Ca 95959

### **Zoom Link and Call-In Number**

<https://us02web.zoom.us/j/84878231372>

Meeting ID: 848 7823 1372

Dial in by location:

+1 669 900 9128 US

+1 253 215 8782 US

Audio of this meeting will be recorded

## **AGENDA**

### **1. Meeting Call to Order**

### **2. Introductions**

### **3. Order of Business**

- A. Elect Vice Chairman of the JMCS Governing Board
- B. Elect Treasurer of the JMCS Governing Board
- C. Elect Secretary of the JMCS Governing Board

### **4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

### **5. Additions to the Agenda**

### **6. Adoption of the Agenda**

### **7. Action Items**

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, August 12, 2020 (Attachment #1, Page 5)
- B. Approval of Vendor Payments 7/26/20 - 8/25/20 (Attachment #2, Page 11)
- C. Approval of New and Termed Employees 8/1/20 - 8/31/20 (Attachment #3, Page 17)
- D. Approval of Learning Continuity and Attendance Plan (Attachment #4, Page 19)
- E. Approval of Unaudited Actuals for JMCS 2019-2020 Budget (Attachment #5, Page 37)
- F. Board Member Compensation COLA (Attachment #6, Page 41)
- G. Approval of Updated 2020-2021 School Calendar (Under separate cover)

## **8. Discussion Items**

- A. Revised 2020-21 Budget (Attachment #7, Page 43)
- B. Updated JMCS Organizational Chart (Attachment #8, Page 45)
- C. Interim CEO Report (Mike Wegner)
- D. Foundation Report (Stan Miller)

## **9. Miscellaneous Information Items**

- A. Correspondence
- B. Schedule of Future Board Meetings
  - i. Wednesday, October 14, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
  - ii. Wednesday, November 11, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

### **Board Attendance at Upcoming Meetings:**

#### **Wednesday, October 14, 2020, 10 a.m.**

- |    |                  |           |
|----|------------------|-----------|
| A. | Stan Miller:     | Yes or No |
| B. | Michael Corbett: | Yes or No |
| C. | Len Eckhardt:    | Yes or No |
| D. | Sallie Wilson:   | Yes or No |
| E. | Gil Botello:     | Yes or No |

#### **Wednesday, November 11, 2020, 10 a.m.**

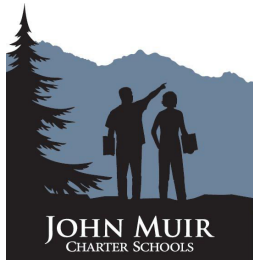
- |    |                  |           |
|----|------------------|-----------|
| A. | Stan Miller:     | Yes or No |
| B. | Michael Corbett: | Yes or No |
| C. | Len Eckhardt:    | Yes or No |
| D. | Sallie Wilson:   | Yes or No |
| E. | Gil Botello:     | Yes or No |

## **10. Request for Agenda Items**

## **11. Adjournment**

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- [www.johnmuircs.com](http://www.johnmuircs.com)



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## **MINUTES**

### **1. Meeting Call to Order**

Stan Miller called the meeting to order at 10:05 a.m.

### **2. Introductions**

JMCS Board Members in attendance: Stan Miller, Michael Corbett, Gil Botello, Len Eckhardt, and Sallie Wilson. JMCS Staff Members in attendance: COO/Interim CEO Michael Wegner and Administrative Coordinator Amber Aldrich.

### **3. Order of Business**

#### **A. Elect Vice Chairman of the JMCS Governing Board**

Michael Corbett is the current vice chairman of the board and is willing to take the position again. On a motion made by Gil Botello and seconded by Sallie Wilson, Michael Corbett was elected to the position of vice chairman of the governing board by a 5-0-0 vote (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None).

## B. Elect Treasurer of the JMCS Governing Board

Len Eckhardt is the current treasurer of the board and is willing to take the position again. On a motion made by Gil Botello and seconded by Michael Corbett, Len Eckhart was elected to the position of treasurer of the governing board by a 5-0-0 vote (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None).

## C. Elect Secretary of the JMCS Governing Board

Sallie Wilson is the current secretary of the board and is willing to take the position again. On a motion made by Gil Botello and seconded by Michael Corbett, Sallie Wilson was elected to the position of secretary of the governing board by a 5-0-0 vote (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None).

- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

## 5. Additions to the Agenda

None.

## 6. Adoption of the Agenda

On a motion made by Michael Corbett and seconded by Len Eckhardt, the agenda was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

## 7. Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, August 12, 2020  
(Attachment #1, Page 5)

On a motion made by Gil Botello and seconded by Michael Corbett, the minutes of the regular board meeting Wednesday, August 12, 2020, were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

B. Approval of Vendor Payments 7/26/20 - 8/25/20 (Attachment #2, Page 11)

Sallie Wilson asks about the cost associated with an E Rate consultant. Mike Wegner explains that E Rate helps with internet and other technology costs, it's a complicated application process, and we were awarded an E Rate grant which will help cover some of the internet service costs that were coming out of our general funds. Mike offers to bring an update on the amount of those funds and what we are using them for at a future board meeting.

On a motion made by Gil Botello and seconded by Michael Corbett, the vendor payments 7/26/20 – 8/25/20, were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

C. Approval of New and Termed Employees 8/1/20 - 8/31/20 (Attachment #3, Page 17)

On a motion made by Michael Corbett and seconded by Sallie Wilson, the new and termed employees 8/1/20 – 8/31/20, were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

D. Approval of Learning Continuity and Attendance Plan (Attachment #4, Page 19)

Mike Wegner presents the Learning Continuity and Attendance Plan, pointing out that the changes made since the public hearing at the 8/12/2020 board meeting are highlighted in yellow in the document and were driven by further feedback from teachers and stakeholders. Mike discusses hotspots that have been secured for students with no other access to the internet, staff support pods that have been created to support teachers as they navigate this new online and hybrid teaching model, and the everchanging CA State roadmap for reopening. Len Eckhardt asks about the phrasing on page 4 of 18 that begins “No contact thermometers will be provided...” and the board agrees that for clarity the term needs to be hyphenated to read: “No-contact thermometers will be provided...”. Mike agrees to make that amendment to all the instances in the document regarding no-contact thermometers.

On a motion made by Gil Botello and seconded by Michael Corbett, the Learning Continuity and Attendance Plan, was adopted as amended on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

E. Approval of Unaudited Actuals for JMCS 2019-2020 Budget (Attachment #5, Page 37)

Mike Wegner presents the unaudited actuals for JMCS 2019-2020 budget. Mike explains we have a reserve increase at year-end due to less costs, especially travel, due to the shelter in place orders. He discusses the current federal funding being locked at last year's ADA, noting if the Governor passes SB820 we will have the option to apply for growth funding. Mike also notes that there will be more information regarding the Paycheck Protection Loan and its use to offset payroll to be reported at the next board meeting in October.

On a motion made by Gil Botello and seconded by Len Eckhardt, the unaudited actuals for JMCS 2019-2020 budget, were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

F. Board Member Compensation COLA (Attachment #6, Page 41)

Mike Wegner leads the discussion stating that in talking with RJ Guess, outgoing CEO, there has not been a COLA for board stipends, despite having approved them for staff salaries. Mike explains they felt it was prudent to introduce a 5% COLA increase to thank the board for all the work they put in. Len Eckhardt shares that he does not believe the board should take a 5% COLA given the times with state funding. The other board members agree and Gil Botello states his preference that the board put forth a motion to deny and record this decision formally. Gil Botello made a motion to deny the proposed board member compensation COLA, seconded by Len Eckhardt, this motion was denied on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

G. Approval of Updated 2020-2021 School Calendar (Under separate cover)

Mike Wegner explains that there was a major oversight in the previously approved 2020-2021 school calendar in that the mandatory staff in-service was scheduled during Yom Kippur, one of the most important Jewish holidays of the year. Mike states on this updated calendar we have shifted the in-service to one week later, moving those instructional days back to the previously scheduled in-service days.

On a motion made by Sallie Wilson and seconded by Michael Corbett, the updated 2020-2021 school calendar was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None)

**8. Discussion Items**

A. Revised 2020-21 Budget (Attachment #7, Page 43)

Mike Wegner presents the 45-day revise to the 2020-2021 budget due to the anticipated LCFF (Local Control Funding Formula) funding cuts not being made. Because this has changed the revenues for the year, the 45-day revise is due to the County offices and Mike wanted to bring it before the board. Mike goes into more detail regarding our increase in ADA and the application process that will occur if the Governor signs SB820 and alerts the board that this will likely be both up for discussion and action in October due to the quick turnaround.

B. Updated JMCS Organizational Chart (Attachment #8, Page 45)

Mike Wegner presents the updated JMCS organizational chart removing RJ Guess from his role as CEO and placing Mike there as interim CEO. Mike also explains that Rachel Wegner is reporting to Dawn McConnell. Mike discusses the shifts of sites under each director and when we transition to in-person instruction that the sites will be shifted again to ensure a manageable distribution, but also notes that moving forward we are looking to reduce travel costs even as the ability to travel reopens.

### C. Interim CEO Report (Mike Wegner)

Mike Wegner screenshares his notes regarding the changing CA State blueprint for reopening, SB820 and other top current legislative items he is monitoring, and remaining pieces that used to be included in the LCAP that will now be additional reporting. Mike states that both the budget overview and SPSA (School Plan for Student Achievement) should be anticipated in draft form for the October board meeting with both returning for action at the November board meeting to meet the tight turnaround from the State. Stan Miller asks if the board can receive an agenda and invite to the in-service staff development days. Mike says he will provide that information and will check the limit on the number of people who are allowed to attend the virtual Courageous Conversations training that will be the main highlight of the in-service, to ensure there are enough seats for the board to join.

### D. Foundation Report (Stan Miller)

Stan Miller presents the foundation report starting with an ask for both donations by those willing and interested and support from the board and their family members through selecting JMCS Foundation when they shop Amazon Smile. Stan lets the board know he has submitted his resignation as the board representative to the foundation to be more available to JMCS and to Mike Wegner in this interim time. Stan has recommended Gil Botello to the foundation board, Gil is amenable to joining as board representative and the foundation board is in process of making that update. Stan publicly thanks Gil for taking this role on. Stan goes on to discuss a potential new board member, the need for more board members, the electronic press kit that is being created, an ask letter that is being finalized, and updates regarding the scholarships given.

## 9. Miscellaneous Information Items

### A. Correspondence

None.

### B. Schedule of Future Board Meetings

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### Board Attendance at Upcoming Meetings:

#### Wednesday, October 14, 2020, 10 a.m.

- |    |                  |     |
|----|------------------|-----|
| A. | Stan Miller:     | Yes |
| B. | Michael Corbett: | Yes |
| C. | Len Eckhardt:    | No  |
| D. | Sallie Wilson:   | Yes |
| E. | Gil Botello:     | Yes |

#### Wednesday, November 11, 2020, 10 a.m.

- |    |                  |     |
|----|------------------|-----|
| A. | Stan Miller:     | Yes |
| B. | Michael Corbett: | Yes |
| C. | Len Eckhardt:    | Yes |
| D. | Sallie Wilson:   | Yes |
| E. | Gil Botello:     | Yes |



## **10. Request for Agenda Items**

Stan Miller states the need for an action item to move the regular board meeting on Wednesday 11/11/2020, which lands on Veterans Day, to a special meeting proposed for Thursday 11/12/2020. Mike Wegner highlights the previously mentioned discussion items for both the SPSA and Budget Overview drafts.

## **11. Adjournment**

Stan Miller adjourned the meeting at 11:09 a.m.