



John Muir Charter Schools  
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## **John Muir Charter Schools Meeting of the Board of Directors**

Wednesday, November 13, 2019

**10:00 a.m.**

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting will be recorded

### **AGENDA**

#### **1. Meeting Call to Order**

#### **2. Introductions**

#### **3. Order of Business**

- A. Elect Treasurer of the JMCS Governing Board
- B. Elect Secretary of the JMCS Governing Board

#### **4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

#### **5. Additions to the Agenda**

#### **6. Adoption of the Agenda**

#### **7. Action Items**

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, September 11, 2019 (Attachment #1, Page 3)
- B. Approval of the Minutes of the Regular Board Meeting Wednesday, October 9, 2019 (Attachment #2, Page 7)
- C. Approval of Vendor Payments 08/26/19 - 9/25/19 (Attachment #3, Page 9)
- D. Approval of Vendor Payments 09/26/19 - 10/25/19 (Attachment #4, Page 19)
- E. Approval of New and Termed Employees 09/01/19 - 10/31/19 (Attachment #5, Page 25)

F. Approval of Revisions to Employee Handbook (Attachment #6, Page 27)

## **8. Discussion Items**

A. JMCS Branding

B. Policy Update: Policy 5603 Graduation Policy Regarding Ceremony Requirements (Attachment #7, Page 89)

C. New Policy - 1st Reading: Policy 5506 CHSPE Test Use for JMCS Graduation Requirements (Attachment #8, Page 93)

D. Community Resource Coordinator Report (Aaron Scholl) (Attachment #9, Page 95)

E. Teacher Advisory Committee (TAC) Report (Cristina Dickason)

F. CEO's Report (R.J. Guess)

## **9. Information Items**

A. Correspondence

B. Schedule of Future Board Meetings

i. Wednesday December 11, 2019, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

ii. Wednesday January 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

## **10. Board Attendance at Next Meeting**

A. Stan Miller: Yes or No

B. Michael Corbett: Yes or No

C. Len Eckhardt: Yes or No

D. Sallie Wilson: Yes or No

E. Gil Botello: Yes or No

## **11. Request for Agenda Items**

## **12. Adjournment**

This agenda was posted at least 72 hours in advance of the meeting at:

- Nevada County Superintendent of Schools, 380 Crown Point Circle, Grass Valley, CA 95945
- Sacramento Regional Conservation Corps. 6101 27th St, Sacramento, CA 95822
- JMCS Administration Office, 117 New Mohawk Road, Ste. F, Nevada City, CA 95959
- John Muir Charter Schools Website <http://www.johnmuircs.com>



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Wednesday, November 13, 2019

**10:00 a.m.**

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting was recorded

### **MINUTES**

#### **1. Meeting Call to Order**

Stan Miller called the meeting to order at 10:08 a.m.

#### **2. Introductions**

JMCS board members in attendance: Stan Miller, Len Eckhardt, Gil Botello, Michael Corbett and Sallie Wilson. JMCS staff members in attendance: CEO R.J. Guess, Administrative Coordinator Kelli Foster, Community Resource Coordinator Aaron Scholl and TAC Representative Cristina Dickason.

#### **3. Order of Business**

##### **A. Elect Treasurer of the JMCS Governing Board**

Len Eckhardt is the current treasurer of the board and is willing to take the position again. On a motion made by Michael Corbett and seconded by Gil Botello, Len Eckhardt was elected to the position of treasurer of the governing board by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

##### **B. Elect Secretary of the JMCS Governing Board**

Sallie Wilson is the current secretary of the board and is willing to take the position again. On a motion made by Len Eckhardt and seconded by Michael Corbett, Sallie Wilson was elected to the position of secretary of the governing board by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

#### **4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily,

board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

No public comments were made.

## **5. Additions to the Agenda**

None.

## **6. Adoption of the Agenda**

On a motion made by Len Eckhardt and seconded by Michael Corbett, the agenda was adopted by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

## **7. Action Items**

### **A. Approval of the Minutes of the Regular Board Meeting Wednesday, September 11, 2019 (Attachment #1, Page 3)**

Gil Botello reported that the minutes contained the wrong board meeting date. On a motion made by Gil Botello and seconded by Sallie Wilson, the corrected minutes of the September 11, 2019 board meeting were approved by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

### **B. Approval of the Minutes of the Regular Board Meeting Wednesday, October 9, 2019 (Attachment #2, Page 7)**

Stan Miller commented that there should be no minutes as there was no meeting due to lack of a quorum. No vote was made on this item.

### **C. Approval of Vendor Payments 08/26/19 - 9/25/19 (Attachment #3, Page 9)**

On a motion made by Michael Corbett and seconded by Gil Botello, the vendor payments 08/26/19 - 9/25/19 were approved by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

### **D. Approval of Vendor Payments 09/26/19 - 10/25/19 (Attachment #4, Page 19)**

On a motion made by Gil Botello and seconded by Michael Corbett, the vendor payments 09/26/19 - 10/25/19 were approved by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

### **E. Approval of New and Termed Employees 09/01/19 - 10/31/19 (Attachment #5, Page 25)**

On a motion made by Michael Corbett and seconded by Len Eckhardt, the new and termed employees 09/01/19 - 10/31/19 were approved by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

F. Approval of Revisions to Employee Handbook (Attachment #6, Page 27)

On a motion made by Len Eckhardt and seconded by Sallie Wilson, the revisions to the employee handbook were approved by a 5-0-0 vote (Ayes: Miller, Eckhardt, Botello, Corbett, Wilson. Noes: None. Abstain: None).

**8. Discussion Items**

A. JMCS Branding

This is a standing agenda item. R.J. Guess said he asked teachers at the all staff in-service to create a new tagline describing JMCS. A summary of the suggestions submitted was distributed. Discussion occurred and included the following points: the tagline should contain the breadth and mission of JMCS, it's very important to convey the message that JMCS is statewide program, the tagline should encompass the scope of how JMCS changes the lives of students. Suggested phrases to use included "transformation" and "second chances". Stan Miller asked if it could be put out to the staff again and Cristina Dickason requested setting time aside at the regional working groups for teachers to brainstorm phrases. Gil Botello proposed asking students for taglines suggestions.

B. Policy Update: Policy 5603 Graduation Policy Regarding Ceremony Requirements (Attachment #7, Page 89)

R.J. Guess stated said this is a second reading of the policy. He reminded the board that the updated policy is a combination of two prior graduation policies with the addition of requirements for JMCS graduation ceremonies so that JMCS is represented well at those ceremonies. This item will come back to the board for approval in December.

C. New Policy - 1st Reading: Policy 5506 CHSPE Test Use for JMCS Graduation Requirements (Attachment #8, Page 93)

R.J. Guess said that this policy is very similar to the GED, HiSet and TASC policies for using tests to meet graduation requirements. This policy will come back in December for a 2nd reading.

D. Community Resource Coordinator Report (Aaron Scholl) (Attachment #9, Page 93)

Aaron Scholl summarized his report. He spoke about how he has prioritized regions and identified the top resource needs. Aaron stated the food need has been met by the lunch program. Discussion occurred about Aaron's long term goals, available mental health services, student retention and how Aaron accesses services for students. Aaron said a lot of great groundwork for the position was laid through the Career Pathways Trust Program and he is using some of those materials. Cristina Dickason said that teachers have been working with Aaron and found him to be very responsive and they appreciate his help, especially those without supportive partner agencies. Stan Miller reported that Dawn McConnell is having Aaron help with her project to video students about student empowerment and thanked Aaron for his report.

E. Teacher Advisory Committee (TAC) Report (Cristina Dickason)

Cristina Dickason reported that teachers have asked Aaron Scholl for help in student recruitment. She said that teachers statewide are trying to be more proactive in recruiting, even during the school breaks as volunteers.

F. CEO's Report (R.J. Guess)

R.J. Guess summarized his CEO's report. He spoke about the passage of AB 1015. He acknowledged that the anti-charter school movement may challenge JMCS' Ed Code exemption status. Michael Corbett suggested that R.J. reach out to the minority caucuses for support. He reported on the in-service and receiving the CDCR Medal of Valor for his work with the California Conservation Corps Ventura Training Center. He reported that all school sites have been visited by an administrator.

**9. Information Items**

A. Correspondence

None.

B. Schedule of Future Board Meetings

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- ii. Wednesday January 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

**10. Board Attendance at Next Meeting**

- |                     |     |
|---------------------|-----|
| A. Stan Miller:     | Yes |
| B. Michael Corbett: | Yes |
| C. Len Eckhardt:    | Yes |
| D. Sallie Wilson:   | Yes |
| E. Gil Botello:     | Yes |

**11. Request for Agenda Items**

None.

**12. Adjournment**

Stan Miller adjourned the meeting at 11:37 a.m.