



John Muir Charter Schools
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday December 13, 2017

12:00 p.m.

Sacramento Regional Conservation Corps

6101 27th Street

Sacramento, CA 95822

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introduction and Welcome**
- 3. Introduction of Participants**
- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 5. Additions to the Agenda**
- 6. Adoption of the Agenda**
- 7. Action Items**
 - A. Closed Session
 - i. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Pending Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
 - ii. Closed Session: Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))
 - B. Approval of the Minutes of the Regular Board Meeting on November 15, 2017 (Attachment #1, Page 3)
 - C. Approval of the Minutes of the Special Board Meeting on November 15, 2017 (Attachment #2, Page 9)
 - D. Approval of Vendor Payments 10/28/17-11/27/17 (Attachment #3, Page 13)

- E. Approval of New and Termed Employees 11/01/17-11/30/17 (Attachment #4, Page 21)
- F. First Interim Budget Update 2017-2018: Resolution 17-07 (Attachment #5, Page 23)
- G. Policy Approval: Board Policy #1: Role of the Governing Board, Responsibilities, and Designation of Powers (Attachment #6, Page 33)
- H. Items to be Declared as Surplus (Attachment #7, Page 39)

8. Discussion Items

- A. Discussion: JMCS Structure, Mission, and Objectives for 2018-2019 School Year
- B. TAC Report (Matt Murdock) (Attachment #8, Page 45)
- C. CEO's Report (R.J. Guess)

9. Information Items

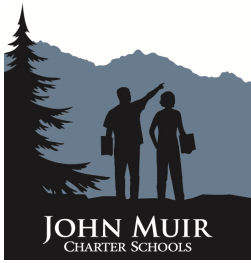
- A. Correspondence
- B. Schedule of Future Board Meetings:
 - i. Wednesday, January 17, 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
 - ii. Wednesday, February 21, 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

10. Board Attendance at Next Meeting

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

11. Request for Agenda Items

12. Adjournment



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AGENDA

1. Meeting Call to Order

Stan Miller called the meeting to order at 12:14 pm.

2. Introduction and Welcome

Stan Miller welcomed all participants.

3. Introduction of Participants

JMCS Board members in attendance: Stan Miller, Gil Botello, Len Eckhardt and Sallie Wilson.

JMCS staff in attendance: CEO R.J. Guess, COO Mike Wegner, Accountant Rachael Navarrete, TAC Representative and Teacher Matt Murdock and Administrative Coordinator Kelli Foster.

Others in attendance: Manager – Corpsmember Development Programs Andy Gordon. JMCS board member not in attendance: Michael Corbett

- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

5. Additions to the Agenda

None.

6. Adoption of the Agenda

Len Eckhardt made a motion to adopt the agenda which was seconded by Gil Botello. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

7. Action Items

A. Closed Session

- i. Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Pending Litigation: New Earth YouthBuild (Gov. Code § 54956.9(d)(1))
- ii. Closed Session: Pending/Existing Litigation (non-settlement) - Conference with Legal Counsel - Existing Litigation: FIELD (Gov. Code § 54956.9(d)(1))

Stan Miller moved the board into closed session. When the board returned to open session, Stan reported that there was no action taken in closed session.

B. Approval of the Minutes of the Regular Board Meeting on November 15, 2017 (Attachment #1, Page 3)

Gil Botello made a motion to approve the minutes of the regular board meeting of November 15, 2017. Len Eckhardt seconded the motion. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

C. Approval of the Minutes of the Special Board Meeting on November 15, 2017 (Attachment #2, Page 9)

Gil Botello made a motion to approve the minutes of the special board meeting of November 15, 2017. Sallie Wilson seconded the motion. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

D. Approval of Vendor Payments 10/28/17-11/27/17 (Attachment #3, Page 13)

Len Eckhardt made a motion to approve the vendor payments dated 10/28/17-11/27/17 which was seconded by Gil Botello. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

E. Approval of New and Termed Employees 11/01/17-11/30/17 (Attachment #4, Page 21)

Mike Wegner reported that two employees were reported at the wrong sites. Kimberly Miller was hired at Operation New Hope - SB City and Rachael Lisonbee was employed at Operation New Hope - SB City.

Len Eckhardt made a motion to approve report of new and termed employees as corrected. Sallie Wilson seconded the motion. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

F. First Interim Budget Update 2017-2018: Resolution 17-07 (Attachment #5, Page 23)

R.J. Guess reviewed the 2017-2018 First Interim Budget report created by Rachael Navarrete. He commented on the significant reduction in ADA from adopted budget and said that he is constantly calculating very small increments of ADA. He reported that he authorized \$365,000 in budget cuts at the beginning of October 2017 and has now termed all Career Pathways staff. He said that as a result of the cuts and staff terminations, JMCS now predicts a healthy reserve at the end of the year. He also reported that he has revised the method utilized to allocate administrative costs to the sites.

He said that due to the volatility of ADA, JMCS can not take any risks within the budget. Rachael commented about how R.J. has been speaking with partner agencies about reducing site reimbursements. R.J. spoke about the changes he will propose to the client agency MOUs.

Len Eckhardt made a motion to approve Resolution 17-07 which was seconded by Sallie Wilson. Motion passed 4-0-1 by the following roll call vote: Eckhardt - Aye, Botello - Aye, Wilson - Aye, Miller - Aye, Absent: Corbett.

G. Policy Approval: Board Policy #1: Role of the Governing Board, Responsibilities, and Designation of Powers (Attachment #6, Page 33)

Gil Botello made a motion to approve Board Policy #1: Role of the Governing Board, Responsibilities, and Designation of Powers. Sallie Wilson seconded the motion. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

H. Items to be Declared as Surplus (Attachment #7, Page 39)

Gil Botello made a motion to approve the items to be declared surplus. Sallie Wilson seconded the motion. Motion passed 4-0-1. (Ayes: Eckhardt, Botello, Wilson, Miller. Noes: None. Absent: Corbett.)

8. Discussion Items

A. Discussion: JMCS Structure, Mission, and Objectives for 2018-2019 School Year

R.J. said that he wants to continue the discussion from the November special board meeting concerning the future structure, mission and objectives for JMCS. R.J. spoke about the projects he is working on and said that JMCS will pilot a co-location with Learn for Life charter school in January, 2018. R.J. asked board members if they have people in their networks who have grant writing or funds development experience as he could use assistance in those areas.

B. TAC Report (Matt Murdock) (Attachment #8, Page 45)

Matt Murdock reviewed the TAC report included in the board packet. He described the successful Thanksgiving celebrations at Orange County Youth Center (OCYC) and Operation New Hope (ONH). Matt said when the sites are able to include the families of the students, the students feel more connected to the school. Gil Botello commented that he attended the ONH - Rancho celebration and he overheard some students talking who said they consider JMCS staff and students their family and the site holiday party was their only Thanksgiving celebration. Stan Miller said these types of celebrations would be a good opportunity to include JMCS alumni. Stan thanked Matt for his report.

C. CEO's Report (R.J. Guess)

R.J. distributed and reviewed his CEO report. He reviewed each bullet point of the written report. Finance Update: R.J. reported that it will be hard to create a budget when there is so much uncertainty about the SB740 funding, small Local Control Funding Formula (LCFF) increases, hurtful increases in retirement benefit costs and the possibility of no cost of living adjustment (COLA) in our funding.

Legislative Updates: AB 1360 might require a materials and language change in our charter.

(Len Eckhardt and Gil Botello left the meeting at 2:00 pm.)

Operations Update: R.J. stated that the Career Pathway (CP) program will continue in spite of the reduction of CP staff as the program has been fully implemented into daily classroom operations. He spoke about how the CP program will look different at each individual site and how regional directors who are assuming the duties of the CP specialists will support the classroom teachers. He spoke about the decision to terminate the MOU with Stop the Violence and the process to close that site effective December 15, 2017. Discussion occurred about the regional working day that all certificated staff participated in.

9. Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings:

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- ii. Wednesday, February 21, 2018, 12 pm at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

10. Board Attendance at Next Meeting

- | | |
|---------------------|-----|
| A. Stan Miller: | Yes |
| B. Michael Corbett: | Yes |
| C. Len Eckhardt: | No |
| D. Sallie Wilson: | No |
| E. Gil Botello: | Yes |

11. Request for Agenda Items

None.

12. Adjournment

Stan Miller adjourned the meeting at 2:09 pm.