



John Muir Charter Schools  
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## John Muir Charter Schools Meeting of the Board of Directors

Wednesday June 12, 2019

**11:00 a.m.**

Sacramento Regional Conservation Corps  
6101 27th Street  
Sacramento, CA 95822

Audio of this meeting will be recorded

### AGENDA

**1. Meeting Call to Order**

**2. Introductions**

**3. Order of Business**

A. Reappointment of Board Member Stan Miller, NCSOS Representative

**4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

**5. Additions to the Agenda**

**6. Adoption of the Agenda**

**7. Discussion Item**

A. Report from Rich Fischer, Mentor to JMCS CEO

**8. Action Items**

A. Closed Session

i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)

ii. Report from Closed Session

B. Approval of the Minutes of the Regular Board Meeting on May 8, 2019 (Attachment #1, Page 3)

- C. Approval of Vendor Payments 04/26/19 - 05/25/19 (Attachment #2, Page 7)
- D. Approval of New and Termed Employees 05/01/19 - 05/31/19 (Attachment #3, Page 15)
- E. Approval of the 2019-2020 Local Control and Accountability Plan (Attachment #4, under separate cover)
- F. Approval of 2018-2019 3rd Interim Budget
  - i. Approval of 2018-2019 3rd Interim Budget Revision (Attachment #5, Page 19)
  - ii. Approval of Resolution 19-02: 3rd Interim Budget Revision (Roll Call Vote) (Attachment #6, Page 26)
- G. Adoption of 2019-2020 JMCS Budget
  - i. Approval of the 2019-2020 JMCS Adopted Budget (Attachment #7, Page 27)
  - ii. Approval of Resolution 19-03: 2019-2020 JMCS Adopted Budget (Roll Call Vote) (Attachment #8, Page 36)
- H. Approval of Resolution 19-04: EPA Account Expenditures for Fiscal Year 2019-2020 (Roll Call Vote) (Attachment #9, Page 37)
- I. Approval of dates for JMCS Governing Board Meetings in 2019-2020 school year (Attachment #10, Page 41)
- J. Inventory to be Declared Surplus (Attachment #11, Page 43)

## **9. Information Items**

- A. Correspondence
- B. Schedule of Future Board Meetings (dates of future meetings are subject to approval at this meeting)

## **10. Board Attendance at Next Meeting**

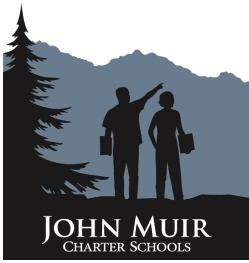
- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

## **11. Request for Agenda Items**

## **12. Adjournment**

This agenda was posted at least 72 hours in advance of the meeting at:

- Nevada County Superintendent of Schools, 380 Crown Point Circle, Grass Valley, CA 95945
- Sacramento Regional Conservation Corps. 6101 27th St, Sacramento, CA 95822
- JMCS Administration Office, 117 New Mohawk Road, Ste. F, Nevada City, CA 95959
- John Muir Charter Schools Website <http://www.johnmuircs.com>



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Wednesday, June 12, 2019

**11:00 a.m.**

Sacramento Regional Conservation Corps  
6101 27th Street  
Sacramento, CA 95822

Audio of this meeting was recorded

### MINUTES

#### 1. Meeting Call to Order

Stan Miller called the meeting to order at 11:05 am.

#### 2. Introductions

JMCS Board members in attendance: Stan Miller, Gil Botello, Michael Corbett, and Len Eckhardt. JMCS staff members in attendance: CEO R.J. Guess, COO Michael Wegner, Fiscal Analyst Rachael Navarrete, and Administrative Coordinator Kelli Foster. Others in attendance: Rich Fischer. JMCS Board member not in attendance: Sallie Wilson.

#### 3. Order of Business

##### A. Reappointment of Board Member Stan Miller, NCSOS Representative

Stan Miller said that his reappointment is moving from September to June to align with JMCS' fiscal year. Stan's 4-year term will end in June 2023.

#### 4. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

#### 5. Additions to the Agenda

None.

#### 6. Adoption of the Agenda

R.J. Guess requested that the agenda be reordered to accommodate Rich Fischer who was running late. Len Eckhardt made a motion to adopt the agenda as modified. Michael Corbett seconded the motion. Motion passed 4-0-0 (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

## **7. Discussion Item**

### **A. Report from Rich Fischer, Mentor to JMCS CEO**

Rich Fischer arrived as scheduled. A report that he prepared was distributed. Rich thanked the board for allowing him to coach R.J. He described the process of their meetings. He summarized his report and then touched on points throughout. He commented that he understands the complexity of the CEO role at JMCS which is unlike any other school's administrators role. He commended the board for prioritizing a work/life balance for the CEO and for offering more than a one year contract. Stan thanked Rich for his services.

## **8. Action Items**

### **A. Closed Session**

- i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)

Stan Miller moved the board into closed session.

- ii. Report from Closed Session

Stan Miller reconvened the board in open session. He announced that in closed session the board approved R.J. Guess' 2018-19 evaluation. He also announced that the approval of the evaluation included a two-step increase to RJ's salary effective July 1, 2019. Stan said for the record the board was pleased to do the evaluation and pleased with R.J.'s leadership. Len Eckhardt made a motion to approve R.J. Guess' evaluation. Michael Corbett seconded the motion. Motion passed 4-0-0 on the following roll call vote: Miller: Aye. Eckhardt: Aye. Corbett: Aye. Botello: Aye. Wilson: Absent.

### **B. Approval of the Minutes of the Regular Board Meeting on May 8, 2019 (Attachment #1, Page 3)**

Gil Botello made a motion to approve the minutes of the regular board meeting on May 8, 2019. Michael Corbett seconded the motion. Motion passed 4-0-0. (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

### **C. Approval of Vendor Payments 04/26/19 - 05/25/19 (Attachment #2, Page 7)**

Gil Botello made a motion to approve the vendor payments 04/26/19 - 05/25/19. Michael Corbett seconded the motion. Motion passed 4-0-0. (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

### **D. Approval of New and Termed Employees 05/01/19 - 05/31/19 (Attachment #3, Page 15)**

Len Eckhardt made a motion to approve the new and termed employees 05/01/19 - 05/31/19. Michael Corbett seconded the motion. Motion passed 4-0-0. (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

### **E. Approval of the 2019-2020 Local Control and Accountability Plan (Attachment #4, under separate cover)**

R.J. Guess thanked Rachel Wegner, Mike Wegner and Rachael Navarrete for their work on the LCAP. R.J. said he had a conversation with Teena Corker, Associate Superintendent of Educational Services at NCSOS, who had high praise for the JMCS LCAP. Mike Wegner stated that the only change to the document from the prior meeting was that JMCS was informed that the Continuous School Improvement (CSI) funding needs to be spent over one year rather than two years and so budgetary and staffing changes were made accordingly. Gil Botello made a motion to approve the 2019-2020 Local Control and Accountability Plan. Len Eckhardt seconded the motion. Motion passed 4-0-0. (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

F. Approval of 2018-2019 3rd Interim Budget

i. Approval of 2018-2019 3rd Interim Budget Revision (Attachment #5, Page 19)

Rachael Navarrete presented the 2018-2019 3rd Interim Budget. She stated that the biggest consideration for 3rd Interim is adjusting numbers to P2 ADA. She reviewed the components of the fund balances. She spoke about the process of “truing up” numbers for the end of the fiscal year. Michael Corbett made a motion to approve the 2018-2019 3rd Interim Budget. Gil Botello seconded the motion. Motion passed 4-0-0. (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

ii. Approval of Resolution 19-02: 3rd Interim Budget Revision (Roll Call Vote) (Attachment #6, Page 26)

Len Eckhardt made a motion to approve Resolution 19-02: 3rd Interim Budget Revision. Michael Corbett seconded the motion. Motion passed 4-0-0 on the following roll call vote: Miller: Aye. Eckhardt: Aye. Corbett: Aye. Botello: Aye. Wilson: Absent.

G. Adoption of 2019-2020 JMCS Budget

i. Approval of the 2019-2020 JMCS Adopted Budget (Attachment #7, Page 27)

R.J. Guess said the 2019-2020 budget is based on numbers from the Governor’s May budget revise. He said the big expense for next year will be the purchase of meals for the National School Lunch program. Rachael Navarrete reviewed the budget narrative. Michael Corbett made a motion to approve the 2019-2020 budget. Gil Botello seconded the motion. Motion passed 4-0-0 (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

ii. Approval of Resolution 19-03: 2019-2020 JMCS Adopted Budget (Roll Call Vote) (Attachment #8, Page 36)

Len Eckhardt made a motion to approve Resolution 19-03: 2019-2020 JMCS Adopted Budget. Michael Corbett seconded the motion. Motion passed on the following roll call vote: Miller: Aye. Eckhardt: Aye. Corbett: Aye. Botello: Aye. Wilson: Absent.

H. Approval of Resolution 19-04: EPA Account Expenditures for Fiscal Year 2019-2020 (Roll Call Vote) (Attachment #9, Page 37)

Gil Botello made a motion to approve Resolution 19-04: EPA Account Expenditures for Fiscal Year 2019-2020. Michael Corbett seconded the motion. Motion passed on the following roll call vote: Miller: Aye. Eckhardt: Aye. Corbett: Aye. Botello: Aye. Wilson: Absent.

- I. Approval of dates for JMCS Governing Board Meetings in 2019-2020 school year (Attachment #10, Page 41)

R.J. Guess stated the proposed dates are the second Wednesday of each month. Michael Corbett made a motion to approve the dates for the JMCS Governing Board Meetings in 2019-2020. Len Eckhardt seconded the motion. Motion passed 4-0-0 (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.) After the vote, Gil Botello asked board members if they would consider starting the meetings at 10 am rather than 11 am. Kelli Foster will check to see if the meeting space at SRCC and the CCC is available at 10 am and is so, this item will come back to the board for approval of the change to the start time.

- J. Inventory to be Declared Surplus (Attachment #11, Page 43)

Michael Corbett made a motion to declare the inventory surplus. Gil Botello seconded the motion. Motion passed 4-0-0. (Ayes: Miller, Eckhardt, Corbett, and Botello. Noes: None. Absent: Wilson.)

## 9. Information Items

- A. Correspondence

None.

- B. Schedule of Future Board Meetings (dates of future meetings are subject to approval at this meeting)

The next board meeting will be July 10, 2019, and will begin at 10 am if SRCC can accommodate the change of the start time.

## 10. Board Attendance at Next Meeting

- |                     |          |
|---------------------|----------|
| A. Stan Miller:     | Yes      |
| B. Michael Corbett: | Yes      |
| C. Len Eckhardt:    | Yes      |
| D. Sallie Wilson:   | (absent) |
| E. Gil Botello:     | Yes      |

## 11. Request for Agenda Items

- JMCS Legislative Education Day
- JMCS Branding

## 12. Adjournment

Stan Miller adjourned the meeting at 12:25 pm.