



John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
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Web: www.johnmuircs.com

Annual Meeting of the John Muir Charter Schools Meeting of the Board of Directors

Wednesday, September 14, 2022

9:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Meeting:

<https://us02web.zoom.us/j/89570570720>

Dial by your location
+1 669 900 9128

Audio of this meeting will be recorded

AGENDA

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Governing Board meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. A moderator will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately and rescheduled as soon as practical.

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Order of Business

- A. Elect Vice Chairman of the JMCS Governing Board
- B. Elect Treasurer of the JMCS Governing Board
- C. Elect Secretary of the JMCS Governing Board

5. Additions to the Agenda

6. Adoption of the Agenda

7. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, August 10, 2022 (Attachment 1, Page 5)
- B. Approval of Vendor Payments 7/26/22 - 8/25/22 (Attachment 2, Page 11)
- C. Approval of New and Termed Employees 8/1/22 - 8/31/22 (Attachment 3, Page 17)
- D. Shall the John Muir Charter Schools governing board approve re-authorizing remote teleconference meetings for the period of September 15, 2022 through October 12, 2022 because the Board determines at this time the meeting will be held during a proclaimed State of Emergency, and State or Local Officials have imposed or recommended measures to promote social distancing?
- E. Approval of the 2021-2022 Unaudited Actuals (Attachment 4, Page 19)
- F. Second Reading of the JMCS A-G Implementation Grant Expenditure Plan (Attachment 5, Page 31)
- G. Proposal for a 3rd Community Schools Coordinator with Emphasis on the Central Region, Professional Development, and Independent Study Programs (Attachment 6, Page 41)
- H. Conflict of Interest Policy: Biennial Adoption (Attachment 7, Page 45)

8. Discussion Items

- A. TAC Report (Attachment 8, Page 47)
- B. JMCS Foundation Report (Gil Botello)
- C. Update: JMCS Office Costs (Attachment 7, Page 49)
- D. CEO's Report

9. Miscellaneous Information Items

A. 2022-2023 Notable Dates:

1. September 17, 2022: Conservation Corps Northbay Graduation in Petaluma
2. October 17, 2022: In-Service Day #2
3. June 8, 2023: CCC Statewide Graduation in Sacramento
4. June 14, 2023: Rancho Cielo Graduation in Salinas

B. Correspondence

C. Schedule of Future Board Meetings

- ii. Wednesday, October 12, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
- iii. Wednesday, November 09, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
- iii. Wednesday, December 14, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

	10/12/2022	11/09/2022	12/14/2022
Stanton Miller	Yes or No	Yes or No	Yes or No
Michael Corbett	Yes or No	Yes or No	Yes or No
Sallie Wilson	Yes or No	Yes or No	Yes or No
Len Eckhardt	Yes or No	Yes or No	Yes or No
Gil Botello	Yes or No	Yes or No	Yes or No

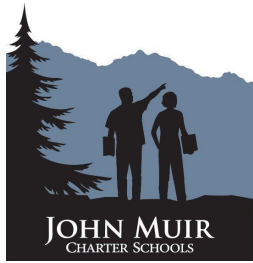
10. Request for Agenda Items

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959 ●
www.johnmuircs.com

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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, August 10, 2022

9:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 9:05 am.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Gil Botello, Len Eckhardt, and Sallie Wilson.
JMCS Staff Members in attendance: CEO RJ Guess, COO Dawn McConnell, Fiscal Analyst Rachael Navarrete, Administrative Coordinator Luz Delgado

- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

None.

5. Adoption of the Agenda

On a motion made by Gil Botello and seconded by Sallie Wilson, the Agenda was adopted on a 4-0-1 vote.

(Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

6. Closed Session

- A. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
- B. Report from Closed Session

Stan Miller moved into closed session at 9:11 am and reconvened the meeting at 9:36 am.

On a motion made by Gil Botello and seconded by Len Eckhardt, the Public Employee Performance Evaluation: Chief Executive Officer 2022-2023 School Year Goals, were approved on a 4-0-1 vote. (Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None)

7. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, June 8, 2022 (Attachment 1, Page 5)

Stan Miller recommended adding “Abstentions” to the end of the voting results.

On a motion made by Gil Botello and seconded by Sallie Wilson, the Minutes of the Regular Board Meeting Wednesday, June 8, 2022, were approved on a 4-0-1 vote. (Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None)

- B. Approval of Vendor Payments 6/26/22 - 7/25/22 (Attachment 2, Page 11)

Gil Botello questioned the increase of mileage and reimbursement expenses. RJ Guess explained that all JMCS school sites are open and running in person, meaning admin staff are now traveling. Stan Miller requested that when mileage is saved up for more than one month, it reflects on the vendor payments descriptions. Stan also asked about the \$729 charge from Bank of America Tax Submission. Rachael Navarrete explains that it is for tax preparation software. Stan asked about the \$2,000 document translation cost. RJ explained that every year this service is used for the LCAP. Stan requested to add “annual” as a descriptor for annual payments in the vendor report. Len Eckhardt asked why the rooms for the CCC graduation varied in price. Dawn McConnell explained that the nightly rates differed based on the dates of the nights stayed.

On a motion made by Len Eckhardt and seconded by Gil Botello, the Minutes of the Vendor Payments 6/26/22 - 7/25/22, were approved on a 4-0-1 vote. (Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

- C. Approval of New and Termed Employees 6/1/22 - 7/29/22 (Attachment 3, Page 19)

Sallie Wilson asked about the increase in FTE of Michelle Kizner. RJ Guess explained that Michelle’s FTE was increased by .25 to serve independent study students.

On a motion made by Sallie Wilson and seconded by Gil Botello, the Approval of New and Termed Employees 6/1/22 - 7/29/22, were approved on a 4-0-1 vote. (Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

- D. Shall the John Muir Charter Schools governing board approve re-authorizing remote teleconference meetings for the period of August 11, 2022 through September 14, 2022 because the Board determines at this time the meeting will be held during a proclaimed State of Emergency, and State or Local Officials have imposed or recommended measures to promote social distancing?

The attending board unanimously agreed that for the safety of the staff and public, the September meeting shall be held virtually.

On a motion made by Gil Botello and seconded by Sallie Wilson, the September 14, 2022 Board Meeting Virtual Meeting, was approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

E. Approval of the JMCS 2022-2023 45-Day Budget Revision (Attachment 4, Page 21)

RJ Guess described the updated 2021-2022 budget. The budget was created including a 2021-2022 hold harmless adding an additional \$1.6 million in revenues. The end fund balance is at a healthy \$5.9 million. Rachael Navarrete noted there are no changes to ADA projections. With the Local Control Funding Formula there is a base grant, a supplemental grant, and concentration grant money. In the new year there is a 6.56% COLA. ESSA and CSI gave an additional \$5,000. The A-G completion implementation block grant also gave a little over \$200,000. Rachael then moved to expenditures. The cost of the one-step salary increase is reflected in the report. The A-G block grant also required related spending reflected in the report. The report also shows that health benefits have also gone up. There were also 2 FTE Community school coordinators hired. Rachael explained that this revision can be changed in the coming months.

On a motion made by Len Eckhardt and seconded by Gil Botello, the JMCS 2022-2023 45-Day Budget Revisions, were approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

F. Approval of revised 2022-2023 JMCS Salary Schedule (Attachment 5, Page 23)

RJ Guess explained that one employee was at the top of the analyst step. Step one was increased from 24 to 25. The adjustment was made to accommodate the analyst step increase raise. Row 14 Step 16 increased from \$49.89 to \$52.39 per hour.

On a motion made by Gil Botello and seconded by Len Eckhardt, the revised 2022-2023 JMCS Salary Schedule, was approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

G. Initial Reading of the JMCS A-G Implementation Grant Expenditure Plan (Attachment 6, Page 27)

RJ Guess explained that JMCS received around \$240,000 through the A-G Completion Improvement Block Grant and Learning Loss Mitigation grant. Prior to this year, JMCS did not offer A-G courses, this is the first year this program will be offered. The money has been received however it cannot be spent until it has been approved by the board. In the Access Grant, the expenditure priorities are to develop an A-G program and hire an A-G coordinator. This is a two-year position and will not continue after 2024. In developing the position the goal will be to create and maintain an A-G planning map, train teachers, and advise CEO and COO. Another goal is

to connect Odysseyware and Canvas to make it more accessible to staff and students. The student achievement plans will also be updated to reflect A-G courses.

H. Approval of Declaration of Need for Qualified Educators (Attachment 7, Page 35)

Dawn McConnell explained that LEAs need their own deceleration of needs. This is a continuance of last year's extension. This allows JMCS to hire staff working on their permits as teachers. This will be brought to the board every year.

On a motion made by Gil Botello and seconded by Sallie Wilson, the Declaration of Need for Qualified Educators, was approved on a 4-0-1 vote.

(Ayes: Miller, Wilson, Eckhardt, Botello. Noes: None. Absent: Corbett. Abstentions: None.)

Stan Miller gave a 5 min break at 10:42 am and reconvened the meeting at 10:47 am.

8. Discussion Items

A. Online Instruction and Student Engagement Specific Training Programs

Gil Botello is in contact with a vocational training advisor to create a potential partnership. This program would provide certification for online instruction. Gil would like to explore this option because of the uncertainty of what is going on with pandemics, JMCS staff should be prepared. RJ Guess commented that if JMCS ends up in another lockdown situation he would like our staff to be prepared. He explained that JMCS is currently taking steps to prepare staff for another potential lockdown. RJ also reminds the board that teachers were given a two-week PD when JMCS was placed in its first lockdown in March 2020.

B. JMCS Foundation Report (Gil Botello)

Gil Botello announced that the Foundation had a financial report. There will be strategic planning done for fundraising. The promotional video for JMCS plans is also being moved forward. Gil invited RJ Guess to their next meeting for further discussion.

C. CEO's Report

RJ Guess announced that the legislature is coming back into session so there is not much to report on this topic. The charter bills out at the moment do not affect JMCS. He then updated the board on on site specific information. The trimester program has started, and the semester program begins on August 17th. Rancho Cielo has started the year with 115 enrolled,, the goal will be 125 to 150. Trimester sites are at 207 enrolled.

There are current grant funds that must be spent within the next 2 years. ELO ESSER LL is at \$74,000, ELO GEER III is at \$17,000, and is at ELO ESSER III \$48,000. JMCS admin proposes funding an additional community school coordinator or special projects coordinators focused on increasing attendance rates, helping students to overcome life barriers, working with JMCS partners to identify and help students access services,. And coordinate bringing in additional services to improve attendance. JMCS admin recommends staffing to make sure the Independent Study program is appropriately implemented. A full position description will be brought to the September meeting. RJ Guess and the business office is completing an analysis aof HQ office costs and possible alternatives.

9. Miscellaneous Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings

- i. Wednesday, September 14, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
- ii. Wednesday, October 12, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
- iii. Wednesday, November 09, 2022, 9 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

	09/14/2022	10/12/2022	11/09/2022
Stanton Miller	Yes	Yes	Yes
Michael Corbett	Yes or No	Yes or No	Yes or No
Sallie Wilson	Yes	Yes	Yes
Len Eckhardt	Yes	Yes	Yes
Gil Botello	Yes or No	Yes or No	Yes or No

10. Request for Agenda Items

- 2021-2022 audited actuals
- Second reading A-G Implementation Plan
- Discussion item on HQ office costs
- Spending proposal for use of reserve funds

11. Adjournment

Stan Miller adjourned the meeting at 11:33 am.

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John Muir Charter Schools

Vendor Activity

From 7/26/2022 Through 8/25/2022

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Abila	ABIL000	8/11/2022	13078	Sept 2022 Financial Software Program Subscription	0000	5800	002	1,436.25
Accrediting Commission For Schools	ACCR000	8/11/2022	13079	FY 22/23 WASC for John Muir Charter School	0000	5800	001	1,130.00
Airespring	AIRE000	8/4/2022	13056	Internet Service for Headquarters	0000	5940	001	654.41
Amazon Capital Services	AMAZ001	8/11/2022	13080	Supplies for Lee, Lita	0000	4300	001	62.75
Amazon Capital Services	AMAZ001	8/11/2022	13080	Supplies for Delta	0000	4300	101	193.63
Anna Pizelo	PIZE000	8/4/2022	13072	07/25-07/27/2022 Mileage Reimbursement	0000	5200	001	54.99
AT&T	ATT0001	8/4/2022	13057	Ban#9391028085/Phn for Headquarters	0000	5930	001	91.52
AT&T	ATT0001	8/4/2022	13057	Ban#9391028101/Phn for SLO	0000	5930	110	16.18
AT&T	ATT0001	8/11/2022	13081	Ban#9391028095/Phn for Chico	0000	5930	102	91.53
AT&T	ATT0001	8/11/2022	13081	Ban#9391028068/Internet for Delta	0000	5940	101	214.03
AT&T	ATT0001	8/11/2022	13081	Ban#9391028095/Internet for Chico	0000	5940	102	151.42
AT&T	ATT0001	8/18/2022	13097	Ban#9391028099/Phn for Fresno	0000	5930	103	115.56
AT&T	ATT0001	8/18/2022	13097	Ban#9391028102/Phn for SLO	0000	5930	110	27.59
AT&T	ATT0001	8/18/2022	13097	Ban#9391028071/Phn for LA	0000	5930	119	27.23
AT&T	ATT0001	8/18/2022	13097	Ban#9391028099/Internet for Fresno	0000	5940	103	147.03
AT&T	ATT0001	8/25/2022	13118	Ban#9391057487/Phn for Tahoe	0000	5930	115	28.57
AT&T	ATT0002	8/18/2022	13098	Acct#150773226/Internet for Redding	0000	5940	111	42.80
AT&T	ATT0002	8/25/2022	13119	Acct#151953127/Internet for Tahoe	0000	5940	115	53.50
AT&T	ATT0003	8/18/2022	13099	Acct#08802453037260/Internet for Ukiah	0000	5940	116	181.90
Atrium Court, LLC	ATRO000	8/18/2022	13096	September 2022 Rent for YC Santa Rosa	0000	5600	202	3,040.20
Bank Of America	BOADELG	8/4/2022	13058	Business Cards for Pizelo, Anna	0000	4300	001	27.55
Bank Of America	BOADELG	8/4/2022	13058	Shipping/Postage for Admin	0000	5920	001	286.75
Bank of America	BOAHODN	8/4/2022	13059	Online Student Recruitment	0029	5800	000	70.00
Bank of America	BOALEE0	8/4/2022	13060	Supplies for Lee, Lita	0000	4300	001	57.89
Bank of America	BOALEE0	8/4/2022	13060	CTC Permit for Lea Johnson	0000	5800	101	155.00
Bank of America	BOAMCCO	8/4/2022	13061	07/01-07/31/2022 Travel for McConnell, Dawn	0000	5200	001	733.00
Bank of America	BOAMONN	8/4/2022	13062	Laptops for IT Inventory	0000	4400	004	1,880.11
Bank of America	BOAMONN	8/4/2022	13062	Advertisement for Employee Recruitment	0000	5800	001	1,600.47
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Delgado, Luz	0000	5800	001	16.99
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	16.99
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	16.99
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Texting App for Stdts	0000	5800	001	49.00
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Lawson, E	0000	5800	002	16.99
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Wood, T	0000	5800	002	16.99

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 9/1/22 03:34:50 PM

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John Muir Charter Schools

Vendor Activity

From 7/26/2022 Through 8/25/2022

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Sturgis	0000	5800	003	16.99
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	16.99
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	16.99
Bank of America	BOAMONN	8/4/2022	13062	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	8/4/2022	13062	Mo Subscription for Adobe Acrobat/Wegner, R	0023	5800	001	16.99
Bank of America	BOANAVA	8/4/2022	13063	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	14.99
Bank of America	BOANAVA	8/4/2022	13063	MIP Conference Registration/Lawson, Emilia	0000	5800	002	995.00
Bank of America	BOANAVA	8/4/2022	13063	MIP Conference Registration/Navarrete, Rachael	0000	5800	002	995.00
Bank of America	BOANAVA	8/4/2022	13063	MIP Conference Registration/Wood, Tammie	0000	5800	002	995.00
Bank of America	BOANAVA	8/4/2022	13063	Mo Financial Software Hosting Fee	0000	5800	002	462.00
Bank of America	BOANAVA	8/4/2022	13063	Travel to MIP Conference/Lawson, Emilia	0000	5800	002	465.90
Bank of America	BOANAVA	8/4/2022	13063	Travel to MIP Conference/Navarrete, Rachael	0000	5800	002	232.95
Bank of America	BOANAVA	8/4/2022	13063	Postage for Admin	0000	5920	001	33.85
Bank of America	BOANAVA	8/4/2022	13063	Employee Transportation Services/Payroll Deductions	0000	9529	000	183.00
Berkshire Hathaway Homestate Companies	BERK000	8/11/2022	13082	Policy#JOWC218736/Sept 2022 Workers Comp	0000	9516	000	2,056.34
Blue Shield of California	BLUE000	8/18/2022	13100	Sept 2022 Health Insurance	0000	9514	000	26,844.89
Brookcrest by Culligan Water	BROO000	8/4/2022	13064	Water Service for Headquarters	0000	4300	001	16.25
CalPers	CALP000	8/11/2022	13083	Fees for GASB-68 Reports & Schedules	0000	5800	001	350.00
Central City Neighborhood Partners	CENT001	8/18/2022	13101	September 2022 Rent for GEM Academy	0000	5600	402	3,373.00
City of Riverside	CITYR00	8/18/2022	13102	September 2022 Rent for RVS	0000	5600	211	1,286.52
Comcast	COMC000	8/4/2022	13066	Acct#815530034250860/Internet for YC Santa Rosa	0000	5940	202	84.17
Comcast	COMC000	8/11/2022	13084	Acct#963147273/Internet for Chico	0000	5940	102	89.74
Comcast	COMC000	8/11/2022	13085	Acct#964805790/Internet for YC Santa Rosa	0000	5940	202	290.78
Conservation Corp Long Beach	CONS000	8/18/2022	13104	September 2022 Rent for RJ Guess	0000	5600	001	237.80
Conservation Corps North Bay	CON000	8/18/2022	13103	July 2022 Fac Exp/Copier Rent for CCNB	0000	5600	202	166.55
Conservation Corps North Bay	CON000	8/18/2022	13103	July 2022 Fac Exp/Rent for CCNB	0000	5600	202	4,123.33
Conservation Corps North Bay	CON000	8/18/2022	13103	July 2022 Fac Exp/Admin Charges for CCNB	0000	5800	202	278.36
Conservation Corps North Bay	CON000	8/18/2022	13103	July 2022 Fac Exp/Phn for CCNB	0000	5930	202	560.97
Cristina A Dickason	DICK000	8/18/2022	13107	07/01-07/29/2022 Mileage Reimbursement/UCCIE	0000	5200	209	315.43
Crowe LLP	CROW000	8/18/2022	13105	Audit Services for Year End June 30, 2022	0000	5802	001	7,800.00
Delta Dental of California	DELT000	7/27/2022	13038	Acct#05-1795000000/Aug 2022 Dental Insurance	0000	9514	000	4,459.01

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 9/1/22 03:34:50 PM

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John Muir Charter Schools

Vendor Activity

From 7/26/2022 Through 8/25/2022

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Delta Dental of California	DELT000	8/25/2022	13120	Acct #05-179500000/Sept 2022 Dental Insurance	0000	9514	000	5,247.26
DNA - Diverse Network Assoc	DNAD000	8/25/2022	13122	Aug 2022 Website & Video Hosting	0000	5800	004	148.95
DNA - Diverse Network Assoc	DNAD000	8/25/2022	13122	Aug 2022 Website Hosting Fee	0000	5800	004	800.00
Employment Development Dept	EMPL000	8/18/2022	13108	Acct ID 942-6048-6/SEF Local Experience Charge	0000	5800	001	901.35
Eo Reveles	REVE000	8/25/2022	13129	08/14/2022 HiSet Test Reimbursement for stdt @ Camarillo	0000	5800	105	50.25
Frontier Communications	FRON000	8/11/2022	13086	Acct#56286801910227145/Phn for Norwalk	0000	5930	120	176.40
Frontier Communications	FRON000	8/11/2022	13086	Acct#56286801910227145/Internet for Norwalk	0000	5940	120	91.80
Frontier Communications	FRON000	8/25/2022	13124	Acct#76077591291112155/Phn for UCCIE	0000	5930	209	347.30
Frontier Communications	FRON000	8/25/2022	13124	Acct#76077591291112155/Internet for UCCIE	0000	5940	209	208.25
Intermedia.net Inc	INTE001	8/4/2022	13067	Phn Services for Headquarters	0000	5930	001	100.30
Jessica Stokes	STOK000	8/11/2022	13093	07/23/2022 Supply Reimbursement	0000	4300	003	65.24
John Muir Charter Schools Foundation	JMCSF000	7/27/2022	13039	July 2022 Donation/EE Payroll Deductions	0000	9528	000	60.00
Kaiser Foundation Health Plan Inc.	KAIS000	8/18/2022	13109	Cst ID#1731133499/Sept 2022 Health Insurance	0000	9514	000	8,517.26
Kaiser Foundation Health Plan Inc.	KAIS000	8/18/2022	13109	Cst ID#8868351686/Sept 2022 Health Insurance	0000	9514	000	8,484.67
Nevada County Superintendent of Schools	NCSOS00	8/4/2022	13068	EE/ER STRS Contributions for 07/01-07/31/2022 Reporting Per	0000	9511	000	33,270.20
ODP Business Solutions, LLC	OFFI000	8/4/2022	13069	Supplies for Westside Youth Academy/Venice	0000	4300	423	60.98
ODP Business Solutions, LLC	OFFI000	8/11/2022	13088	Supplies for OCYC	0000	4300	408	92.76
ODP Business Solutions, LLC	OFFI000	8/18/2022	13110	Supplies for YC Santa Rosa	0000	4300	202	249.86
ODP Business Solutions, LLC	OFFI000	8/25/2022	13126	Supplies for Fortuna	0000	4300	112	171.54
ODP Business Solutions, LLC	OFFI000	8/25/2022	13126	Supplies for Rancho Cielo	0000	4300	322	88.12
ODP Business Solutions, LLC	OFFI000	8/25/2022	13126	File Cabinet for Rancho Cielo	0000	4400	322	301.69
One Ring Networks	ONER000	8/4/2022	13070	Internet for Camarillo	0000	5940	105	299.00
Optum Financial, Inc.	OPTU000	8/18/2022	13111	July 2022 HSA Monthly Service Fee	0000	5800	001	21.25
Paradise Drinking Water	PARA000	7/21/2022	13021	Acct#020860/Water Service for OCYC	0000	4300	408	22.90
PG&E	PGE0000	8/4/2022	13071	Acct#0715818221-7/Utilities for Headquarters	0000	5500	001	524.91
Philadelphia Insurance Co.	PHIL000	8/11/2022	13089	Acct#78807985/Sept 2022 Liability Insurance	0000	5400	001	3,227.26
Pitney Bowes Inc	PITN002	8/25/2022	13127	Acct#0016360067/Postage Machine Supplies for HQ	0000	4300	001	130.18
Principal Life Insurance Company	PRIN000	8/25/2022	13128	Sept 2022 Life Insurance	0000	9514	000	375.83

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

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John Muir Charter Schools

Vendor Activity

From 7/26/2022 Through 8/25/2022

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Rancho Cielo Inc	RANC000	8/11/2022	13090	Aug 2022 Rent for Rancho Cielo	0000	5600	322	9,375.00
Rosetta Stone Ltd	ROSE000	8/18/2022	13112	1 Year Renewal for Rosetta Stone Licenses	0000	5800	006	5,000.00
San Francisco Conserv Corps	SANF000	8/11/2022	13091	Aug 2022 Rent for SFCC	0000	5600	206	964.17
Sterling Administration	STER000	8/11/2022	13092	Aug 2022 FSA Funding Contributions	0000	9524	000	1,279.17
Sterling Administration	STER000	8/11/2022	13092	July 2022 FSA Funding Contributions	0000	9524	000	862.50
Suburban Propane	SUBU000	8/4/2022	13073	Utilities for Headquarters	0000	5500	001	42.57
Suddenlink	SUDD000	8/18/2022	13113	Acct#07715-125282-01-0/Internet for Fortuna	0000	5940	112	149.47
Swing Education, Inc.	SWIN000	8/4/2022	13074	Recruitment Fee for Lea Johnson	0024	5800	001	2,500.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots IT Inventory	0000	5940	004	330.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for Delta	0000	5940	101	180.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for Tahoe	0000	5940	115	40.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for CCNB	0000	5940	202	240.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for Cset	0000	5940	207	20.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for UCCIE	0000	5940	209	40.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for VOALA	0000	5940	319	20.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for OCYC	0000	5940	408	40.00
T-Mobile	TMOB000	8/4/2022	13075	Internet & HotSpots for Wegner	0023	5940	001	20.00
Tammie Wood	WOOD001	8/25/2022	13133	08/20/2022 Reimb for Shelf Stable Milk for Stdt	0000	4300	001	131.53
TCSN-The Computer Shop	TCSN000	8/11/2022	13094	Internet for SLO	0000	5940	110	94.95
Netlink								
TCSN-The Computer Shop	TCSN000	8/25/2022	13130	Internet for SLO	0000	5940	110	94.95
Netlink								
The Cleaning Solution	CLEA001	8/4/2022	13065	July 2022 Cleaning Service for HQ	0000	5800	001	375.00
Thomsen Properties LLC	THOM002	8/18/2022	13114	September 2022 Rent for Headquarters	0000	5600	001	4,670.27
TIAA, FSB	TIAA000	8/25/2022	13131	Crt#42002310/Copier Rent for Rancho Cielo	0000	5600	322	210.28
Time Warner Cable	TIME000	8/11/2022	13095	Acct#128514001/Phn for Riverside	0000	5930	211	39.99
Time Warner Cable	TIME000	8/11/2022	13095	Acct#110629101/Internet for LA	0000	5940	119	59.99
Time Warner Cable	TIME000	8/11/2022	13095	Acct#110629101/Internet for Riverside	0000	5940	211	99.98
Toshiba Financial Services	TOSH000	8/4/2022	13076	Crt#450-0053811-000/Copier for Headquarters	0000	5600	001	831.11
Verizon Wireless	VERI000	8/4/2022	13077	Internet & Hot Spots for IT	0000	5940	004	45.79
Verizon Wireless	VERI000	8/4/2022	13077	Internet & Hot Spots for Pomona	0000	5940	107	91.58
Verizon Wireless	VERI000	8/4/2022	13077	Internet & Hot Spots for Norwalk	0000	5940	120	91.58
Verizon Wireless	VERI000	8/4/2022	13077	Internet & Hot Spots for YC Santa Rosa	0000	5940	202	45.79
Verizon Wireless	VERI000	8/4/2022	13077	Internet & Hot Spots for VOALA	0000	5940	319	45.79
Verizon Wireless	VERI000	8/4/2022	13077	Internet & Hot Spots for OCYC	0000	5940	408	91.59
Vision Service Plan (CA)	VISI000	8/25/2022	13132	Acct#12176959/Sept 2022 Cobra Vision Ins	0000	9514	000	26.12

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

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John Muir Charter Schools

Vendor Activity

From 7/26/2022 Through 8/25/2022

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Vision Service Plan (CA)	VISI000	8/25/2022	13132	Acct #12176959/Sept 2022 Vision Insurance	0000	9514	000	785.24
Your Dream Properties	YOUR000	8/25/2022	13134	Sept 2022 Rent for OCYC	0000	5600	408	1,750.00
				Transaction Total				<u>164,300.82</u>
Report Opening/Current Balance								
Report Transaction Totals								<u>164,300.82</u>
Report Current Balances								

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John Muir Charter Schools
Report of New Employees
8/1/22 - 8/31/22

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE replaced (term date)</u>
Brough, Josh	CCNB-SR	Teacher	1.00	8/22/2022	Chris Ioakimides
Dunbar, Margaret	Richmond	Teacher	1.00	8/12/2022	Eric Smith
Ellison, Devon	OCCY	Instructional Asst	0.50	8/10/2022	New position
Hunt, John	Tahoe CCC	Hourly Teacher	hourly	8/1/2022	Temporary until replacement is found
Hyatt, Tom	VOALA N Hollywood	Teacher	1.00	8/22/2022	New site
Mah, Maria Victoria	Rancho Cielo	Teacher	1.00	8/12/2022	Kirsten Boyer
Mizenin, Alexandra	CCNB - SR	Hourly Teacher	hourly	8/9/2022	Tania Nunez
Paulino, Janell	Rancho Cielo	Asst Registrar	1.00	8/1/2022	New position
Richard, Kathleen	Rancho Cielo	Instructional Asst	1.00	8/11/2022	New position
Roe, Rebecca	UCCIE	Community Resource Director	1.00	8/22/2022	Cristina Dickason

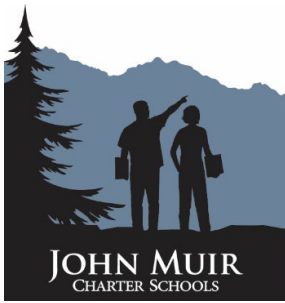
John Muir Charter Schools
Employee Status Changes
8/1/22 - 8/31/22

<u>Employee Name</u>	<u>Prev Site</u>	<u>New Site</u>	<u>Prev Position</u>	<u>New Position</u>	<u>Start Date</u>	<u>Notes</u>
Dickason, Cristina	UCCIE	Admin	Cert Coord/Specialist	Community Schools Resource Coordinator	8/1/2022	
Smith, Eric	Richmond YB	Admin	Teacher	Community Schools Resource Coordinator	8/1/2022	
Wegner, Rachel	Admin	Admin	Curriculum and PD	Hourly as needed	9/1/2022	Director position termed

John Muir Charter Schools
Report of Termed Employees
8/1/22 - 8/31/22

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Term Date</u>
Wegner, Rachel	Admin	Director	1.00	08/31/22

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John Muir Charter Schools
117 New Mohawk Road, Suite F
Nevada City, CA 95959
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

Attachment 4

John Muir Charter Schools 2021-2022 Unaudited Actuals

Overview

John Muir Charter Schools (JMCS) began 2021-22 with reserves of \$3.8 million. JMCS received a total of \$8.5 million in funding in 2021-22, for total resources of \$12.28 million. JMCS spent a total of \$7.3 million on direct and indirect services for our students. Of the \$7.3 million in expenditures, \$4.2 million, or 58 percent, were for direct services to classrooms. The balance of \$3.1 million, or 42 percent, was for JMCS direct and indirect education services. JMCS ended 2021-22 with reserves of \$4.9 million, or 68 percent of expenditures for the year.

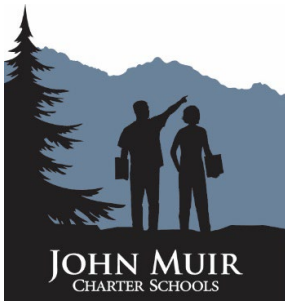
Resources

JMCS ADA by Client Agency Type for 2021-22. The state funds schools primarily on the school's Period 2 (P2) average daily attendance (ADA). Due to the continuing challenges with enrollment associated with the COVID 19 pandemic, the state has implemented a couple of new calculations to increase the funded ADA above the 2021-22 P2 ADA. The first calculation is to allow for the use of the 2019-20 attendance rate multiplied by the 2021-22 enrollment, referred to as the attendance yield. The second calculation increases LCFF funding for the loss of ADA above the attendance yield calculation, a version of the Hold Harmless funding calculation utilized in 2020-21.

Figure 1 shows the ADA by client-agency type for 2021-22.

*Serving California Conservation Corps, Local Conservation Corps, YouthBuild, and
Workforce Innovation and Opportunity Programs*

CCSA Hart Vision Award Recipient, Charter School of the Year 2015



John Muir Charter Schools
 117 New Mohawk Road, Suite F
 Nevada City, CA 95959
 Phone: 530.272.4008
 Fax: 530.272.4009
 Web: www.johnmuircs.com

Figure 1
Sources of JMCS ADA in 2021-22

<i>Client Agency Type</i>	<i>Number of Locations</i>	<i>Average Daily Attendance</i>
California Conservation Corps	17	96.92
Local Conservation Corp	9	135.93
Youth Build	5	71.18
Workforce Investment Act	2	30.81
“Hold Harmless” ADA		139.43
Total	33	474.27

Funding Sources. Figure 2 shows the funding sources by category for JMCS.

Figure 2
JMCS Resources for 2021-22
 (Dollars in Thousands)

<i>Funding Source</i>	<i>Amount</i>
Beginning Balance (Reserves)	\$3,795
LCFF	6,804
Federal ESSA CSI	189
Federal LLMF Funding	16
Lottery	90
Charter Facility Funding	283
Mandate Block Grant	23
State Educator Effectiveness Grant	111
State In Person Instruction Grant	249
State ELO Grant Funding	280
STRS On-Behalf	359
Miscellaneous	81
Total Resources	\$12,280

Serving California Conservation Corps, Local Conservation Corps, YouthBuild, and Workforce Innovation and Opportunity Programs

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Expenditures

As Figure 3 shows, JMCS spent a total of \$7.33 million in 2021-22.

Figure 3
Expenditures by Funding Source
(Dollars in Thousands)

<i>Category</i>	<i>Amount</i>	<i>Percent of Total</i>
Unrestricted (LCFF)	\$6,210	85%
Federal ESSA CSI	189	3%
Federal LLMF	16	0%
Educator Effectiveness	96	1%
In-Person Instruction	249	3%
ELO Grants	122	2%
STRS On-Behalf	359	5%
Lottery	90	1%
Total Expenditures	\$7,331	100%

Conclusion

JMCS ended 2021-22 with reserves of \$4.9 million, or 68% of expenditures for the year. This reserve includes \$733,859 reserved for economic uncertainties and \$1,124,403 designated as an Admin reserve. The reserve level far exceeds minimum requirements and eliminates any cash flow concerns.

*Serving California Conservation Corps, Local Conservation Corps, YouthBuild, and
Workforce Innovation and Opportunity Programs*

CCSA Hart Vision Award Recipient, Charter School of the Year 2015

John Muir Charter Schools
Unaudited Actuals
2021-2022

	Muir Admin	Site Salaries	CCC Programs	LCC Programs	Youthbuild Programs	WIOA Programs	Total
ADA	139		97	136	71	31	474
RESOURCES							
Beg Balance	3,795,592			-			3,795,592
Total Beginning Balance	3,795,592	-	-	-	-	-	3,795,592
LCFF	2,750,828	3,707,502	99,973	140,210	73,421	31,780	6,803,716
Federal ESSA CSI Funds	204,553		-	-	-	-	204,553
Lottery Unrestricted	-		17,757	24,904	13,041	5,645	61,347
Lottery Restricted	-		8,227	11,538	6,042	2,615	28,421
Mandate Block Grant	23,681		-	-	-	-	23,681
Other State Revenues	999,221		-	-	-	-	999,221
Charter Facility Funding	58,273		-	139,055	41,436	44,010	282,775
Local (interest)	80,622		-	-	-	-	80,622
							-
Total Revenue	4,117,179	3,707,502	125,956	315,707	133,940	84,050	8,484,335
Subsidy	(16,595)			16,595		-	-
Total Beg Balance & Revenue	7,896,176	3,707,502	125,956	332,302	133,940	84,050	12,279,927
EXPENDITURES							
FTE Certificated	9.00	35.63	-	-	-	-	44.63
FTE Classified	7.25	6.13	-	-	-	-	13.38
Certificated	1,022,929	2,439,659	-	-	-	-	3,462,587
Classified	566,665	304,077	-	-	-	-	870,742
Benefits	713,033	566,852	-	-	-	-	1,279,884
Health Benefits	180,572	396,915	-	-	-	-	577,487
NEVCO Oversight 1%	51,893	-	-	-	-	-	51,893
Subtotal Fixed Expenses	2,535,091	3,707,502	-	-	-	-	6,242,594
Material/Supplies	20,690	-	13,405	17,003	4,980	3,548	59,626
Food	3,588	-	4,900	6,454	18,742	2,170	35,854
Equipment	17,338	-	5,088	8,989	15,150	1,993	48,558
Travel/Conferences	48,126	-	6,713	3,576	-	10	58,425
Insurance	37,630	-	-	-	-	-	37,630
Utilities	6,914	-	-	18,118	-	-	25,032
Rents/Leases/Repairs	70,789	-	-	173,314	53,974	54,296	352,372
Consultant/Svcs/Oper. Exp	334,716	-	14,627	31,398	4,765	-	385,505
Postage	7,698	-	523	121	32	81	8,456
Telephone	2,647	-	4,303	15,859	-	1,033	23,842
Internet	13,162	-	20,803	14,144	2,881	2,354	53,345
Subtotal Discretionary Expenses	563,299	-	70,361	288,976	100,524	65,485	1,088,645
Total Expenditures	3,098,390	3,707,502	70,361	288,976	100,524	65,485	7,331,239
Ending Fund Balance	4,797,785	-	55,595	43,327	33,416	18,565	4,948,688
Components of Ending Balance							
10% Reserve	733,124						733,124
Admin Reserve	1,124,403						1,124,403
Unappropriated Balance	2,940,259	-	55,595	43,327	33,416	18,565	3,091,161

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**
July 1, 2021 to June 30, 2022

CHARTER SCHOOL CERTIFICATION

Charter School Name: John Muir Charter Schools
CDS #: 29102982930147
Charter Approving Entity: Nevada County Superintendent of Schools
County: Nevada County
Charter #: 0255

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

<u>For County Fiscal Contact:</u>	<u>For Approving Entity:</u>	<u>For Charter School:</u>
<u>Darlene Waddle</u> Name	<u>Scott Lay</u> Name	<u>Rachael Navarrete</u> Name
<u>Chief Business Official</u> Title	<u>County Superintendent of Schools</u> Title	<u>Fiscal Analyst</u> Title
<u>(530) 478-6400</u> Telephone	<u>(530) 478-6400</u> Telephone	<u>(530) 272-4008</u> Telephone
<u>dwaddle@nevco.org</u> Email address	<u>slay@nevco.org</u> Email address	<u>rnavarrete@johnmuircs.com</u> Email address

To the entity that approved the charter school:

(X) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Printed Name: Stanton Miller Title: Board Chair

To the County Superintendent of Schools:

(X) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

(X) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: John Muir Charter Schools

CDS #: 29102982930147

Charter Approving Entity: Nevada County Superintendent of Schools

County: Nevada County

Charter #: 0255

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

☐ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)

☒ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	3,092,876.00		3,092,876.00
Education Protection Account State Aid - Current Year	8012	66,968.00		66,968.00
State Aid - Prior Years	8019	0.00		0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	3,643,872.00		3,643,872.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		6,803,716.00	0.00	6,803,716.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182			0.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299	0.00	204,552.78	204,552.78
Total, Federal Revenues		0.00	204,552.78	204,552.78
3. Other State Revenues				
Special Education - State	StateRevSE			0.00
All Other State Revenues	StateRevAO	85,027.50	1,310,416.71	1,395,444.21
Total, Other State Revenues		85,027.50	1,310,416.71	1,395,444.21
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	75,941.34	4,680.64	80,621.98
Total, Local Revenues		75,941.34	4,680.64	80,621.98
5. TOTAL REVENUES		6,964,684.84	1,519,650.13	8,484,334.97
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	1,982,960.02	197,546.41	2,180,506.43
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	1,111,723.09	92,207.78	1,203,930.87
Other Certificated Salaries	1900	21,050.00	57,100.00	78,150.00
Total, Certificated Salaries		3,115,733.11	346,854.19	3,462,587.30
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	275,900.99	53,718.72	329,619.71
Noncertificated Support Salaries	2200	0.00	0.00	0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	19,000.20	0.00	19,000.20
Clerical, Technical and Office Salaries	2400	520,849.93	1,272.32	522,122.25
Other Noncertificated Salaries	2900	0.00	0.00	0.00
Total, Noncertificated Salaries		815,751.12	54,991.04	870,742.16

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: John Muir Charter Schools

CDS #: 29102982930147

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	498,696.91	409,147.32	907,844.23
PERS	3201-3202	195,793.73	11,021.50	206,815.23
OASDI / Medicare / Alternative	3301-3302	106,920.05	9,074.13	115,994.18
Health and Welfare Benefits	3401-3402	555,711.34	21,775.19	577,486.53
Unemployment Insurance	3501-3502	18,494.82	2,349.39	20,844.21
Workers' Compensation Insurance	3601-3602	25,737.01	2,649.32	28,386.33
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00
Total, Employee Benefits		1,401,353.86	456,016.85	1,857,370.71
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100			0.00
Books and Other Reference Materials	4200			0.00
Materials and Supplies	4300	63,359.21	32,120.75	95,479.96
Noncapitalized Equipment	4400	38,881.97	9,676.06	48,558.03
Food	4700	0.00	0.00	0.00
Total, Books and Supplies		102,241.18	41,796.81	144,037.99
5. Services and Other Operating Expenditures				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	57,596.86	828.60	58,425.46
Dues and Memberships	5300	0.00	0.00	0.00
Insurance	5400	37,630.01	0.00	37,630.01
Operations and Housekeeping Services	5500	25,031.89	0.00	25,031.89
Rentals, Leases, Repairs, and Noncap. Improvements	5600	69,597.77	282,774.59	352,372.36
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	295,766.11	141,631.78	437,397.89
Communications	5900	83,295.90	2,346.48	85,642.38
Total, Services and Other Operating Expenditures		568,918.54	427,581.45	996,499.99
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900			0.00
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		0.00	0.00	0.00
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399	(23,006.09)	23,006.09	0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(23,006.09)	23,006.09	0.00
8. TOTAL EXPENDITURES		5,980,991.72	1,350,246.43	7,331,238.15

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: John Muir Charter Schools

CDS #: 29102982930147

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		983,693.12	169,403.70	1,153,096.82
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		983,693.12	169,403.70	1,153,096.82
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	3,643,097.12	152,496.02	3,795,593.14
b. Adjustments/Restatements	9793, 9795			0.00
c. Adjusted Beginning Fund Balance /Net Position		3,643,097.12	152,496.02	3,795,593.14
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		4,626,790.24	321,899.72	4,948,689.96
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713	88,188.47		88,188.47
4. All Others	9719			0.00
b. Restricted	9740		321,899.72	321,899.72
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780	1,124,403.00		1,124,403.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789	733,124.00		733,124.00
2. Unassigned/Unappropriated Amount	9790M	2,681,074.77	0.00	2,681,074.77
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796			0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A			0.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: John Muir Charter Schools

CDS #: 29102982930147

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	2,314,993.01	240,987.79	2,555,980.80
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	2,320,382.95	176,197.69	2,496,580.64
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200			0.00
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	88,188.47		88,188.47
7. Other Current Assets	9340	18,124.05		18,124.05
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489			0.00
10. TOTAL ASSETS		4,741,688.48	417,185.48	5,158,873.96
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	114,898.24	95,285.76	210,184.00
2. Due to Grantor Governments	9590			0.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669			0.00
6. TOTAL LIABILITIES		114,898.24	95,285.76	210,184.00
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		4,626,790.24	321,899.72	4,948,689.96

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: John Muir Charter Schools

CDS #: 29102982930147

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b.	0.00	0.00	0.00
c.	0.00	0.00	0.00
d.	0.00	0.00	0.00
e.	0.00	0.00	0.00
f.	0.00	0.00	0.00
g.	0.00	0.00	0.00
h.	0.00	0.00	0.00
i.	0.00	0.00	0.00
j.	0.00	0.00	0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits except 3801- 4000-4999	0.00
d. Books and Supplies 5000-5999	0.00
e. Services and Other Operating Expenditures	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: John Muir Charter Schools

CDS #: 29102982930147

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

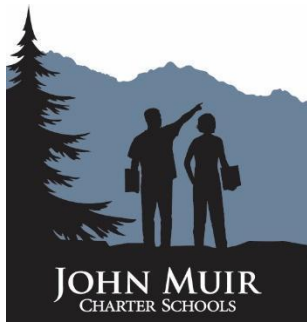
Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. None	0.00
b.	0.00
c.	0.00
d.	0.00
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)	0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	7,331,238.15
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	204,552.78
c. Subtotal of State & Local Expenditures [a minus b]	7,126,685.37
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	0.00
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	0.00
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e minus f]	\$ 7,126,685.37

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**John Muir Charter Schools
A-G Completion Improvement Block Grant Expenditure Plan**

Governing Board Reading 1: August 10, 2022

Governing Board Reading 2: September 14, 2022

Funds Awarded: \$240,307

- \$165,307, A-G Access Grant
- \$75,000, A-G Learning Loss Mitigation Grant

Intro:

A-G courses are a series of high school classes that students are required to successfully complete for eligible admission to the California State University and University of California systems. Historically, JMCS has not offered A-G courses; students who are interested in attending a university are encouraged to enroll and complete classes through the community college system before transferring to a 4-year university.

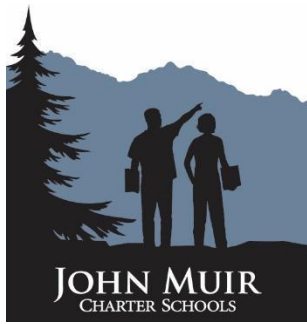
Although JMCS does not foresee a large initial enrollment in A-G courses, we do anticipate there being a small population of JMCS students who enroll in and complete these rigorous courses in anticipation of applying to and enrolling in a 4-year university.

A-G Course List

- A - HISTORY/SOCIAL SCIENCE (2 YEARS REQUIRED)**
- B - ENGLISH (4 YEARS REQUIRED)**
- C - MATHEMATICS (3 YEARS REQUIRED, 4 YEARS RECOMMENDED)**
- D - LABORATORY SCIENCE (2 YEARS REQUIRED, 3 YEARS RECOMMENDED)**
- E - FOREIGN LANGUAGE (2 YEARS REQUIRED, 3 YEARS RECOMMENDED)**
- F - VISUAL & PERFORMING ARTS (1 YEAR REQUIRED)**
- G - COLLEGE PREP ELECTIVE (1 YEAR REQUIRED)**

A-G Access Grant

California has appropriated funds to Local Educational Agencies (LEAs) that have a 2020–2021 A–G completion rate less than 67 percent and are based on the number of 9–12 Unduplicated Pupil Count (UPC) in the LEA multiplied by \$283.06. JMCS’s current A-G completion rate is 0 percent, as prior to June 30, 2022 JMCS did not have approved A-G courses. With the submittal and approval of JMCS A-G Courses during the 2021-2022 school year, JMCS will use funds appropriated under the A-G Access Grant to begin implementing A-G Courses state-wide, provide intensive individual training and professional development to teachers in delivering

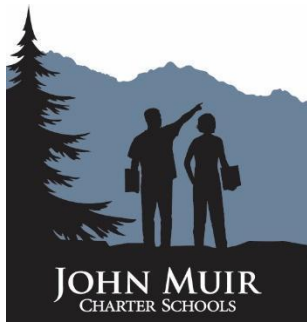


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engaging A-G course content, identify students who are interested in extending their enrollment with JMCS to complete the A-G course requirements, and coordinating training of content area department chairs to assume leadership roles in course implementation in year three of implementation of A-G coursework.

A-G Access Grant Expenditure Priorities:

- Develop and receive JMCS governing board approval for the new position of A-G Program Implementation Coordinator to guide and oversee implementation of JMCS's A-G courses and programing.
- The position of A-G Program Implementation Coordinator will be funded specifically through the A-G Access Grant; grant funding will not supplant any other funding courses for existing JMCS staff positions. The term of the position is July 1, 2022 through June 30, 2024. If all A-G Access Grant funds have not been expended by June 30, 2024, the JMCS Governing Board may take action to extend the position of A-G Program Implementation Coordinator or appropriate other unallocated JMCS revenues to extend the term of the position.
- Recruit and Hire an A-G Program Implementation Coordinator with the required curriculum, training, and program implementation experience to coordinate the following activities and duties:
 - Develop and maintain the 5-year project map for full implementation of A-G coursework beginning in the 2022-2023 school year and to be completed by June 30, 2028
 - Develop and implement individual teacher training programs centered on A-G implementation
 - Advise JMCS leadership staff in incorporating A-G implementation training into JMCS's schoolwide professional development in-services
 - Support and maintain the integration of A-G courses with the Canvas learning management system
 - Incorporate A-G Courses into JMCS Student Achievement Plans, graduation plans, and student transition plans
 - Collaborate with JMCS partner agencies to develop program extension applications and guidelines specific to students working to complete A-G course work



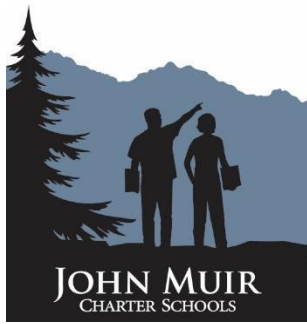
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- Provide ongoing direct student and staff advisement on completion of A-G coursework
- Train JMCS teachers and staff on A-G requirements and how to talk with students about A-G coursework options
- Train and assist teachers in instructional practices for integration of A-G Courses
- Revise current JMCS Benchmarks Course Outlines to integrate A-G course content
- Coordinate the development of a “Department Chair” model identifying highly qualified teachers to act as lead instructors for core-subject A-G course content
- Coordinate with highly-qualified teachers to provide tutoring to students in A-G courses
- Supplement expenditures for Odysseyware and/or Edgenuity costs to support increased user licenses in offering A-G courses to all JMCS students
- Provide annual stipends to highly qualified JMCS teachers for providing subject-area support to students in advanced subject areas.
- Provide annual stipends to highly qualified teachers for certifying internally created courses for A-G

A–G Learning Loss Mitigation Grant Expenditure Priorities

Revenues allocated to JMCS under the A-G Learning Loss Mitigation Grant will be spent implementing the new A-G Completion Improvement Block Grant Expenditure Plan. The implementation program is new to JMCS, and revenues expended under the grant do not supplant any existing JMCS program or staffing costs.

The A–G Learning Loss Mitigation Grant shall be used to allow any JMCS student who receive da grade of “D,” “F,” “Fail”, or “No Pass” in an A–G approved course in the spring semester of 2020 or the 2020–21 school year to retake those A–G courses. Per policy 5301, JMCS does not award grades below “C”, but by nature of JMCS’s dropout reengagement program, most new enrolling JMCS students will have received a D or F grade in A-G coursework at a prior school. JMCS will use A–G Learning Loss Mitigation Grant funds not only to allow students to retake A-G courses in which they previously received a D or F, but also to provide intensive training for teachers to deliver engaging instruction in A-G coursework in individual, small group, and whole class instructional settings.



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In future years, all JMCS students who do not have passing grades in A-G courses will have the opportunity to extend their course deadlines and/or retake those courses in Odysseyware or Edgenuity while receiving supplemental direct instruction and tutoring from a JMCS teacher.

If sufficient funds are available after allowing pupils who receive a grade of “D,” “F,” or “Fail” in an A–G approved course in the spring semester of 2020 or the 2020–21 school year to retake those A–G courses, JMCS will use grant funds to offer credit recovery opportunities to all pupils.

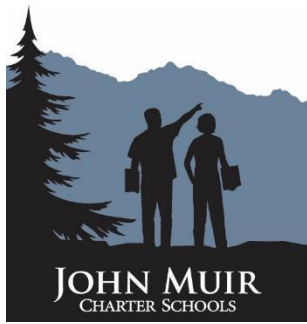
Program Compliance

JMCS will use A-G Grant funding to increase and improve services for unduplicated pupils to improve A-G eligibility. This plan and the described services supplement, and do not supplant, existing services identified in the Local Control and Accountability Plan (LCAP) and the Learning Recovery Program plan.

JMCS’ LCAP clearly outlines our schoolwide effort to increase students’ preparedness for college and continuously improve instructional programs and practices. Goal One states, “JMCS will provide engaging, high quality and culturally responsive classroom instruction and curriculum that meaningfully incorporates current technology in order to eliminate academic barriers and support students' paths to college and career readiness”. This goal is directly in line with California’s state priority areas 1, 2, 4, 7 and 8. Services funded by the A-G Completion Improvement Block Grant will allow JMCS to increase the availability of, access to, and support for advanced A-G classes for JMCS students and to enhance JMCS’s work within this schoolwide goal.

The JMCS Learning Recovery Program plan provides funding for summer school stipends and tutors for high-need students (English Language Learners and Special Education) through the Expanded Learning Opportunities (ELO) Grant. A-G Completion Improvement Block Grant funds will not supplant the ELO funding and are specific to new programs dedicated to A-G course access and implementation. A-G Completion Improvement Block Grant of funding by providing A-G course access and support to all JMCS students.

Expenditure of funds through the A-G Completion Improvement Block Grant Expenditure Plan will provide all JMCS students to access A-G courses approved by the University of California. 93% of JMCS’s students are unduplicated pupils; JMCS will build into our A-G implementation map and processes a special emphasis on identifying unduplicated students who are interested in attending a university upon graduation and supporting them with wrap-around services that help them achieve their goals.



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John Muir Charter School Position Description: A-G Program Implementation Coordinator

The John Muir Charter Schools (JMCS) A-G Program Implementation Coordinator (A-G Coordinator) position is a full-time, limited term position for the term of July 1, 2022, to June 30, 2024. The A-G Coordinator reports directly to the JMCS COO and CEO, and is responsible for the planning, implementation, and oversight of JMCS's 5-year plan for full implementation of A-G courses.

Position Duties

- **Development of A-G Implementation Project Map:** Develop and maintain the 5-year project map for full implementation of A-G coursework beginning in the 2022-2023 school year and to be completed by June 30, 2028.
- **Development of Individual Staff Training Programs:** Develop and implement individual teacher training programs centered on A-G implementation. Train JMCS teachers and staff on A-G requirements and how to talk with students about A-G coursework options. Train and assist teachers in instructional practices for integration of A-G Courses.
- **Schoolwide Professional Development:** Advise JMCS leadership staff in incorporating A-G implementation training into JMCS's schoolwide professional development in-services.
- **Canvas Support and Maintenance:** Support and maintain the integration of A-G courses with the Canvas learning management system.
- **Incorporation of A-G Courses into Existing JMCS Specific Instructional Models:** Incorporate A-G Courses into JMCS Student Achievement Plans, graduation plans, and student transition plans.
- **Partner Agency Collaboration:** Collaborate with JMCS partner agencies to develop program extension applications and guidelines specific to students working to complete A-G course work.



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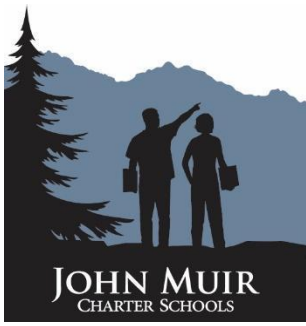
- **Direct Student and Staff Support:** Provide ongoing direct student and staff advice on completion of A-G coursework.
- **JMCS Benchmarks Course Outlines:** Revise current JMCS Benchmarks Course Outlines to integrate A-G course content.
- **Development of a Department Chairs Model:** Coordinate the development of a “Department Chair” model identifying highly qualified teachers to act as lead instructors for core-subject A-G course content
- **Coordination of Subject Specific Tutoring for JMCS Students:** Coordinate with highly-qualified teachers to provide tutoring to students in A-G courses.
- **Other Duties as Assigned:** The JMCS CEO or COO may assign other duties to the A-G Program Implementation Coordinator.

Required Experience:

- Minimum 2 Years Experience in Curriculum Design and Implementation
- Significant experience in project oversight and completion
- Experience working with dropout recovery and reengagement programs
- Experience in data collection and analysis
- Experience in development and implementation of LCAP and WASC Accreditation Plans as related to curricular programs

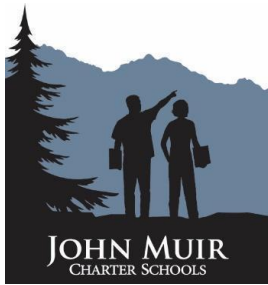
Work Setting and Travel: This is a home/remote based position requiring regular travel to visit JMCS school sites, attend JMCS administrative meetings, and to attend JMCS Board Meetings.

Compensation: Staff compensation is based on experience and based on the Coordinator line of the JMCS At-Will Salary Step Schedule. Medical, Dental, Vision, and Life insurance benefits are included in staff compensation plans.



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Position Term: The A-G Program Implementation Coordinator position term is July 1, 2022 through June 30, 2024. If all A-G Access Grant funds have not been expended by June 30, 2024, the JMCS Governing Board may take action to extend the position of A-G Program Implementation Coordinator or appropriate other unallocated JMCS revenues to extend the term of the position.



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Proposal for a 3rd Community Schools Resource Coordinator with Emphasis on the Central Region, Professional Development, and Independent Study Programs

Introduction and Process Review

During the month of August, 2022, and the request of JMCS admin, the Teacher Advisory Committee (TAC) surveyed JMCS staff regarding their requests and ideas about how the school could spend approximately \$475,000 over 4 years to provide direct services and support to JMCS students and staff. After the survey was released TAC received 19 responses from JMCS staff, an approximately 20% response rate.

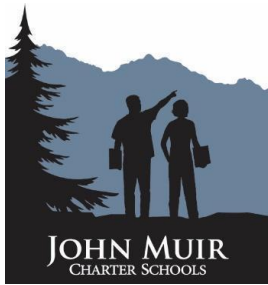
In reviewing the survey results, 5 staff members requested funds be spent on student field trips, 4 respondents requested additional classified staff at the site level, 4 respondents requested materials, equipment, or technology that is currently available upon request; and 5 respondents requested services that will be provided by the Community Schools Implementation Grant. 2 respondents requested services that would best be covered by JMCS partner agencies with or without some fiscal support from JMCS.

In reviewing these requests from JMCS staff combined with needs identified by the JMCS admin team we recommend the following actions to support reserve expenditures of \$475,000 over 4 years expiring June 30, 2026.

1. Approve the funding of a 3rd Community Schools Resource Coordinator position with an emphasis on professional development, independent study programs, and serving sites in JMCS's central region.
2. Generate a memorandum to JMCS staff regarding requested services and opportunities already available through other funding services and how to access those funds.
3. Identify areas where additional classified staffing is needed and access current grant funding specific to classified positions to fund positions as needed and available.
4. Create a process for teachers to request funding and support for reasonable expenditures for field trips.

JMCS Leadership Recommendation for Use of Reserve Funds

During the 2021-2022 school year JMCS wrote a successful California Community Schools Implementation grant. JMCS applied for the grant with an implementation budget of \$1,900,000 primarily focused on hiring staff over four years to both bring community resources focused on barrier removal to JMCS school sites and training JMCS and partner agency staff in accessing and using those resources.



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In receipt of the Community Schools Grant, JMCS was funded for \$1,425,000, necessitating elimination of 1 of 3 Community Schools Coordinator positions. With the strength of JMCS's budget reserves entering the 2022-2023 school year, we propose budgeting \$475,000 to be allocated over 4 years to fund the third Community Schools Coordinator position.

Position Description:

The 3rd Community Schools Resource Coordinator Position will be assigned 6 JMCS central region sites to perform the same duties as JMCS's Southern and Northern Community Schools Coordinator positions. In addition to those duties, the 3rd Community Schools Coordinator position will focus on two additional areas, Community Schools Grant professional development and oversight of JMCS's independent study program. The full position description follows on pages 3-6 of this proposal.

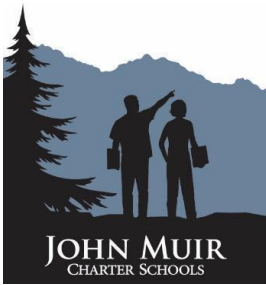
Budget and Expenditures

- \$475,000 over 4 years, or \$118,750 per year
- The funds are for staffing (as described below) with a primary focus on direct community services to students, professional development for JMCS staff, and implementation of JMCS's independent study programs

Term of Position

The position term is not to exceed June 30, 2026 (4 years). The limited term nature of the position is stated clearly in both the beginning and end of the position description.

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**John Muir Charter Schools
 Community Schools Resource Coordinator
 Central Region, Professional Development, and Independent Study**

Summary:

The Community Schools Resource Coordinator (CRC) reports directly to the JMCS Director of Community Resources, Chief Operating Officer (COO), and Chief Executive Officer (CEO). The CRC assists in the development and implementation of the JMCS Community Schools Grant and staff, Community Resource Programs, and College and Career Readiness Program, Grant Professional Development, oversight of independent study programs, and will assist the Director of Community Resources in evaluating and reporting on the success and challenges of these three intersecting programs. This is a limited term position ending on or before June 30, 2026.

Primary Responsibilities:

Community Schools Grant

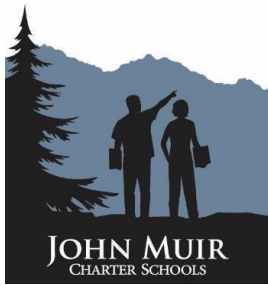
The Community Schools Resource Coordinator assists the Director of Community Resources in overseeing and coordinating the JMCS Community Schools Implementation Grant in their assigned region. In the implementation of the grant, the CRC will:

- Provide regular assistance and support to JMCS staff on provisions of the Community Schools Implementation Grant
- Assist the Director of Community Resources in developing and implementing the JMCS and Partner Agency community services database
- Coordinate and oversee the collection of JMCS student, staff, and site-based data in support of the Community Schools Implementation Grant in the assigned region
- Analyze JMCS student, staff, and site-based data in support of the Community Schools Implementation Grant and make programmatic recommendations to the Director of Community Resources, JMCS COO, and CEO
- Present grant program descriptions, data, and outcomes to the JMCS Governing Board
- Coordinate all grant data reporting for the California Department of Education

Coordinate Barrier Removal Support Services for JMCS Students

The CRC will work directly with JMCS and partnering agency staff to coordinate school and program attendance barrier removal support services. To decrease JMCS student attrition rates and increase JMCS's 1-year grade rate, the CRC will assist JMCS and partnering agency staff in identifying and accessing student resources for:

- Counseling services
- Housing and basic needs support and assistance



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- Foster Youth Services
- Transportation needs
- Parenting and childcare
- Drug and alcohol treatment
- Food and nutrition
- Legal and court/community resources
- Other services as identified and needed

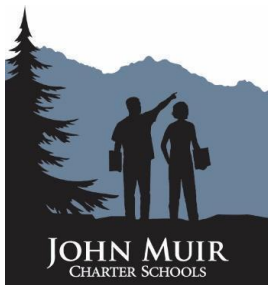
College and Career Readiness Program Oversight: As directed by the Director of Community Resources, the CRC will coordinate the implementation of the JMCS College and Career Readiness program in the assigned region. The CRC will assist the Director of Community Resources in setting programmatic goals, supporting site-based staff, completing site visits, auditing student files and work, and coordinating JMCS and Partner Agency staff support and professional development related to the College and Career Readiness program.

- The CRC will assist and support the piloting and implementation of the JMCS transition plan.
- The CRC will provide training, support, and resources to JMCS staff in the JMCS 5 phases of career pathways development.
- The CRC will assist in maintaining connections with community colleges, vocational training programs, community service and support agencies, worksource centers, and other agency resources in support of the JMCS College and Career Readiness program.
- Provide support and guidance to JMCS staff as they assign and move students through one or more designated career pathways.
- Provide support and guidance to JMCS and partner agency staff as needed in assisting moving students through The Future is Now and one or more designated career pathways.
- Provide assistance and support to JMCS staff to ensure student career pathways accomplishments are correctly entered into Powerschool.

Coordination of Community Schools Grant Professional Development and Independent Study Programs

Assist the JMCS Director of Community Resources, COO and CEO in coordinating school-wide professional development programs related to the community schools grant. Oversee the implementation and daily operations of JMCS's independent study program; provide support to JMCS teachers and students participating in JMCS's independent student program.

- Coordinate the piloting and implementation of JMCS's independent study programs.
- Train JMCS teachers in proper independent study practices
- Review and approve JMCS staff recommendations for students to participate in independent study programs



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- Attend and participate in JMCS in-services; provide insight, assistance, and training as needed to ensure the JMCS Community Schools Implementation Grant specific professional development, program-specific reduction in attrition training, and College and Career Readiness training are delivered to JMCS and Partner Agency staff.
- Coordinate Community Schools Grant-specific training for JMCS's 5 annual in-service days
- Coordinate training and professional development programs for JMCS partner agency staff as directed by the JMCS Community Resource Director, COO, or CEO
- Take advisement from the Director of Community Resources regarding specific or general program implementation and progress for reshaping and/or revising JMCS academic, life skills, vocational, and College and Career Readiness programs and services.

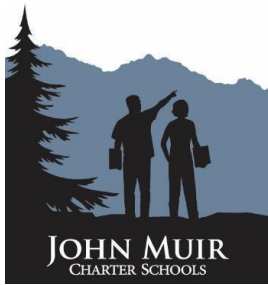
Identification and Recruitment of Targeted Student Population

At the direction of the Director of Community Resources assist in the identification and recruitment of JMCS targeted student population: 16-25-year-old out-of-work, out-of-school youth in need of a high school diploma, life skills instruction, and career pathway/vocational skills development.

- As directed by the Director of Community Resources, assist and participate in the establishment and maintenance of contacts with local high schools, Regional Occupational Programs (ROP), classroom-based and independent study charter schools, adult schools, continuation schools, tutoring centers, workforce centers, American Job and Career Centers, foster care programs, probation offices, vocational training centers, homeless shelters, and youth housing resources, parks and recreation centers, youth clubs and organizations, armed forces recruitment centers, and churches to present JMCS and partnering agency programs and services to 16-25-year-old out-of-work, out-of-school youth.
- As directed by the Director of Community Resources; coordinate, assist and participate in presentations to schools, community agencies, government agencies, and other groups providing services to JMCS target student populations

Client Agency Outreach: Meet with client agency staff at JMCS sites as needed to ensure staff and student participation and progress in JMCS Community Schools Implementation Grant, Community Resource programming, and College and Career Readiness programs. Arrange or administer professional development for client-agency staff involved in career pathways programs at JMCS sites as needed.

Western Association of Schools and Colleges (WASC): Participate in the JMCS Accrediting Commission for Schools WASC accreditation process and may serve on the WASC leadership



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committee. Assist JMCS teachers to prepare documents and materials, perform JMCS WASC site visits at sites, and prepare and deliver pre-WASC training at JMCS in-services and individual sites. Report progress and recommend programmatic or structural changes to the JMCS CEO and COO regarding JMCS's WASC accreditation. Participate in visiting committees to other schools as requested and approved by the JMCS CEO.

LCAP: As directed by the CEO or COO, assist in the implementation and tracking progress of JMCS's annual LCAP and CSI plan to oversee the use of and implementation of increased Local Control Funding Formula (LCFF) revenues at JMCS sites.

Other Duties as Assigned: The JMCS CEO or COO may assign additional duties to the Community Resource Coordinator as needed.

Minimum Qualifications:

- Current Professional Clear California Teaching credential and California Administrative Services credential or California Pupil Personnel Services Credential.
- Strong background in schools focused on community resources and services, college and career readiness programs, program management, and data and assessment systems.
- Minimum 2 years of management experience in working with educational, nonprofit, or other public service institutions.
- Experience in staff professional development.
- Experience in developing partnerships and inter-agency networking and communication.
- Experience working with young people from marginalized backgrounds and low socio-economic settings.

Travel

This position requires regular travel within the State of California to attend JMCS administrative meetings, school in-services, and visit JMCS sites. Mileage reimbursement is set at the current IRS rate.

Employment Agreement Terms

The Community Schools Resource Coordinator is a full-time, at-will, exempt employee accruing 15 days (120 hours) of paid vacation and 12 sick days (96 hours) annually. This is a limited term position ending on or before June 30, 2026. Vacation time may be renegotiated annually. Employment agreements are re-evaluated each year in June.

Governing Board Policy #9
Conflicts of Interest Code Pursuant to the Political Reform Act of 1974
(Government Code §§ 87100, *et seq.*) and Government Code section 1090

ADMINISTRATION

Conflict of Interest

The John Muir Charter Schools (JMCS) Governing Board of Directors (Board) shall adopt and promulgate Conflict of Interest Codes in compliance with the Political Reform Act, Government Code section 81000, *et seq.* The Fair Political Practices Commission has adopted a standard set of regulations which contains the terms of the Conflict of Interest Code. (CCR, Title 2, Sec. 18730)

The standard regulations, enumerated in California Code of Regulations, Title 2, Sec. 18730, are hereby incorporated by reference. The JMCS Board, Chief Executive Officer, and designated employees shall abide by the terms of the standard regulation. Statements of economic interests shall be filed with the Nevada County Board of Supervisors pursuant to Section 4 of the standard regulations. Copies of the standard regulations can be obtained from the JMCS Administrative Office.

DESIGNATED POSITIONS:

- Board Members, John Muir Charter Schools
- Chief Executive Officer
- Chief Operations Officer
- Chief Financial Officer
- Consultants

All employees described in the section above, DESIGNATED POSITIONS, shall file with the JMCS filing officer. The filing officer shall make and retain a copy and forward the original to the Nevada County Board of Supervisors.

REQUIRED DISCLOSURE

Government Code §§ 87100, *et seq.*

Governing Board members and designated employees assigned to this category must report:

- a. Interests in real property which are located in whole or in part:
 1. within the boundaries of the District
 2. within two miles of the boundaries of the District, or
 3. within two miles of any land owned or used by the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments in business entities or income from sources which engage in the acquisition of real property within the jurisdiction.
- c. Investments in business entities or income from sources which:

1. are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District, or
2. which manufacture or sell supplies, books, machinery or equipment of the type utilized by the employee's department. For the purposes of this category a principal's department is the entire school.

CONSULTANTS

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Chief Executive Officer may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Legal Reference: G.C. §§ 81000-91015, 87100, 87200-87313, et seq.
California Code of Regulations Sections - 18701(a) and 18701(a)(2)
FPPC Regulation - 18730

Originally Adopted by the JMCS Board of Education: 10/17/12
Reviewed by the NCSoS Board of Education:
Approved by the Nevada County Board of Supervisors:

Amended and Adopted by JMCS Governing Board: 12/10/15

TAC Report
September 2022

1. TAC's 2022-2023 Goal
 - a. This year TAC will focus on being more present to all JMCS Teachers
 - b. We will have a monthly spot in Dawn's Gazette
 - i. Introduce members
 - ii. Keep everyone informed about what we are doing
 - iii. Encourage active participation from JMCS teachers
 - c. Send out short surveys every other month to connect with staff
 - d. Open to other ideas and will add to these as opportunities arise
2. TAC recruiting a new member
 - a. We are currently recruiting a new member to replace Cristina Dickason.
3. Survey Results
 - a. We sent out a survey to teachers to see how they would suggest we spend the excess \$500,000 that we have.
 - b. We received good feedback:
 - i. Field Trip Fund
 - ii. Professional Development
 - iii. Special projects (ie garden)
 - c. We will continue to survey teachers and add to this list as necessary.

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**John Muir Charter Schools
Facility Options**

Current Location	Square Feet	Cost per Foot	Monthly Rent	Rent With Reimbursement
1. 117 New Mohawk, Ste F Nevada City, CA	3,383	\$1.38	\$4,670	\$1,167.5
2. Option to downsize current	2,215	\$1.38	\$3,060	\$765.0
Office Space for Rent	Square Feet	Cost per Foot	Monthly Rent	Rent With Reimbursement
3. 131 Richardson Street Grass Valley, CA	2,187	\$1.01	\$2,210	\$552.5
4. 333 Crown Point Cir, Ste 115 Grass Valley, CA	2,408	\$1.20	\$2,890	\$722.4
5. 333 Crown Point Cir, Ste 110 Grass Valley, CA	2,925	\$1.20	\$3,510	\$877.5
6. 960 E McCourtney Road Grass Valley, CA	2,188	\$1.35	\$2,954	\$738.5

Moving Costs

- Movers: estimated at \$6,000 - \$7,000
- Technology setup: estimated at \$1,500