

John Muir Charter Schools  
117 New Mohawk Rd. Ste. F  
Nevada City, CA 95959  
Phone: 530.272.4008  
Fax: 530.272.4009  
Web: [www.johnmuircs.com](http://www.johnmuircs.com)

**John Muir Charter Schools Meeting of the Board of Directors**

Wednesday, January 10, 2024

**10:00 a.m.**

Sacramento Regional Conservation Corps  
6101 27th St, Sacramento,  
CA 95822

Join Zoom Meeting

<https://us02web.zoom.us/j/86249132869>

Meeting ID: 89564361073

Audio of this meeting will be recorded

**AGENDA**

**1. Meeting Call to Order**

**2. Introductions**

- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

**5. Additions to the Agenda**

**6. Adoption of the Agenda**

**7. Informational/Action Items**

- A.** Approval of the Minutes of the Regular Board Meeting Wednesday, December 13, 2023 (Attachment 1, Page 4)
- B.** Approval of Vendor Payments 11/26/23 - 12/25/23 (Attachment 2, Page 9) and Vendor Appendix (Attachment 3, Page 19)
- C.** Approval of New and Termed Employees 12/1/23 - 12/30/23 (Attachment 4, Page 21)

- D. Approval of JMCS Salary Schedule J: School Mental Health, Academics, and Employability Counselor (Attachment 5, Page 22).

## 8. Discussion Items

- A. Draft two of the 2024-2025 JMCS Operating Calendar Options (Attachment 6, Page 23)
- B. CEO's Report
- C. LA LGBTQ Site Update (February Agenda)

## 9. Miscellaneous Information Items

- A. 2023-2024 Notable Dates:
1. January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach. Optional, Monday January 22, 2024 session at The Museum of Tolerance in Los Angeles.
  2. Rancho Cielo Culinary Roundup Sunday, February 25, 2024 in Monterey, CA: register by
  3. April 1-5, 2024: JMCS Spring Break
  4. CCC All State Graduation: Tuesday June 11, 2024 in Sacramento, Ca
  5. Friday June 14, 2024: Rancho Cielo Graduation in Salinas, Ca
- B. Correspondence
- C. Schedule of Future Board Meetings
- i. Wednesday, February 7, 2024, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822
  - ii. Wednesday, March 13, 2024, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822
  - iii. Wednesday, April 10, 2024, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822

## Board Attendance at Upcoming Meetings:

	02/07/2024	03/13/2023	04/10/24
<b>Stanton Miller</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

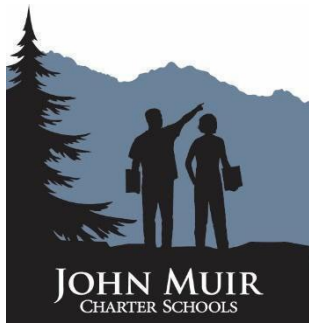
<b>Michael Corbett</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Sallie Wilson</b>	Yes / No/Uncertain In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Len Eckhardt</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Gil Botello</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

## 10. Request for Agenda Items

## 11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 960 McCourtney Rd. Suite E, Grass Valley, Ca 95949  
6101 27th St., Sacramento, Ca 95822
- UCCIE Riverside Heritage, Eric M. Solander Resource Center. 7801 Gramercy Place, Ste. 'B'  
Riverside, CA 92503
- [www.johnmuircs.com](http://www.johnmuircs.com)



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## Attachment 1

John Muir Charter Schools  
**John Muir Charter Schools Meeting of the Board of Directors Meeting Minutes**  
**Wednesday, December 13, 2023**  
**10:00 a.m.**

Sacramento Regional Conservation Corps  
6101 27<sup>th</sup> St. Sacramento CA 95822

Join Via Zoom Meeting ID: 86249132869

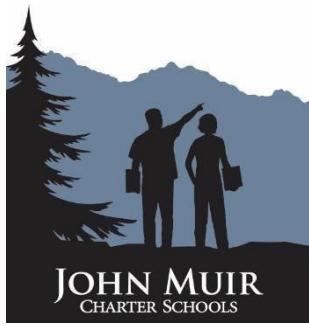
Dial by your location:

+1 669 900 9128

Audio of this meeting will be recorded

### AGENDA

- 1. Meeting Call to Order:** By Stan Miller at 10:30 a.m. due to a delayed flight for board member Len Eckhardt. Len Eckhardt's attendance was required to have a quorum.
- 2. Introductions: Board members** Len Eckhardt, Gil Botello, and Stan Miller were in attendance. JMCS staff members CEO RJ Guess, COO Dawn McConnell, IT Director Kyle Moneypenny, Admin Coordinator Dawn Ryley, Accounting Analyst Rachael Navarette, Administrative Assistant Isabella Vittone attended in person, JMCS teacher and TAC representative-Rich Johnson attended via Zoom.
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.
- 4. Additions to the Agenda:** None

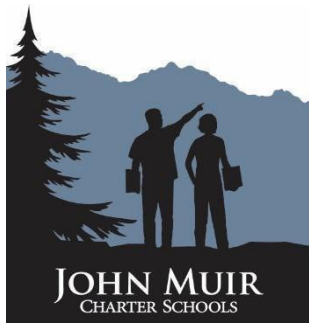


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**5. Adoption of the Agenda:** Moved by Gil Botello, seconded by Len Eckhardt. Approved 3-1-0-2. (Ayes: Stan Miller, Len Eckhardt and Gil Botello). Noes: None. Abstentions: None. Absent: Michael Corbett and Sallie Wilson.

**6. Informational/Action Items:** None

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, November 8, 2023 (Attachment 1, Page 4) Moved by Len Eckhardt, seconded by Gil Botello. Approved 3-0-0-2. (Ayes: Stan Miller, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Michael Corbett and Sallie Wilson.
- B. Approval of Vendor Payments (Attachment 2, Page 8) Stan Miller questioned the cost of diploma covers. Dawn Ryley stated that it was a bulk quantity, minimum order. Len Eckhardt requested more information regarding MIP Conference, Rachael Navarette responded. The costs of Cyber Recruiting were questioned, Kyle Moneypenny replied. Stan Miller asked Kyle Moneypenny the length of the program, Kyle Moneypenny confirmed it was for 3 years and Rachael Navarrete elaborated on the benefits of the program from onboarding to payroll becoming more streamlined. Len Eckhardt asked for the definition of “NNN” Rachael Navarrete responded that it is a triple net fee tied to rent, what it covers, and RJ Guess supported Stan Miller’s understanding that the rent fees have gone down since headquarters have moved to 960 McCourtney Road Suite E, Grass Valley. Computer repairs were questioned, and Kyle Moneypenny will follow up with insurance reimbursement for some costs. Item C included Vendor Appendix 12/23 (Attachment 3, Page 17) Moved by Gil Botello, seconded by Len Eckhardt. Approved 3-0-0-2. (Ayes: Stan Miller, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Sallie Wilson and Michael Corbett.
- D. Approval of New and Termed Employees 11/1/23-11/30/2023. (Attachment 4, Page 19) Moved by Len Eckhardt, seconded by Gil Botello. Approved 3-0-0-2. (Ayes: Stan Miller, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Michael Corbett and Sallie Wilson.
- E. Shall the John Muir Charter Schools Governing Board change the normal monthly board meeting time from 10:00 a.m. to a different time? Possible



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discussion shifting it to 10:30 a.m. Was resolved and agreed upon to keep them at 10:00 a.m. and will review the need when necessary. Motioned by Gil Botello, seconded by Len Eckhardt. Approved 3-0-0-2. (Ayes: Stan Miller, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Michael Corbett and Sallie Wilson.

- F. Approval of JMCS Salary Schedule J: School Mental Health, Academics and Employability Counselor (Attachment 5, Page 20) Presented by RJ Guess. DOR Grant position required a new schedule to fit the Classified Position. Motioned by Gil Botello, seconded by Len Eckhardt. Approved 3-0-0-2. (Ayes: Stan Miller, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Michael Corbett and Sallie Wilson.

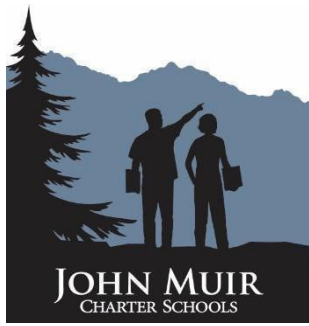
- G. 2023-2024 First Interim Budget (Attachment 6, Page 21)

i. Review 2023-2024 1<sup>st</sup> Interim Budget Revision. Presented by Rachael Navarrete; working spreadsheet for a visual reference provided for viewing but not as an attachment. Funds are healthy, including reserves. Stan Miller questioned equipment costs; they were answered.

ii. Approval of Resolution 23-07, First Interim Budget Revision (Attachment 7, Page 29) Resolution was read out loud by Stan Miller. Roll call vote: Stan Miller, yes. Len Eckhardt, yes. Gil Botello, yes. Approved 3-0-0-2. Noes: None. Abstentions: None. Absent: Michael Corbett and Sallie Wilson.

## **7. Discussion Items**

- A. Draft one of the 2024-2025 Calendar Options (Attachment 8, Page 30) RJ Guess presented the draft. Corrections to be made and will survey staff prior to the next draft for board approval in January 2024.
- B. JMCS Foundation Report (Gil Botello) Giving Tuesday occurred in November, numbers will be reported January 2024.



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C. TAC Report (Rich Johnson) (Attachment 9, Page 33) Presented by Rich Johnson. The focus is on the Conference in January 2024 by the TAC Members and the members of TAC are looking forward to meeting and collaborating in person.

D. CEO's Report: Presented by RJ Guess. Shared the new logo on ordered items for the conference and impressed upon the board to register for the event. DOR update and that RJ met with representatives from the DOR and decided to shift the term of funding to begin July 2024 through 2027 to utilize the program funding in full, the program to be fully staffed. Staff instituted a pause on hiring the 3 Mental Health, Academics, and Employability Counselors until February 2024. The overall California economic environment as it pertains to education is uncertain and a decrease in funding is expected. Come April, we will be looking at the overall budget to analyze changes as needed. Financially, we will remain conservative moving forward to support staff and students. Annual audit has been delayed until February 2024 by auditing firm's request.

#### **8. Miscellaneous Information Items**

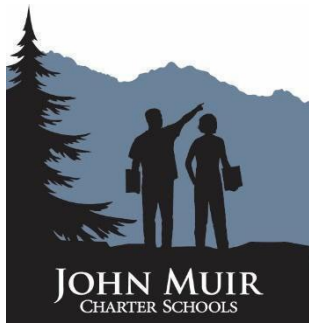
A. Correspondence: None

B. Notable Upcoming Dates:

- January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach
- Rancho Cielo Culinary Roundup Sunday, February 25, 2024 in Monterey, Ca

#### **9. Schedule of Future Board Meetings**

- A. Wednesday, January 10, 2024, 10:00 a.m. Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822
- B. Wednesday, February 14, 2024, 10:00 a.m. Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822
- C. Wednesday, March 13, 2024, 10:00 a.m. Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822



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### Board Attendance at Upcoming Meetings:

	01/10/2024	02/14/2024	03/13/2023
<b>Stanton Miller</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Michael Corbett</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Sallie Wilson</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Len Eckhardt</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Gil Botello</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

### 10. Request for Agenda Items

- LA LGBT Center Update
- Registration information for Culinary Round Up February 2024

### 11. Adjournment: Adjourned by Stan Miller at 11:49 a.m.

This agenda was posted at least 24 hours in advance of the meeting at:

John Muir Charter Schools Office  
960 McCourtney Road STE E  
Grass Valley, CA 95949  
and  
[www.johnmuircs.com](http://www.johnmuircs.com).



## Attachment 2

**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Abila	ABIL000	12/7/2023	14710	Jan 2024 Financial Software Program Subscription	0000	5800	002	1,659.73
Airespring	AIRE000	11/29/2023	14694	Acct#1381214 Dec 2023 Internet Services for Delta	0000	5940	101	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381191 Dec 2023 Internet Services for Chico	0000	5940	102	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381183 Dec 2023 Internet Services for Fresno	0000	5940	103	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381550 Dec 2023 Internet Services for Camarillo	0000	5940	105	129.27
Airespring	AIRE000	11/29/2023	14694	Acct#1381219 Dec 2023 Internet Services for Sac CCC	0000	5940	108	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381190 Dec 2023 Internet Services for Redding	0000	5940	111	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381194 Dec 2023 Internet Services for Fortuna	0000	5940	112	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381195 Dec 2023 Internet Services for Monterey	0000	5940	114	146.41
Airespring	AIRE000	11/29/2023	14694	Acct#1381201 Dec 2023 Internet Services for Tahoe	0000	5940	115	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381184 Dec 2023 Internet Services for LA	0000	5940	119	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381184 Nov 2023 Internet Services for LA	0000	5940	119	28.56
Airespring	AIRE000	11/29/2023	14694	Acct#1381229 Dec 2023 Internet Services for CCNB San Rafael	0000	5940	202	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381234 Dec 2023 Internet Services for YC Santa Rosa	0000	5940	202	146.41
Airespring	AIRE000	11/29/2023	14694	Acct#1381234 Nov 2023 Internet Services for YC Santa Rosa	0000	5940	202	49.86
Airespring	AIRE000	11/29/2023	14694	Acct#1381223 Dec 2023 Internet Services for SRCC	0000	5940	204	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381225 Dec 2023 Internet Services for SFCC	0000	5940	206	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381225 Nov 2023 Internet Services for SFCC	0000	5940	206	31.72
Airespring	AIRE000	11/29/2023	14694	Acct#1381221 Dec 2023 Internet Services for UCCIE	0000	5940	209	129.27

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Airespring	AIRE000	11/29/2023	14694	Acct#1381221 Dec 2023 Internet Services for Riverside	0000	5940	211	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381221 Dec 2023 Internet Services for Richmond YB	0000	5940	321	164.65
Airespring	AIRE000	11/29/2023	14694	Acct#1381221 Nov 2023 Internet Services for Richmond YB	0000	5940	321	44.42
Airespring	AIRE000	12/21/2023	14772	Acct#1381177/Cancellation Fees	0000	5800	004	24,000.00
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Admin	0000	4300	001	257.68
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Headquarters	0000	4300	001	223.65
Amazon Capital Services	AMAZ001	12/14/2023	14740	Acct#A1GJATGXQUAY0W/Return of Supplies for Business Services	0000	4300	002	(90.60)
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Business Services	0000	4300	002	543.97
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Fresno	0000	4300	103	99.92
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Redding	0000	4300	111	25.90
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Ukiah	0000	4300	116	159.02
Amazon Capital Services	AMAZ001	12/14/2023	14740	Acct#A1GJATGXQUAY0W/Return of Supplies for Placer	0000	4300	117	(34.31)
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Placer	0000	4300	117	540.64
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for LA	0000	4300	119	99.96
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Norwalk	0000	4300	120	93.94
Amazon Capital Services	AMAZ001	12/14/2023	14740	Acct#A1GJATGXQUAY0W/Supplies for John Muir Charter Schools	0000	4300	202	10.91
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for CCNB	0000	4300	202	304.25
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for YC Santa Rosa	0000	4300	202	108.57
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for OCCC	0000	4300	203	214.47
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for SRCC	0000	4300	204	173.12
Amazon Capital Services	AMAZ001	12/14/2023	14740	Acct#A1GJATGXQUAY0W/Return of Supplies for SFCC	0000	4300	206	(27.15)
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for SFCC	0000	4300	206	20.08
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for CSET	0000	4300	207	173.58
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for Rancho Cielo	0000	4300	322	680.21
Amazon Capital Services	AMAZ001	12/14/2023	14740	Supplies for GEM Academy	0000	4300	402	130.04
Amazon Capital Services	AMAZ001	12/14/2023	14740	Computer Equipment for Admin Asst	0000	4400	001	1,344.07
Amazon Capital Services	AMAZ001	12/14/2023	14740	Keyboard Tray for R. Navarrete	0000	4400	002	96.38
Amazon Capital Services	AMAZ001	12/14/2023	14740	Epson Priner for J Moore	0000	4400	204	288.18

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From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Amazon Capital Services	AMAZ001	12/14/2023	14740	Smart Baord Touchscreen White Board for Rancho Cielo	0000	4400	322	(3,199.10)
Amazon Capital Services	AMAZ001	12/14/2023	14740	Smart Board Touchscreen White Board for Rancho Cielo	0000	4400	322	3,199.10
Amazon Capital Services	AMAZ001	12/14/2023	14740	Smart Baord Touchscreen White Board for Rancho Cielo	6388	4400	008	3,199.10
Anna Pizelo	PIZE000	12/7/2023	14726	Food for VOALA No Hollywood	0000	4300	323	77.38
Anna Pizelo	PIZE000	12/7/2023	14726	11/02-11/30/2023 Mileage Reimbursement	0000	5200	001	741.07
Anna Pizelo	PIZE000	12/21/2023	14799	1204-12152023 Mileage Reimbursement	0000	5200	001	537.47
AT&T	ATT0001	12/7/2023	14712	Ban#9391028095/Phn for Chico	0000	5930	102	101.78
AT&T	ATT0001	12/7/2023	14712	Ban#9391028102/Phn for SLO	0000	5930	110	20.19
AT&T	ATT0001	12/7/2023	14712	Acct#9391081852/Phn for Placer	0000	5930	117	29.78
AT&T	ATT0001	12/7/2023	14712	Ban#9391028068/Internet for Delta	0000	5940	101	217.64
AT&T	ATT0001	12/7/2023	14712	Ban#9391028095/Internet for Chico	0000	5940	102	168.38
AT&T	ATT0001	12/14/2023	14741	Ban#9391028102/Phn for SLO	0000	5930	110	29.25
AT&T	ATT0001	12/21/2023	14774	Ban#9391028099/Phn for Fresno	0000	5930	103	116.29
AT&T	ATT0001	12/21/2023	14774	Ban#9391057487/Phn for Tahoe	0000	5930	115	29.25
AT&T	ATT0001	12/21/2023	14774	Ban#9391028071/Phn for LA	0000	5930	119	29.25
AT&T	ATT0001	12/21/2023	14774	Ban#9391028099/Internet for Fresno	0000	5940	103	147.96
AT&T	ATT0002	12/14/2023	14742	Acct#150773226/Internet for Redding	0000	5940	111	42.80
AT&T	ATT0002	12/21/2023	14775	Acct#151953127/Internet for Tahoe	0000	5940	115	80.25
AT&T	ATT0003	12/14/2023	14743	Acct#08802453037260/Internet for Ukiah	0000	5940	116	214.00
Atrium Court, LLC	ATR000	12/21/2023	14773	January 2024 Rent for YC Santa Rosa	0000	5600	202	3,040.20
Aztec Software	AZT000	12/21/2023	14776	GED Vouchers in Spanish	0000	4300	001	1,001.76
Aztec Software	AZT000	12/21/2023	14776	Spanish Remediation Online Curriculum	0023	5800	001	8,725.00
Bank of America	BOABROO	12/14/2023	14745	Food & Supplies for Earle Jamieson	0000	4300	050	734.25
Bank of America	BOADICK	12/14/2023	14746	Return of Supplies for Dickason, Cristina	0000	4300	001	(1.95)
Bank of America	BOADICK	12/14/2023	14746	Supplies for Homeless Stdts @ Ready SET OC	5634	4300	008	42.58
Bank of America	BOADICK	12/14/2023	14746	Bus Passes for Stdts @ Norwalk	5634	5800	008	75.00
Bank of America	BOADICK	12/14/2023	14746	Bus Passes for Stdts @ Riverside	5634	5800	008	220.00
Bank of America	BOAGUES	12/14/2023	14747	11/01-11/30/2023 Credit Card Transactions/Guess, Richard	0000	5200	001	1,025.83
Bank of America	BOALEE0	12/14/2023	14748	Supplies for CAL CAPA Materials	3218	4300	008	279.17
Bank of America	BOALEE0	12/14/2023	14748	11/01-11/30/2023 Travel for Lee, Lita	3218	5200	008	360.67
Bank of America	BOAMCCO	12/14/2023	14749	11/01-11/30/2023 Travel for McConnell, Dawn	0000	5200	001	155.20
Bank of America	BOAMCCO	12/14/2023	14749	11/01-11/30/2023 Travel for McConnell, Dawn	3218	5200	008	990.53

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Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOAMCCO	12/14/2023	14749	11/01-11/30/2023 Travel for White, Jan	7810	5200	008	710.34
Bank of America	BOAMONN	12/14/2023	14750	Epson Printer for YC Santa Rosa	0000	4300	202	436.99
Bank of America	BOAMONN	12/14/2023	14750	Advertisement for Employee Recruitment	0000	5800	001	1,087.76
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Guess, RJ	0000	5800	001	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Pizelo, Anna	0000	5800	001	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Ryley, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Texting App for Stdts	0000	5800	001	190.56
Bank of America	BOAMONN	12/14/2023	14750	Yearly Renewal for Amazon Prime Membership	0000	5800	001	844.24
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Lawson, E	0000	5800	002	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Wood, T	0000	5800	002	24.00
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Stokes Jessica	0000	5800	003	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Sturgis	0000	5800	003	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	23.99
Bank of America	BOAMONN	12/14/2023	14750	Yearly Renewal for John Muir.com Domain Name	0000	5800	004	194.94
Bank of America	BOAMONN	12/14/2023	14750	Yearly Renewal for John Muir.Net Domain Name	0000	5800	004	77.97
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/LA	0000	5800	119	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/Paulino, Janell	0000	5800	322	23.99
Bank of America	BOAMONN	12/14/2023	14750	Mo. Subscription to Google Voice for VOALA	0000	5800	323	12.80
Bank of America	BOAMONN	12/14/2023	14750	Mo Subscription for Adobe Acrobat/LA LGBT	0000	5800	423	23.99
Bank of America	BOAMONN	12/14/2023	14750	Shipping/Postage of Inventory	0000	5920	004	517.18
Bank of America	BOAMONN	12/14/2023	14750	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	12/14/2023	14750	Internet for UCCIE	0000	5940	209	208.99
Bank of America	BOAMOOR	12/14/2023	14751	11/01-11/30/2023 Credit Card Transactions/Moore, Jocelyn	3182	5200	008	527.88
Bank of America	BOANAVA	12/14/2023	14752	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	19.99
Bank of America	BOANAVA	12/14/2023	14752	Mo Financial Software Hosting Fee	0000	5800	002	462.00
Bank of America	BOANAVA	12/14/2023	14752	Employee Transportation Services/Payroll Deductions	0000	9529	000	183.00
Bank of America	BOAPIZE	12/14/2023	14753	Monthly Storage Unit Rent for VOALA Inventory	0000	5800	001	133.00
Bank of America	BOAPIZE	12/14/2023	14753	Yearly Subscription for Nearpod.com	0000	5800	001	159.00
Bank of America	BOAPIZE	12/14/2023	14753	Supplies for Pizelo, Anna	0808	8699	001	80.90

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**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOAPIZE	12/14/2023	14753	11/01-11/30/2023 Travel for Pizelo, Anna	3218	5200	008	1,759.06
Bank of America	BOARYLE	12/14/2023	14754	Food/Supplies for Board Meetings	0000	4300	001	94.63
Bank of America	BOARYLE	12/14/2023	14754	01/10 Travel to Board Meeting/Botell, Gil	0000	5200	001	393.97
Bank of America	BOARYLE	12/14/2023	14754	02/14 Travel to Board Meeting/Botell, Gil	0000	5200	001	393.97
Bank of America	BOARYLE	12/14/2023	14754	12/13 Travel to Board Meeting/Botell, Gil	0000	5200	001	407.96
Bank of America	BOARYLE	12/14/2023	14754	Postage/Shipping for Admin	0000	5920	001	378.65
Bank of America	BOARYLE	12/14/2023	14754	Travel to In Service/Lawson, Emilia	7085	5200	008	382.96
Bank of America	BOARYLE	12/14/2023	14754	Travel to In Service/Navarrete, Rachael	7085	5200	008	382.96
Bank of America	BOARYLE	12/14/2023	14754	Travel to In Service/Ryley, Dawn	7085	5200	008	382.96
Bank of America	BOARYLE	12/14/2023	14754	Travel to In Service/Vittone, Isabella	7085	5200	008	382.96
Bank of America	BOARYLE	12/14/2023	14754	Travel to In Service/Wood, Tamara	7085	5200	008	382.96
Bank Of America	BOASCHO	12/14/2023	14755	Supplies for Scholl, Aaron	0000	4300	001	4.30
Bank Of America	BOASCHO	12/14/2023	14755	Monthly Subscriptions for Mailchimp	0000	5800	001	24.00
Bank Of America	BOASCHO	12/14/2023	14755	Supplies for Scholl, Aaron	0808	8699	001	115.14
Bank of America	BOASMI...	12/14/2023	14756	11/01-11/30/2023 Travel for Smith, Eric	3182	5200	008	30.00
Berkshire Hathaway Homestate Companies	BERK000	12/14/2023	14744	Policy#JOWC218736/Dec2023 Workers Comp	0000	9516	000	2,146.06
Blue Shield of California	BLUE000	12/21/2023	14777	Jan 2024 Health Insurance	0000	9514	000	44,273.09
Bolita Lee	LEEB000	12/7/2023	14721	10/06-11/28/2023 Mileage Reimbursement	0000	5200	001	1,215.03
CalPers	CALP000	11/30/2023	Wire 11.3... CalP	EE/ER Contributions for 11/30/2023 Payroll Reporting Period	0000	9512	000	31,206.02
CatapultK12	DNAD000	11/2/2023	14578	Dec 2023 Website/Video Hosting	0000	5800	004	948.95
CatapultK12	DNAD000	12/7/2023	14718	Jan 2024 Website/Video Hosting	0000	5800	004	948.95
Central City Neighborhood Partners	CENT001	12/21/2023	14778	January 2024 Rent for GEM Academy	0000	5600	402	3,373.00
Charter Communications	CHAR000	12/14/2023	14757	Acct#128514001/Phn for Riverside	0000	5930	211	39.99
Charter Communications	CHAR000	12/14/2023	14757	Acct#110629101/Internet for LA	0000	5940	119	59.99
Charter Communications	CHAR000	12/14/2023	14757	Acct#110629101/Internet for Riverside	0000	5940	211	99.98
City of Riverside	CITYR00	12/21/2023	14779	January 2024 Rent for Riverside	0000	5600	211	1,312.08
Comcast	COMC000	11/29/2023	14696	Acct#8155600110424598/Internet for Headquarters	0000	5940	001	237.45
Comcast	COMC000	12/7/2023	14713	Acct#964805790/Internet for YC Santa Rosa	0000	5940	202	290.78
Comcast	COMC000	12/7/2023	14714	Acct#8155300342550860/Phn for YC Santa Rosa	0000	5930	202	88.25
Conservation Corp Long Beach	CONS000	12/21/2023	14780	January 2024 Rent for RJ Guess	0000	5600	001	237.80
Conservation Corps North Bay	CON000	12/7/2023	14715	Oct 2023 Fac Exp/Copier Rent for CCNB	0000	5600	202	171.08

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**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

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Conservation Corps North Bay	CON000	12/7/2023	14715	Oct 2023 Fac Exp/Rent for CCNB	0000	5600	202	4,882.50
Conservation Corps North Bay	CON000	12/7/2023	14715	Oct 2023 Fac Exp/Admin Charges for CCNB	0000	5800	202	293.64
Conservation Corps North Bay	CON000	12/7/2023	14715	Oct 2023 Fac Exp/Phn for CCNB	0000	5930	202	1,407.29
Cristina A Dickason	DICK000	12/7/2023	14717	11/01-11/29/2023 Mileage Reimbursement/UCCIE	0000	5200	209	882.94
Cristina A Dickason	DICK000	12/7/2023	14717	11/02/2023 Mileage Reimbursement	6332	5200	008	81.22
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct-Nov 2023 Fac Exp/Janitorial Supplies for CSET	0000	4300	207	81.90
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct-Nov 2023 Fac Exp/Utilities for CSET	0000	5500	207	1,970.56
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Nov 2023 Exp/Copier Rent for CSET	0000	5600	207	7.96
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Nov 2023 Fac Exp for CSET	0000	5600	207	1,450.08
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct 2023 Fac Exp/Rent for CSET	0000	5600	207	1,450.08
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct-Nov 2023 Fac Exp/Indirect Overhead Charges for CSET	0000	5800	207	1,512.06
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct-Nov 2023 Fac Exp/Janitorial Services for CSET	0000	5800	207	657.33
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct-Nov 2023 Fac Exp/Phn for CSET	0000	5930	207	986.24
Cset - Comm Svcs/Employment Tr	CSET000	12/21/2023	14781	Oct-Nov 2023 Exp/Internet for CSET	0000	5940	207	641.94
Culligan of Sacramento	CULL000	12/7/2023	14716	Acct#945656/Water Service for EJ	0000	4300	050	30.00
Dataflow Business System, Inc.	DATA001	11/29/2023	14697	Acct#JM4008/Copier for Rancho Ceilo	0000	5600	322	108.98
Dawn J Mcconnell	MCCO000	12/21/2023	14791	09/12-12/13/2023 Mileage Reimbursement	0000	5200	001	775.52
Dawn J Mcconnell	MCCO000	12/21/2023	14791	09/12-12/13/2023 Mileage Reimbursement	0021	5200	001	54.70
Dawn J Mcconnell	MCCO000	12/21/2023	14791	09/12-12/13/2023 Mileage Reimbursement	3218	5200	008	106.10
Dawn Ryley	RYLE0000	12/14/2023	14766	Coffee Reimbursement for Board Meeting	0000	4300	001	20.00
Dawn Ryley	RYLE0000	12/14/2023	14766	12/08-12/13/2023 Mileage Reimbursement	0000	5200	001	101.53
Elizabeth Aguilar	AGUI000	12/7/2023	14711	11/01-11/30/2023 Mileage Reimbursement/Climate Corps	0000	5200	209	97.21
Emily's Catering & Cakes	EMIL000	12/14/2023	14758	Food for Board Meeting	0000	4300	001	151.90
Employment Development Dept	EMPL000	11/28/2023	L200...	04/01-06/30/2023 SEF Local Experience Tax	0000	5800	001	161.57

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**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Envoy Plan Services, Inc	ENVO001	11/29/2023	14698	EE Envoy Contributions for 11/30/2023 Payroll Period	0000	9523	000	5,846.00
Envoy Plan Services, Inc	ENVO002	12/21/2023	14785	Nov 2023 403(b) Acct Monthly Maintenance Fee	0000	5800	001	50.00
EverBank	EVER000	12/21/2023	14786	Crt#42002310/Copier Rent for Rancho Cielo	0000	5600	322	160.34
Franchise Tax Board	FRAN000	11/29/2023	14699	Case#556413022/FTB Garnishment	0000	9520	000	500.00
Frontier Communications	FRON000	12/14/2023	14759	Acct#56286801910227145/Phn for Norwalk	0000	5930	120	193.45
Frontier Communications	FRON000	12/14/2023	14759	Acct#56286801910227145/Internet for Norwalk	0000	5940	120	100.68
Frontier Communications	FRON000	12/21/2023	14788	Acct#56269425651026125/Phn & Internet for Ready SET OC	0000	5930	408	94.17
Frontier Communications	FRON000	12/21/2023	14788	Acct#56269425651026125/Phn & Internet for Ready SET OC	0000	5940	408	105.56
Hotel Maya	QUEE000	12/7/2023	14727	Dec 2023 Payment for January In Service	0027	5800	001	67.00
Hotel Maya	QUEE000	12/7/2023	14727	Dec 2023 Payment for January In Service	6332	5800	001	34,933.00
Hotel Maya	QUEE000	12/21/2023	14801	Remaining Balance Due for January 2024 In Service	0027	5800	001	21,470.00
Hotel Maya	QUEE000	12/21/2023	14801	Remaining Balance Due for John Muir's Jan 2024 In Service	0027	5800	001	(21,470.00)
Hotel Maya	QUEE000	12/21/2023	14801	Remaining Balance Due for John Muir's Jan 2024 In Service	7085	5800	008	21,470.00
Intermedia.net Inc	INTE001	12/7/2023	14720	Phn Services for Headquarters	0000	5930	001	101.36
Jessica Stokes	STOK000	12/21/2023	14803	12/13/2023 Supply Reimbursement	0000	4300	003	23.33
Jessica Stokes	STOK000	12/21/2023	14803	12/13/2023 Postage Reimbursement	0000	5920	003	23.95
John Muir Charter Schools Foundation	JMCSF000	11/29/2023	14701	Nov 2023 Donation/EE Payroll Deductions	0000	9528	000	60.00
Kaiser Foundation Health Plan Inc.	KAIS000	12/21/2023	14790	Cst ID#1731133499/Jan 2024 Health Insurance	0000	9514	000	11,036.34
Kaiser Foundation Health Plan Inc.	KAIS000	12/21/2023	14790	Cst ID#8868351686/Jan 2024 Health Insurance	0000	9514	000	10,758.64
Lennard Eckhardt	ECKH000	12/21/2023	14783	12/13/2023 Travel Reimbursement	0000	5200	001	95.56
Mark Dzakowic	DZAK000	12/7/2023	14719	01/22/2024 In Service Travel Reimbursement/Pine Grove	7085	5200	008	399.79
MetLife Small Business Center	MET000	12/21/2023	14792	Jan 2024 Dental Insurance	0000	9514	000	5,729.22
Miller Court Properties	MILL002	12/21/2023	14794	Jan 15-Feb 14, 2024 Rent for STE G/HQ	0000	5600	001	800.00
Miller Court Properties	MILL002	12/21/2023	14794	January 2024 Rent for Headquarters	0000	5600	001	2,626.00
Miller Court Properties	MILL002	12/21/2023	14794	January 2024 NNN's Charges for Headquarters	0000	5800	001	1,002.39

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**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Morgan Records Management, LLC	MORG000	12/21/2023	14795	Pallet Storage of JMCS Records	0000	5800	001	400.00
Morgan Records Management, LLC	MORG000	12/21/2023	14795	Publishing Hard drive for Client	0000	5800	001	200.00
Nevada County Superintendent of Schools	NCSOS00	11/29/2023	14703	EE/ER STRS Contributions for 11/01-11/30/2023 Reporting Per	0000	9511	000	109,100.78
ODP Business Solutions, LLC	OFFI000	12/14/2023	14763	Supplies for UCCIE	0000	4300	209	515.43
ODP Business Solutions, LLC	OFFI000	12/14/2023	14763	Supplies for Rancho Cielo	0000	4300	322	118.51
ODP Business Solutions, LLC	OFFI000	12/14/2023	14763	Supplies for LA LGBT	0000	4300	424	233.14
ODP Business Solutions, LLC	OFFI000	12/14/2023	14763	Desk for UCCIE	0000	4400	209	333.60
ODP Business Solutions, LLC	OFFI000	12/21/2023	14796	Supplies for OCCC	0000	4300	203	82.54
ODP Business Solutions, LLC	OFFI000	12/21/2023	14796	Supplies for UCCIE	0000	4300	209	34.58
ODP Business Solutions, LLC	OFFI000	12/21/2023	14796	Supplies for LA LGBT	0000	4300	424	184.97
ODP Business Solutions, LLC	OFFI000	12/21/2023	14796	4 Drawer File Cabinet for UCCIE	0000	4400	209	325.75
ODP Business Solutions, LLC	OFFI000	12/21/2023	14796	Postage for OCCC	0000	5920	203	26.40
One Ring Networks	ONER000	12/7/2023	14722	Internet for Camarillo	0000	5940	105	299.00
Optimum Foods LLC	OPTI001	11/29/2023	14704	Food & Milk for VOALA No Hollywood	0000	4300	323	419.36
Optimum Foods LLC	OPTI001	12/7/2023	14723	Food & Milk for CSET	0000	4300	207	630.35
Optimum Foods LLC	OPTI001	12/7/2023	14723	Food & Milk for Westside Youth Academy	0000	4300	423	284.86
Optimum Foods LLC	OPTI001	12/14/2023	14764	Food & Milk for GEM Academy	0000	4300	402	452.33
Optum Financial, Inc.	OPTU000	12/21/2023	14797	Nov 2023 HSA Monthly Service Fee	0000	5800	001	12.75
Paradise Drinking Water	PARA000	12/7/2023	14724	Acct#020860/Water Service for Ready SET OC	0000	4300	408	39.80
Philadelphia Insurance Co.	PHIL000	12/14/2023	14765	Acct#78807985/Dec 2023 Liability Insurance	0000	5400	001	3,174.84
Pitney Bowes Bank Inc Reserve Account	PITN002	12/21/2023	14798	Postage for HQ/Acct#46629432	0000	5920	001	500.00
Pitney Bowes LLC	PITN001	12/7/2023	14725	Postage Machine Lease @ HQ for 12/30/2023-03/29/2024	0000	5600	001	389.96
Principal Life Insurance Company	PRIN000	12/21/2023	14800	Jan 2024 Life Insurance	0000	9514	000	567.80
Rachael Navarrete	NAVA000	12/14/2023	14762	12/13/2023 Mileage Reimbursement	0000	5200	002	79.26
Rachel Wegner	WEGN000	12/7/2023	14736	Excess STRS Contributions Refund	0808	8699	001	45.59
Rancho Cielo Inc	RANC000	12/7/2023	14728	Food Reimbursement for OCS D Project	0000	4300	322	9,100.00
Rancho Cielo Inc	RANC000	12/7/2023	14728	Nov 2023 Reimb for Student Lunches @ Rancho Cielo	0000	4300	322	7,822.50
Rancho Cielo Inc	RANC000	12/7/2023	14728	Dec 2023 Rent for Rancho Cielo	0000	5600	322	12,083.33

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From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Rancho Cielo Inc	RANC000	12/7/2023	14728	Grant Writing Services for K12 Strong Workforce Program	0000	5800	322	7,000.00
Rancho Cielo Inc	RANC000	12/7/2023	14728	Granting Writing Services:CTEIG Grant Sept 23 Reimbursement	0000	5800	322	1,550.00
Rancho Cielo Inc	RANC000	12/7/2023	14728	Granting Writing Services:K12 Strong Workforce Construction	0000	5800	322	1,550.00
Rancho Cielo Inc	RANC000	12/7/2023	14728	Dec 2023 Phn for Rancho Cielo	0000	5940	322	120.00
Rebecca Roe	ROE0000	12/7/2023	14729	11/02-11/30/2023 Mileage Reimbursement/UCCIE	0000	4300	209	864.60
Richard Guess	GUES000	12/14/2023	14760	11/07-12/11/2023 Reimbursement	0000	5200	001	2,045.91
San Francisco Conserv Corps	SANF000	12/7/2023	14730	Aug 2023 Rent for SFCC	0000	5600	206	408.33
So Calif Mountains Foundation	SOCA000	12/14/2023	14767	Dec 2023 Fac Exp for UCCIE	0000	5600	209	3,071.67
Stanton Miller	MILL001	12/21/2023	14793	06/08-12/13/2023 Mileage Reimbursement	0000	5200	001	355.01
State of California Department of Justice	DOJ000	12/21/2023	14782	Nov 2023 Fingerprinting For John Muir	0000	5800	001	145.00
Stericycle, Inc.	STERI000	12/14/2023	14768	Shredding for Headquarters	0000	5800	001	444.48
Stericycle, Inc.	STERI000	12/21/2023	14802	Shred Services for John Muir Charter	0000	5800	001	433.28
Sterling Administration	STER000	12/7/2023	14731	Dec 2023 DCA Funding Contributions	0000	9524	000	643.32
Sterling Administration	STER000	12/7/2023	14731	Dec 2023 FSA Funding Contributions	0000	9524	000	1,289.13
Swing Education, Inc.	SWIN000	12/7/2023	14732	11/25-12/01/2023 Sub Services for OCCC	0000	5800	203	780.00
Swing Education, Inc.	SWIN000	12/7/2023	14732	11/25-12/01/2023 Sub Services for Richmond YB	0000	5800	321	1,099.00
Swing Education, Inc.	SWIN000	12/14/2023	14769	10/28-11/03/2023 Sub Services for OCCC	0000	5800	203	975.00
Swing Education, Inc.	SWIN000	12/14/2023	14769	11/11-11/17/2023 Sub Services for OCCC	0000	5800	203	780.00
Swing Education, Inc.	SWIN000	12/14/2023	14769	12/02-12/08/2023 Sub Services for Richmond YB	0000	5800	321	1,360.00
Swing Education, Inc.	SWIN000	12/21/2023	14804	12/09-12/15/2023 Sub Services for OCCC	0000	5800	203	97.50
Swing Education, Inc.	SWIN000	12/21/2023	14804	12/09-12/15/2023 Sub Services for Richmond YB	0000	5800	321	942.00
TCSN-The Computer Shop Netlink	TCSN000	12/7/2023	14733	Internet for SLO	0000	5940	110	94.95
Toshiba Financial Services	TOSH000	12/7/2023	14734	Crt#450-0053811-000/Copier for Headquarters	0000	5600	001	865.64
Verizon Wireless	VERI000	12/7/2023	14735	Internet & Hot Spots for IT	0000	5940	004	109.32
Verizon Wireless	VERI000	12/7/2023	14735	Internet & Hot Spots for Pomona	0000	5940	107	54.66
Verizon Wireless	VERI000	12/7/2023	14735	Internet & Hot Spots for Norwalk	0000	5940	120	109.32
VertiKing Resources, Inc	VERT002	11/29/2023	14709	Advanced Feature Package/E911 Multi-Site	0000	4400	001	1,695.00
VertiKing Resources, Inc	VERT002	11/29/2023	14709	Yealink T53W/Bluetooth/Wireless	0000	4400	001	3,964.00
Vision Service Plan (CA)	VISI000	12/21/2023	14805	Acct#12176959/Jan 2024 Vision Insurance	0000	9514	000	1,093.35
Your Dream Properties	YOUR000	11/29/2023	14708	Internet Service @ Ready SET OC	0000	5940	408	77.98
Your Dream Properties	YOUR000	12/21/2023	14806	January 2024 Rent for Ready SET OC	0000	5600	408	1,820.00

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

**John Muir Charter Schools**  
Vendor Activity  
From 11/26/2023 Through 12/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Your Dream Properties	YOUR000	12/21/2023	14806	January 2024 Maintenance Fee for Ready SET OC	0000	5800	408	<u>60.00</u>
Transaction Total								<u>452,263.26</u>
Report Opening/Current Balance								<u>                    </u>
Report Transaction Totals								452,263.26
Report Current Balances								<u>                    </u>
								<u>                    </u>

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

## John Muir Charter Schools

Vendor Notes for Board

January 2024

VENDOR NAME	PAY FREQUENCY	NOTES
Abila	Monthly	Financial software
Airespring	Monthly	Internet provider for E-Rate funded internet upgrade
Airespring	One-time	Cancellation Fees for 8 sites that were unable to upgrade internet
Amazon Capital Services	Monthly	Supply vendor
Anna Pizelo	As needed	Employee reimbursement
AT&T	Monthly	Phone and internet, multiple accounts
Atrium Court, LLC	Monthly	Rent for Youth Connections
Aztec Software	As needed	Spanish online curriculum and GED vouchers
Bank of America	Monthly	Credit card
Berkshire Hathaway Homestate Companies	Monthly	Worker's comp policy
Blue Shield of California	Monthly	Medical insurance
Bolita Lee	As needed	Employee reimbursement
CalPers	Monthly	PERS ER/EE contributions for November 2023
Catapult K12	Monthly	Monthly fee for JMCS website
Central City Neighborhood Partners	Monthly	Rent for GEMA
Charter Communications	Monthly	Internet for sites
City of Riverside	Monthly	Rent for UCCIE Riverside
Comcast	Monthly	Phone and internet for multiple sites
Conservation Corp Long Beach	Monthly	Rent for CEO office space
Conservatin Corps North Bay	As invoiced	Partner agency invoice for monthly expenses: rent, supplies and services
Cristina Dickason	As needed	Mileage reimbursement for employee
CSET	As invoiced	Partner agency invoice for monthly expenses: rent, supplies and services
Culligan of Sacramento	Monthly	Water for Earle Jamieson program in Nevada County
Dataflow Business System, Inc.	Monthly	Copier supplies for Rancho Cielo
Dawn McConnell	As needed	Employee reimbursement
Dawn Ryley	As needed	Employee reimbursement
Elizabeth Aguilar	As needed	Climate Corps volunteer mileage
Emily's Catering & Cakes	Monthly	Food for board meeting
Employment Development Department	Quarterly	LEC charges for unemployment
Envoy Plan Services, Inc	Monthly	403(b): EE (employee) payroll contributions + maintenance fee
EverBank	As needed	Copier rent for Rancho Cielo
Franchise Tax Board	As needed	Employee wage garnishment
Frontier Communications	Monthly	Phone and Internet
Hotel Maya	As needed	Conference space for January Inservice
Intermedia.net Inc	Monthly	Phone for Muir HQ
Jessica Stokes	As needed	Employee reimbursement
John Muir Charter Schools Foundation	Monthly	EE payroll donation to JMCS foundation
Kaiser Foundation	Monthly	Medical insurance
Lennard Eckhardt	As needed	Board member travel reimbursement
Mark Dzakowic	As needed	Employee reimbursement
MetLife Small Business Center	Monthly	Dental insurance
Miller Court Properties	Monthly	Rent and NNN's for Muir HQ
Morgan Records Management LLC	As needed	Storage fees associated with digitization of school records.
Nevada County Supt of Schools	Monthly	STRS ER/EE contributions for November 2023
ODP Business Solutions, LLC	Monthly	Supply vendor
One Ring Networks	Monthly	Internet
Optimum Foods LLC	Monthly	Food vendor for multiple sites
Optum Financial, Inc.	Monthly	Service fee for HSA account
Paradise Drinking Water	Monthly	Water service for site
Philadelphia Insurance Co.	Monthly	Liability insurance policy
Pitney Bowes Reserve Account	As needed	Postage for postage machine
Pitney Bowes LLC	Quarterly	Postage Machine lease
Principal Life	Monthly	Employer-sponsored life insurance for staff
Rachael Navarrete	As needed	Employee reimbursement
Rachel Wegner	On-time	Excess STRS refund payment
Rancho Cielo Inc	Monthly	Partnering Agency invoice
Rebecca Roe	As needed	Employee reimbursement
Richard Guess	As needed	Employee reimbursement
San Francisco Conserv Corps	Monthly	Rent for SFCC

**John Muir Charter Schools**

## Vendor Notes for Board

January 2024

<b>VENDOR NAME</b>	<b>PAY FREQUENCY</b>	<b>NOTES</b>
So Calif Mountains Foundation	Monthly	Partnering Agency invoice
Stanton Miller	As needed	Board member travel reimbursement
State of CA Dept of Justice	As needed	Fingerprinting fees for new hires
Stericycle, Inc.	Monthly	Bi-weekly shred services for digitization project
Sterling Administration	Monthly	Employee contributions to dependent care/flexible spending accounts
Swing Education, Inc.	As needed	Sub services for site
TCSN-The Computer Shop Netlink	Monthly	Internet for SLO
Toshiba Financial Services	Monthly	Copier lease for Muir Headquarters
Verizon Wireless	Monthly	Internet and hotspots
Vertiking Resources, Inc	One-time	Final payment for internet-based phone system.
Vision Service Plan	Monthly	Vision insurance
Your Dream Properties	Monthly	Rent + maintenance fee for Ready SET OC

**John Muir Charter Schools  
Report of New Employees  
12/1/23 - 12/31/23**

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE replaced (term date)</u>
Michelle Matrisciano	Ready Set OC	Teacher	1.00	12/1/2023	n/a
Amanda Yebra	Youth Connections-SR	Instructional Asst	1.00	12/13/2023	n/a

**John Muir Charter Schools  
Employee Status Changes  
12/1/23 - 12/31/23**

Employee Name	Prev Site	New Site	Prev Position	New Position
n/a				

**John Muir Charter Schools  
Report of Termed  
Employees 12/1/23 -  
12/31/23**

Employee Name	Site	Position	FTE	Term Date
Stella Labatte	GEMA	Teacher	1	12/31/23

John Muir Charter Schools						
Salary Step Schedule J: Classified School Mental Health, Academics, and Employability Counselor						
	Step	BA and 45+ or MA	60+ with MA or Doc			
	1	\$64,489	\$66,424			
	2	\$66,746	\$68,748			
	3	\$69,082	\$71,155			
	4	\$71,500	\$73,645			
	5*	\$74,003	\$76,223			
	6	\$75,853	\$78,128			
	7	\$77,749	\$80,081			
	8	\$79,693	\$82,083			
	9	\$81,685	\$84,136			
Transfer Credit Limit.	10*	\$83,727	\$86,239			
	11	\$85,820	\$88,395			
	12	\$87,966	\$90,605			
	13	\$90,165	\$92,870			
	14	\$92,419	\$95,192			
	15	\$94,730	\$97,571			
	16	\$97,098	\$100,011			
	17	\$99,525	\$102,511			
	18	\$102,013	\$105,074			
	19	\$104,564	\$107,701			
	20*	\$107,178	\$110,393			
	21-25	\$109,857	\$113,153			
	26-30	\$112,604	\$115,982			
* Retention bonus following years 5, 10, and 20 of service in a position. 1.5% of the 5th, 10th, or 20th year salary.						
Health, Dental, Vision Benefits						
Muir has a "menu plan" for medical dental and vision insurance						
% FTE		Description		Annual Cap		
Less than 50%		No Benefits		N/A		
50%		50% Benefits		\$4,620 + life insurance		
51%-74%		Prorated Benefits		Prorated		
100% 30 Hrs		100% Benefits		\$9,240 + life insurance		
100% 40 Hrs		100% Benefits		\$9,240 + life insurance		
JMCS does not provide cash-in-lieu for benefits.						

1																				
July 2024					22	August 2024					22	September 2024								20
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
1	2	3	4	5						1	2	2	3	4	5	6				
8	9	10	11	12		5	6	7	8	9		9	10	11	12	13				
15	16	17	18	19		12	13	14	15	16		16	17	18	19	20				
22	23	24	25	26		19	20	21	22	23		23	24	25	26	27				
29	30	31				26	27	28	29	30	4	30								
October 2024					22	November 2024					16	December 2024								15
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
	1	2	3	4						1		2	3	4	5	6				
7	8	9	10	11		4	5	6	7	8		9	10	11	12	13				
14	15	16	17	18		11	12	13	14	15		16	17	18	19	20				
21	22	23	24	25		18	19	20	21	22		23	24	25	26	27				
28	29	30	31			25	26	27	28	29		30	31							
January 2025					19	February 2025					18	March 2025								20
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
			1	2	3		3	4	5	6	7		3	4	5	6	7			
6	7	8	9	10		10	11	12	13	14		10	11	12	13	14				
13	14	15	16	17		17	18	19	20	21		17	18	19	20	21				
20	21	22	23	24		24	25	26	27	28		24	25	26	27	28				
27	28	29	30	31								31								
April 2025					18	May 2025					21	June 2025								20
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
	1	2	3	4					1	2		2	3	4	5	6				
7	8	9	10	11		5	6	7	8	9		9	10	11	12	13				
14	15	16	17	18		12	13	14	15	16		16	17	18	19	20				
21	22	23	24	25		19	20	21	22	23		23	24	25	26	27				
28	29	30				26	27	28	29	30		30								
V1 Draft 2024-2025 Admin and Non Classroom-Based Classified 247-Day Work Calendar																				

Total Holidays	14
Total Work Days	233
Total Paid Days	247

247 Work Day Staff:  
Business Services,  
Registrars, Coordinators,  
Directors, COO, CEO

10/3	DATE: CBEDS
12/5	DATE: P1 Attendance Accounting
3/30	DATE: P2 Attendance Accounting

Legend for Background Shading	
233	Regular Work Days
12	Paid Holidays
12	Thanksgiving, Winter & Spring Break
5	In-Service Work Days
25	24.25 S3 / Summer School

Legend for Number Color	
14	Blue: Holidays
20	Red: Important Muir Academic Calendar Events
5	Yellow: State attendance accounting date (CBEDS, P-1, and P-2).

Significant Dates			
July	4	2024	Independence Day (Observed)
September	2	2024	Labor Day
October	7	2024	Indigenous Peoples' Day
November	11	2024	Veteran's Day
November	27	2024	Admin Office Closed
November	28-29	2024	Thanksgiving Holiday
December	25	2024	Christmas Day
December/January	12/23-1/3	2023/2024	Winter Break
January	1	2024	New Year's Day
January	11	2024	Martin Luther King Jr. Day
February	14	2024	Lincoln's Birthday (Observed)
February	16	2024	President's Day
March	31	2024	Cesar Chavez Day (Observed)
April	1-4	2024	Spring Break
May	26	2024	Memorial Day
June	17	2024	Summer Break Begins
June	19	2024	Juneteenth

Important Academic Calendar Dates			
July	3-28	2024	23-24 S3 / Summer School
August	5,6	2024	Teacher Planning Days 1,2
August	7	2024	Start Semester 1
October	14	2024	Teacher Planning Day 3
October	15	2024	1st In-Service Day
January	16	2025	End Semester 1
January	20	2025	Teacher Planning Day 4
January	20	2025	Semester 1 Materials Due
January	21-23	2025	2nd - 4th In-Service Days
January	24	2025	Teacher Planning Day 5
January	27	2025	Start Semester 2
April	7	2025	Teacher Planning Day 6
April	8	2025	5th In-Service Day
June	13	2025	End Semester 2
June	16	2025	Teacher Planning Day 7
June	16	2025	Semester Materials Due
June	23-30	2025	24-25 S3 / Summer School

Dates of Notable Cultural Significance			
October	2-4	2024	Rosh Hashanah
October	11-12	2024	Yom Kippur
November	1-2	2024	Dia de los Muertos
November	1	2024	Diwali (Festival of Lights)
December	7-15	2024	Chanukah
December	26	2024	Kwanzaa
February	28	2025	Start of Ramadan
March	5	2025	Start of Lent
March	30	2025	Eid al-Fitr (End of Ramadan)
April	9	2025	Eid al-Fitr (End of Ramadan)
April	17	2025	Good Friday (End of Lent)
April	20	2025	Easter Sunday

V1 Draft 2024-2025 Site Based Classified Work Calendar																											
July 2024							August 2024							September 2024							October 2024						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
1	2	3	4	5						1	2			2	3	4	5	6									
8	11	12	13	14			5	6	7	8	9			9	10	11	12	13									
15	18	19	20	21			12	13	14	15	16			16	17	18	19	20									
22	25	26	27	28			19	20	21	22	23			23	24	25	26	27									
29	30	31					26	27	28	29	30	4		30													
October 2024							November 2024							December 2024							January 2025						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
	1	2	3	4							1			2	3	4	5	6									
7	8	9	10	11			4	5	6	7	8			9	10	11	12	13									
14	15	16	17	18			11	12	13	14	15			16	17	18	19	20									
21	22	23	24	25			18	19	20	21	22			23	24	25	26	27									
28	29	30	31				25	26	27	28	29			30	31												
January 2025							February 2025							March 2025							April 2025						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
		1	2	3			3	4	5	6	7			3	4	5	6	7									
6	7	8	9	10			10	11	12	13	14			10	11	12	13	14									
13	14	15	16	17			17	18	19	20	21			17	18	19	20	21									
20	21	22	23	24			24	25	26	27	28			24	25	26	27	28									
27	28	29	30	31										31													
April 2025							May 2025							June 2025							July 2025						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
	1	2	3	4							1	2			2	3	4	5	6								
7	8	9	10	11			5	6	7	8	9			9	10	11	12	13									
14	15	16	17	18			12	13	14	15	16			16	17	18	19	20									
21	22	23	24	25			19	20	21	22	23			23	24	25	26	27									
28	29	30					26	27	28	29	30			30													

Sem 1 (08/07/2024-01/16/2025)	92
Sem 2 (01/27/2025-06/13/2025)	90
Total School Days	182
In-Service Days	5
Teacher Planning Days	7
State Holidays	12
<b>Total Work Days</b>	<b>206</b>

Important Attendance Accounting Dates	
10/2	DATE: CBEDS
12/8	DATE: P1 Attendance Accounting
3/28	DATE: P2 Attendance Accounting

Legend for Background Shading	
182	Classified Work Days
46	Non-ADA/Non-Work Days/School Holidays
20	Thanksgiving, Winter & Spring Break
7	Teacher Planning Days
5	In-Service Days

Legend for Number Color	
14	Blue: Holidays
16	Red: Important Muir Academic Calendar Events
1	Yellow: State attendance accounting date (CBEDS, P-1, and P-2).
25	S3 / Summer School Days

Significant Dates			
June-August	6/19-8/4	2024	Summer Break Semesters (6/27-8/4 for Trimesters)
July	4	2024	Independence Day
September	2	2024	Labor Day
October	7	2024	Indigenous Peoples' Day
November	11	2024	Veteran's Day
November	25-27	2024	Thanksgiving Break
November	28-29	2024	Thanksgiving Holiday
December/January	12/16-1/3	2024	Winter Break
December	25	2024	Christmas Day
January	1	2025	New Year's Day
January	17	2025	Martin Luther King Jr. Day (Observed)
February	14	2025	Lincoln's Birthday (Observed)
February	17	2025	President's Day
March	31	2025	Cesar Chavez Day (Observed)
April	1-4	2025	Spring Break
May	26	2025	Memorial Day
June	17	2025	Summer Break Begins
June	19	2025	Juneteenth

Important Academic Calendar Dates			
July	3-28	2024	S3 / Summer School
August	5,6	2024	Planning Days 1 & 2 (No Students)
August	7	2024	Day 1 Semester 1 (Q1)
October	14	2024	Planning Day 3 (end Q1)
October	15	2024	In-Service Day 1
January	16	2024	End Semester 1 (Q2)
January	20	2025	Planning Day 4 (Semester 1 Materials Due)
January	21-23	2025	Whole School In-Service (days 2-4)
January	24	2025	Planning Day 5
January	27	2025	Start Semester 2
April	7	2025	Planning Day 6 (end Q3)
April	8	2025	In-Service Day 5
June	13	2025	End Semester 2 (Q4)
June	16	2025	Planning Day 7 (Semester 2 Materials Due)
June	23	2025	Semester 3 / Summer School Begins



V1 Draft 2024-2025 ADA and Teacher Work Calendar																											
July 2024					20	August 2024					18	September 2024					10	20									
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F											
1	2	3	4	5						1	2	2	3	4	5	6											
8	11	12	13	14		5	6	7	8	9		9	10	11	12	13											
15	18	19	20	21		12	13	14	15	16		16	17	18	19	20											
22	25	26	27	28		19	20	21	22	23		23	24	25	26	27											
29	30	31				26	27	28	29	30	4	30															
October 2024					20	November 2024					15	December 2024						10									
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F											
	1	2	3	4						1		2	3	4	5	6											
7	8	9	10	11		4	5	6	7	8		9	10	11	12	13											
14	15	16	17	18		11	12	13	14	15		16	17	18	19	20											
21	22	23	24	25		18	19	20	21	22		23	24	25	26	27											
28	29	30	31			25	26	27	28	29		30	31														
January 2025					9	5	February 2025					18	March 2025						20								
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F											
		1	2	3		3	4	5	6	7		3	4	5	6	7											
6	7	8	9	10		10	11	12	13	14		10	11	12	13	14											
13	14	15	16	17		17	18	19	20	21		17	18	19	20	21											
20	21	22	23	24		24	25	26	27	28		24	25	26	27	28											
27	28	29	30	31								31															
April 2025					16	May 2025					21	June 2025						10									
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F											
	1	2	3	4						1	2	2	3	4	5	6											
7	8	9	10	11		5	6	7	8	9		9	10	11	12	13											
14	15	16	17	18		12	13	14	15	16		16	17	18	19	20											
21	22	23	24	25		19	20	21	22	23		23	24	25	26	27											
28	29	30				26	27	28	29	30		30															
V1 Draft 2024-2025 ADA and Teacher Work Calendar																											

Sem 1 (08/07/2024-01/16/2025)	92
Sem 2 (01/27/2025-06/13/2025)	90
Total School Days	182
In-Service Days	5
Teacher Planning Days	7
<b>Total Work Days</b>	<b>194</b>

Important Attendance Accounting Dates	
10/2	DATE: CBEDS
12/6	DATE: P1 Attendance Accounting
3/28	DATE: P2 Attendance Accounting

Legend for Background Shading	
182	ADA Collection Day
46	Non-ADA/Non-Work Days/School Holidays
20	Thanksgiving, Winter & Spring Break
7	Teacher Planning Days
5	In-Service Days

Legend for Number Color	
14	Blue: Holidays
16	Red: Important Muir Academic Calendar Events
5	Yellow: State attendance accounting date (CBEDS, P-1, and P-2).
25	S3 / Summer School Days

Significant Dates			
June-August	6/19-8/4	2024	Summer Break Semesters
July	4	2024	Independence Day
September	2	2024	Labor Day
October	7	2024	Indigenous Peoples' Day
November	11	2024	Veteran's Day
November	25-27	2024	Thanksgiving Break
November	28-29	2024	Thanksgiving Holiday
December/January	12/16-1/3	2024	Winter Break
December	25	2024	Christmas Day
January	1	2025	New Year's Day
January	17	2025	Martin Luther King Jr. Day (Observed)
February	14	2025	Lincoln's Birthday (Observed)
February	17	2025	President's Day
March	31	2025	Cesar Chavez Day (Observed)
April	1-4	2025	Spring Break
May	26	2025	Memorial Day
June	17	2025	Summer Break Begins
June	19	2025	Juneteenth

Important Academic Calendar Dates			
July	3-28	2024	S3 / Summer School
August	5,6	2024	Planning Days 1 & 2 (No Students)
August	7	2024	Day 1 Semester 1 (Q1)
October	14	2024	Planning Day 3 (end Q1)
October	15	2024	In-Service Day 1
January	16	2024	End Semester 1 (Q2)
January	20	2025	Planning Day 4 (Semester 1 Materials Due)
January	21-23	2025	Whole School In-Service (days 2-4)
January	24	2025	Planning Day 5
January	27	2025	Start Semester 2
April	7	2025	Planning Day 6 (end Q3)
April	8	2025	In-Service Day 5
June	13	2025	End Semester 2 (Q4)
June	16	2025	Planning Day 7 (Semester 2 Materials Due)
June	23	2025	Semester 3 / Summer School Begins