



John Muir Charter Schools  
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**John Muir Charter Schools Meeting of the Board of Directors**

Wednesday, December 13, 2023

**10:00 a.m.**

Sacramento Regional Conservation Corps  
6101 27th St, Sacramento,  
CA 95822

Riverside Heritage- UCCIE  
Eric M. Solander Resource Center  
7801 Gramercy Place, Ste. 'B', Riverside, CA 92503

Join Zoom Meeting  
<https://us02web.zoom.us/j/86249132869>

Meeting ID: 862 4913 2869  
Audio of this meeting will be recorded

**AGENDA**

**1. Meeting Call to Order**

**2. Introductions**

**3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

**5. Additions to the Agenda**

**6. Adoption of the Agenda**

**7. Informational/Action Items**

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, November 8, 2023 (Attachment 1, Page 4)

- B.** Approval of Vendor Payments 10/26/23 - 11/25/23 (Attachment 2, Page 8)
- C.** Vendor Appendix 12/2023 (Attachment 3, Page 17)
- D.** Approval of New and Termed Employees 11/1/23 - 11/30/23 (Attachment 4, Page 19)
- E.** Shall the John Muir Charter Schools Governing Board change the normal monthly board meeting time from 10:00 am to a different time to accommodate board member travel?
- F.** Approval of JMCS Salary Schedule J: School Mental Health, Academics, and Employability Counselor (Attachment 5, Page 20).
- G.** 2023-2024 First Interim Budget
  - i. Review 2023-2024 1st Interim Budget (Attachment 6, Page 21)
  - ii. Approval of Resolution 23-07, First Interim Budget Revision - Roll call vote (Attachment 7, Page 29)

## **8. Discussion Items**

- A. Draft one of the 2024-2025 JMCS Operating Calendar Options (Attachment 8, Page 30)
- B. JMCS Foundation Report (Gil Botello)
- C. TAC Report (Rich Johnson) (Attachment 9, Page 33)
- D. CEO's Report

## **9. Miscellaneous Information Items**

- A. 2022-2023 Notable Dates:
  - 1. December 18, 2023-January 5, 2024: JMCS Winter Break- All Sites Closed. The JMCS Admin office is closed December 25, 2023-January 5, 2024.
  - 2. January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach. Optional Monday. Optional January 22, 2024 session at The Museum of Tolerance in Los Angeles.
  - 3. Rancho Cielo Culinary Roundup Sunday, February 25, 2024 in Monterey, Ca
  - 4. April 1-5, 2024: JMCS Spring Break
  - 5. CCC All State Graduation: Tuesday June 11, 2024 in Sacramento, Ca
  - 6. Friday June 14, 2024: Rancho Cielo Graduation in Salinas, Ca
- B. Correspondence
- C. Schedule of Future Board Meetings
  - I. Wednesday, January 10, 2024, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822.
  - iii. Wednesday, February 7, 2024, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822.
  - iii. Wednesday, March 13, 2024, 10:00 a.m. Sacramento Regional Conservation, Corps 6101

**Board Attendance at Upcoming Meetings:**

	<b>01/10/2024</b>	<b>02/07/2023</b>	<b>03/13/24</b>
<b>Stanton Miller</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Michael Corbett</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Sallie Wilson</b>	Yes / No/Uncertain In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Len Eckhardt</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Gil Botello</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

**10. Request for Agenda Items****11. Adjournment**

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 960 McCourtney Rd. Suite E, Grass Valley, Ca 95949  
6101 27th St., Sacramento, Ca 95822
- UCCIE Riverside Heritage, Eric M. Solander Resource Center. 7801 Gramercy Place, Ste. 'B'  
Riverside, CA 92503
- [www.johnmuircs.com](http://www.johnmuircs.com)

John Muir Charter Schools  
**John Muir Charter Schools Meeting of the Board of Directors Meeting Minutes**  
**Wednesday, November 8, 2023**  
**10:00 a.m.**

Sacramento Regional Conservation Corps  
6101 27<sup>th</sup> St. Sacramento CA 95822

Riverside Heritage - UCCIE  
Eric M. Solander Resource Center  
7801 Gramercy Place, Ste. 'B', Riverside, CA 92503

Join Via Zoom Meeting ID: 882 3864 8527

Dial by your location:

+1 669 900 9128

Audio of this meeting will be recorded

**AGENDA**

1. **Meeting Call to Order:** By Stan Miller at 11:51 a.m. due to a delayed flight for board member Len Eckhardt. Len Eckhardt's attendance was required in order to have a quorum.
2. **Introductions**
3. **Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.
4. **Additions to the Agenda:** None

**5. Adoption of the Agenda:** Moved by Michael Corbett, seconded by Gil Botello. Approved 4-0-0-1. Roll call (Ayes: Stan Miller, Michael Corbett, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Sallie Wilson.

**6. Informational/Action Items:** None

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, October 13, 2023 (Attachment 1, Page 4) Moved by Michael Corbett, seconded by Len Eckhardt. Approved 4-0-0-1. Roll call (Ayes: Stan Miller, Michael Corbett, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Sallie Wilson.
- B. Approval of Vendor Payments (Attachment 2, Page 9) Stan Miller Questioned mileage reimbursement vs. travel costs. RJ Guess explained. Stan Miller requested a list of all vendor frequency of payment beginning at the next meeting and adding it to the board packet. Approval of the Vendor Payments was moved by Michael Corbett, seconded by Len Eckhardt. Approved 4-0-0-1. Roll call (Ayes: Stan Miller, Michael Corbett, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Sallie Wilson.
- C. Approval of New and Termed Employees (Attachment 3, Page 17). Moved by Michael Corbett, seconded by Len Eckhardt. Approved 4-0-0-1. Roll call (Ayes: Stan Miller, Michael Corbett, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Sallie Wilson.
- D. Approval of Board Resolution 23-06 Honoring Bruce Saito Upon His Retirement from the California Conservation Corps (Page 4, Page 18). Moved by Len Eckhardt, seconded by Gil Botello. Approved 4-0-0-1. Roll call (Ayes: Stan Miller, Michael Corbett, Len Eckhardt and Gil Botello) Noes: None. Abstentions: None. Absent: Sallie Wilson. Gil Botello elaborated on his career and Stan Miller requested we commemorate this resolution by framing it and gifting it to Bruce Saito.
- E. Financial Reporting Due Dates (Attachment 5, Page 19) RJ Guess explained that this was an informational item and no approval or roll call was necessary. Stan Miller inquired if the Third Interim, period ending 4/30/23 was approved. RJ Guess responded no.

## **7. Discussion Items**

- A. January Professional Development Conference Update: Presented by Aaron Scholl. Handouts were issued to review un-finalized agenda and review timelines of the conference as well as other content. Stan Miller stated that although he understands we cannot require people to attend the Museum of Tolerance, he would like it stated that he would like it strongly encouraged that the staff attend. Gil Botello agreed and requested that perhaps we can offer it another time. RJ Guess responded that we will offer the training as often as we can.
- B. Annual Budget Calendar: as discussed in item E.
- C. CEO's Report: January Conference will be the launch for JMCS branding. The logo will be utilized for presentations, documents will be ordered to focus on recruitment with hats and stickers. In October, Rancho Cielo sent a team of 10 students to L.A. to compete in a "tiny house" competition. The home was constructed on site in Salinas, disassembled, moved to the competition site, and then reassembled. The students who competed did so against colleges and still had to maintain their academic studies throughout the competition. The team won and we received some press over it. The board was very enthusiastic regarding this achievement by the students.

## **8. Miscellaneous Information Items**

- A. Correspondence: None
- B. Notable Upcoming Dates:
  - January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach
  - Rancho Cielo Culinary Roundup Sunday, February 25, 2024 in Monterey, Ca

## **9. Schedule of Future Board Meetings**

- i. Wednesday, December 13, 2023, 10:00 am, Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822
- ii. Wednesday, January 10, 2024, 10:00 am, Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822

### Board Attendance at Upcoming Meetings:

	12/13/2023	01/10/2024	02/07/2023
<b>Stanton Miller</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Michael Corbett</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Sallie Wilson</b>	Yes / No In-person / Remote	Yes / No/Uncertain In-person / Remote	Yes / No In-person / Remote
<b>Len Eckhardt</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
<b>Gil Botello</b>	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

### 10. Request for Agenda Items

- Moving starting time of meeting to 10:30 a.m. due to travel constraints
- Gil Botello requested that the Foundation Report be included in future agenda's

### 11. Adjournment: Adjourned by Stan Miller at 12:35 p.m.

This agenda was posted at least 24 hours in advance of the meeting at:

John Muir Charter Schools Office  
960 McCourtney Road STE E  
Grass Valley, CA 95949  
and

**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Abila	ABIL000	11/8/2023	14603	Dec 2023 Financial Software Program Subscription	0000	5800	002	1,659.73
Academic Affairs	ACAD000	11/2/2023	14571	Diploma Covers for Admin	0000	4300	001	4,727.78
Airespring	AIRE000	11/15/2023	14629	Acct#1381214 Nov 2023 Internet Services for Delta	0000	5940	101	266.02
Airespring	AIRE000	11/15/2023	14629	Acct#1381191 Nov 2023 Internet Services for Chico	0000	5940	102	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381191 Sept & Oct 2023 Internet Services for Chico	0000	5940	102	249.41
Airespring	AIRE000	11/15/2023	14629	Acct#1381183 Nov 2023 Internet Services for Fresno	0000	5940	103	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381183 Sept & Oct 2023 Internet Services for Fresno	0000	5940	103	183.74
Airespring	AIRE000	11/15/2023	14629	Acct#1381550 Nov 2023 Internet Services for Camarillo	0000	5940	105	129.27
Airespring	AIRE000	11/15/2023	14629	Acct#1381550 Sept & Oct 2023 Internet Services for Camarillo	0000	5940	105	258.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381219 Nov 2023 Internet Services for Sac CCC	0000	5940	108	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381219 Sept & Oct 2023 Internet Services for Sac CCC	0000	5940	108	193.26
Airespring	AIRE000	11/15/2023	14629	Acct#1381190 Nov 2023 Internet Services for Redding	0000	5940	111	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381194 Nov 2023 Internet Services for Fortuna	0000	5940	112	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381194 Sept & Oct 2023 Internet Services for Fresno	0000	5940	112	183.74
Airespring	AIRE000	11/15/2023	14629	Acct#1381195 Nov 2023 Internet Services for Monterey	0000	5940	114	273.52
Airespring	AIRE000	11/15/2023	14629	Acct#1381201 Nov 2023 Internet Services for Tahoe	0000	5940	115	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381201 Sept & Oct 2023 Internet Services for Tahoe	0000	5940	115	329.41
Airespring	AIRE000	11/15/2023	14629	Acct#1381229 Nov 2023 Internet Services for CCNB San Rafael	0000	5940	202	315.31
Airespring	AIRE000	11/15/2023	14629	Acct#1381223 Nov 2023 Internet Services for SRCC	0000	5940	204	164.65

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.



**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Airespring	AIRE000	11/15/2023	14629	Acct#1381223 Sept & Oct 2023 Internet Services for SRCC	0000	5940	204	183.74
Airespring	AIRE000	11/15/2023	14629	Acct#1381221 Nov 2023 Internet Services for UCCIE	0000	5940	209	129.27
Airespring	AIRE000	11/15/2023	14629	Acct#1381221 Sept & Oct 2023 Internet Services for UCCIE	0000	5940	209	138.10
Airespring	AIRE000	11/15/2023	14629	Acct#1381221 Nov 2023 Internet Services for Riverside	0000	5940	211	164.65
Airespring	AIRE000	11/15/2023	14629	Acct#1381221 Sept & Oct 2023 Internet Services for Riverside	0000	5940	211	183.74
Airespring	AIRE000	11/15/2023	14629	Acct#1381216 Nov 2023 Internet Services for GEMA	0000	5940	402	337.62
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Headquarters	0000	4300	001	109.06
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Lita Lee	0000	4300	001	186.72
Amazon Capital Services	AMAZ001	11/8/2023	14607	Suppllies for Bus Services	0000	4300	002	106.97
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for IT	0000	4300	004	391.61
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Delta	0000	4300	101	76.02
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Camarillo	0000	4300	105	32.59
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for SLO	0000	4300	110	32.56
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Ukiah	0000	4300	116	222.25
Amazon Capital Services	AMAZ001	11/8/2023	14607	Return of Supplies for Placer	0000	4300	117	(25.73)
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Placer	0000	4300	117	186.10
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for LA	0000	4300	119	107.82
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Norwalk	0000	4300	120	123.03
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for CCNB	0000	4300	202	811.62
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for YC Santa Rosa	0000	4300	202	463.47
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for OCCC	0000	4300	203	125.16
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for SFCC	0000	4300	206	27.72
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for UCCIE	0000	4300	209	241.60
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Richmond YB	0000	4300	321	92.31
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Rancho Cielo	0000	4300	322	509.20
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for YC Santa Rosa	0000	4300	322	0.00
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for GEM Academy	0000	4300	402	128.40
Amazon Capital Services	AMAZ001	11/8/2023	14607	Supplies for Westside Youth Academy	0000	4300	423	95.53
Amazon Capital Services	AMAZ001	11/8/2023	14607	Desk for Headquarters	0000	4400	001	267.77
Amazon Capital Services	AMAZ001	11/8/2023	14607	Computer Monitors for T Wood & E Lawson	0000	4400	002	422.28

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Amazon Capital Services	AMAZ001	11/8/2023	14607	Epson Printer for Camarillo	0000	4400	105	329.25
Amazon Capital Services	AMAZ001	11/8/2023	14607	Vacuum for SLO	0000	4400	110	88.61
Amazon Capital Services	AMAZ001	11/8/2023	14607	Fridge/Freezer for Ukiah	0000	4400	116	431.49
Amazon Capital Services	AMAZ001	11/8/2023	14607	Alen BreatheSmart Air Purifier for CCNB	0000	4400	202	907.73
Amazon Capital Services	AMAZ001	11/8/2023	14607	Charging Cart for OCCC	0000	4400	203	484.85
Amazon Capital Services	AMAZ001	11/8/2023	14607	Espon Printer for OCCC	0000	4400	203	888.39
Amazon Capital Services	AMAZ001	11/8/2023	14607	Computer Desk for Richmond YB	0000	4400	321	241.44
Amazon Capital Services	AMAZ001	11/8/2023	14607	Cube Organizers for Richmond YB	0000	4400	321	381.93
Amazon Capital Services	AMAZ001	11/8/2023	14607	File Cabinet for Richmond YB	0000	4400	321	340.20
Amazon Capital Services	AMAZ001	11/8/2023	14607	Office Chair for Richmond YB	0000	4400	321	50.45
Amazon Capital Services	AMAZ001	11/8/2023	14607	Plastic Folding Tables for Richmond YB	0000	4400	321	846.15
Amazon Capital Services	AMAZ001	11/8/2023	14607	Digital Translation Pen Scanner for VOALA No Hollywood	0000	4400	323	189.86
Amazon Capital Services	AMAZ001	11/8/2023	14607	Postage for Fresno	0000	5920	103	46.88
Amazon Capital Services	AMAZ001	11/15/2023	14630	Supplies for Placer	0000	4300	117	34.74
Amazon Capital Services	AMAZ001	11/15/2023	14630	Supplies for SFCC	0000	4300	206	38.96
Amazon Capital Services	AMAZ001	11/15/2023	14630	Supplies for Rancho Cielo	0000	4300	322	420.00
Anna Pizelo	PIZE000	11/2/2023	14589	10/11-10/26/2023 Mileage Reimbursement	0000	5200	001	695.61
AT&T	ATT0001	11/2/2023	14572	Ban#9391028101/Phn for SLO	0000	5930	110	17.81
AT&T	ATT0001	11/2/2023	14572	Ban#9391028068/Internet for Delta	0000	5940	101	215.64
AT&T	ATT0001	11/15/2023	14632	Ban#9391028095/Phn for Chico	0000	5930	102	100.29
AT&T	ATT0001	11/15/2023	14632	Acct#9391081852/Phn for Placer	0000	5930	117	25.55
AT&T	ATT0001	11/15/2023	14632	Ban#9391028095/Internet for Chico	0000	5940	102	165.91
AT&T	ATT0001	11/21/2023	14668	Ban#9391028099/Phn for Fresno	0000	5930	103	117.01
AT&T	ATT0001	11/21/2023	14668	Ban#9391028102/Phn for SLO	0000	5930	110	30.90
AT&T	ATT0001	11/21/2023	14668	Ban#9391057487/Phn for Tahoe	0000	5930	115	31.33
AT&T	ATT0001	11/21/2023	14668	Ban#9391028071/Phn for LA	0000	5930	119	28.89
AT&T	ATT0001	11/21/2023	14668	Ban#9391028099/Internet for Fresno	0000	5940	103	148.89
AT&T	ATT0002	11/15/2023	14633	Acct#150773226/Internet for Redding	0000	5940	111	52.79
AT&T	ATT0002	11/21/2023	14669	Acct#151953127/Internet for Tahoe	0000	5940	115	98.08
AT&T	ATT0003	11/21/2023	14670	Acct#08802453037260/Internet for Ukiah	0000	5940	116	214.00
Atrium Court, LLC	ATR000	11/15/2023	14631	December 2023 Rent for YC Santa Rosa	0000	5600	202	3,040.20
Bank of America	BOABROO	11/15/2023	14634	10/01-10/31/2023 Credit Card Transactions/Brooks, Amy	0000	4300	050	629.62
Bank of America	BOADICK	11/15/2023	14635	Supplies for Dickason, Cristina	0000	4300	001	1.95
Bank of America	BOADICK	11/15/2023	14635	Bus Passes for Stdts @ Norwalk	5634	5800	008	50.00

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOAGUES	11/15/2023	14636	10/01-10/31/2023 Credit Card Transactions/Guess, RJ	0000	5200	001	1,525.89
Bank of America	BOAHYA00	11/15/2023	14637	Supplies for Hyatt, Tom	0000	4300	001	2.50
Bank of America	BOAHYA00	11/15/2023	14637	Postage for Admin	0000	5920	001	19.80
Bank of America	BOAMCCO	11/15/2023	14638	Supplies for UCCIE	0000	4300	209	90.21
Bank of America	BOAMCCO	11/15/2023	14638	10/01-10/31/2023 Travel for McConnell, Dawn	3218	5200	008	277.95
Bank of America	BOAMONN	11/15/2023	14639	ID Machine Software Upgrade for Admin X 2	0000	4300	001	549.37
Bank of America	BOAMONN	11/15/2023	14639	Yearly Renewal for John Muir Domain Name	0000	4300	001	37.99
Bank of America	BOAMONN	11/15/2023	14639	ID Machine Software Upgrade for YC SR	0000	4300	202	274.69
Bank of America	BOAMONN	11/15/2023	14639	ID Machine Software Upgrade for CSET	0000	4300	207	274.69
Bank of America	BOAMONN	11/15/2023	14639	ID Machine Software Upgrade for Rancho Cielo	0000	4300	322	274.69
Bank of America	BOAMONN	11/15/2023	14639	ID Machine Software Upgrade for LA LBGT	0000	4300	424	274.69
Bank of America	BOAMONN	11/15/2023	14639	Advertisement for Employee Recruitment	0000	5800	001	1,301.90
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Guess, RJ	0000	5800	001	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Pizelo, Anna	0000	5800	001	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Ryley, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Texting App for Stdts	0000	5800	001	189.43
Bank of America	BOAMONN	11/15/2023	14639	Template Add On for John Muir Website Design	0000	5800	001	62.00
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Lawson, E	0000	5800	002	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Wood, T	0000	5800	002	24.01
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Stokes Jessica	0000	5800	003	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Sturgis	0000	5800	003	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/LA	0000	5800	119	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/Paulino, Janell	0000	5800	322	23.99
Bank of America	BOAMONN	11/15/2023	14639	Mo. Subscription to Google Voice for VOALA	0000	5800	323	13.31
Bank of America	BOAMONN	11/15/2023	14639	Mo Subscription for Adobe Acrobat/LA LBGT	0000	5800	423	23.99
Bank of America	BOAMONN	11/15/2023	14639	Shipping/Postage of Inventory	0000	5920	004	1,427.78
Bank of America	BOAMONN	11/15/2023	14639	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	11/15/2023	14639	Internet for UCCIE	0000	5940	209	208.99
Bank of America	BOAMOOD	11/15/2023	14640	10/01-10/31/2023 Travel for Moore, Jocelyn	3182	5200	008	40.84

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**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOANAVA	11/15/2023	14641	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	19.99
Bank of America	BOANAVA	11/15/2023	14641	Mo Financial Software Hosting Fee	0000	5800	002	462.00
Bank of America	BOANAVA	11/15/2023	14641	Employee Transportation Services/Payroll Deductions	0000	9529	000	183.00
Bank of America	BOANAVA	11/15/2023	14641	MIP Conference Travel Exp/Lawson, Navarrete & Wood	0024	5200	002	1,520.99
Bank of America	BOAPIZE	11/15/2023	14642	Supplies for Pizelo, Anna	0000	4300	001	114.05
Bank of America	BOAPIZE	11/15/2023	14642	Supplies for LA LGBT	0000	4300	424	58.91
Bank of America	BOAPIZE	11/15/2023	14642	10/01-10/31/2023 Travel for Pizelo, Anna	0000	5200	001	133.64
Bank of America	BOAPIZE	11/15/2023	14642	Storage Unit for Inventory from VOALA Anaheim	0000	5800	001	25.00
Bank of America	BOAPIZE	11/15/2023	14642	Postage for Admin	0000	5920	001	34.32
Bank of America	BOAPIZE	11/15/2023	14642	Curriculum Supplies for Camarillo	0023	4300	001	160.88
Bank of America	BOAREED	11/15/2023	14643	10/01-10/31/2023 Travel for Reed, Thomas	0000	5200	006	199.86
Bank of America	BOAREED	11/15/2023	14643	Yearly Renewal for Data Recognition Corp	0000	5800	006	518.75
Bank of America	BOARYLE	11/15/2023	14644	Business Cards for Lee, Lita	0000	4300	001	29.20
Bank of America	BOARYLE	11/15/2023	14644	Supplies/Food for Board Meetings	0000	4300	001	90.53
Bank of America	BOARYLE	11/15/2023	14644	Travel for Eckhardt, Len	0000	5200	001	427.96
Bank of America	BOARYLE	11/15/2023	14644	Postage/Shipping for Admin	0000	5920	001	59.77
Bank Of America	BOASCHO	11/15/2023	14645	Repair Services on Apple Macbook/Scholl, Aaron	0000	5800	001	924.89
Bank of America	BOASMI...	11/15/2023	14646	10/01-10/31/2023 Travel Smith, Eric	3182	5200	008	79.50
Bank of America	BOASMI...	11/15/2023	14646	Hotel Stays for 2 JMCS Stdts	5634	5800	008	679.35
Berkshire Hathaway Homestate Companies	BERK000	11/8/2023	14608	Policy#JOWC218736/22.23 Year End Balance	0000	5800	001	709.21
Berkshire Hathaway Homestate Companies	BERK000	11/8/2023	14608	Policy#JOWC218736/22.23 Year End Balance	0000	9500	000	1,822.79
Berkshire Hathaway Homestate Companies	BERK000	11/8/2023	14609	Policy#JOWC218736/Nov 2023 Workers Comp	0000	9516	000	2,146.06
Blue Shield of California	BLUE000	11/21/2023	14671	Dec 2023 Health Insurance	0000	9514	000	43,910.15
Brookcrest by Culligan Water	BROO000	11/8/2023	14610	Acct#945656/Water Service for Earle Jamieson	0000	4300	050	29.85
CalPers	CALP000	10/31/2023	Wire 10.2... CalPer	EE/ER Contributions for 10/31/2023 Payroll Reporting Period	0000	9512	000	29,292.22
CatapultK12	DNAD000	10/19/2023	14526	Nov 2023 Website/Video Hosting	0000	5800	004	948.95
Central City Neighborhood Partners	CENT001	11/15/2023	14647	December 2023 Rent for GEM Academy	0000	5600	402	3,373.00

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**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Charter Communications	CHAR000	11/15/2023	14648	Acct#128514001/Phn for Riverside	0000	5930	211	39.99
Charter Communications	CHAR000	11/15/2023	14648	Acct#110629101/Internet for LA	0000	5940	119	59.99
Charter Communications	CHAR000	11/15/2023	14648	Acct#110629101/Internet for Riverside	0000	5940	211	99.98
Christy White, Inc	WHIT001	11/2/2023	14600	22/23 Charter School Audit: 3rd Progress Invoice of Contract	0000	5802	001	2,700.00
City of Riverside	CITYR00	11/15/2023	14649	December 2023 Rent for Riverside	0000	5600	211	1,312.08
Comcast	COMC000	11/2/2023	14574	Acct#8155600110424598/Internet for Headquarters	0000	5940	001	237.45
Comcast	COMC000	11/8/2023	14613	Acct#8155300342550860/Phn for YC Santa Rosa	0000	5930	202	88.25
Comcast	COMC000	11/15/2023	14650	Acct#964805790/Internet for YC Santa Rosa	0000	5940	202	299.50
Comcast	COMC000	11/15/2023	14651	Acct#963147273/Internet for Chico	0000	5940	102	89.92
Conservation Corp Long Beach	CONS000	11/15/2023	14652	December 2023 Rent for RJ Guess	0000	5600	001	237.80
Conservation Corps North Bay	CON000	11/2/2023	14575	Sept 2023 Fac Exp/Graduation Supplies for CCNB	0000	4300	202	950.08
Conservation Corps North Bay	CON000	11/2/2023	14575	Sept 2023 Fac Exp/Copier Rent for CCNB	0000	5600	202	283.29
Conservation Corps North Bay	CON000	11/2/2023	14575	Sept 2023 Fac Exp/Rent for CCNB	0000	5600	202	4,882.50
Conservation Corps North Bay	CON000	11/2/2023	14575	Sept 2023 Fac Exp/Graduation Expenses for CCNB	0000	5800	202	2,032.00
Conservation Corps North Bay	CON000	11/2/2023	14575	Sept 2023 Fac Exp/Phn for CCNB	0000	5930	202	1,382.53
Cristina A Dickason	DICK000	11/2/2023	14577	10/02-10/30/2023 Mileage Reimbursement/UCCIE	0000	5200	209	882.94
Culligan of Sacramento	CULL000	11/21/2023	14672	Acct#945656/Water Service for EJ	0000	4300	050	189.60
Dataflow Business System, Inc.	DATA001	11/2/2023	14576	Acct#JM4008/Copier for Rancho Ceilo	0000	5600	322	127.29
Dawn Ryley	RYLE0000	11/15/2023	14661	Food for Board Meeting	0000	4300	001	22.95
Dawn Ryley	RYLE0000	11/15/2023	14661	10/11-11/08/2023 MIleage Reimbursement	0000	5200	001	68.78
Emily's Catering & Cakes	EMIL000	11/15/2023	14654	Food for Board Meeting	0000	4300	001	125.86
Employment Development Dept	EMPL000	11/8/2023	14614	07/01-09/30/2023 SEF Local Experience	0000	5800	001	251.35
Envoy Plan Services, Inc	ENVO001	11/2/2023	14579	EE Envoy Contributions for 10/31/2023 Payroll Period	0000	9523	000	5,846.00
Envoy Plan Services, Inc	ENVO002	11/21/2023	14674	Oct 2023 403(b) Acct Monthly Maintenance Fee	0000	5800	001	50.00
Eric Smith	SMIT001	11/8/2023	14624	09/21-10/27/2023 Travel Reimbursement	3182	5200	008	894.01
EverBank	EVER000	11/21/2023	14675	Crt#42002310/Copier Rent for Rancho Cielo	0000	5600	322	160.34
Franchise Tax Board	FRAN000	11/2/2023	14580	Case#556413022/FTB Garnishment	0000	9520	000	500.00
Friday Partners LLC	FRI0000	11/21/2023	14676	Marketing Plan Change Order for Website Support	0000	5800	001	8,000.00
Friday Partners LLC	FRI0000	11/21/2023	14676	Final Payment for Brand Communications & Website	0029	5800	001	8,800.00
Frontier Communications	FRON000	11/15/2023	14655	Acct#56286801910227145/Phn for Norwalk	0000	5930	120	193.45

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**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Frontier Communications	FRON000	11/15/2023	14655	Acct#56286801910227145/Internet for Norwalk	0000	5940	120	100.68
Intermedia.net Inc	INTE001	11/8/2023	14616	Phn Services for Headquarters	0000	5930	001	101.36
Jocelyn Moore	MOOR001	11/2/2023	14584	10/23-10/25/2023 Travel Reimbursement	6332	5200	008	206.33
Jocelyn Moore	MOOR001	11/15/2023	14657	11/08-11/09/2023 Mileage Reimbursement	6332	5200	008	406.10
John Muir Charter Schools Foundation	JMCSF000	11/2/2023	14582	Oct 2023 Donation/EE Payroll Deductions	0000	9528	000	60.00
John Shaw	SHAW001	11/15/2023	14662	09/29-11/01/2023 Water Service Reimbursement/YC Santa Rosa	0000	4300	202	79.90
John Shaw	SHAW001	11/15/2023	14662	10/31/2023 Supply Reimbursement/YC Santa Rosa	0000	4300	202	79.72
Kaiser Foundation Health Plan Inc.	KAIS000	11/21/2023	14677	Cst ID#1731133499/Dec 2023 Health Insurance	0000	9514	000	10,139.17
Kaiser Foundation Health Plan Inc.	KAIS000	11/21/2023	14677	Cst ID#8868351686/Dec 2023 Health Insurance	0000	9514	000	9,984.33
Lennard Eckhardt	ECKH000	11/21/2023	14673	10/11-11/08/2023 Travel Reimbursement	0000	5200	001	114.15
Matthew Callaghan	CALL001	11/8/2023	14612	03/02/2023 Supplies Reimbursement/Ukiah	0000	4300	116	32.65
Matthew Callaghan	CALL001	11/8/2023	14612	10/19/2023 Supply Reimbursement/Ukiah	0000	4300	116	113.53
MetLife Small Business Center	MET000	11/21/2023	14678	Dec 2023 Dental Insurance	0000	9514	000	5,887.36
Miller Court Properties	MILL002	11/15/2023	14656	Dec 15-Jan 14, 2024 Rent for STE G/HQ	0000	5600	001	800.00
Miller Court Properties	MILL002	11/15/2023	14656	December 2023 Rent for Headquarters	0000	5600	001	2,626.00
Miller Court Properties	MILL002	11/15/2023	14656	December 2023 NNN's Charges for Headquarters	0000	5800	001	1,002.39
Nevada County Superintendent of Schools	NCSOS00	11/2/2023	14585	EE/ER STRS Contributions for 10/01-10/31/2023 Reporting Per	0000	9511	000	110,327.73
ODP Business Solutions, LLC	OFFI000	11/8/2023	14618	Supplies for OCCC	0000	4300	203	113.31
ODP Business Solutions, LLC	OFFI000	11/8/2023	14618	Supplies for UCCIE	0000	4300	209	274.21
ODP Business Solutions, LLC	OFFI000	11/8/2023	14618	Supplies for Rancho Cielo	0000	4300	322	157.69
ODP Business Solutions, LLC	OFFI000	11/8/2023	14618	Supplies for GEM Academy	0000	4300	402	185.60
ODP Business Solutions, LLC	OFFI000	11/8/2023	14618	Supplies for LA LGBT	0000	4300	424	139.96
ODP Business Solutions, LLC	OFFI000	11/8/2023	14618	Postage for UCCIE	0000	5920	209	37.19
ODP Business Solutions, LLC	OFFI000	11/15/2023	14658	Supplies for Rancho Cielo	0000	4300	322	75.39
ODP Business Solutions, LLC	OFFI000	11/15/2023	14658	Supplies for LA LGBT	0000	4300	424	117.80
ODP Business Solutions, LLC	OFFI000	11/15/2023	14658	Postage for UCCIE	0000	5920	209	20.00
One Ring Networks	ONER000	11/2/2023	14586	Internet for Camarillo	0000	5940	105	299.00
Optimum	OPTI000	11/21/2023	14679	Acct#07715-125282-01-0/Internet for Fortuna	0000	5940	112	297.72
Optimum Foods LLC	OPTI001	11/2/2023	14587	Food for Pomona	0000	4300	107	149.04
Optimum Foods LLC	OPTI001	11/2/2023	14587	Milk for LA LGBT	0000	4300	424	60.36
Optimum Foods LLC	OPTI001	11/8/2023	14619	Milk for Rancho Cielo	0000	4300	322	132.00

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**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Optimum Foods LLC	OPTI001	11/15/2023	14659	Food & Milk for LA	0000	4300	119	387.60
Optimum Foods LLC	OPTI001	11/15/2023	14659	Food for VOALA No Hollywood	0000	4300	323	440.08
Optimum Foods LLC	OPTI001	11/21/2023	14680	Milk for Rancho Cielo	0000	4300	322	120.72
Optum Financial, Inc.	OPTU000	11/21/2023	14681	Oct 2023 HSA Monthly Service Fee	0000	5800	001	12.75
Paradise Drinking Water	PARA000	11/2/2023	14588	Acct#020860/Water Service for Ready SET OC	0000	4300	408	6.00
Philadelphia Insurance Co.	PHIL000	11/8/2023	14620	Acct#78807985/Nov 2023 Liability Insurance	0000	5400	001	3,174.84
Principal Life Insurance Company	PRIN000	11/21/2023	14682	Dec 2023 Life Insurance	0000	9514	000	546.34
Rancho Cielo Inc	RANC000	11/2/2023	14590	Nov 2023 Rent for Rancho Cielo	0000	5600	322	12,083.33
Rancho Cielo Inc	RANC000	11/2/2023	14590	Nov 2023 Phn for Rancho Cielo	0000	5930	322	120.00
Rancho Cielo Inc	RANC000	11/21/2023	14683	Oct 2023 Reimb for Student Lunches @ Rancho Cielo	0000	4300	322	9,712.50
Rebecca Roe	ROE0000	11/8/2023	14621	10/03-10/31/2023 Mileage Reimbursement/UCCIE	0000	5200	209	1,037.52
Richard Guess	GUES000	11/8/2023	14615	10/10-11/02/2023 Travel Reimbursement	0000	5200	001	1,257.98
Sacramento County Office of Education	SACC001	11/21/2023	14684	23.24 Teacher Inducation Fees	6266	5800	008	8,000.00
San Francisco Conserv Corps	SANF000	11/2/2023	14591	Nov 2023 Rent for SFCC	0000	5600	206	408.33
Scenario Learning, LLC	VECT000	10/5/2023	14492	Employee Safety & Compliance Library	0000	5800	001	1,291.00
So Calif Mountains Foundation	SOCA000	11/2/2023	14592	Nov 2023 Fac Exp for UCCIE	0000	5600	209	3,071.67
Sparkletts	SPAR000	11/2/2023	14593	Water Service for Pomona	0000	4300	107	11.62
State of California Department of Justice	DOJ000	11/15/2023	14653	Oct 2023 Fingerprinting For John Muir	0000	5800	001	32.00
Stericycle, Inc.	STERI000	11/15/2023	14663	Shred Services for Headquarters	0000	5800	001	375.04
Stericycle, Inc.	STERI000	11/21/2023	14685	Shred Services for Headquarters	0000	5800	001	630.88
Sterling Administration	STER000	11/2/2023	14594	Dec 2023 DCA Funding Contributions	0000	9524	000	643.32
Sterling Administration	STER000	11/2/2023	14594	Dec 2023 FSA Funding Contributions	0000	9524	000	1,289.13
Swing Education, Inc.	SWIN000	11/2/2023	14595	10/21-10/27/2023 Sub Services for OCCC	0000	5800	203	830.00
Swing Education, Inc.	SWIN000	11/2/2023	14595	10/21-10/27/2023 Sub Services for Richmond YB	0000	5800	321	1,020.00
Swing Education, Inc.	SWIN000	11/8/2023	14625	10/28-11/03/2023 Sub Services for Norwalk	0000	5800	120	628.00
Swing Education, Inc.	SWIN000	11/15/2023	14664	11/04-11/10/2023 Sub Services for OCCC	0000	5800	203	975.00
Swing Education, Inc.	SWIN000	11/15/2023	14664	11/04-11/10/2023 Sub Services for Richmond YB	0000	5800	321	393.00
Swing Education, Inc.	SWIN000	11/21/2023	14686	11/11-11/17/2023 Sub Services for Pomona	0000	5800	107	157.00
Swing Education, Inc.	SWIN000	11/21/2023	14686	11/11-11/17/2023 Sub Services for Richmond YB	0000	5800	321	471.00
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots for Lawson	0000	5940	002	20.00
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots IT Inventory	0000	5940	004	600.00
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots for Tahoe	0000	5940	115	40.00

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**John Muir Charter Schools**  
Vendor Activity  
From 10/26/2023 Through 11/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots for CCNB	0000	5940	202	80.00
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots for Cset	0000	5940	207	20.00
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots for UCCIE	0000	5940	209	60.00
T-Mobile	TMOB000	11/2/2023	14597	Internet & HotSpots for Ready SET OC	0000	5940	408	40.00
Taqueria Michoacan	TAQU000	11/15/2023	14665	Food Service for Ukiah CCC Unity Day	0000	5800	116	1,577.07
Telcom Data LLC	TELC000	11/2/2023	14596	IT Service Call for Headquarters	0000	5800	001	250.00
Telcom Data LLC	TELC000	11/15/2023	14666	Supplies for Headquarters	0000	4300	001	27.09
Telcom Data LLC	TELC000	11/15/2023	14666	IT Services for Headquarters	0000	5800	001	450.00
Thomas Hyatt	HYAT000	11/2/2023	14581	09/27-10/14/2023 Travel Reimbursement	7810	5200	008	1,369.77
Tom Reed	REED000	11/15/2023	14660	09/20-11/02/2023 Mileage Reimbursement	0000	5200	006	413.96
Toshiba Financial Services	TOSH000	11/2/2023	14598	Crt#450-0053811-000/Copier for Headquarters	0000	5600	001	865.64
Verizon Wireless	VERI000	11/2/2023	14599	Internet & Hot Spots for IT	0000	5940	004	109.32
Verizon Wireless	VERI000	11/2/2023	14599	Internet & Hot Spots for Pomona	0000	5940	107	54.66
Verizon Wireless	VERI000	11/2/2023	14599	Internet & Hot Spots for Norwalk	0000	5940	120	109.32
Visibility Software, LLC	VISI001	11/21/2023	14688	Cyber Recruiter Annual Subscription Yr 1 of 3	0000	5800	001	2,695.00
Visibility Software, LLC	VISI001	11/21/2023	14688	Onboarding, Configuration & Training	0000	5800	001	2,400.00
Vision Service Plan (CA)	VISI000	11/21/2023	14687	Acct#12176959/Dec 2023 Vision Insurance	0000	9514	000	1,093.35
Your Dream Properties	YOUR000	10/26/2023	14567	Internet Service @ Ready SET OC	0000	5940	408	77.98
Your Dream Properties	YOUR000	11/15/2023	14667	December 2023 Rent for Ready SET OC	0000	5600	408	1,820.00
Your Dream Properties	YOUR000	11/15/2023	14667	December 2023 Maintenance Fee for Ready SET OC	0000	5800	408	60.00
Transaction Total								<u>370,701.10</u>
Report Opening/Current Balance								<u>                    </u>
Report Transaction Totals								<u>370,701.10</u>
Report Current Balances								<u>                    </u>

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## John Muir Charter Schools

## Vendor Notes for Board

December 2023

VENDOR NAME	PAY FREQUENCY	NOTES
Abila	Monthly	Financial software
Academic Affairs	As needed	Diploma covers
Airespring	Monthly	Internet provider for E-Rate funded internet upgrade
Amazon Capital Services	Monthly	Supply vendor
Anna Pizelo	As needed	Employee reimbursement
AT&T	Monthly	Phone and internet, multiple accounts
Atrium Court, LLC	Monthly	Rent for Youth Connections
Bank of America	Monthly	Credit card
Berkshire Hathaway Homestate Companies	Monthly	Worker's comp policy
Blue Shield of California	Monthly	Medical insurance
CalPers	Monthly	PERS ER/EE contributions for October 2023
Catapult K12	Monthly	Monthly fee for JMCS website
Central City Neighborhood Partners	Monthly	Rent for GEMA
Charter Communications	Monthly	Internet for sites
Christy White, Inc	As invoiced	Progress payment for 2022-23 audit
City of Riverside	Monthly	Rent for UCCIE Riverside
Comcast	Monthly	Phone and internet for multiple sites
Conservation Corp Long Beach	Monthly	Rent for CEO office space
Conservatin Corps North Bay	As invoiced	Partner agency invoic for monthly expenses: rent, supplies and
Cristina Dickason	As needed	Mileage reimbursement for employee
Culligan of Sacramento	Monthly	Water for Earle Jamieson program in Nevada County
Dataflow Business System, Inc.	Monthly	Copier supplies for Rancho Cielo
Dawn Ryley	As needed	Employee reimbursement
Emily's Catering & Cakes	Monthly	Food for board meeting
Employment Development Department	Quarterly	LEC charges for unemployment
Envoy Plan Services, Inc	Monthly	403(b): EE (employee) payroll contributions
Eric Smith	As needed	Employee reimbursement
Franchise Tax Board	As needed	Employee wage garnishment
Friday Partners	As invoiced	Website upgrade support and final payment for marketing plan
Frontier Communications	Monthly	Phone and Internet
Intermedia.net Inc	Monthly	Phone for Muir HQ
Jocelyn Moore	As needed	Employee reimbursement
John Muir Charter Schools Foundation	Monthly	EE payroll donation to JMCS foundation
John Shaw	As needed	Employee reimbursement
Kaiser Foundation	Monthly	Medical insurance
Lennard Eckhardt	As needed	Board member travel reimbursement
Matthew Callaghan	As needed	Employee reimbursement
MetLife Small Business Center	Monthly	Dental insurance
Miller Court Properties	Monthly	Rent and NNN's for Muir HQ
Nevada County Supt of Schools	Monthly	STRS ER/EE contributions for October 2023
ODP Business Solutions, LLC	Monthly	Supply vendor
One Ring Networks	Monthly	Internet
Optimum	Monthly	Internet for site
Optimum Foods LLC	Monthly	Food vendor for multiple sites
Optum Financial, Inc.	Monthly	Service fee for HSA account
Paradise Drinking Water	Monthly	Water service for site
Philadelphia Insurance Co.	Monthly	Liability insurance policy
Rancho Cielo Inc	Monthly	Partnering Agency invoice
Rebecca Roe	As needed	Employee reimbursement
Richard Guess	As needed	Employee reimbursement
Sacramento County Office of Education	Annual	2023-24 Teacher Induction fee for 4 teachers
San Francisco Conserv Corps	Monthly	Rent for SFCC
Scenario Learning	Annual	Online platform for required annual safety and compliance training for
So Calif Mountains Foundation	Monthly	Partnering Agency invoice
Sparkletts	Monthly	Water service for site
State of CA Dept of Justice	As needed	Fingerprinting fees for new hires

<b>VENDOR NAME</b>	<b>PAY FREQUENCY</b>	<b>NOTES</b>
Stericycle, Inc.	Monthly	Bi-weekly shred services for digitization project
Sterling Administration	Monthly	Employee contributions to dependent care/flexible spending accounts
Swing Education, Inc.	As needed	Sub services for site
T-Mobile	Monthly	Hotspots for sites
Taqueria Michoacan	One-time	Food for CCC Unity Day
Telcom Data LLC	As needed	IT support for Muir HQ
Thomas Hyatt	As needed	Employee reimbursement
Tom Reed	As needed	Employee reimbursement
Toshiba Financial Services	Monthly	Copier lease for Muir Headquarters
Verizon Wireless	Monthly	Internet and hotspots
Visibility Software, LLC	Annual/One-time	On-boarding software: annual fee (year 1 of 3 year agreement) + one-time fee for database configuration
Vision Service Plan	Monthly	Vision insurance
Your Dream Properties	Monthly	Rent + maintenance fee for Ready SET OC

**John Muir Charter Schools  
Report of New Employees  
11/1/23 - 11/30/23**

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE replaced (term date)</u>
Helena Attree	Rancho Cielo	Instructor	1.00	11/27/23	n/a
Ralph Rose	VOALA No Hollywood	Teacher	0.75	11/14/23	n/a
Isabella Vittone	Admin	Administrative Asst	1.00	11/14/23	new position

**John Muir Charter Schools  
Employee Status Changes  
11/1/23 - 11/30/23**

<u>Employee Name</u>	<u>Prev Site</u>	<u>New Site</u>	<u>Prev Position</u>	<u>New Position</u>	<u>Start Date</u>
Fabian Romo Macias	CCNB - SR	same	Instructional Asst	same	11/2/23 changed from hourly to .50 fte

**John Muir Charter Schools  
Report of Termed Employees  
11/1/23 - 11/30/23**

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Term Date</u>
none				

John Muir Charter Schools						
Salary Step Schedule J: Classified School Mental Health, Academics, and Employability Counselor						
	Step	BA and 45+ or MA	60+ with MA or Doc			
	1	\$64,489	\$66,424			
	2	\$66,746	\$68,748			
	3	\$69,082	\$71,155			
	4	\$71,500	\$73,645			
	5*	\$74,003	\$76,223			
	6	\$75,853	\$78,128			
	7	\$77,749	\$80,081			
	8	\$79,693	\$82,083			
	9	\$81,685	\$84,136			
	10*	\$83,727	\$86,239			
Transfer Credit Limit.	11	\$85,820	\$88,395			
	12	\$87,966	\$90,605			
	13	\$90,165	\$92,870			
	14	\$92,419	\$95,192			
	15	\$94,730	\$97,571			
	16	\$97,098	\$100,011			
	17	\$99,525	\$102,511			
	18	\$102,013	\$105,074			
	19	\$104,564	\$107,701			
	20*	\$107,178	\$110,393			
	21-25	\$109,857	\$113,153			
	26-30	\$112,604	\$115,982			

\* Retention bonus following years 5,10, and 20 of service in a position. 1.5% of the 5th, 10th, or 20th year salary.

## Health, Dental, Vision Benefits

Muir has a "menu plan" for medical dental and vision insurance

% FTE		Description		Annual Cap
Less than 50%		No Benefits		N/A
50%		50% Benefits		\$4,620 + life insurance
51%-74%		Prorated Benefits		Prorated
100% 30 Hrs		100% Benefits		\$9,240 + life insurance
100% 40 Hrs		100% Benefits		\$9,240 + life insurance
JMCS does not provide cash-in-lieu for benefits.				

**John Muir Charter Schools  
2023-2024  
First Interim Budget**

The 2023-24 First Interim Budget reflects proposed changes from the 2023-24 Adopted Budget. With the proposed changes in the First Interim Budget, John Muir Charter Schools (JMCS) will end the 2023-24 school year with a reserve of \$6 million, or 60% of total expenditures for the year.

	<i><b>Adopted Budget</b></i>	<i><b>1st Interim Budget</b></i>	<i><b>Difference</b></i>	<i><b>Explanation</b></i>
<b>ADA</b>	<b>428.77</b>	<b>464.32</b>	<b>35.55</b>	
<b>Beginning Fund Balance</b>	<b>5,727,069</b>	<b>6,078,461</b>	<b>351,392</b>	
<b>Revenues</b>				
<i>LCFF</i>	7,562,868	8,185,046	622,178	LCFF
<i>Other Federal</i>	229,996	320,801	90,805	CSI and ELO funds
<i>Other State</i>	726,556	1,348,656	622,100	State Grants and ADA changes
<i>Other Local</i>	0	12,300	12,300	Local Grant
<b>Total Revenues</b>	<b>8,519,420</b>	<b>9,866,803</b>	<b>1,347,383</b>	
<b>Expenditures</b>				
<i>Certificated Salaries</i>	4,282,522	4,671,080	388,558	Staffing changes
<i>Classified Salaries</i>	888,034	1,087,611	199,577	
<i>Employee Benefits</i>	1,745,296	2,071,103	325,087	
<i>Books and Supplies</i>	205,202	367,212	162,010	
<i>Services &amp; Other</i>	1,265,783	1,676,506	410,723	
<i>Equipment</i>	0	70,000	70,000	
<b>Total Expenditures</b>	<b>8,386,836</b>	<b>9,943,511</b>	<b>1,556,675</b>	
<b>Ending Fund Balance</b>	<b>5,859,653</b>	<b>6,001,753</b>	<b>142,100</b>	
<i>Economic Uncertainties</i>	838,684	994,351	155,667	10% reserve
<i>Admin Reserve/Restricted Balances</i>	2,096,432	2,158,132	61,700	
<i>Undesignated Funds</i>	2,924,537	2,849,270	(75,267)	

## **Revenue Differences — \$1,347,383 Net Increase**

### **Local Control Funding Formula (LCFF) - \$622,178 increase**

Increase based on most recent LCFF calculator, which includes a COLA of 8.22%, plus the ADA increase of 35.55.

### **Federal Revenue - \$90,805 Increase**

This category includes the following adjustments:

- ESSA CSI Funds: carryover of \$72,153 from 2022-23.
- ELO ESSER Funds: increase of \$16,474.
- ARP-HCY II Homeless Funds: \$2,178.

### **Other State Revenue - \$622,100 Increase**

This category includes the following adjustments:

- Lottery increase of \$14,617 due to revised funding rates and ADA increase.
- SB 740 Charter Facility Funding: increase of \$11,341 due to the ADA increase and the revised facility calculation.
- Antibias Education Grant: \$57,125.
- CA Community Schools Partnership Program (CCSPP): increase of \$57,258 due to expenditure changes. This is year 2 of a 5-year grant, originally estimated at \$300,000 per year.
- K-12 Strong Workforce Grant: \$279,488.
- State Mental Health Funds: \$37,563.
- College and Career Access Pathways Grant: \$29,163.
- Learning Communities for School Success Program: \$661.
- Cal Serves Grant: \$134,862.
- Mandated Costs: \$22 increase.

### **Local Revenue – \$12,300 Increase**

Dreyfuss Foundation grant for uniforms at Rancho Cielo.

## **Expenditure Differences — \$1,566,675 Increase**

### **Staffing Changes — \$913,222 Increase**

The 1<sup>st</sup> Interim budget has been updated to the most recent staffing and benefit costs. In addition to these standard adjustments, the staffing cost increase reflects the following:

- Grant salaries and benefits: addition of 3.5 FTE, an increase of \$312,711.
- Two new sites: addition of 4 FTE, an increase of \$728,267.
- Classified staff at continuing sites: addition of 2 FTE, an increase of \$128,698.

### **Supplies and Equipment — \$162,010 Increase**

This category of costs includes classroom and office supplies, food for students, and equipment. There has been an increase in expenditures related to technology and equipment purchases and upgrades. In addition, the 1<sup>st</sup> Interim includes additional grant expenditures of \$40,440.

**Services and Other Costs — \$410,723 Increase**

This category of costs includes travel, utilities, rent, professional development, postage, phone, and internet. The 1<sup>st</sup> Interim increase is in the categories of travel and professional services and it is attributed to spending related to grants and other restricted resources.

**Equipment Costs**

This category is for equipment purchased for the Rancho Cielo YB program under the K12 Strong Workforce Grant.

**ENDING FUND BALANCE — \$142,100 Increase**

The ending fund balance increased to \$6,001,753, or 60% of total expenditures.

Within this balance, we have the following reserves:

- 10% for economic uncertainties - \$994,351.
- Restricted Reserve: \$1,033,729
- Admin Reserve - \$1,124,403.
- Unappropriated Fund Balance - \$2,849,270.

**JOHN MUIR CHARTER SCHOOLS  
FIRST INTERIM BUDGET  
2023-2024**

	Muir Admin	Grants	Site Salaries	Earle Jamieson	CCC Programs	LCC Programs	Youthbuild Programs	WIOA Programs	Total
<b>ADA</b>				<b>10</b>	<b>115</b>	<b>177</b>	<b>144</b>	<b>19</b>	<b>464</b>
<b>RESOURCES</b>									
Beg Balance	4,514,606	1,563,855				-			6,078,461
<b>Total Beginning Balance</b>	<b>4,514,606</b>	<b>1,563,855</b>	-		-	-	-	-	<b>6,078,461</b>
LCFF	2,990,734		4,715,370	9,861	118,920	182,512	148,555	19,093	8,185,046
Federal Funds	-	320,801			-	-	-	-	320,801
Lottery Unrestricted	-			1,767	21,314	32,711	26,625	3,422	85,839
Lottery Restricted	-			719	8,670	13,306	10,830	1,392	34,917
Mandate Block Grant	21,861				-	-	-	-	21,861
Other State Revenues	-	703,286					192,834		896,120
Charter Facility Funding	23,634				-	142,078	97,470	46,737	309,919
Local (interest)	-				-	-	12,300	-	12,300
									-
<b>Total Revenue</b>	<b>3,036,229</b>	<b>1,024,087</b>	<b>4,715,370</b>	<b>12,347</b>	<b>148,904</b>	<b>370,607</b>	<b>488,615</b>	<b>70,644</b>	<b>9,866,802</b>
Indirect Costs	50,604	(44,324)				-	(6,280)		-
<b>Total Beg Balance &amp; Revenue</b>	<b>7,601,439</b>	<b>2,543,618</b>	<b>4,715,370</b>	<b>12,347</b>	<b>148,904</b>	<b>370,607</b>	<b>482,335</b>	<b>70,644</b>	<b>15,945,263</b>
<b>EXPENDITURES</b>									
FTE Certificated	7.00	6.00	40.25		-	-	-	-	53.25
FTE Classified	7.00	2.50	6.00		-	-	-	-	15.50
Certificated	860,737	685,138	3,125,206		-	-	-	-	4,671,080
Classified	579,770	132,369	375,473		-	-	-	-	1,087,611
Benefits	366,352	168,532	792,589		-	-	-	-	1,327,473
Health Benefits	169,051	152,475	422,103		-	-	-	-	743,630
NEVCO Oversight 1%	81,850		-		-	-	-	-	81,850
<b>Subtotal Fixed Expenses</b>	<b>2,057,760</b>	<b>1,138,514</b>	<b>4,715,370</b>		-	-	-	-	<b>7,911,644</b>
Material/Supplies	23,280	2,453	-	5,000	12,800	25,202	39,165	8,312	116,212
Food	-	-	-	700	5,460	10,715	63,500	7,658	88,033
Equipment	68,120	-	-	5,000	25,000	19,655	38,696	6,496	162,967
Travel/Conferences	85,467	25,274	-		3,500	10,000	-	-	124,241
Insurance	39,135	-	-		-	-	-	-	39,135
Utilities	1,803	-	-		-	9,300	-	1,145	12,248
Rents/Leases/Repairs	53,926	-	-		-	191,452	136,200	62,376	443,954
Consultant/Svcs/Oper. Exp	379,766	343,650	-		25,850	24,359	111,178	1,406	886,209
Postage	13,300	-	-		1,000	177	207	123	14,807
Telephone	1,200	-	-		6,500	16,229	-	676	24,605
Internet	8,925	-	-		23,000	12,532	2,800	2,200	49,457
Equipment							70,000		70,000
<b>Subtotal Discretionary Expenses</b>	<b>674,922</b>	<b>371,377</b>	<b>-</b>	<b>10,700</b>	<b>103,110</b>	<b>319,621</b>	<b>461,746</b>	<b>90,392</b>	<b>2,031,868</b>
<b>Total Expenditures</b>	<b>2,732,682</b>	<b>1,509,891</b>	<b>4,715,370</b>	<b>10,700</b>	<b>103,110</b>	<b>319,621</b>	<b>461,746</b>	<b>90,392</b>	<b>9,943,512</b>
<b>Ending Fund Balance</b>	<b>4,868,757</b>	<b>1,033,727</b>	<b>-</b>	<b>1,647</b>	<b>45,794</b>	<b>50,985</b>	<b>20,589</b>	<b>(19,748)</b>	<b>6,001,751</b>
<b>Components of Ending Balance</b>									
10% Reserve	994,351								994,351
Admin Reserve	1,124,403								1,124,403
Restricted Reserve		1,033,727							1,033,727
Unappropriated Balance	2,750,003	-	-	1,647	45,794	50,985	20,589	(19,748)	2,849,269



**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
First Interim Report Certification**

Charter School Name: John Muir Charter Schools  
(continued) \_\_\_\_\_  
CDS #: 29-10298-2930147  
Charter Approving Entity: Nevada Co. Supt. of Schools  
County: Nevada  
Charter #: 255  
Fiscal Year: 2023/24

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To the entity that approved the charter school:  
(   x   ) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Charter School Official  
(Original signature required)  
Print  
Name: Stan Miller Title: Board Chair

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To the County Superintendent of Schools:  
(   x   ) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative of  
Charter Approving Entity  
(Original signature required)  
Print  
Name: Scott Lay Title: County Superintendent

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For additional information on the First Interim Report, please contact:

For Approving Entity:

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Phone  
\_\_\_\_\_  
E-mail

For Charter School:

Rachael Navarrete  
Name  
\_\_\_\_\_  
Fiscal Analyst  
Title  
\_\_\_\_\_  
(530) 272-4008 x 220  
Phone  
\_\_\_\_\_  
mavarrete@johnmuircs.com  
E-mail

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This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

\_\_\_\_\_  
Date

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
First Interim Report - Summary**

Charter School Name: John Muir Charter Schools  
(continued)  
CDS #: 29-10298-2930147  
Charter Approving Entity: Nevada Co. Supt. Of Schools  
County: Nevada  
Charter #: 255  
Fiscal Year: 2023/24

					1st Interim vs. Adopted Increase, (Decrease)	
Description	Object Code	Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>A. REVENUES</b>						
1. LCFF/Revenue Limit Sources						
State Aid - Current Year	8011	3,396,965.00	271,096.00	3,741,990.00	345,025.00	10.16%
Education Protection Account State Aid - Current Year	8012	85,754.00	-	92,864.00	7,110.00	8.29%
Charter Schools Gen. Purpose Entitlement - State Aid	8015	-	-	-	-	
State Aid - Prior Years	8019	-	-	-	-	
Tax Relief Subventions	8020-8039	-	-	-	-	
County and District Taxes	8040-8079	-	-	-	-	
Miscellaneous Funds	8080-8089	-	-	-	-	
LCFF/Revenue Limit Transfers:						
PERS Reduction Transfer	8092	-	-	-	-	
Charter Schools Funding in lieu of Property Taxes	8096	4,080,149.00	826,892.00	4,350,192.00	270,043.00	6.62%
Other LCFF/Revenue Limit Transfers	8091, 8097	-	-	-	-	
Total, LCFF/Revenue Limit Sources		7,562,868.00	1,097,988.00	8,185,046.00	622,178.00	8.23%
2. Federal Revenues						
No Child Left Behind (Include ARRA)	8290	-	-	-	-	
Special Education - Federal	8181, 8182	-	-	-	-	
Child Nutrition - Federal	8220	-	-	-	-	
Other Federal Revenues (Include ARRA)	8110, 8260-8299	229,996.00	109,641.00	320,801.22	90,805.22	39.48%
Total, Federal Revenues		229,996.00	109,641.00	320,801.22	90,805.22	39.48%
3. Other State Revenues						
Charter Schools Categorical Block Grant	N/A thru 14/15	-	-	-	-	
Special Education - State	StateRevSE	-	-	-	-	
All Other State Revenues	StateRevAO	726,556.00	51,718.00	1,348,656.00	622,100.00	85.62%
Total, Other State Revenues		726,556.00	51,718.00	1,348,656.00	622,100.00	85.62%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	-	12,722.58	12,300.00	12,300.00	New
Total, Local Revenues		-	12,722.58	12,300.00	12,300.00	New
5. TOTAL REVENUES		8,519,420.00	1,272,069.58	9,866,803.22	1,347,383.22	15.82%
<b>B. EXPENDITURES</b>						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	2,858,575.38	733,867.97	3,013,379.47	154,804.09	5.42%
Certificated Pupil Support Salaries	1200	-	-	-	-	
Certificated Supervisors' and Administrators' Salaries	1300	1,324,046.62	598,840.85	1,529,645.10	205,598.48	15.53%
Other Certificated Salaries	1900	99,900.00	67,190.12	128,055.00	28,155.00	28.18%
Total, Certificated Salaries		4,282,522.00	1,399,898.94	4,671,079.57	388,557.57	9.07%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	264,017.02	109,831.84	427,595.30	163,578.28	61.96%
Non-certificated Support Salaries	2200	-	-	-	-	
Non-certificated Supervisors' and Administrators' Sal.	2300	19,000.00	6,570.85	19,870.85	870.85	4.58%
Clerical and Office Salaries	2400	605,016.87	224,630.69	640,144.99	35,128.12	5.81%
Other Non-certificated Salaries	2900	-	44.36	-	-	
Total, Non-certificated Salaries		888,033.89	341,077.74	1,087,611.14	199,577.25	22.47%
3. Employee Benefits						
STRS	3101-3102	776,138.62	242,344.75	836,422.33	60,283.71	7.77%
PERS	3201-3202	253,403.78	91,247.19	299,532.89	46,129.11	18.20%
OASDI / Medicare / Alternative	3301-3302	135,575.76	47,528.15	156,445.09	20,869.33	15.39%
Health and Welfare Benefits	3401-3402	526,436.76	208,690.27	743,629.59	217,192.83	41.26%
Unemployment Insurance	3501-3502	26,595.90	826.54	3,956.84	(22,639.06)	-85.12%
Workers' Compensation Insurance	3601-3602	27,144.78	9,363.79	31,115.99	3,971.21	14.63%
OPEB, Allocated	3701-3702	-	-	-	-	
OPEB, Active Employees	3751-3752	-	-	-	-	
PERS Reduction (for revenue limit funded schools)	3801-3802	-	-	-	-	
Other Employee Benefits	3901-3902	-	-	-	-	
Total, Employee Benefits		1,745,295.60	600,000.69	2,071,102.73	325,807.13	18.67%

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
First Interim Report - Summary**

Charter School Name: John Muir Charter Schools  
(continued)  
CDS #: 29-10298-2930147  
Charter Approving Entity: Nevada Co. Supt. Of Schools  
County: Nevada  
Charter #: 255  
Fiscal Year: 2023/24

					1st Interim vs. Adopted Increase, (Decrease)	
Description	Object Code	Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>4. Books and Supplies</b>						
Approved Textbooks and Core Curricula Materials	4100	-	-	-	-	
Books and Other Reference Materials	4200	-	-	-	-	
Materials and Supplies	4300	140,793.00	75,008.98	204,245.00	63,452.00	45.07%
Noncapitalized Equipment	4400	64,409.00	98,859.02	162,967.00	98,558.00	153.02%
Food	4700	-	-	-	-	
Total, Books and Supplies		205,202.00	173,868.00	367,212.00	162,010.00	78.95%
<b>5. Services and Other Operating Expenditures</b>						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	96,767.00	47,393.17	124,241.00	27,474.00	28.39%
Dues and Memberships	5300	-	-	-	-	
Insurance	5400	38,667.00	19,926.02	39,135.00	468.00	1.21%
Operations and Housekeeping Services	5500	34,156.00	4,486.08	12,248.00	(21,908.00)	-64.14%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	448,845.00	150,638.41	443,954.00	(4,891.00)	-1.09%
Professional/Consulting Services and Operating Expend.	5800	555,832.00	442,339.69	968,059.00	412,227.00	74.16%
Communications	5900	91,516.00	30,874.11	88,869.00	(2,647.00)	-2.89%
Total, Services and Other Operating Expenditures		1,265,783.00	695,657.48	1,676,506.00	410,723.00	32.45%
<b>6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)</b>						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	62,686.13	70,000.00	70,000.00	New
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
Total, Capital Outlay		-	62,686.13	70,000.00	70,000.00	New
<b>7. Other Outgo</b>						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Debt Service:						
Interest	7438	-	-	-	-	
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		-	-	-	-	
<b>8. TOTAL EXPENDITURES</b>		8,386,836.49	3,273,188.98	9,943,511.44	1,556,674.95	18.56%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		132,583.51	(2,001,119.40)	(76,708.22)	(209,291.73)	-157.86%

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
First Interim Report - Summary**

Charter School Name: John Muir Charter Schools  
(continued)  
CDS #: 29-10298-2930147  
Charter Approving Entity: Nevada Co. Supt. Of Schools  
County: Nevada  
Charter #: 255  
Fiscal Year: 2023/24

					1st Interim vs. Adopted Increase, (Decrease)	
Description	Object Code	Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>D. OTHER FINANCING SOURCES / USES</b>						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		132,583.51	(2,001,119.40)	(76,708.22)	(209,291.73)	-157.86%
<b>F. FUND BALANCE, RESERVES</b>						
1. Beginning Fund Balance						
a. As of July 1	9791	5,727,069.22	-	6,078,460.86	351,391.64	6.14%
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	-	
c. Adjusted Beginning Balance		5,727,069.22	-	6,078,460.86		
2. Ending Fund Balance, June 30 (E + F.1.c.)		5,859,652.73	(2,001,119.40)	6,001,752.64		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	972,028.93	-	1,033,728.79	61,699.86	6.35%
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	1,124,403.00	-	1,124,403.00	-	0.00%
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	838,683.65	-	994,351.14	155,667.49	18.56%
Unassigned/Unappropriated Amount	9790	2,924,537.15	(2,001,119.40)	2,849,269.71	(75,267.44)	-2.57%

**JOHN MUIR CHARTER SCHOOLS**

**Resolution 23-07**

**First Interim Budget**

WHEREAS, the Governing Board of Directors of John Muir Charter Schools is required to review the financial status, certify to the financial stability of the charter school, and revise the budget appropriations as needed;

BE IT RESOLVED, that the budget projections outlined on the State Department of Education Charter School Alternative Form, will be the revised budget appropriations for 2023-2024.

NOW, THEREFORE, BE IT RESOLVED that the governing board hereby certifies that the charter school's financial and cash condition is sufficient to meet all financial obligations for the remainder of the year.

PASSED AND ADOPTED this 13<sup>th</sup> day of December 2023, by the Governing Board of Directors of John Muir Charter Schools.

AYES:

NOES:

ABSENT:

I hereby certify that this is a full, true, and correct copy of a resolution duly adopted by the Governing Board of Directors of John Muir Charter Schools.

Date: December 13, 2023

\_\_\_\_\_  
Chairman of the Board

V1 Draft 2024-2025 ADA and Teacher Work Calendar																													
July 2024					20	August 2024					18	September 2024						20											
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F													
1	2	3	4	5						1	2		2	3	4	5	6												
8	11	12	13	14		5	6	7	8	9		9	10	11	12	13	14												
15	18	19	20	21		12	13	14	15	16		16	17	18	19	20	21												
22	25	26	27	28		19	20	21	22	23		23	24	25	26	27	28												
29	30	31				26	27	28	29	30	4	30																	
October 2024					20	November 2024					15	December 2024						10											
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F													
	1	2	3	4						1		2	3	4	5	6	7												
7	8	9	10	11		4	5	6	7	8		9	10	11	12	13	14												
14	15	16	17	18		11	12	13	14	15		16	17	18	19	20	21												
21	22	23	24	25		18	19	20	21	22		23	24	25	26	27	28												
28	29	30	31			25	26	27	28	29		30	31																
January 2025					9	February 2025					18	March 2025						20											
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F													
			1	2	3		3	4	5	6	7		3	4	5	6	7												
6	7	8	9	10		10	11	12	13	14		10	11	12	13	14	15												
13	14	15	16	17		17	18	19	20	21		17	18	19	20	21	22												
20	21	22	23	24		24	25	26	27	28		24	25	26	27	28	29												
27	28	29	30	31								31																	
April 2025					16	May 2025					21	June 2025						10											
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F													
	1	2	3	4						1	2		2	3	4	5	6												
7	8	9	10	11		5	6	7	8	9		9	10	11	12	13	14												
14	15	16	17	18		12	13	14	15	16		16	17	18	19	20	21												
21	22	23	24	25		19	20	21	22	23		23	24	25	26	27	28												
28	29	30				26	27	28	29	30		30																	
V1 Draft 2024-2025 ADA and Teacher Work Calendar																													

Sem 1 (08/07/2024-01/16/2025)	92
Sem 2 (01/27/2025-06/13/2025)	90
Total School Days	182
In-Service Days	5
Teacher Planning Days	7
<b>Total Work Days</b>	<b>194</b>

Important Attendance Accounting Dates	
18/2	DATE: CBEDS
12/18	DATE: P1 Attendance Accounting
8/28	DATE: P2 Attendance Accounting

Legend for Background Shading	
182	ADA Collection Day
46	Non-ADA/Non-Work Days/School Holidays
20	Thanksgiving, Winter & Spring Break
7	Teacher Planning Days
5	In-Service Days

Legend for Number Color	
14	Blue: Holidays
16	Red: Important Muir Academic Calendar Events
1	Yellow: State attendance accounting date (CBEDS, P-1, and P-2).
25	S3 / Summer School Days

Significant Dates			
June-August	6/19-8/4	2024	Summer Break Semesters
July	4	2024	Independence Day
September	2	2024	Labor Day
October	7	2024	Indigenous Peoples' Day
November	11	2024	Veteran's Day
November	25-27	2024	Thanksgiving Break
November	28-29	2024	Thanksgiving Holiday
December/January	12/16-1/3	2024	Winter Break
December	25	2024	Christmas Day
January	1	2025	New Year's Day
January	17	2025	Martin Luther King Jr. Day (Observed)
February	14	2025	Lincoln's Birthday (Observed)
February	17	2025	President's Day
March	31	2025	Cesar Chavez Day (Observed)
April	1-4	2025	Spring Break
May	26	2025	Memorial Day
June	17	2025	Summer Break Begins
June	19	2025	Juneteenth

Important Academic Calendar Dates			
July	3-28	2024	S3 / Summer School
August	5,6	2024	Planning Days 1 & 2 (No Students)
August	7	2024	Day 1 Semester 1 (Q1)
October	14	2024	Planning Day 3 (end Q1)
October	15	2024	In-Service Day 1
January	16	2024	End Semester 1 (Q2)
January	20	2025	Planning Day 4 (Semester 1 Materials Due)
January	21-23	2025	Whole School In-Service (days 2-4)
January	24	2025	Planning Day 5
January	27	2025	Start Semester 2
April	7	2025	Planning Day 6 (end Q3)
April	8	2025	In-Service Day 5
June	13	2025	End Semester 2 (Q4)
June	16	2025	Planning Day 7 (Semester 2 Materials Due)
June	23	2025	Semester 3 / Summer School Begins

# V1 Draft John Muir Charter Schools 2024-2025 ADA and Staff Work Schedule Calendars

V1 Draft 2024-2025 Site Based Classified Work Calendar																											
July 2024							August 2024							September 2024							October 2024						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
1	2	3	4	5						1	2			2	3	4	5	6									
8	11	12	13	14			5	6	7	8	9			9	10	11	12	13									
15	18	19	20	21			12	13	14	15	16			16	17	18	19	20									
22	25	26	27	28			19	20	21	22	23			23	24	25	26	27									
29	30	31					26	27	28	29	30	4		30													
November 2024							December 2024							January 2025							February 2025						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
		1	2	3	4						1			2	3	4	5	6									
7	8	9	10	11			4	5	6	7	8			9	10	11	12	13									
14	15	16	17	18			11	12	13	14	15			16	17	18	19	20									
21	22	23	24	25			18	19	20	21	22			23	24	25	26	27									
28	29	30	31				25	26	27	28	29			30	31												
March 2025							April 2025							May 2025							June 2025						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
			1	2	3																						
6	7	8	9	10			3	4	5	6	7			3	4	5	6	7									
13	14	15	16	17			10	11	12	13	14			10	11	12	13	14									
20	21	22	23	24			17	18	19	20	21			17	18	19	20	21									
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28									
August 2025							September 2025							October 2025							November 2025						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
		1	2	3	4						1	2			2	3	4	5	6								
7	8	9	10	11			4	5	6	7	8			4	5	6	7	8									
14	15	16	17	18			11	12	13	14	15			11	12	13	14	15									
21	22	23	24	25			18	19	20	21	22			18	19	20	21	22									
28	29	30					25	26	27	28	29			25	26	27	28	29									

Sem 1 (08/07/2024-01/16/2025)	92
Sem 2 (01/27/2025-06/13/2025)	90
Total School Days	182
In-Service Days	5
Teacher Planning Days	7
<b>Total Work Days</b>	<b>194</b>

Important Attendance Accounting Dates	
10/3	DATE: CBEDS
10/6	DATE: P1 Attendance Accounting
3/30	DATE: P2 Attendance Accounting

Legend for Background Shading	
182	Classified Work Days
46	Non-ADA/Non-Work Days/School Holidays
20	Thanksgiving, Winter & Spring Break
7	Teacher Planning Days
5	In-Service Days

Legend for Number Color	
14	Blue: Holidays
16	Red: Important Muir Academic Calendar Events
5	Yellow: State attendance accounting date (CBEDS, P-1, and P-2).
25	S3 / Summer School Days

Significant Dates			
June-August	6/19-8/4	2024	Summer Break Semesters (6/27-8/4 for Trimesters)
July	4	2024	Independence Day
September	2	2024	Labor Day
October	7	2024	Indigenous Peoples' Day
November	11	2024	Veteran's Day
November	25-27	2024	Thanksgiving Break
November	28-29	2024	Thanksgiving Holiday
December/January	12/16-1/3	2024	Winter Break
December	25	2024	Christmas Day
January	1	2025	New Year's Day
January	17	2025	Martin Luther King Jr. Day (Observed)
February	14	2025	Lincoln's Birthday (Observed)
February	17	2025	President's Day
March	31	2025	Cesar Chavez Day (Observed)
April	1-4	2025	Spring Break
May	26	2025	Memorial Day
June	17	2025	Summer Break Begins
June	19	2025	Juneteenth

Important Academic Calendar Dates			
July	3-28	2024	S3 / Summer School
August	5,6	2024	Planning Days 1 & 2 (No Students)
August	7	2024	Day 1 Semester 1 (Q1)
October	14	2024	Planning Day 3 (end Q1)
October	15	2024	In-Service Day 1
January	16	2024	End Semester 1 (Q2)
January	20	2025	Planning Day 4 (Semester 1 Materials Due)
January	21-23	2025	Whole School In-Service (days 2-4)
January	24	2025	Planning Day 5
January	27	2025	Start Semester 2
April	7	2025	Planning Day 6 (end Q3)
April	8	2025	In-Service Day 5
June	13	2025	End Semester 2 (Q4)
June	16	2025	Planning Day 7 (Semester 2 Materials Due)
June	23	2025	Semester 3 / Summer School Begins

# V1 Draft John Muir Charter Schools 2024-2025 ADA and Staff Work Schedule Calendars

V1 Draft 2024-2025 Admin and Non Classroom-Based Classified 247-Day Work Calendar																				
July 2024					19	August 2024					24	September 2024					20			
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
1	2	3	4	5						1	2	2	3	4	5	6				
8	9	10	11	12		5	6	7	8	9		9	10	11	12	13				
15	16	17	18	19		12	13	14	15	16		16	17	18	19	20				
22	23	24	25	26		19	20	21	22	23		23	24	25	26	27				
29	30	31				26	27	28	29	30	4	30								
October 2024					22	November 2024					17	December 2024					15			
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
	1	2	3	4						1		2	3	4	5	6				
7	8	9	10	11		4	5	6	7	8		9	10	11	12	13				
14	15	16	17	18		11	12	13	14	15		16	17	18	19	20				
21	22	23	24	25		18	19	20	21	22		23	24	25	26	27				
28	29	30	31			25	26	27	28	29		30	31							
January 2025					19	February 2025					18	March 2025					20			
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
		1	2	3		3	4	5	6	7		3	4	5	6	7				
6	7	8	9	10		10	11	12	13	14		10	11	12	13	14				
13	14	15	16	17		17	18	19	20	21		17	18	19	20	21				
20	21	22	23	24		24	25	26	27	28		24	25	26	27	28				
27	28	29	30	31								31								
April 2025					18	May 2025					21	June 2025					20			
M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F				
	1	2	3	4						1	2	2	3	4	5	6				
7	8	9	10	11		5	6	7	8	9		9	10	11	12	13				
14	15	16	17	18		12	13	14	15	16		16	17	18	19	20				
21	22	23	24	25		19	20	21	22	23		23	24	25	26	27				
28	29	30				26	27	28	29	30		30								

Total Holidays	14
Total Work Days	233
Total Paid Days	247

247 Work Day Staff:  
Business Services,  
Registrars, Coordinators,  
Directors, COO, CEO

10/2	DATE: CBEDS
12/8	DATE: P1 Attendance Accounting
3/25	DATE: P2 Attendance Accounting

Legend for Background Shading	
233	Regular Work Days
12	Paid Holidays
12	Thanksgiving, Winter & Spring Break
5	In-Service Work Days
25	24.25 S3 / Summer School

Legend for Number Color	
14	Blue: Holidays
20	Red: Important Muir Academic Calendar Events
5	Yellow: State attendance accounting date (CBEDS, P-1, and P-2).

Significant Dates			
July	4	2024	Independence Day (Observed)
September	2	2024	Labor Day
October	7	2024	Indigenous Peoples' Day
November	11	2024	Veteran's Day
November	27	2024	Admin Office Closed
November	28-29	2024	Thanksgiving Holiday
December	25	2024	Christmas Day
December/January	12/23-1/3	2023/2024	Winter Break
January	1	2024	New Year's Day
January	11	2024	Martin Luther King Jr. Day
February	14	2024	Lincoln's Birthday (Observed)
February	16	2024	President's Day
March	31	2024	Cesar Chavez Day (Observed)
April	1-4	2024	Spring Break
May	26	2024	Memorial Day
June	17	2024	Summer Break Begins
June	19	2024	Juneteenth

Important Academic Calendar Dates			
July	3-28	2024	23-24 S3 / Summer School
August	5,6	2024	Teacher Planning Days 1,2
August	7	2024	Start Semester 1
October	14	2024	Teacher Planning Day 3
October	15	2024	1st In-Service Day
January	16	2025	End Semester 1
January	20	2025	Teacher Planning Day 4
January	20	2025	Semester 1 Materials Due
January	21-23	2025	2nd - 4th In-Service Days
January	24	2025	Teacher Planning Day 5
January	27	2025	Start Semester 2
April	7	2025	Teacher Planning Day 6
April	8	2025	5th In-Service Day
June	13	2025	End Semester 2
June	16	2025	Teacher Planning Day 7
June	16	2025	Semester Materials Due
June	23-30	2025	24-25 S3 / Summer School

Dates of Notable Cultural Significance			
October	2-4	2024	Rosh Hashanah
October	11-12	2024	Yom Kippur
November	1-2	2024	Dia de los Muertos
November	1	2024	Diwali (Festival of Lights)
December	7-15	2024	Chanukah
December	26	2024	Kwanzaa
February	28	2025	Start of Ramadan
March	5	2025	Start of Lent
March	30	2025	Eid al-Fitr (End of Ramadan)
April	9	2025	Eid al-Fitr (End of Ramadan)
April	17	2025	Good Friday (End of Lent)
April	20	2025	Easter Sunday



### TAC Report 12/05/2023

A large focus right now for TAC is the conference in Long Beach at the Maya Hotel. I am a part of the conference calls each Tuesday and on the entertainment sub-committee. We really want to bring partners and staff together with fun and engaging learning experiences as well as times to connect both professionally and personally. We truly are “better together”. I have the pleasure of running a team trivia game in the evening. Another TAC member, Michelle Kizner, is going to be doing yoga classes for conference participants and will be the KJ (Karaoke Jockey) on another evening. Dawn Ryley and some of the staff at headquarters are going to be teaching line dancing and giving people a chance to line dance another evening. In addition to these activities, we are planning on having a social hour in which people can play various games outside. Other conference sub-committees are focused on general details having to do with the conference agenda, and programming. A separate sub-committee is focused on the specific workshops, breakout sessions for both partners and staff, content and presentations including a powerful key-note speaker. We are also bringing a student presence into this conference for the first time which feels really powerful.

From a personal side, I have been with John Muir Charter School as a teacher for 16 years and a TAC member for the past 5 years. I have attended a lot of the in-services in the past and the terrain is shifting to more of a conference feel going forward and we are all here to support these changes. I also had no idea how much planning goes into these. I have a much greater appreciation for all of the hard work that goes into putting on these gatherings in the past. I am also grateful that we are meeting in person for the first time as a collective body since COVID 19 at the Maya Hotel in Long Beach. I love having our meetings at the Hotel Maya. The location is beautiful, it feels more inclusive than other locations and that really fuels the spark of collaboration, and the food is excellent.

Also, I am really looking forward to attending the pre-conference workshop at the Museum of Tolerance. I attended the last time and got so much out of it. It is a somber experience, but also is very insightful and inspiring. The board's support of the staff and partners attending the MOT, as well as, supporting the need for this conference in general is very much seen and appreciated. We hope to see you all there!

**Prepared and presented by [Rich Johnson - Los Angeles CCC](#)**