



John Muir Charter Schools
960 McCourtney Road, STE E
Grass Valley, CA 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuires.com

John Muir Charter Schools Meeting of the Board of Directors
Wednesday, July 12, 2023
11:00 a.m.

Nevada County Office of Education,
380 Crown Point Cir, Grass Valley, CA 95945

Riverside Heritage - Academy (UCCIE)
Eric M. Solander Resource Center
7801 Gramercy Place, Ste. B, Riverside, CA 92503

Join Via Zoom:
<https://us02web.zoom.us/j/89848500884>

Dial by your location:
+1 669 900 9128 US

Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order

2. Introductions

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Informational/Action Items

A. Closed Session:

- i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
- ii. Report out from closed session

B. Approval of the Minutes of the Regular Board Meeting Wednesday, June 14, 2023 (Attachment 1, Page 5)

C. Approval of Vendor Payments 5/26/23 - 6/25/23 (Attachment 2, Page 11)

D. Approval of New and Termed Employees 6/1/23 - 6/31/23 (Attachment 3, Page 23)

E. Material Decrease of Attendance Waiver (Attachment 4, Page 25)

F. Approval of the Regular Board Location and Meeting Time for the John Muir Charter Schools Governing Board.

7. Discussion Items

A. Digitization and Intranet Revision Update

B. Expense Report from the JMCS Headquarters Office Move (Attachment 5, Page 37)

C. Equity Work Update (Jan White) (Attachment 6, page 39)

D. JMCS Foundation Report (Gil Botello)

E. CEO's Report

8. Miscellaneous Information Items

A. Correspondence

B. Notable Upcoming Dates:

- August 7 and 8, 2023: Teacher Planning Days 1 and 2
- August 9, 2023: First day of classes for the 2023-2024 school year
- September 13, 2023: Governing Board Annual Meeting
- October 16, 2023: Teacher Planning Day 3
- October 17, 2023: In-Service Day 1
- January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach

C. Schedule of Future Board Meetings

ii. Wednesday, August 9, 2023, time to be determined. Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822

iii. Wednesday, September 13, 2023 (Annual Meeting) time to be determined. Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

	07/12/23	08/09/23	09/13/23
Stanton Miller	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Michael Corbett	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Sallie Wilson	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Len Eckhardt	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Gil Botello	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

9. Request for Agenda Items

- January Maya In Service Update (August or September)
- 2023-2024 WASC Update (August)
- Spending Plan: Art and Music Block Grant

10. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

John Muir Charter Schools Office
960 McCourtney Road STE E
Grass Valley, CA 95949
and
www.johnmuircs.com.

(Blank Page)



John Muir Charter Schools
960 McCourtney Road, STE E
Grass Valley, CA 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Meeting of the Board of Directors
Wednesday, June 14, 2023
11:00 a.m.

Rancho Cielo
710 Old Stage Road, Salinas, CA 93908

Riverside Heritage - Academy (UCCIE)
Eric M. Solander Resource Center
7801 Gramercy Place, Ste. B, Riverside, CA 92503

Join Via Zoom:
<https://us02web.zoom.us/j/86548099760>

Dial by your location:
+1 669 900 9128 US

Audio of this meeting will be recorded

Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 1:00 p.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Len Eckhardt, Michael Corbett, and Gil Botello.
Absent: Sallie Wilson.

JMCS Staff Members in attendance: CEO RJ Guess, COO Dawn McConnell, IT Director Kyle Moneypenny, Fiscal Analyst Rachael Navarrete, Administrative Coordinator Luz Delgado, Northern Regional Director Lita Lee. Remote: TAC Representative Laura Veloz

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff

following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

On a motion made by Gil Botello and seconded by Len Eckhardt, the agenda was adopted on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

6. Informational/Action Items

A. Closed Session:

- i. Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
- ii. Report out from closed session

Stan Miller went into a closed session at 1:06 pm and reconvened at 1:55 pm. Stan announced RJ Guess's goals were reviewed. No action was taken.

B. Approval of the Minutes of the Regular Board Meeting Wednesday, May 10, 2023 (Attachment 1, Page 5)

On a motion made by Michael Corbett and seconded by Gil Botello, the Minutes of the Regular Board Meeting Wednesday, May 10, 2023, were approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

C. Approval of Vendor Payments 4/26/23 - 5/25/23 (Attachment 2, Page 11)

Stan Miller requested an expense report for the headquarters move.

On a motion made by Gil Botello, and seconded by Michael Corbett, the Vendor Payments 4/26/23 - 5/25/23, were approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

D. Approval of New and Termed Employees 5/1/23 - 5/31/23 (Attachment 3, Page 21)

On a motion made by Gil Botello, and seconded by Michael Corbett, the New and Termed Employees 5/1/23 - 5/31/23, were approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

E. 2022-2023 Third Interim Budget

i. Approval of the 2023-2024- 3rd Interim Budget (Attachment 4, Page 23)

Rachael Navarrete announced that the 2023-2024 school year was closed with 396 ADA. With the May budget revise, there will be deficits in the funding programs. Rachael noted that she factored in funding for this. The year is closing with a \$5.7 million reserve, a healthy substantial level of reserves.

On a motion made by Michale Corbett and seconded by Lecn Eckhardt, the Third Interim Budget, was approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

ii. Approval of Resolution 23-02 - ROLL CALL VOTE (Attachment 5, Page 31)

On a motion by Michael Corbett seconded by Gil Botello, Resolution Third Interim Budget, was approved by the following roll call vote:

Corbett: Aye, Miller: Aye, Eckhardt: Aye, Botello: Aye. Wilson: Absent.

F. Approval of the 2023–24 Local Control and Accountability Plan (Under Separate Cover)

Dawn McConnell announced that there have been changes in the LCAP since the print date and has posted and made the changes available to the public. There were updates in the budget overview for parents. The total LCFF funds have also changed, the new numbers reflect the presented budget adopted by the legislature. Stan Miller would like to focus on improving parent communication in the coming years.

On a motion made by Gil Botello and seconded by Michael Corbett, the 2023–24 Local Control and Accountability Plan was approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

G. Local Indicator Results Adoption (Attachment 6, Page 33)

Dawn McConnell explains that this is an addendum to the LCAP, it gives JMCS an opportunity to reflect on the seven state priorities.

On a motion made by Gil Botello and seconded by Michael Corbett, the Local Indicator Results were approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

H. Adoption of 2023-2024 JMCS Budget

i. Approval of the 2023-2024 JMCS Adopted Budget (Attachment 7, Page 41)

Rachael Navarrete announced the budget has been updated since last presented to the board. For the new school year, the P2 ADA will roll over. There is a projection of 429 ADA for the 2023-2024 school year. RJ Guess announced that with the opening of three new JMCS programs, he predicts this number will increase. Rachael reviewed projected incoming funding with the board. Within the budget, there is surplus spending, not deficit spending. Kyle Moneypenny will be presenting a report on the digitization project at the July board meeting.

On a motion made by Michael Corbett and seconded by Gil Botello, the 2023-2024 JMCS Adopted Budget, May 10, 2023, was approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

ii. Approval of Resolution 23-03: 2023-2024 JMCS Adopted Budget (Roll Call Vote) (Attachment 8, Page 51)

On a motion by Gil Botello seconded by Michael Corbett, Resolution 23-03: 2023-2024 JMCS Adopted Budget, was approved by the following roll call vote:

Corbett: Aye, Miller: Aye, Eckhardt: Aye, Botello: Aye. Wilson: Absent.

I. Approval of Resolution 23-04: EPA Account Expenditures for Fiscal Year 2023-2024 (Roll Call Vote) (Attachment 9, Page 53)

Stan Miller clarified the expenditures were spent on instructional costs.

On a motion by Gil Botello seconded by Michael Corbett, Resolution 23-04: EPA Account Expenditures for Fiscal Year 2023-2024, was approved by the following roll call vote:

Corbett: Aye, Miller: Aye, Eckhardt: Aye, Botello: Aye. Wilson: Absent.

J. Adjusted Employer Contribution Caps for 2023-2024 Benefits Open Enrollment (Attachment 10, Page 57)

Rachael Navarrete gave an overview of the adjustments made to employee benefits. Both employee contributions of costs and employer contributions have changed. The increase in cost is shared by both employees and employers. Health, dental, and vision are included in JMCS health plans. RJ Guess clarified that this will go into JMCS salary schedules.

On a motion made by Len Eckhardt and seconded by Gil Botello, the Adjusted Employer Contribution Caps for 2023-2024 Benefits Open Enrollment, were approved on a 4-0-0-1 vote.

(Ayes: Miller, Eckhardt, Corbett, Botello. Noes: None. Abstentions: None. Absent: Wilson.)

Stan Miller announced a break at 2:52 pm and reconvened at 2:59 p.m.

7. Discussion Items

A. JMCS Foundation Report (Gil Botello)

Gil Botello gave a brief report. He announced the contribution goal for scholarships has been met. He is grateful to everyone who contributed.

B. TAC Report

Laura Veloz reported that teachers have connected with each other to provide support. The teachers have noted a preference for meeting and engaging in person. They also shared the importance of including teachers in the conversation about equity building. Teachers have also mentioned what has kept them engaged with JMCS.

C. CEO's Report

RJ Guess gave a brief overview report on the state budget. He announced SB 740 is now fully funded, this gives 75% reimbursements on JMCS facilities. RJ is following up on the Music and Art Block grant. The Equity Multiplier is also in the progress of being funded. He announced that there was another grant awarded to JMCS for dual enrollment of CTE students. The July meeting will be at NCSOS and the August meeting will be at Pleasant Ridge, thereafter at 11 a.m.

8. Miscellaneous Information Items

A. Correspondence

None.

B. Schedule of Future Board Meetings

- i. Wednesday, July 12, 2023, 11 a.m. Nevada County Office of Education, 380 Crown Point Cir, Grass Valley, CA 95945
- ii. Wednesday, August 9, 2023, 11 a.m. 22580 Kingston Ln, Grass Valley, CA 95949
- iii. Wednesday, September 13, 2023 (Annual Meeting) 11 a.m. Location to be determined and time

Board Attendance at Upcoming Meetings:

	07/12/23	08/09/23	09/13/23
Stanton Miller	Yes - In-person	Yes - In-person	Yes - In-person
Michael Corbett	Yes - In-person	Yes - In-person	Yes - In-person
Sallie Wilson	TBD	TBD	TBD
Len Eckhardt	Yes - In-person	Yes - In-person	Yes - In-person
Gil Botello	Yes - TBD	Yes - TBD	Yes - TBD

9. Request for Agenda Items

- Digitization Update
- Equity Work Update (Jan White)
- Spending Plan: Art and Music Block Grant
- January Maya In Service Update (August or September)
- 2023-2024 WASC Update (August)
- Closed Session RJ Evaluation (July)

10. Adjournment

Stan Miller adjourned the meeting at 3:20 p.m.

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Abila	ABIL000	6/8/2023	14048	July 2023 Financial Software Program Subscription	0000	9330	002	1,551.14
Amazon Capital Services	AMAZ001	6/15/2023	14076	Curriculum for Admin	0000	4300	001	124.68
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Delgado	0000	4300	001	177.94
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Headquarters	0000	4300	001	23.59
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Business Services	0000	4300	002	112.49
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for IT	0000	4300	004	158.22
Amazon Capital Services	AMAZ001	6/15/2023	14076	Curriculum for Camarillo	0000	4300	105	72.58
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Camarillo	0000	4300	105	209.28
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Tahoe	0000	4300	105	38.45
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for SLO	0000	4300	110	73.76
Amazon Capital Services	AMAZ001	6/15/2023	14076	Curriculum for Tahoe	0000	4300	115	62.34
Amazon Capital Services	AMAZ001	6/15/2023	14076	Curriculum for Placer	0000	4300	117	41.56
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Placer	0000	4300	117	59.83
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Norwalk	0000	4300	120	59.05
Amazon Capital Services	AMAZ001	6/15/2023	14076	Acct#A1GJATGXQUAYOW/Supplies for YC Santa Rosa	0000	4300	202	14.49
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for CCNB	0000	4300	202	152.71
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for YC Santa Rosa	0000	4300	202	150.64
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for SFCC	0000	4300	206	9.66
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for CSET	0000	4300	207	46.63
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Richmond YB	0000	4300	321	93.70
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Rancho Cielo	0000	4300	322	181.50
Amazon Capital Services	AMAZ001	6/15/2023	14076	Curriculum for VOALA No Hollywood	0000	4300	323	62.34
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for VOALA No Hollywood	0000	4300	323	78.76
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for GEM Academy	0000	4300	402	77.48
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Ready SET OC	0000	4300	408	78.45
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for Westside Youth Academy	0000	4300	423	55.19
Amazon Capital Services	AMAZ001	6/15/2023	14076	Supplies for LA LGBT	0000	4300	424	287.88
Amazon Capital Services	AMAZ001	6/15/2023	14076	Water Dispenser for Pomona	0000	4400	107	251.68
Amazon Capital Services	AMAZ001	6/15/2023	14076	Mobile TV Stand for CSET	0000	4400	207	97.41
Amazon Capital Services	AMAZ001	6/15/2023	14076	Digital Translation Pen Scanner for Westside Youth Academy	0000	4400	423	196.90
Amazon Capital Services	AMAZ001	6/15/2023	14076	White Board for LA LGBT	0000	4400	424	247.36
Amazon Capital Services	AMAZ001	6/15/2023	14076	Postage for Fresno	0000	5920	103	21.99
Amazon Capital Services	AMAZ001	6/15/2023	14076	Postage for Richmond YB	0000	5920	321	19.75

Date: 7/3/23 01:30:19 PM

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Page: 1

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Aramark	ARA0000	6/6/2023	14047	Remaining Balance for Lunches @ the CCC Gradutaion	0000	4300	001	1,435.50
Aristotle Valencia	VALE000	6/22/2023	14129	06/05/2023 Supply Reimbursement/Solano	0000	4300	106	27.85
AT&T	ATT0001	6/8/2023	14049	Ban#9391028095/Phn for Chico	0000	5930	102	98.67
AT&T	ATT0001	6/8/2023	14049	Ban#9391028101/Phn for SLO	0000	5930	110	17.38
AT&T	ATT0001	6/8/2023	14049	Acct#9391081852/Phn for Placer	0000	5930	117	25.60
AT&T	ATT0001	6/8/2023	14049	Ban#9391028068/Internet for Delta	0000	5940	101	213.72
AT&T	ATT0001	6/8/2023	14049	Ban#9391028095/Internet for Chico	0000	5940	102	163.23
AT&T	ATT0001	6/22/2023	14101	Ban#9391028099/Phn for Fresno	0000	5930	103	115.17
AT&T	ATT0001	6/22/2023	14101	Ban#9391028102/Phn for SLO	0000	5930	110	26.72
AT&T	ATT0001	6/22/2023	14101	Ban#9391057487/Phn for Tahoe	0000	5930	115	26.72
AT&T	ATT0001	6/22/2023	14101	Ban#9391028071/Phn for LA	0000	5930	119	26.72
AT&T	ATT0001	6/22/2023	14101	Ban#9391028099/Internet for Fresno	0000	5940	103	146.55
AT&T	ATT0002	6/15/2023	14077	Acct#150773226/Internet for Redding	0000	5940	111	42.80
AT&T	ATT0002	6/22/2023	14102	Acct#151953127/Internet for Tahoe	0000	5940	115	53.50
AT&T	ATT0003	6/15/2023	14078	Acct#08802453037260/Internet for Ukiah	0000	5940	116	214.00
Atrium Court, LLC	ATR0000	6/22/2023	14100	July 2023 Rent for YC Santa Rosa	0000	9330	202	3,040.20
Bank Of America	BOADELG	6/15/2023	14079	Envelopes for Headquarters	0000	4300	001	691.38
Bank Of America	BOADELG	6/15/2023	14079	Food & Drinks for Board Meeting	0000	4300	001	147.51
Bank Of America	BOADELG	6/15/2023	14079	Supplies for Headquarters	0000	4300	001	64.63
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Delta	0000	4300	101	158.00
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Camarillo	0000	4300	105	157.00
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Sac CCC	0000	4300	108	139.50
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Fortuna	0000	4300	112	299.00
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for UCCIE	0000	4300	209	242.50
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Riverside	0000	4300	211	242.50
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Rancho Cielo	0000	4300	322	1,861.50
Bank Of America	BOADELG	6/15/2023	14079	Cap & Gowns for Ready SET OC	0000	4300	408	399.00
Bank Of America	BOADELG	6/15/2023	14079	Travel for Ekhardt, Len to Board Meeting	0000	5200	001	462.95
Bank Of America	BOADELG	6/15/2023	14079	Travel for White, Jan to CCC Graduation	0000	5200	107	247.96
Bank Of America	BOADELG	6/15/2023	14079	Shipping/Postage for Admin	0000	5920	001	483.94
Bank of America	BOADICK	6/15/2023	14080	Bus Passes for Stdts @ VOALA No Hollywood	5634	5800	323	50.00
Bank of America	BOAGUES	6/15/2023	14081	05/01-05/31/2023 Travel for Guess, RJ	0000	5200	001	4,428.85
Bank of America	BOAGUES	6/15/2023	14081	2023 CSDC Conf Registration for Guess RJ	0000	9330	001	489.00
Bank of America	BOAGUES	6/15/2023	14081	Amazon Fraud Charge to be Credit Back	0808	8699	001	42.97
Bank of America	BOAMCCO	6/15/2023	14082	05/01-05/31/2023 Travel for McConnell, Dawn	0000	5200	001	246.47

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 7/3/23 01:30:19 PM

Page: 2

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for RJ Guess	0000	5200	001	355.08
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Eo Revels	0000	5200	105	177.54
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Aristofle Valencia	0000	5200	106	177.54
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Jan White	0000	5200	107	177.54
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Pete Loetterle	0000	5200	112	355.08
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Colleen Bye	0000	5200	115	177.54
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Matt Callaghan	0000	5200	116	355.08
Bank of America	BOAMCCO	6/15/2023	14082	CCC GraduationTravel for Rich Johnson	0000	5200	119	177.54
Bank of America	BOAMCCO	6/15/2023	14082	CCC Graduation Travel for Std @ Camarillo	5634	5200	001	355.08
Bank of America	BOAMONN	6/15/2023	14083	Supplies for Headquarters	0000	4300	001	347.66
Bank of America	BOAMONN	6/15/2023	14083	Driver Ed Credits for Stdts @ Richmond YB	0000	4300	321	79.75
Bank of America	BOAMONN	6/15/2023	14083	Advertisement for Employee Recruitment	0000	5800	001	176.12
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Delgado, Luz	0000	5800	001	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Texting App for Stdts	0000	5800	001	189.00
Bank of America	BOAMONN	6/15/2023	14083	Yearly Renewal for Edjoin	0000	5800	001	600.00
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Lawson, E	0000	5800	002	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Wood, T	0000	5800	002	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Sturgis	0000	5800	003	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo. Subscription to Google Voice for VOALA	0000	5800	319	13.29
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for Adobe Acrobat/Paulino, Janell	0000	5800	322	16.99
Bank of America	BOAMONN	6/15/2023	14083	Mo Subscription for LA LGBT	0000	5800	424	23.99
Bank of America	BOAMONN	6/15/2023	14083	Shipping/Postage of Inventory	0000	5920	004	598.68
Bank of America	BOAMONN	6/15/2023	14083	Yearly Zoom Subscription for Moneypenny, Kyle	0000	5940	004	289.29
Bank of America	BOAMONN	6/15/2023	14083	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	6/15/2023	14083	Internet for UCCIE	0000	5940	209	208.99
Bank of America	BOAMOOR	6/15/2023	14084	05/01-05/31/2023 Credit Card	6332	5200	001	370.92
Bank of America	BOAMOOR	6/15/2023	14084	Transactions/Moore, Jocelyn				
Bank of America	BOANAVA	6/15/2023	14085	Supplies for Admin	0000	4300	001	101.50
Bank of America	BOANAVA	6/15/2023	14085	GED Vouchers	0000	5800	001	3,040.00
Bank of America	BOANAVA	6/15/2023	14085	2 Mo's of Financial Software Hosting Fee	0000	5800	002	924.00

Date: 7/3/23 01:30:19 PM

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Page: 3

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Bank of America	BOANAVA	6/15/2023	14085	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	14.99
Bank of America	BOANAVA	6/15/2023	14085	Employee Transportation Services/Payroll Deductions	0000	9529	000	183.00
Bank of America	BOANAVA	6/15/2023	14085	Secretary of State Filing Fee for JMCS Foundation	0808	8699	001	20.00
Bank of America	BOAPIZE	6/15/2023	14086	Supplies for Admin	0000	4300	001	25.44
Bank of America	BOAPIZE	6/15/2023	14086	Supplies for Norwalk	0000	4300	120	37.87
Bank of America	BOAPIZE	6/15/2023	14086	Postage for Admin	0000	5920	001	17.25
Bank of America	BOAPIZE	6/15/2023	14086	Curriculum Supplies	0023	4300	001	600.00
Bank of America	BOAREED	6/15/2023	14087	05/01-05/31/2023 Credit Card Transactions/Reed, Thomas	0000	5200	006	1,121.95
Bank Of America	BOASCHO	6/15/2023	14088	Supplies for Scholl, Aaron	0000	4300	001	52.17
Bank Of America	BOASCHO	6/15/2023	14088	Postage for Admin	0000	5920	001	16.70
Blue Shield of California	BLUE000	6/22/2023	14103	July 2023 Health Insurance	0000	9330	000	35,086.04
Central City Neighborhood Partners	CENT001	6/22/2023	14104	July 2023 Rent for GEM Academy	0000	9330	402	3,373.00
City of Riverside	CITYR00	6/22/2023	14105	July 2023 Rent for Riverside	0000	9330	211	1,312.08
Comcast	COMC000	6/1/2023	14036	Acct#8155600110424598/Internet for Headquarters	0000	5940	001	237.45
Comcast	COMC000	6/8/2023	14052	Acct#8155300342550860/Phn for YC Santa Rosa	0000	5930	202	87.05
Comcast	COMC000	6/15/2023	14089	Acct#963147273/Internet for Chico	0000	5940	102	89.92
Comcast	COMC000	6/15/2023	14090	Acct#964805790/Internet for YC Santa Rosa	0000	5940	202	290.78
Conservation Corp Long Beach	CONS000	6/22/2023	14107	July 2023 Rent for Office Space/RJ Guess	0000	9330	001	237.80
Conservation Corps North Bay	CON000	6/22/2023	14106	June 2023 Fac Exp/Copier Rent for CCNB	0000	5600	202	171.08
Conservation Corps North Bay	CON000	6/22/2023	14106	June 2023 Fac Exp/Rent for CCNB	0000	5600	202	4,123.33
Conservation Corps North Bay	CON000	6/22/2023	14106	June 2023 Fac Exp/Admin Charges for CCNB	0000	5800	202	293.64
Conservation Corps North Bay	CON000	6/22/2023	14106	June 2023 Fac Exp/Phn for CCNB	0000	5930	202	597.39
Cristina A Dickason	DICK000	6/1/2023	14037	05/01-05/31/2023 Mileage Reimbursement/UCCIE	0000	5200	209	882.94
Cristina A Dickason	DICK000	6/1/2023	14037	05/24/2023 Postage Reimbursement/UCCIE	0000	5920	209	19.56
Cristina A Dickason	DICK000	6/1/2023	14037	05/09-05/18/2023 Mileage Reimbursement	6332	5200	001	203.18
Cset - Comm	CSET000	6/22/2023	14108	May 2023 Fac Exp/Janitorial Supplies for CSET	0000	4300	207	40.06
Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Supplies for CSET	0000	4300	207	4.68
Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Utilities for CSET	0000	5500	207	634.89

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 7/3/23 01:30:19 PM

Page: 4

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Cset - Comm Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Copier Rent for CSET	0000	5600	207	41.27
Cset - Comm Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Rent for CSET	0000	5600	207	1,436.34
Cset - Comm Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Indirect Overhead Charges for CSET	0000	5800	207	(0.53)
Cset - Comm Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Janitorial Services for CSET	0000	5800	207	657.33
Cset - Comm Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Phn for CSET	0000	5930	207	356.01
Cset - Comm Svcs/Employment Tr	CSET000	6/22/2023	14108	May 2023 Fac Exp/Internet for CSET	0000	5940	207	213.98
Delta Dental of California	DEL T000	5/25/2023	14022	Acct#05-1795000000/June 2023 Dental Insurance	0000	9514	000	5,547.39
DNA - Diverse Network Assoc	DNAD000	5/18/2023	13996	June 2023 Website & Video Hosting	0000	5800	004	148.95
DNA - Diverse Network Assoc	DNAD000	5/18/2023	13996	June 2023 Website Hosting	0000	5800	004	800.00
Education is Forever Corp.	EDUC003	6/22/2023	14113	College Prep Workshops, Curriculum & Individual Std Counsel	3182	5800	001	4,500.00
Emilia Lawson	LAWS000	6/8/2023	14058	06/02/2023 Mileage Reimbursement	0000	5200	002	2.62
Emilia Lawson	LAWS000	6/8/2023	14058	06/02/2023 Postage/Shipping Reimbursement	0000	5920	002	35.55
Envoy Plan Services, Inc	ENVO001	5/31/2023	14032	EE Envoy Contributions for 03/31/2023 Payroll Period	0000	9523	000	4,900.00
Envoy Plan Services, Inc	ENVO002	6/22/2023	14114	May 2023 403(b) Acct Monthly Maintenance Fee	0000	5800	001	50.00
Ernie's Van and Storage	ERNI000	6/15/2023	14092	Junk Pickup/Removal & Final Move of Furniture/JMCS HQ	0000	5800	001	891.04
Franchise Tax Board	FRAN000	5/31/2023	14033	05/31/2023 Garnishment	0000	9520	000	500.00
Friday Partners LLC	FRI0000	6/8/2023	14054	Order #312070084860448226	0000	9330	001	44,000.00
Frontier Communications	FRON000	6/8/2023	14055	Deposit for Consulting/Website Development FY 23.24	0000	9330	001	44,000.00
Frontier Communications	FRON000	6/8/2023	14055	Acct #76077591291112155/Phn for UCCIE	0000	5930	209	129.98
Frontier Communications	FRON000	6/8/2023	14056	Acct #76077591291112155/Internet for UCCIE	0000	5940	209	77.94
Frontier Communications	FRON000	6/8/2023	14056	Acct #76077591291112155/Phn for UCCIE	0000	5930	209	384.65
Frontier Communications	FRON000	6/8/2023	14056	Acct #76077591291112155/Internet for UCCIE	0000	5940	209	230.66
Frontier Communications	FRON000	6/15/2023	14093	Acct #56286801910227145/Phn for Norwalk	0000	5930	120	185.34
Frontier Communications	FRON000	6/15/2023	14093	Acct #56286801910227145/Internet for Norwalk	0000	5940	120	96.46
Frontier Communications	FRON000	6/22/2023	14115	Acct #56269425651026125/Phn & Internet for Ready SET OC	0000	5930	408	92.43

Date: 7/3/23 01:30:19 PM

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Page: 5

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Frontier Communications	FRON000	6/22/2023	14115	Acct #56269425651026125/Phn & Internet for Ready SET OC	0000	5940	408	103.61
Frontier Communications	FRON000	6/22/2023	14116	Acct #76077591291112155/Phn for UCCIE	0000	5930	209	274.59
Frontier Communications	FRON000	6/22/2023	14116	Acct #76077591291112155/Internet for UCCIE	0000	5940	209	164.65
Intermedia.net Inc	INTE001	6/8/2023	14057	Phn Services for Headquarters	0000	5930	001	99.49
Janeta White	WHIT000	6/8/2023	14069	05/25/2023 Field Trip Reimbursement/Pomona	0000	5800	107	216.47
Jocelyn Moore	MOOR001	6/8/2023	14059	05/17-06/01/2023 Mileage Reimbursement	6332	5200	001	445.40
John Muir Charter Schools Foundation	JMCSF000	5/31/2023	14034	May 2023 Donation/EE Payroll Deductions	0000	9528	000	60.00
Kaiser Foundation Health Plan Inc.	KAIS000	6/22/2023	14118	Cst ID #1731133499/July 2023 Health Insurance	0000	9330	000	10,332.75
Kaiser Foundation Health Plan Inc.	KAIS000	6/22/2023	14118	Cst ID #8868351686/July 2023 Health Insurance	0000	9330	000	11,988.95
Lea Johnson	JOHN002	6/22/2023	14117	05/31/2023 Supply Reimbursement/Delta	0000	4300	101	15.00
Lennard Eckhardt	ECKH000	6/22/2023	14112	05/10/2023 Travel Reimbursement	0000	5200	001	72.91
Lennard Eckhardt	ECKH000	6/22/2023	14112	06/13/2023 Travel Reimbursement	0000	5200	001	593.75
Michael Dremel	DREM000	6/22/2023	14110	06/01/2023 Graduation Supply Reimbursement/Rancho Cielo	0000	4300	322	179.86
Michael Dremel	DREM000	6/22/2023	14110	06/01/2023 Mileage Reimbursement/Rancho Cielo	0000	5200	322	5.90
Molly Dunbar	DUNB000	6/22/2023	14111	06/05/2023 Field Trip Reimbursement/Richmond YB	0000	4300	321	70.21
Molly Dunbar	DUNB000	6/22/2023	14111	06/12/2023 HiSet Test Reimbursement for Stdtr/Richmond YB	0000	5800	321	50.25
National Equity Project	NATI004	6/22/2023	14119	Rebel Leader Collective Fees for JMCS	6266	5800	001	3,750.00
Nevada County Superintendent of Schools	NCSOS00	5/31/2023	14035	EE/ER STRS Contributions for 05/01-05/31/2023 Reporting Per	0000	9511	000	90,472.26
ODP Business Solutions, LLC	OFFI000	6/1/2023	14038	Supplies for Ukiah	0000	4300	116	18.83
ODP Business Solutions, LLC	OFFI000	6/1/2023	14038	Supplies for LA LGBT	0000	4300	424	19.97
ODP Business Solutions, LLC	OFFI000	6/8/2023	14060	Supplies for Pomona	0000	4300	107	96.39
ODP Business Solutions, LLC	OFFI000	6/8/2023	14060	Supplies for Ukiah	0000	4300	116	15.31
ODP Business Solutions, LLC	OFFI000	6/8/2023	14060	Supplies for UCCIE	0000	4300	209	143.14
ODP Business Solutions, LLC	OFFI000	6/8/2023	14060	Supplies for Ready SET OC	0000	4300	408	66.58
ODP Business Solutions, LLC	OFFI000	6/8/2023	14060	Scanner for LA LGBT	0000	4400	424	76.64
ODP Business Solutions, LLC	OFFI000	6/22/2023	14121	Acct #33853536/Return of Supplies for Pomona	0000	4300	107	(96.39)
ODP Business Solutions, LLC	OFFI000	6/22/2023	14121	Supplies for YC Santa Rosa	0000	4300	202	164.36
ODP Business Solutions, LLC	OFFI000	6/22/2023	14121	Supplies for Riverside	0000	4300	211	138.71

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 7/3/23 01:30:19 PM

Page: 6

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
ODP Business Solutions, LLC	OFFI000	6/22/2023	14121	Rolling Utility Cart	0000	4400	209	59.80
One Ring Networks	ONER000	6/1/2023	14039	Internet for Camarillo	0000	5940	105	299.00
Optimum	OPTI000	6/15/2023	14095	Acct#07715-125282-01-0/Internet for Fortuna	0000	5940	112	149.47
Optimum Foods LLC	OPTI001	6/8/2023	14061	Food & Milk for Rancho Cielo	0000	4300	322	639.04
Optimum Foods LLC	OPTI001	6/8/2023	14061	Milk for Westside Youth Academy	0000	4300	423	126.26
Optimum Foods LLC	OPTI001	6/15/2023	14096	Milk & Food for CSET	0000	4300	207	436.78
Optimum Foods LLC	OPTI001	6/15/2023	14096	Food for Rancho Cielo	0000	4300	322	368.64
Optimum Foods LLC	OPTI001	6/22/2023	14122	Milk & Food for GEM Academy	0000	4300	402	185.36
Optimum Financial, Inc.	OPTU000	6/22/2023	14123	May 2023 HSA Monthly Service Fee	0000	5800	001	17.00
PG&E	PGE0000	6/8/2023	14062	Acct#0715818221-7/Utilities for Headquarters	0000	5500	001	95.57
Philadelphia Insurance Co.	PHIL000	6/22/2023	14124	Acct#78807985/25% Deposit for 23/24 Liability Insurance	0000	9330	001	5,370.00
Pitney Bowes Bank Inc	PITN002	6/22/2023	14126	Postage Refill for Acct#46629432	0000	5920	001	500.00
Reserve Account								
Pitney Bowes Bank Inc	PITN002	6/22/2023	14126	Postage Refill for Acct#46629432	0000	5920	002	(500.00)
Reserve Account								
Pitney Bowes Bank Inc	PITN002	6/22/2023	14126	Postage Refill for HQ/Acct#46629432	0000	5920	002	500.00
Reserve Account								
Pitney Bowes LLC	PITN001	6/1/2023	14040	Postage Machine Lease @ HQ for 06.30-9.29.23	0000	5600	001	389.96
Pitney Bowes LLC	PITN001	6/22/2023	14125	Acct#0016360067/Supplies for Postage Machine @ Headquarters	0000	4300	001	263.19
Principal Life Insurance Company	PRIN000	6/22/2023	14127	July 2023 Life Insurance	0000	9330	000	465.34
Principal Life Insurance Company	PRIN000	6/22/2023	14127	May 2023 Life Insurance	0000	9514	000	464.37
Rachael Navarrete	NAVA000	6/22/2023	14120	06/13-06/15/2023 Mileage Reimbursement	0000	5200	002	319.64
Rancho Cielo Inc	RANC000	6/8/2023	14063	Reimb for Halo Smart Sensor/Carbon Dioxide Monitoring Sys	0000	4400	322	2,676.70
Rancho Cielo Inc	RANC000	6/8/2023	14063	Feb 2023 Phn for Rancho Cielo	0000	5940	322	80.00
Rancho Cielo Inc	RANC000	6/15/2023	14097	May 2023 Reimb for Student Lunches @ Rancho Cielo	0000	4300	322	6,216.00
Rebecca Roe	ROE0000	6/8/2023	14064	05/02-05/30/2023 Mileage Reimbursement/UCCIE	0000	5200	209	1,037.52
Richard Guess	GUES000	6/15/2023	14094	04/12-06/06/2023 Mileage Reimbursement	0000	5200	001	2,259.75
Richard Guess	GUES000	6/15/2023	14094	04/12-06/06/2023 Travel Reimbursement	0000	5200	001	270.35
So Calif Mountains Foundation	SOCA000	6/8/2023	14065	May 2023 Fac Exp for UCCIE	0000	5600	209	3,860.00
Sparkletts	SPAR000	6/15/2023	14098	Water Service for Pomona	0000	4300	107	21.97

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 7/23 01:30:19 PM

Page: 7

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chc... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
State of California Department of Justice	DOJ000	6/15/2023	14091	May 2023 Fingerprinting For John Muir	0000	5800	001	81.00
Sterling Administration	STER000	6/8/2023	14066	June 2023 DCA Funding Contributions	0000	9524	000	416.66
Sterling Administration	STER000	6/8/2023	14066	June 2023 FSA Funding Contributions	0000	9524	000	962.50
Swing Education, Inc.	SWIN000	6/1/2023	14041	05/13-05/19/2023 Sub Services for Delta	0000	5800	120	270.00
Swing Education, Inc.	SWIN000	6/1/2023	14041	05/13-05/19/2023 Sub Services for SFCC	0000	5800	120	262.00
Swing Education, Inc.	SWIN000	6/1/2023	14041	05/20-05/26/2023 Sub Services for SFCC	0000	5800	120	131.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots for Lawson	0000	5940	002	20.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots IT Inventory	0000	5940	004	560.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots for Tahoe	0000	5940	115	40.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots for CCNB	0000	5940	202	80.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots for Cset	0000	5940	207	20.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots for UCCIE	0000	5940	209	60.00
T-Mobile	TMOB000	6/1/2023	14043	Internet & HotSpots for Ready SET OC	0000	5940	408	40.00
TCSN-The Computer Shop Netlink	TCSN000	6/8/2023	14067	Internet for SLO	0000	5940	110	94.95
Telcom Data LLC	TELC000	6/1/2023	14042	04/25 & 04/27/2023 Remove & Reinstall Server @ Headquarters	0000	5800	004	600.00
The Cleaning Solution	CLEA001	6/8/2023	14051	October 2018 Cleaning Service for HQ	0000	5800	001	50.00
The DBQ Company	DBQ0000	6/8/2023	14053	DBQ Online Access Renewal FY 23.24	0000	9330	001	3,000.00
TIAA, FSB	TIAA000	6/22/2023	14128	Crt#42002310/Copier Rent for Rancho Cielo	0000	5600	322	175.88
Time Warner Cable	TIME000	6/15/2023	14099	Acct#110629101/Internet for LA	0000	5940	119	59.99
Time Warner Cable	TIME000	6/15/2023	14099	Acct#110629101/Internet for Riverside	0000	5940	211	99.98
Toshiba Financial Services	TOSH000	6/1/2023	14044	Crt#450-0053811-000/Copier for Headquarters	0000	5600	001	843.45
Verizon Wireless	VERI000	6/8/2023	14068	Internet & Hot Spots for IT	0000	5940	004	109.32
Verizon Wireless	VERI000	6/8/2023	14068	Internet & Hot Spots for Pomona	0000	5940	107	54.66
Verizon Wireless	VERI000	6/8/2023	14068	Internet & Hot Spots for Norwalk	0000	5940	120	109.32
Vision Service Plan (CA)	VISI000	6/22/2023	14130	Acct#12176959/July 2023 Vision Insurance	0000	9330	000	904.60
Your Dream Properties	YOUR000	6/1/2023	14045	June 2023 Adjustment Rent for Ready SET OC	0000	5600	408	70.00
Your Dream Properties	YOUR000	6/1/2023	14045	June 2023 Maintenance for Ready SET OC	0000	5800	408	60.00
Your Dream Properties	YOUR000	6/22/2023	14131	July 2023 Maintenance Fee for Ready SET OC	0000	9330	408	60.00
Your Dream Properties	YOUR000	6/22/2023	14131	July 2023 Rent for Ready SET OC	0000	9330	408	1,820.00
Transaction Total								303,157.10

John Muir Charter Schools

Vendor Activity

From 5/26/2023 Through 6/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Report Opening/Current Balance								
Report Transaction Totals								303,157.10
Report Current Balances								

John Muir Charter Schools

Vendor Notes for Board

VENDOR NAME	PAY FREQUENCY	NOTES
Abila	Monthly	Financial software
Amazon Capital Services	As needed	Supply vendor
Aramark	As needed	Food for CCC graduation
Aristotle Valencia	As needed	Employee reimbursement
AT&T	Monthly	Phone and internet, multiple accounts
Atrium Court, LLC	Monthly	Rent
Bank of America	Monthly	Credit card
Blue Shield of California	Monthly	Medical insurance
Central City Neighborhood Partners	Monthly	Rent
City of Riverside	Monthly	Rent
Comcast	Monthly	Phone and internet for multiple accounts
Conservation Corp Long Beach	Monthly	Rent for CEO office space
Conservation Corps North Bay	Monthly	Partnering Agency invoice
Cristina A Dickason	As needed	Employee reimbursement
Cset - Comm Svcs/Employment Tr	Monthly	Partnering Agency invoice
Delta Dental of California	Monthly	Dental insurance
DNA - Diverse Network Assoc	Monthly	JMCS website
Education is Forever Corp.	Annual	College Prep services
Emilia Lawson	As needed	Employee reimbursement
Envoy Plan Services, Inc	Monthly	403(b): EE (employee) payroll contributions
Ernie's Van and Storage	One-time	Moving expense for Muir HQ
Franchise Tax Board	As needed	Employee wage garnishment
Friday Partners LLC	Per Contract	Website and marketing: paid in 4 installments, 1st pmt = 50%
Frontier Communications	Monthly	Phone and Internet
Intermedia.net Inc	Monthly	Phone for Muir HQ
Janeta White	As needed	Employee reimbursement
Jocelyn Moore	As needed	Employee reimbursement
John Muir Charter Schools Foundation	Monthly	EE payroll donation to JMCS foundation
Kaiser Foundation	Monthly	Medical insurance
Lea Johnson	As needed	Employee reimbursement
Len Eckhardt	As needed	Board member travel reimbursement
Michael Dremel	As needed	Employee reimbursement
Molly Dunbar	As needed	Employee reimbursement
National Equity Project	As needed	Professional development for staff
Nevada County Supt of Schools	Monthly	STRS contributions
ODP Business Solutions, LLC	As needed	Supply vendor
One Ring Networks	Monthly	Internet
Optimum	Monthly	Internet
Optimum Foods LLC	Monthly	Food vendor for multiple sites
Optum Financial, Inc.	Monthly	Health Savings account: EE payroll contributions
PG&E	Monthly	Utilities for Muir Headquarters
Philadelphia Insurance Co.	Monthly	Liability insurance policy for 2023-24
Pitney Bowes Bank Inc	Quarterly	Postage for postage machine at Muir HQ
Principal Life Insurance Company	Monthly	Life insurance for employees
Rachael Navarrete	As needed	Employee reimbursement
Rancho Cielo Inc	Monthly	Partnering Agency invoice
Rebecca Roe	As needed	Employee reimbursement
Richard Guess	As needed	Employee reimbursement
So Calif Mountains Foundation	Monthly	Partnering Agency invoice
Sparkletts	Monthly	Water service for Pomona CCC
State of CA Dept of Justice	As needed	Fingerprinting fees for new hires
Sterling Administration	Monthly	EE payroll contributions: DCA = dependent care account, FSA = flexible spending account
Swing Education, Inc.	As needed	Substitute teaching services for sites
Suburban Propane	Bi-monthly	Utilities for Muir HQ (Nevada City location)

T-Mobile	Monthly	Hotspots for sites
TCSN-The Computer Shop Netlink	Monthly	Internet for site
Telcom Data LLC	As needed	IT setup for Muir HQ
The Cleaning Solution	Monthly	Janitorial services for Muir HQ (final invoice)
The DBQ Company	Annual	Online digital curriculum access for 2023-24
TIAA FSB	Monthly	Copier lease for Rancho Cielo
Time Warner Cable	Monthly	Internet for sites
Toshiba Financial Services	Monthly	Copier lease for Muir Headquarters
Verizon Wireless	Monthly	Internet and hotspots
Vision Service Plan	Monthly	Vision insurance
Your Dream Properties	Monthly	Rent + maintenance fee for site

(Blank Page)

John Muir Charter Schools
Report of New Employees
06/01/2023 - 06/30/2023

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE replaced (term date)</u>
----------------------	-------------	-----------------	------------	-------------------	--------------------------------

N/A

John Muir Charter Schools
Employee Status Changes
06/01/2023 - 06/30/2023

<u>Employee Name</u>	<u>Prev Site</u>	<u>New Site</u>	<u>Prev Position</u>	<u>New Position</u>	<u>Start Date</u>
----------------------	------------------	-----------------	----------------------	---------------------	-------------------

N/A

John Muir Charter Schools
Report of Termed Employees
06/01/2023 - 06/30/2023

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Term Date</u>
----------------------	-------------	-----------------	------------	------------------

Dunbar, Margaret	Richmond YB	Teacher	1.0	6/16/2023
Griffiths, Robert	Tahoe CCC	Sub Teacher	hourly	6/30/2023
Loomis, Carla	Rancho Cielo	Lead Teacher	1.0	6/30/2023
Medeiros, Chantel	CSET Visalia	Classified Coordinator	1.0	6/30/2023
Proschan, Ren	Rancho Cielo	Teacher	1.0	6/30/2023
Shay, Emily	SLO CCC	Sub Teacher	hourly	6/30/2023
Wegner, Rachel	Admin	Director- Hourly	hourly	6/30/2023

(Blank Page)

REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS Form J-13A

(Revised December 2017)

California Department of Education

School Fiscal Services Division

Website: <https://www.cde.ca.gov/fq/>

Telephone: 916-324-4541

Email: attendanceaccounting@cde.ca.gov

Form J-13A Instructions

Why file:

The Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A is used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code (EC)* Section 41422.
- When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- When attendance records have been lost or destroyed as described in *EC* Section 46391.

The California Department of Education's (CDE) approval of the J-13A, combined with other attendance records, serve to document the local educational agency's (LEA) compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA's Local Control Funding Formula (LCFF) funding.

How to file:

The Form J-13A is available at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp>. Also available on the J-13A Web page are FAQs and supplemental pages for sections B and C in Excel format. All affidavits must have original signatures.

Charter schools must file separately from the authorizing school district or county office of education (COE).

The LEA governing board must approve each request by completing Section E, Affidavit of School District, County Office of Education, or Charter School Governing Board Members. Once the majority of the governing board members have approved the request, the LEA should keep a copy of the request and then submit the original to the county superintendent who must approve the request before it can be submitted to the State Superintendent of Public Instruction, CDE. Charter schools must submit the request to their authorizing LEA for approval, who will then forward to the county superintendent for approval.

The following summarizes the J-13A submittal and CDE review process:

- The county superintendent executes the Affidavit of County Superintendent of Schools, certifying the approval.
- The COE should keep a copy of the request and mail the original request to the listed CDE address.
- Once CDE has received the Form J-13A, the request will go through a review process. If the request is approved, CDE will e-mail the approval letter and a copy of the request to all contacts listed on the form. CDE will also mail a hardcopy of the approval letter. If the request is denied, CDE will e-mail the denial letter and a copy of the request to all contacts listed on the form. CDE will also mail a hardcopy of the denial letter.

Where to file:

Mail the entire original Form J-13A to:
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

General Instructions:

- Multiple emergency events and schools may be included on one Form J-13A. Be sure to include specific detailed information and supporting documents for each event and school.
- If the emergency event resulted in a closure and material decrease, complete sections B and C.
- Supplemental pages for sections B and C are available in Excel format for a request that requires more lines than allocated on Form J-13A.
- Attach supporting documentation. Redact any personally identifiable information. Examples of required supporting documentation:
 - Declaration of a State of Emergency
 - News articles
 - E-mails
 - Invoices

Form J-13A Instructions

- A local safety officer letter for any incident involving police activity, threats, cyber threats, etc.
- A county public health officer letter for any incident involving epidemic-type illness. The letter is to specify that the illness was an epidemic or that there was an increase in the number of cases of a disease above what is normally expected of the population in that area.

SECTION A: REQUEST INFORMATION

Refer to the California School Directory at <https://www.cde.ca.gov/schooldirectory/> for information needed to complete this section.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

- LEA Name – Enter the name of the school district, COE, or charter school submitting the Form J-13A.
- County Code – Enter the two-digit county code associated with this entity.
- District Code – Enter the five-digit district code associated with this entity.
- Charter Number – If this request is for a charter school, enter the charter number associated with this entity.
- LEA Superintendent or Administrator Name – Enter the name of the superintendent or administrator associated with this entity.
- Fiscal Year – Enter the fiscal year of the requested emergency closure, material decrease and/or lost or destroyed attendance records.
- Address – Enter the LEA's full address including:
 - Number and street
 - County name
 - City
 - State
 - Zip code
- Contact Information – Enter a contact person for this request. Include the following:
 - Name
 - Title
 - Phone number
 - E-mail address

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST

Select the LEA type associated with the request and, for a school district or COE request, if all or select school sites are included in the request. Only one LEA type may be selected.

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST

Read each condition carefully and select one or more that apply to this request. In addition, indicate if the request is associated with a Declaration of a State of Emergency by the Governor of California.

SECTION B: SCHOOL CLOSURE

This section is used for closures pursuant to *EC* Section 41422. If the request does not include any school closures, select the "Not Applicable" box on the top right corner and proceed to Section C.

PART I: NATURE OF EMERGENCY

Use this field to describe in detail the nature of the emergency(s) that caused the school closure.

PART II: SCHOOL INFORMATION

The fields below correspond to the columns on Form J-13A.

- A. School Name – Enter the school name of each school closed on a separate line. Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.
- B. School Code – Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at <https://www.cde.ca.gov/schooldirectory/> to locate the school code.
- C. Site Type – Enter the site type associated with the school listed in Column A. This site information is need for CDE to determine the specific instructional time requirements for the listed school. Choose one of the following site type options:
 - Charter School
 - Community Day
 - Continuation School
 - County Community
 - Juvenile Court School

Form J-13A Instructions

- Opportunity School
- Special Education
- Traditional

- D. Days in School Calendar – Provide the number of days in the school calendar. Attach a copy of the school calendar to the request. If the request includes multiple schools, attach a copy of each different school calendar and clearly identify which schools follow each calendar. If all schools have the same school calendar, note “all schools” at the top of the calendar.
- E. Emergency Days Built In – Provide the number of additional days the school has built in to the school calendar to use as make-up days for emergency closures.
- F. Built In Emergency Days Used – Provide the number of built in emergency days the school has used so far in the school year.
- G. Date(s) of Emergency Closure – Enter the date(s) closed for the emergency in the current request.
- H. Closure Dates Requested – Of the dates provided in Column G, enter the dates the school will not be able to make-up, and is requesting as part of the Form J-13A.
- I. Total Number of Days Requested – Enter the total number of days for the dates requested in Column H.

PART III: CLOSURE HISTORY

In this section, provide the closure history for the current and five prior fiscal years for all schools included in the request, regardless if a J-13A request was submitted. For example, if a school had multiple closures in one year, group the closures by fiscal year and nature.

School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No
School #1	0123456	2016-17	12/5, 2/10	Flooding	Yes
School #1	0123456	2016-17	4/17-4/18	Power Outage	No
School #1	0123456	2015-16	12/15-12/6	Road Closures	Yes

SECTION C: MATERIAL DECREASE

This section is used to claim attendance for material decreases pursuant to EC Section 46392. If the request does not include any credits for a material decrease in attendance, select the “Not

Applicable” box on the top right corner and proceed to Section D.

If the attendance of an LEA or a school is less than or equal to 90 percent of “normal” attendance for a reasonable time during or after an emergency event, the LEA may assume that a case exists for claiming emergency attendance credit for the “material decrease” of attendance. According to CCR, Title 5, Section 428, “normal” attendance is the average daily attendance (ADA) for the month of either October or May of the same school year. If the emergency occurred between July and September of the current year, the LEA must wait to submit the request until after October ADA of the current year can be calculated. The October or May ADA is used as a proxy for a normal day of attendance for the emergency day. However, if an emergency occurs in October or May, the LEA may request to use a different month as a proxy for a normal day of attendance for the emergency day.

Pursuant to EC Section 46392, the 90 percent threshold may be waived when the Governor has declared a “State of Emergency.” A copy of the Governor’s declaration should be included in the submittal. Any reduction of attendance in a necessary small school (NSS), even if less than 10 percent, may be considered material.

Attendance must be provided at the school site level. Approval of a districtwide material decrease is contingent upon the inclusion of all district sites, and a districtwide percentage of 90 percent or less on each emergency day. For non-districtwide emergencies, each school must meet the 90 percent threshold on each emergency day for approval of attendance credit.

PART I: NATURE OF EMERGENCY

Use this field to describe in detail the nature of the emergency(s) that caused the material decrease in attendance. Provide a detailed explanation for any gap in between emergencies. Request should be accompanied by supporting documents, if applicable.

PART II: MATERIAL DECREASE CALCULATION

The information provided in Parts II and III will be used to determine if the loss of attendance meets the 90 percent threshold for attendance credit approval (except when the governor declares a state of emergency or in the case of a NSS site), and to calculate the estimated attendance credit

Form J-13A Instructions

amount. The fields below correspond to the columns on Form J-13A.

- A. School Name – Enter the school name of each school requesting attendance credit on a separate line. Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request and select the “Supplemental Page(s) Attached” box on the top right corner.

- B. School Code – Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at <https://www.cde.ca.gov/schooldirectory/> to locate the school code

- C. “Normal” Attendance – Provide the ADA for the school month of October or May of the same school year.

A school month is 20 days, or four weeks of five days each, including legal holidays but excluding weekend makeup classes (EC Section 37201). The school calendar begins on the first Monday of the week that includes July 1 or the Monday of the first week of school. As a result, school months can be split between September and October; October and November; April and May; May and June. Therefore, the CDE advises LEAs to use the school month that has the most school days in either October or May.

- D. Dates Used for Determining “Normal” Attendance – Enter the date range of the school month used to provide the ADA in Column C.
- E. Date of Emergency – Enter the date of the emergency. **If the emergency lasted for more than one day, use a separate line for each date.**
- F. Actual Attendance – Provide the actual attendance for the school site on the date of emergency listed in Column E.
- G. Qualifier: 90 Percent or Less (F/C) – Calculated field. If the nature of emergency is consistent with EC Section 46392, the school may qualify for an attendance

adjustment when the Actual Attendance (Column F) divided by the “Normal” Attendance (Column C) yields a percentage of 90 percent or less. Exclude any emergency day that yields a percentage of more than 90 percent except when the governor declares a state of emergency or in a case of a NSS site.

- H. Net Increase of Apportionment Days (C-F) – Calculated field. The Actual Attendance (Column F) is subtracted from the “Normal” Attendance (Column C) to determine the Net Increase of Apportionment Days (Column H). When attendance on the date of emergency is greater than the “normal” attendance, this field will yield zero and should be removed from the material decrease calculation table.

If the request is approved, CDE’s approval letter will include the total net increase of apportionment days, which may differ from the amount shown. The LEA will then divide this number by the days in the applicable P-1, P-2, or Annual reporting period to determine the ADA increase.

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS

Continuation education is an hourly program, therefore the attendance must be provided in hours for continuation schools. Three hours equals one apportionment day. The fields below correspond to the columns on Form J-13A.

- A. School Name – Enter the school name of each continuation school requesting attendance credit on a separate line. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than five lines are needed for this request and select the “Supplemental Page(s) Attached” box on the top right corner.
- B. School Code – Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at <https://www.cde.ca.gov/schooldirectory/> to locate the school code.

Form J-13A Instructions

- C. "Normal" Attendance Hours – Provide the attendance hours for the continuation school on the same day of the week prior to, or the week following the emergency.

Example: If the emergency day is on a Tuesday, provide the attendance hours on the Tuesday of the week prior to or following the emergency.

- D. Date Used for Determining "Normal" Attendance – Enter the date of the school day used to provide the attendance hours in Column C.
- E. Date of Emergency – Enter the date of the emergency. **If the emergency lasted for more than one day, use a separate line for each date.**
- F. Actual Attendance Hours – Provide the actual attendance hours for the continuation school on the date of emergency.
- G. Qualifier: 90 Percent or Less (F/C) – Calculated field. If the nature of emergency is consistent with *EC* Section 46392, the school may qualify for an attendance adjustment when the Actual Attendance Hours (Column F) divided by the "Normal" Attendance Hours (Column C) yields a percentage of 90 percent or less. Exclude any emergency day that yields a percentage of more than 90 percent except when the governor declares a state of emergency or in a case of a NSS site.
- H. Net Increase of Hours (C-F) – Calculated field. The Actual Attendance Hours (Column F) is subtracted from the "Normal" Attendance Hours (Column C) to determine the Net Increase of Hours (Column H). When attendance on the date of emergency is greater than the "normal" attendance, this field will yield zero and should be removed from the material decrease calculation table.

If the request is approved, the approval letter will include the total net increase of hours for all continuation schools on the form, which may differ from the amount shown. The LEA will then convert the hours to apportionment days and divide this number by the days in the applicable P-1,

P-2, or Annual reporting period to determine the ADA increase.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

If this request does not include any lost or destroyed attendance records, select the "Not Applicable" box on the top right corner and proceed to Section E.

PART I: PERIOD OF REQUEST

Enter the dates of the records that were lost or destroyed.

PART II: CIRCUMSTANCES

Provide a detailed explanation on the emergency condition(s) and the extent of the lost or destroyed records.

PART III: PROPOSAL

Provide a detailed proposal or estimation in the allotted space.

SECTION E: AFFIDAVIT

A completed affidavit is required before submitting the entire Form J-13A request to CDE.

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS

- Enter the name of the school district, COE, or charter school.
- Enter the names of the all the board members.
- At least a majority of the board members must sign this affidavit.
- The governing board signatures must be witnessed. The witness person must complete the following fields:
 - Witnessed date
 - Name
 - Signature
 - Title
 - County name

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER

Only complete for a charter school request. Once the governing board members and witness fields have been completed, this request will be submitted to the charter school's authorizer for approval. An authorizer for a charter school may be

Form J-13A Instructions

a school district, COE or State Board of Education.

If approved, the superintendent of the charter school's authorizer will complete the following fields:

- Name
- Signature
- Authorizing LEA Name

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

All requests must go to the COE for approval. If approved, the COE will complete Part III of the affidavit. The county superintendent's signature must be witnessed.

- Name of the County Superintendent of Schools (or designee)
- Signature of the County Superintendent of Schools (or designee)
- Witnessed date
- Witness name
- Witness signature
- Witness title
- County name
- Contact person/individual responsible for completing the county affidavit. Include the contact person's name, title, phone number and e-mail address.

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
 - Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/aa/pai/13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: John Muir Charter Schools	COUNTY CODE: 29	DISTRICT CODE: 10298	CHARTER NUMBER (IF APPLICABLE): 255
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: RJ Guess	FISCAL YEAR: 2022-23		
ADDRESS: 960 McCourtney Road, Suite E	COUNTY NAME: Nevada		
CITY: Grass Valley	STATE: CA	ZIP CODE: 95949	
CONTACT NAME: Rachael Navarrete	TITLE: Fiscal Analyst	PHONE: 530-272-4008	E-MAIL: mnavarrete@johnmuirs.com

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

☐ SCHOOL DISTRICT Choose one of the following: ☐ All district school sites ☐ Select district school sites	☐ COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: ☐ All COE school sites ☐ Select COE school sites	☒ CHARTER SCHOOL
---	--	--

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

☐ SCHOOL CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq. ☐ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
☒ MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. ☒ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
☐ LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

☒ Not Applicable (Proceed to Section C)

☐ Supplemental Page(s) Attached

☐ Supplemental Page(s) Attached

Card Packet - July 12,

2223

[illegible]

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

[illegible]

**CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017**

SECTION C: MATERIAL DECREASE

PART I: NATURE OF EMERGENCY (Describe in detail.)

State of Emergency was declared by the Governor for the month of January 2023.

- ☐ Not Applicable (Proceed to Section D)
☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A School Name	B School Code	C "Normal" Attendance (October/May)	D Dates Used for Determining "Normal" Attendance	E Date of Emergency	F Actual Attendance	G* Qualifier: 90% or Less (F/C)	H Net Increase of Apportionment Days (C-F)
John Muir Charter Schools	2930147	423.44	5/1/23 - 5/31/23	1/9/23	392	92.58%	31.44
John Muir Charter Schools	2930147	423.44	5/1/23 - 5/31/23	1/10/23	295	69.67%	128.44
John Muir Charter Schools	2930147	423.44	5/1/23 - 5/31/23	1/11/23	394	93.05%	29.44
John Muir Charter Schools	2930147	423.44	5/1/23 - 5/31/23	1/12/23	304	71.79%	119.44
John Muir Charter Schools	2930147	423.44	5/1/23 - 5/31/23	1/13/23	256	60.46%	167.44
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		2,117.20			1,641		476.20

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A School Name	B School Code	C "Normal" Attendance Hours	D Date Used for Determining "Normal" Attendance	E Date of Emergency	F Actual Attendance Hours	G* Qualifier: 90% or Less (F/C)	H Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.
We, members constituting a majority of the governing board of John Muir Charter Schools, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Stanton Miller	
Gil Botello	
Michael Corbett	
Len Eckhardt	
Sallie Wilson	

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 12 day of July, 2023

Witness: RJ Guess (Name) _____ Title: CEO of Nevada County, California

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): Scott Lay (Name) _____ Authorizing LEA Name: Nevada County Office of Education

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): Scott Lay (Name) _____ (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____

Witness: _____ (Name) _____ Title: _____ of _____ County, California

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

John Muir Charter Schools

Vendor Activity

From 1/1/2023 Through 6/30/2023

Vendor ID	Vendor Name	Trans... Source	Effective Date	Docume... Number	Expenses	Payments
ERNI000	Ernie's Van and Storage	API	5/17/2023	7284	9,421.10	0.00
ERNI000	Ernie's Van and Storage	API	6/8/2023	7339	891.04	0.00
					10,312.14	0.00
Total ERNI000	Ernie's Van and Storage				10,312.14	0.00
TELC000	Telcom Data LLC	API	5/1/2023	9759	2,975.00	0.00
TELC000	Telcom Data LLC	API	5/1/2023	9760	550.00	0.00
TELC000	Telcom Data LLC	API	5/31/2023	9784	600.00	0.00
					4,125.00	0.00
Total TELC000	Telcom Data LLC				4,125.00	0.00
Report Opening/Current Balance						
Report Transaction Totals					14,437.14	0.00
Report Current Balances						

(Blank Page)

Organizational Diversity, Equity and Inclusion (DEI) Self-Assessment Tool

This tool is designed to help your organization better understand the status and identify action steps for increased the diversity, equity, and inclusion (DEI) within your organization. The assessment can be completed as a group exercise or individually, with responses aggregated for review and analysis. The focus of your responses should be on the organization. The DEI self-assessment is organized into six key areas that will help your organization identify:

- Current strengths
- Areas for improvement
- Priorities for action
- Potential partnerships
- Resources to obtain or share

Depending on its mission, programs, and stakeholders, each organization will define DEI in its own way. For purposes of this assessment, be sure to consider culture in a broad sense, with race or ethnicity as central and interconnected with other aspects of culture that may create a very different dynamic (such as history, geographic background, communication style, gender roles, value systems).

Please rate the following statements by checking the response that most closely matches your status.

LEADERSHIP: Board & Leadership Staff						
	Strongly Agree	Neutral	Agree	Strongly Disagree	Don't Know	N/A
Our leadership sets the example in the DEI work beginning with the board and executive leadership						
We currently employ a set of DEI best practices at our organization						
We provide training on DEI best practices for our board, staff and volunteers						
Our board and staff are held accountable for the organization's established DEI practices						
We have conducted an organization-wide assessment of our DEI work including policies, practices and procedures						
Our Board includes:						
a. People with disabilities						
b. People with different racial backgrounds						
c. Gender Balance						
d. Diversity of age groups						
e. Representative of the people we serve						

Mission, Strategy and Evaluation						
	Strongly Agree	Neutral	Agree	Strongly Disagree	Don't Know	N/A
A high-level commitment to Diversity, Equity and Inclusion (DEI) is important to our organization achieving its mission with greater impact.						
We have created a group or taskforce to help us think about how we might advance diversity, equity and inclusion						
Our organizational mission, vision and/or values demonstrate a commitment to DEI						
We have DEI goals for our organization in our strategic plan						
We have data on the demographic makeup of our workforce and community(ies) we serve						
We have data on the demographic makeup of community(ies) we serve						
Program participants are treated with respect and cultural differences are valued.						
We are sensitive to how we utilize data when we represent our program participants or members of the community.						
We maintain data on the demographics of the people we serve.						
We maintain data on our staff.						
We analyze demographics data and make improvements and outcomes.						