



John Muir Charter Schools
960 McCourtney Road Suite E
Grass Valley CA 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Meeting of the Board of Directors

Wednesday, May 14, 2025

10:00 a.m.

Sacramento Regional Conservation Corps
6101 27th St, Sacramento,
CA 95822

San Bernardino Valley Municipal Water District
380 East Vanderbilt Way, San Bernardino, CA 92408

Join Zoom Meeting
Meeting ID: [84752617010](#)

Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order: by Stan Miller at 10:04 a.m.

2. Introductions: Hunt Drouin, Board Member. Dawn Ryley, Administrative Coordinator. Eilleen Hillmer, Administrative Assistant. Kyle Moneypenny, IT Director. RJ Guess, CEO. Sallie Wilson, Board Member. Stan Miller, Board Chair. Via Zoom, Cristina Dickason, Southern Regional Director. Richard Johnson, Teacher/TAC Member. Carrie Lowery, Marketing Director. Dawn McConnell, COO. Rachael Navarrete, CFO joined at 10:11 a.m.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda: none

5. Adoption of the Agenda: Motion to approve by Gil Botello, seconded by Hunt Drouin. Roll call vote: Gil Botello, yes. Sallie Wilson, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, 4. Noes, none. Abstentions, none. Absent, 1 Len Eckhardt)

6. Informational/Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 19, 2025 (Attachment 1, Page 4) Motion to approve by Gil Botello, seconded by Sallie Wilson. Roll call vote: Gil Botello, yes. Sallie Wilson, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, 4. Noes, none. Abstentions, none. Absent, 1 Len Eckhardt)
- B. Approval of Vendor Payments 3/25/25-4/25/25 (Attachment 2, Page 11) Gil Botello requested more information regarding Tom Reed's travel expenses. RJ Guess responded that it is connected to his position and in person testing requirements. Gil Botello continued by asking about the cost of the School Liaison Officer at Earle Jamieson. RJ Guess replied that those costs are shared with the Nevada County Superintendent of Schools. Stan Miller asked for what time frame these charges were for. Rachael Navarrete stated that it is quarterly. Hunt Drouin asked what a School Liaison Officer does and RJ Guess replied that it is for a probation officer to be stationed at Earle Jamieson. Hunt Drouin inquired how supplies are ordered and what the procedure was to do so. RJ Guess replied that there are multiple layers of the approval process so that each request is vetted and then approved prior to ordering supplies. Hunt Drouin also asked about the charges from ARC as well as the multiple internet charges. RJ Guess explained that ARC is completing the student records digitization project that began May, 2023. Kyle Moneypenny addressed the multiple internet fee's as there is a need at many schools sites to use multiple providers. Hunt Drouin also inquired as to the cost and need of marketing flyers and supplies. Carrie Lowery replied that it was for recruiting events and marketing opportunities. Hunt Drouin also asked about the charges for PowerSchool and if the training attended would help train other employees. RJ Guess replied that staff to staff training would be ideal but that was to bring employees up to date when using PowerSchool. Drivers Education availability and costs were questioned by Hunt Drouin as he wanted to know if it was available for all students. RJ Guess and Cristina Dickason responded that it is available to all students. Dawn McConnell interjected that it is funded through an enrichment and retention grant. Hunt Drouin questioned the fee's distributed to CSET and what it was for. Rachael Navarrete replied that is a bill catching up for past costs as there is new staff and invoicing hadn't occurred. Indirect fees were discussed as well as a possible amendment to the Memorandum of Understanding. Sallie Wilson agreed that a review of the Memorandum of Understanding should be conducted. Gil Botello thanked Hunt Drouin for his attention to detail in reviewing costs. Hunt Drouin asked about poetry sessions. RJ Guess stated that it has been going on for years and Dawn McConnell shared that it is grant funded. Hunt Drouin also inquired about New Door. RJ Guess reviewed the closing of the JMCS site at San Francisco Local Conservation Corps and that New Door has welcomed our students to their site. This is a venture, not a partnership but that a more permanent partnership is being discussed. Hunt Drouin also asked about the payment to Toyota, RJ Guess replied that it is for the board approved lease payment. Stan Miller asked about the payment to The Regents of UC, for the Inservice guest speaker. Dawn McConnell replied that she was contracted through UC Davis and it was for speaking as well as a workshop. Motion to approve by Gil Botello, seconded by Hunt Drouin. Roll call vote: Gil Botello, yes. Sallie Wilson, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, 4. Noes, none. Abstentions, none. Absent, 1 Len Eckhardt)

- C. Approval of New and Termed Employees 04/01/25- 04/30/25 (Attachment 3, Page 28)
Motion to approve by Sallie Wilson, seconded by Hunt Drouin. Roll call vote: Gil Botello, yes. Sallie Wilson, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, 4. Noes, none. Abstentions, none. Absent, 1 Len Eckhardt)

7. Discussion Items

- A. Better Together 2025 Cost Comparison (Attachment 4, Page 29) Presented by Dawn Ryley. Hunt Drouin suggested researching airport hotels and suggested a look around LAX. Stan Miller questioned the price differential between Monday night versus the cost of Tuesday and Wednesday nights. Gil Botello suggested looking around the Ontario Airport as well. Board members agree that they would like a full report outlining the total costs.
- B. TAC Report, Rich Johnson Teacher/TAC Member (Attachment 5, Page 30) Presented by Richard Johnson. A review of the student leadership conference was shared including sites visited. Hunt Drouin inquired about the program in general and Richard Johnson was able to go over how the group was started and the criteria of joining. This program was grant funded, led by Tom Hyatt. RJ Guess shared that the students can achieve the State Seal of Civic Engagement. Students with a gold cord at graduation signify receiving this seal. Gil Botello thanked Dawn McConnell for bringing this vision and making it bigger. Dawn McConnell responded that the staff has been amazing and we have the tools now to keep this going. Richard Johnson continued; more teachers are becoming involved with TAC and was happy to share that for the first time, Grad Night coordination is occurring and it's exciting to be able to add this to the end of the year activities.
- C. CEO's Report Presented by RJ Guess and is attached to these minutes.

8. Miscellaneous Information Items

- A. 2024-2025 Notable Dates:
1. Thursday, May 29, 2025: LA CCC, Norwalk CCC and Pomona CCC joint Graduation in Los Angeles, Ca
 2. Monday, June 2, 2025: SFCC Graduation in San Francisco, Ca
 3. Friday, June 6, 2025: GEMA Graduation in Los Angeles, Ca
 4. Monday, June 9, 2025: CCC All-State Graduation in Sacramento, Ca
 5. Tuesday, June 10, 2025: VOALA YouthBuild N. Hollywood in N. Hollywood, Ca
 6. Thursday, June 12, 2025: Ready, Set, OC Graduation in Brea, Ca
 7. Thursday, June 12, 2025: UCCIE Graduation in Riverside, Ca
 8. Friday, June 13, 2025: Rancho Cielo Graduation in Salinas, Ca
- B. Correspondence
- C. Schedule of Future Board Meetings
- i. Wednesday, June 11, 2025, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822

- ii. Wednesday, July 9, 2025, 10:00 a.m. Sacramento Regional Conservation, Corps 6101
27th Street Sacramento, CA 95822
- iii. Wednesday, August 13, 2025. 10:00 a.m. Sacramento Regional Conservation, Corps 6101
27th Street Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

	June 11, 2025	July 9, 2025	August 13, 2025
Stanton Miller	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Sallie Wilson	Yes / No/Uncertain In-person / Remote	Yes / No/Uncertain In-person / Remote	Yes / No In-person / Remote
Len Eckhardt	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Gil Botello	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Hunt Drouin	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

9. Request for Agenda Items

- LCAP Public Hearing and Approval June 11, 2025
- Annual Travel Expense Report July 9, 2025
- Inservice Expense Report July 9, 2025
- Earl Jamieson van purchase discussion or action item for July 9, 2025

10. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

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