



John Muir Charter Schools
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, August 13, 2025

10:00 a.m.

Sacramento Regional Conservation Corps
6101 27th St, Sacramento,
CA 95822

San Bernardino Valley Municipal Water District
380 East Vanderbilt Way, San Bernardino, CA 92408
Join Zoom Meeting

Join Zoom Meeting
Meeting ID: 84855471313

Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order: by Stan Miller at 10:09 a.m.

2. Introductions: RJ Guess, CEO. Sallie Wilson, Board Member. Len Eckhardt, Board Member. Stan Miller, Board Chairman. Hunt Drouin, Board Member. Jerry Simmons, Esquire; Young, Minney and Corr, LLP. Dawn Ryley, Administrative Coordinator. Kyle Money penny, IT Director. Via Zoom: Lita Lee, Northern Regional Director. Gil Botello, Board Member. Eo Reveles, Teacher/TAC Member. Cristina Dickason, Southern Regional Director. Dawn McConnell, COO and Rachael Navarrete, CFO joined via Zoom at 12:54 p.m.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda: none

5. Order of Business

- A. Reappointment of Gil Botello to the John Muir Charter Schools Board of Directors. Motion to approve by Len Eckhardt, seconded by Sallie Wilson. ROLL CALL VOTE: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Sallie Wilson, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

- B. Reappointment of Len Eckhardt to the John Muir Charter Schools Board of Directors. Motion to approve by Hunt Drouin, seconded by Sallie Wilson. ROLL CALL VOTE: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Sallie Wilson, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)
- C. Reappointment of Sallie Wilson to the John Muir Charter Schools Board of Directors: Motion to approve by Hunt Drouin, seconded by Len Eckhardt. ROLL CALL VOTE: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Sallie Wilson, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

6. Adoption of the Agenda: motion to approve by Hunt Drouin, seconded by Sallie Wilson. Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Sallie Wilson, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

7. Board Retreat:

- A. Brown Act, Governance, and Conflict of Interest Training provided by Jerry Simmons, Esquire; Young, Minney and Corr, LLP. Powerpoint presentation was outlined, reviewed and recorded.

8. Informational/Action Items

- A. Closed Session: Tabled until September 10, 2025 by Stan Miller.
 - a. Personnel Matters - Public Employee Performance Evaluation: CEO (Gov. Code §54957)
 - b. Report from closed session
- B. Approval of the Minutes of the Regular Board Meeting Wednesday, July 9, 2025 (Attachment 1, Page 4) Motion to Approve by Gil Botello, seconded by Hunt Drouin. ROLL CALL VOTE: Sallie Wilson, yes. Len Eckhardt, yes. Hunt Drouin, yes. Gil Botello, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)
- C. Approval of Vendor Payments 6/26/25-7/25/25 (Attachment 2, Page 10) Hunt Drouin asked regarding charges for LA LGBT sign, Dawn Ryley explained it was for several window clings. Hunt Drouin inquired regarding the cost of the Clemco Model 2020. RJ Guess stated it was for a paint booth for car restoration program at Rancho Cielo and was grant funded. Hunt Drouin also asked how many professional gatherings there are annually. RJ Guess replied three per year; Student Services, Leadership and the annual conference. Hunt Drouin also inquired regarding an update on the indirect overhead charges for CSET. RJ Guess responded that the MOU (Memorandum of Understanding) was reviewed and it is in the language as an allowable expense. An updated MOU will be forthcoming. Hunt Drouin also asked for a definition of Eric Smith's position, RJ Guess replied that he is the Southern California Resource Coordinator. Hunt Drouin continued with requesting more information regarding salary reimbursement for Rancho Cielo. RJ Guess responded that it is grant funded and as their fiscal agent, this is part of the reimbursement process. Stan Miller asked for more information regarding future expenses to gain clarity of the process. Hunt Drouin also asked about rents for SFCC (San Francisco Conservation Corps). RJ Guess explained that it is referenced as SFCC but it is for

rents paid to New Door since SFCC closed, and our students moved to a new site. Motion to approve by Sallie Wilson, seconded by Gil Botello. ROLL CALL VOTE: Sallie Wilson, yes. Len Eckhardt, yes. Hunt Drouin, yes. Gil Botello, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

D. Approval of New and Termed Employees 07/01/25 - 07/31/25 (Attachment 3, Page 25)

Hunt Drouin asked for the definition of Para 2 and Para 3. RJ Guess explained the difference. Stan Miller asked for more clarification in the future regarding staff changes, such as site and position description for more information and clarity. Stan Miller also took the time to honor the passing of Jocelyn Moore, a dedicated John Muir Employee that will be truly missed. Motion to approve by Hunt Drouin, seconded by Sallie Wilson. ROLL CALL VOTE: Gil Botello, yes. Sallie Wilson, yes. Len Eckhardt, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

9. Discussion Items

- A.** CEO's Report; Presented by RJ Guess. Six climate action corps members will be coming to JMCS. Earle Jamieson is launching its Horticulture/Food Waste Reduction program and lunches will be provided to them through Sierra Roots of Nevada County. Jerry Simmons had mentioned a few bills during board training and there are a few more that are being watched closely in the legislature as this will be a difficult year. Full briefing and detail to come.

10. Miscellaneous Information Items

A. 2025-2026 Notable Dates:

- August 11, 2025: Planning day.
- August 12, 2025: First day of school.
- September 1, 2025: Labor Day

B. Correspondence: None

C. Schedule of Future Board Meetings

- i. Wednesday, September 10, 2025. 10:00 a.m. Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.
- ii. Wednesday, October 8, 2025. 10:00 a.m. Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.
- iii. Wednesday, November 12, 2025. 10:00 a.m. Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.

Board Attendance at Upcoming Meetings:

	September 10, 2025	October 8, 2025	November 12, 2025
Stanton Miller	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote
Gil Botello	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote
Sallie Wilson	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote
Len Eckhardt	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote
Hunt Drouin	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote

11. Request for Agenda Items:

- Public Employee Performance Evaluation: RJ Guess, CEO
- Recruitment and Retention Update
- Cell phones for Board Members discussion: Kyle Money Penny

12. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

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