



John Muir Charter Schools
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John Muir Charter Schools Meeting of the Board of Directors

Wednesday, February 4, 2026
10:00 a.m.
6101 27th Street Sacramento CA 95822

Join Zoom Meeting
Meeting ID: 89392388053
Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order

2. Introductions

3. Order of Business

Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so now. Individuals who wish to address an agenda item may do so at this time or when the agenda item is heard. After being recognized by the board chairman, please identify yourself. Each presentation shall be for at most three (3) minutes and the total time for this purpose shall be at most fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda

5. Adoption of the Agenda

6. Informational/Action Items

- A.** Approval of the Minutes of the Regular Board Meeting Wednesday, January 14, 2026 (Attachment 1, Page 4)
- B.** Approval of Vendor Payments and Appendix (12/26/25-1/25/2026) (Attachment 2, Page 10)
- C.** Approval of New and Termed Employees (1/1/2026-1/23/2026) (Attachment 3, Page 22)
- D.** Reading/Approval JMCS 2026-2027 Board Meeting Dates (Attachment 4, Page 23)

7. Discussion Items

- A.** 2026-2027 JMCS Operating Calendars, 1st Review (RJ Guess) (Attachment 5, Page 24)
- B.** Non-Classroom-Based Charter Discussion and Review (RJ Guess) (Attachment 6, Page 29)
- C.** Mid-Year LCAP Update (Dawn McConnell) (under separate cover)
- D.** TAC Report (Attachment 7, Page 68)
- E.** Board Reports/Discussion
- F.** CEO's Report

8. Miscellaneous Information Items

- A.** 2026-2027 Notable Dates:

Better Together February 10th-12th 2026 Long Beach
Rancho Cielo Culinary RoundUp, February 22, 2026
March 30-April 3, 2026, JMCS Spring Break (All sites and office closed)
CCC All State Graduation is Sacramento: June 3, 2026

- B.** Correspondence

- C.** Schedule of Future Board Meetings

- i. Wednesday, March 11, 2026. 10:00 am Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.
- ii. Wednesday, April 8, 2026. 10:00 am Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.
- iii. Wednesday May 13, 2026. 10:00 am Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.

Board Attendance at Upcoming Meetings:

	March 11, 2026	April 8, 2026	May 13, 2026
Stanton Miller	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote

Gil Botello	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Len Eckhardt	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Hunt Drouin	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Marilee Eckert	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote

9. Request for Agenda Items

Analysis of Admin Travel and Reimbursement Costs

10. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

- John Muir Charter Schools Office, 960 McCourtney Rd. Suite E, Grass Valley, Ca 95949
The Hotel Maya, 700 Queensway Drive, Long Beach CA 90802
- Sacramento Regional Conservation Corps, 6101 27th St., Sacramento, Ca 95822
- www.johnmuires.com



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Wednesday, January 14, 2026

10:00 a.m.

Sacramento Regional Conservation Corps
6101 27th St, Sacramento,
CA 95822

San Bernardino Valley Municipal Water District
380 East Vanderbilt Way, San Bernardino, CA 92408

UCCIE Indio
82579 Fleming Way, Unit C, Indio, CA 92201

Join Zoom Meeting
Meeting ID:81290335827
Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order: By Stan Miller at 10:21 a.m.

2. Introductions: Hunt Drouin, Board Member. Dawn Ryley, Administrative Coordinator. Kyle Moneypenny, IT Director. RJ Guess, CEO. Dawn McConnell, COO. Len Eckhardt, Board Member. Stan Miller, Board Chairman. Via Zoom: Carrie Lowery, Marketing Director. Tammie Wood, Accounts Payable Analyst. Rachael Navarrete, CFO. Liz Lopez, Teacher/TAC. Cristina Dickason, Southern Regional Director. Gil Botello, Board Member.

3. Order of Business

Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so now. Individuals who wish to address an agenda item may do so at this time or when the agenda item is heard. After being recognized by the board chairman, please identify yourself. Each presentation shall be for at most three (3) minutes and the total time for this purpose shall be at most fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda: None

5. Adoption of the Agenda: Motion to approve by Hunt Drouin, seconded by Len Eckhardt. ROLL CALL VOTE: Gil Botello, yes. Len Eckhardt, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, 4. Noes, none. Abstentions, none. Absent, 1 Marilee Eckert)

6. Informational/Action Items

A. Approval of the Minutes of the Regular Board Meeting Wednesday, December 10, 2025 (Attachment 1, Page 4) Approved as amended due to correction of spelling error on page 6. Motion to approve by Gil Botello, seconded by Hunt Drouin. ROLL CALL VOTE: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, four. Noes, none. Abstentions, none. Absent, one Marilee Eckert)

B. Approval of Vendor Payments and Appendix 11/26/2025-12/25/2025 (Attachment 2, Page 10) Gil

Botello inquired regarding the Equity Survey and if it was required. RJ Guess replied yes. Gil Botello continued regarding O.Y.S.C. (Opportunity Youth Schools Coalition) RJ Guess replied that JMCS is the fiscal agent and is grant funded. Hunt Drouin asked for the details of Bright Thinker Curriculum for E.J. (Earle Jamieson) Dawn McConnell explained that it was for middle school curriculum. Hunt Drouin continued, wondering if the fees for Rancho Cielo being in arrears had a negative impact on JMCS (John Muir Charter Schools)? Rachael Navarrete stated no, the costs have been budgeted for its mainly just a timing issue. Stan Miller inquired regarding the charges for Abila. Tammie Wood confirmed the charges are for the annual subscription of the financial program. Stan Miller continued by asking for more information regarding Fuel for Student's Parent/McKinney Vento Funds/NCSOS (Nevada County Superintendent of Schools). Dawn Ryley stated they had to be approved, Rachael Navarrete continued that an application must be submitted and there is an approval process in which NCSOS (Nevada County Superintendent of Schools) is invoiced for the charges and JMCS (John Muir Charter Schools) is reimbursed. Stan Miller also asked about the audit costs, Rachael Navarrete stated that it is required by the state of California and the costs are valid. Stan Miller verified the monthly Facebook Social Media Fee's; RJ Guess shared that we do benefit from this investment and a Marketing Report will be prepared at a future meeting. Stan Miller requested more information for the monthly legal fees paid to Young, Minney, and Corr, LLP. Tammie Wood clarified that the fees were from August - October and RJ Guess stated that it was for what had been previously discussed in closed session. Motion to approve by Gil Botello, seconded by Hunt Drouin. ROLL CALL VOTE: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, four. Noes, none. Abstentions, none. Absent, one Marilee Eckert)

C. Approval of New and Termed Employees 12/01/2025-12/31/2025(Attachment 3, Page 25) Motion to approve by Hunt Drouin, seconded by Len Eckhardt. ROLL CALL VOTE: Len Eckhardt, yes. Gil Botello, yes. Hunt Drouin, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, four. Noes, none. Abstentions, none. Absent, one Marilee Eckert)

D. 2024/2025 Audit Report (Rachael Navarrete) (Attachment 4, Page 26) Presented by Rachael Navarrete. Referring to the summary section as of June 30, 2025, letter and journal reporting. Focusing on the end of the report to address findings, of which there were none. Stan Miller took the time to appreciate Rachael Navarrete compiling the information for our auditors and appreciate that there were no findings. Motion to approve by Len Eckhardt, seconded by Gil Botello. ROLL CALL VOTE: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Stan Miller, yes. Approved 4-0-0-1. (Ayes, four. Noes, none. Abstentions, none. Absent, one Marilee Eckert)

E. 2024/2025 School Accountability Report Card Approval (Under Separate Cover)

Presented by Dawn McConnell. This is an annual report to capture data from the previous year. This data is collected for the public to review and is compiled by DataQuest and the Department of Education. Hunt Drouin asked how these two entities collect this data? Dawn McConnell shared that it flows through the JMCS (John Muir Charter Schools) database and then this information is captured. Stan Miller also shared how the data is collected and reviewed that the LCAP (Local Control and Accountability Plan) is a district plan and the SARC (School Accountability Report Card) is a school report. Dawn McConnell continued that the state prioritizes how JMCS (John Muir Charter Schools) is measured. The data analyzes the previous year. Teacher data is from two years ago and California has definitions of effectiveness and what is allowed. This data can include CTE (Career and Technical Education) teachers. A review of "missed assignments" was shared which can include internships, short term staff, paraprofessionals as well as teachers. Stan Miller inquired if there was a separation between single subject credentialed teachers versus multiple subject credential-ed teachers, Dawn McConnell responded no. Gil Botello inquired if it included credentialed and non-credentialed staff? And continued to inquire about the number of staff working towards their credential. What is the standard? RJ Guess responded that every school has teachers on short term and internships. Gil Botello asked how we make sure they are effective? RJ Guess and Dawn McConnell stated that they are supported, coached and mentored through the Regional Directors and there is an evaluation process as well. Stan Miller added that they are also supported by an external mentor. Dawn McConnell stated that currently JMCS (John Muir Charter Schools) has three working on an internship and one provisional internship permit. Moving on to Student Achievement Data, Dawn McConnell reviewed that if students do not test, they receive the lowest score possible which drives down the aggregate score. JMCS (John Muir Charter

Schools) has “zero penalty” now which is an improvement from previous years. The California Dashboard will have data and the SARC (School Accountability Report Card) will have a different set of data. Stan Miller asked if the data is skewed because of students enrolled as twelfth graders, now that we enroll as eleventh graders, how has that affected our results? Dawn McConnell answered that it is hard to tell, because the numbers are small. This had more to do with the graduation rate which we have made forward progress with. Hunt Drouin asked what part of our student population takes science? Dawn McConnell answered twelfth graders. Stan Miller inquired that as an eleventh grader, do they come to us with the credits they already have? Dawn McConnell replied yes, so this does not entirely represent JMCS (John Muir Charter Schools) and does not capture everything we are doing. Gil Botello thinks that these numbers are encouraging. Since the traditional school model has failed our students, we are picking up the pieces and helping them become successful and it is hard to measure some standards. Performance and student participation are key. The next wave of testing occurs in the spring. Stan Miller requested that in addition to state testing, we should look for internal ways to assess the success of our students. Dawn McConnell stated that there is a noticeable difference in the metrics. RJ Guess also stated that in previous years, there were both A-G courses as well as non A-G and going forward, there are only A-G courses. CTE (Career and Technical Education) review, Dawn McConnell stated that it has been difficult to capture the data, but the numbers should go up. Obtaining CTE (Career and Technical Education) credentialed teachers has not been easy, but we are addressing it. Absenteeism is a constant struggle with our student population. Hunt Drouin asked the definition of “chronic absenteeism”. Dawn McConnell responded that it is not attending 10% of school days from entry date to exit date. Dawn McConnell continued to review the data stating the suspensions and expulsions have gone up but this statistic is very low, lower than the state average. The fiscal data is input by JMCS (John Muir Charter Schools) with the assistance of Rachael Navarrete. Gil Botello inquired about the statistic on page three that there are more male students than female students dropping out and that recruitment may benefit from this data. Stan Miller stated that the male/female breakdown is aligned with the state dropout rate. The various programs linked to job training may also play a part in this statistic. Carrie Lowery shared that advertising is balanced to attract both male and female students. Dawn McConnell also added that females statistically drop out at a lower rate than male students.

8. Discussion Items

A. CCC (California Conservation Corps) Declining Enrollment. Presented by RJ Guess.

The data is reported back to 2012, just at CCC (California Conservation Corps). In 2018 the exit exam had ended, and this date shows a clear progression with 75% loss of enrollment. Until then, the CCC (California Conservation Corps) member count was between 1200-1400 at any given time and 40-50% would be the ADA (Average Daily Attendance) through JMCS (John Muir Charter Schools) until it began to decline. Duplicate schools have also had an impact as well as the CCC (California Conservation Corps) programming which has been a contributing factor. Stan Miller asked if in 2012, was 50% of that enrollment? RJ Guess clarified that JMCS (John Muir Charter Schools) enrolled 50% of Corps Members. Len Eckhardt asked if the CCC (California Conservation Corps) were providing their own education. RJ Guess stated that the National City Center uses a different charter school, but also CCC (California Conservation Corps) has increased its non-educational sites. Overall, this shows how it has declined over the years. Job Corps echoes that same decline. JMCS has no control over the wait list to get into the CCC (California Conservation Corps). We have looked for ways to subsidize but next year, there will be no subsidies and we are looking now at how to staff the sites. Local school districts have worked hard to retain potential dropouts by funneling them into various programs while keeping them within the districts to continue to collect ADA (Average Daily Attendance) by implementing alternative and independent study programs, retaining them until they are 18 and can transfer to an Adult Education School. This allows districts to retain the ADA (Average Daily Attendance) regardless of movement. RJ Guess shared that he and Hunt Drouin met with the CCC (California Conservation Corps) January 13, 2026, and they are escalating this data. Carrie Lowery will meet with the CCC (California Conservation Corps) to develop a global strategy for marketing. It is a greater issue why the enrollment is low, but this partnership has not run its course. These economic times, administrative and government changes are affecting the CCC (California Conservation Corps) and more discussions and action to come. RJ Guess thanked Dawn McConnell for her data contribution as this is a team effort.

B. Board Members Open Discussion - none

C. COO's Report- Presented by Dawn McConnell.

The California Dashboard is outside of the SARC (School Accountability Report Card) and it includes more student information. The alternative graduation rate is provided along with other historical data. 2022-2025 was reviewed and the graduation rate has improved from 64% to 83.3%. The Registrar team has been instrumental in working with the dates to properly capture this data. This makes us eligible to receive grant funds under Equity Multiplier to use to further engage students. Enrichment programs are one way we do that, and photos of activities were shared. This goes beyond academics and many activities also occur on campus such as entrepreneur courses and mindful writing, which also ties into our LCAP (Local Control and Accountability Plan) which will be reviewed at the next board meeting.

D. CEO's Report- Presented by RJ Guess.

Beginning with a legislative update, the California State Budget came out. It's not terrible for schools. There is a 2% COLA (Cost of Living Adjustment) on the LCFF (Local Control Funding Formula). Use of one-time funds keeps education flush by keeping funds out of Proposition 98. Once it is adopted, we will know what the state budget will be. AB 1292 and SB 343, we are currently re-evaluating the language and will probably come out with a new bill. Additional support from various avenues has been formed such as the Directors Guild as an example. In California, there has been a 5–6-year moratorium on non-classroom-based learning centers, commonly referred to as Independent Study Programs. There is currently a six-month gap in which new programs can apply, be reviewed and seek approval. JMCS has drafted a non-classroom-based charter. Non-classroom-based is specific to 9th-12th graders and would work with the same partner agencies. It would apply to students who apply, are enrolled or who are excited to be retained by JMCS (John Muir Charter Schools) and it would be a hybrid model and it would allow JMCS to retain students and staff. Stan Miller asked if the school sites would still be available. RJ Guess replied yes and that would still allow options. Len Eckhardt asked how our authorizer felt about this option. RJ Guess responded that NCSOS (Nevada County Superintendent of Schools) was supportive and both charters would be held with them. Stan Miller brought up the logistics that this would require. Two board meetings, two SARC (School Accountability Report Card), two LCAP (Local Control and Accountability Plan). RJ Guess agreed and workloads would need to be looked at with possible staffing increases. Hunt Drouin and Stan Miller requested a financial analysis which would include the pros and cons at the February 4, 2026, Board of Directors Meeting. Hunt Drouin asked if this was a result of the CCC (California Conservation Corps) declining enrollment. Dawn McConnell replied, somewhat. RJ Guess added that growth is in the non-classroom-based schools and the timing to participate is critical. This would allow a different level of freedom in how we staff our school sites and mitigate declining enrollment. Hunt Drouin asked if the CCC (California Conservation Corps) is in support. RJ Guess and Dawn McConnell stated that their involvement would not change. We would begin retaining students on their waitlist or students that have been self-resigned could complete their education. Reviewing the fact that if they are exited from the CCC (California Conservation Corps) they can no longer return to school because their campus is located on state property. Hunt Drouin asked if it would be virtual attendance? RJ Guess replied that facilities will still need to be determined but non-residential sites would be through learning centers. Stan Miller asked if it would be evening hours as most students will need to work, RJ Guess replied yes. Stan Miller asked how it would work to benefit our currently enrolled. Dawn McConnell shared that it would be no different, classes would occur on the fifth day and would not conflict with those who were on a four day a week work requirement. Gil Botello reminded the board that this was not an agendized item, and it is still in process. This should be added to the February 4, 2026, board meeting so that the board members can do their due diligence. Stan Miller stated that this is a proposed charter to be discussed and approved by the board. Hunt Drouin asked, due to the impulsive nature, and the limited window of time, when would it need to be discussed? Is there a draft or a petition? Prospectus? RJ Guess responded that the timeline is uncertain. The charter will require approval from NCSOS (Nevada County Superintendent of Schools) after the board approves. This is new territory as typically when a charter is approved, then board members are located. There is usually no board to approve of a new charter. RJ Guess agreed and stated that this will be an agenda item for February 4, 2026. Gil Botello suggested that a consultant should be hired, but RJ Guess respectfully declined. Hunt Drouin specified that the CCC (California Conservation Corps) waitlist is temporary, it often ebbs and flows, so this should be considered.

9. Miscellaneous Information Items

A. 2025-2026 Notable Dates:

Better Together PD Conference February 10-February 12, 2026 The Hotel Maya, Long Beach
Rancho Cielo Culinary RoundUp February 22, 2026 Monterey
Allstate CCC Graduation June 3, 2026 Sacramento

B. Correspondence

C. Schedule of Future Board Meetings

- i. Wednesday, February 4, 2026. 10:00 am Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.
- ii. Wednesday, March 11, 2026. 10:00 am Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.
- iii. Wednesday, April 8, 2026. 10:00 am Sacramento Regional Conservation Corps 6101 27th Street Sacramento, CA 95822.

Board Attendance at Upcoming Meetings:

	February 4, 2026	March 11, 2026	April 8, 2026
Stanton Miller	Yes / No/ Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Gil Botello	Yes / No/ Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Len Eckhardt	Yes / No/ Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Hunt Drouin	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote
Marilee Eckert	Yes / No / Uncertain In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No/ Uncertain In-person / Remote

10. Request for Agenda Items:

**Potential New Charter School
LCAP (Local Control and Accountability Plan)
2026/2027 Operating Calendars
2026/2027 Board Meeting Dates
March Agenda- Travel Analysis Report**

10. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

- John Muir Charter Schools Office, 960 McCourtney Rd. Suite E, Grass Valley, Ca 95949
- Sacramento Regional Conservation Corps, 6101 27th St., Sacramento, Ca 95822 • www.johnmuircs.com

DRAFT

Attachment 2

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Airespring	AIRE000	1/7/2026	17829	Check Handling Fee	0000	5800	001	28.60
Airespring	AIRE000	1/7/2026	17829	Acct#1381201 Internet Services for Tahoe	0000	5940	004	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381214 Internet Services for Delta	0000	5940	101	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381191 Internet Services for Chico	0000	5940	102	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381183 Internet Services for Fresno	0000	5940	103	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381150 Internet Services for Camarillo	0000	5940	105	75.05
Airespring	AIRE000	1/7/2026	17829	Acct#1381219 Internet Services for Sac CCC	0000	5940	108	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381188 Internet Services for SLO	0000	5940	110	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381190 Internet Services for Redding	0000	5940	111	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381194 Internet Services for Fortuna	0000	5940	112	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381195 Internet Services for Monterey	0000	5940	114	96.04
Airespring	AIRE000	1/7/2026	17829	Acct#1381213 Internet Services for Placer	0000	5940	117	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381184 Internet Services for LA	0000	5940	119	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381229 Internet Services for CCNB San Rafael	0000	5940	202	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381234 Internet Services for YC Santa Rosa	0000	5940	202	96.05
Airespring	AIRE000	1/7/2026	17829	Acct#1381223 Internet Services for SRC	0000	5940	204	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381225 Internet Services for New Door	0000	5940	206	112.57
Airespring	AIRE000	1/7/2026	17829	Acct#1381221 Internet Services for UCCIE	0000	5940	209	75.05
Airespring	AIRE000	1/7/2026	17829	Acct#1381221 Internet Services for Riverside	0000	5940	211	112.57
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Admin	0000	4300	001	16.31
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Dickason, Cristina	0000	4300	001	41.92
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Bus Services	0000	4300	002	127.26
Amazon Capital Services	AMAZ001	1/14/2026	17882	Return of Supplies for Earle Jamieson	0000	4300	050	(39.76)
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Earle Jamieson	0000	4300	050	125.02
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Delta	0000	4300	101	8.18
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Camarillo	0000	4300	105	30.51
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Placer	0000	4300	117	90.22
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for CCNB	0000	4300	202	485.72
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for YC Santa Rosa	0000	4300	202	226.61
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for OCC	0000	4300	203	117.02
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for SRC	0000	4300	204	551.74
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for SFCC/New Door	0000	4300	206	34.17
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for CSET	0000	4300	207	149.12
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Riverside	0000	4300	211	194.51
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Richmond	0000	4300	321	14.20

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Date: 1/21/26 03:08:02 PM

Page: 1

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Richmond YB	0000	4300	321	41.48
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Rancho Cielo	0000	4300	322	137.61
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Ready SET OC	0000	4300	408	335.67
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Westside YA	0000	4300	423	13.66
Amazon Capital Services	AMAZ001	1/14/2026	17882	Space Heaters for Richmond YB	0000	4400	321	197.52
Amazon Capital Services	AMAZ001	1/14/2026	17882	Postage for Ready SET OC	0000	5920	408	23.92
Amazon Capital Services	AMAZ001	1/14/2026	17882	Acct#A1GJATGXQUAY0W/Supplies for John Muir Charter Schools	7399	4370	008	11.90
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for CCNB	7399	4370	008	232.86
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for CSET	7399	4370	008	36.56
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for GEM Academy	7399	4370	008	232.55
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for Inland	7399	4370	008	86.29
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for Norwalk	7399	4370	008	103.85
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for Placer	7399	4370	008	42.64
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for Richmond	7399	4370	008	33.75
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for Richmond YB	7399	4370	008	86.59
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for SRCC	7399	4370	008	95.33
Amazon Capital Services	AMAZ001	1/14/2026	17882	Acct#A1GJATGXQUAY0W/Supplies for John Muir Charter Schools	7399	4370	423	(11.90)
Amazon Capital Services	AMAZ001	1/14/2026	17882	Food for Westside YA	7399	4370	423	11.90
Amazon Capital Services	AMAZ001	1/14/2026	17882	Supplies for Goodman, Sandra	7812	4300	012	31.17
AT&T	ATT0001	1/7/2026	17830	Ban#9391028101/Phn for SLO	0000	5930	110	20.13
AT&T	ATT0001	1/7/2026	17830	Ban#9391057487/Phn for Tahoe	0000	5930	115	31.88
AT&T	ATT0001	1/7/2026	17830	Ban#9391028068/Internet for Delta	0000	5940	101	218.88
AT&T	ATT0001	1/14/2026	17883	Ban#9391028095/Phn for Chico	0000	5930	102	102.55
AT&T	ATT0001	1/14/2026	17883	Acct#9391081852/Phn for Placer	0000	5930	117	30.32
AT&T	ATT0001	1/14/2026	17883	Ban#9391028095/Internet for Chico	0000	5940	102	169.66
AT&T	ATT0002	1/14/2026	17884	Acct#150773226/Internet for Redding	0000	5940	111	80.25
Atrium Court, LP	ATR000	1/21/2026	17900	February 2026 Rent for YC Santa Rosa	0000	5600	202	6,151.25
Bank of America	BOADICK	1/7/2026	17832	Food for Inland	0000	4370	104	75.56
Bank of America	BOADICK	1/7/2026	17832	Food for Pomona	0000	4370	107	6.00
Bank of America	BOADICK	1/7/2026	17832	Food for Norwalk	0000	4370	120	6.00
Bank of America	BOADICK	1/7/2026	17832	Food for OCCC	0000	4370	203	15.48
Bank of America	BOADICK	1/7/2026	17832	Food for UCCIE	0000	4370	209	27.42
Bank of America	BOADICK	1/7/2026	17832	Food for Ready SET OC	0000	4370	408	35.85
Bank of America	BOAGOO...	1/7/2026	17833	12/01-12/31/2025 Travel for Goodman, Sandra	7812	5200	012	249.74

Date: 1/21/26 03:08:02 PM

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Page: 2

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOAGO...	1/7/2026	17833	Mo Subscription to TeachersPayTeachers.com/Goodman	7812	5800	012	15.77
Bank of America	BOAGUES	1/7/2026	17834	12/01-12/31/2025 Travel Guess, Richard CCSA Conference Reg for Guess, RJ	0000	5200	001	396.61
Bank of America	BOAGUES	1/7/2026	17834	12/01-12/31/2025 Credit Card	7399	5800	008	600.00
Bank of America	BOAGuid...	1/7/2026	17877	Transactions/Guidetti, Joseph	7812	5200	012	98.51
Bank of America	BOAHUIS	1/7/2026	17835	Food & Supplies for Earle Jamieson	0000	4370	050	203.62
Bank of America	BOALEEO	1/7/2026	17836	Supplies for CCNB	0000	4300	202	97.00
Bank of America	BOALEEO	1/7/2026	17836	Food for CCNB	7399	4370	008	811.04
Bank of America	BOALEEO	1/7/2026	17836	Food for SFCC/New Door	7399	4370	008	301.04
Bank of America	BOALOW	1/7/2026	17837	Supplies for In Service/Better Together Conf.	7399	4300	008	89.45
Bank of America	BOALOW	1/7/2026	17837	Monthly Subscription to Canva for Lowery, Carrie	7399	5800	008	15.00
Bank of America	BOAMONN	1/7/2026	17838	Office Pro for Admin/HQ	0000	4300	001	419.97
Bank of America	BOAMONN	1/7/2026	17838	Creative Cloud Pro for Guess, RJ	0000	5800	001	99.99
Bank of America	BOAMONN	1/7/2026	17838	Fee for Recovering of HQ Service Files	0000	5800	001	9,419.66
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Guess, RJ	0000	5800	001	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Ryley, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Vaughn, Isabella	0000	5800	001	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Texting App for Stotts	0000	5800	001	189.00
Bank of America	BOAMONN	1/7/2026	17838	Zoom Subscription for Roe, Rebecca	0000	5800	001	205.36
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Lawson, Emilia	0000	5800	002	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Wood, Tammie	0000	5800	002	23.99
Bank of America	BOAMONN	1/7/2026	17838	Google Voice Mo Subscription for Stokes & Sturgis	0000	5800	003	52.17
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Stokes Jessica	0000	5800	003	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Sturgis, Remy	0000	5800	003	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription to CHATGPT/Moneypenny, Kyle	0000	5800	004	20.00
Bank of America	BOAMONN	1/7/2026	17838	Monthly Fee for JMCS website forwarding/Domain Protection	0000	5800	004	58.96
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Berry, Jaime	0000	5800	117	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Johnson, Richard	0000	5800	120	23.99

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Date: 1/21/26 03:08:02 PM

Page: 3

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Veloz, Laura	0000	5800	203	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Marquez, Maria	0000	5800	322	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Nguyen, Martin	0000	5800	322	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Torres, Lenis	0000	5800	322	23.99
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/LA LGBT	0000	5800	423	23.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Dickason, Cristina	0000	5930	001	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Hyatt, Tom	0000	5930	001	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for IT	0000	5930	004	5.00
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Earle Jamieson	0000	5930	050	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Camarillo	0000	5930	105	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Sac CCC	0000	5930	108	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Fortuna	0000	5930	112	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Norwalk	0000	5930	120	4.99
Bank of America	BOAMONN	1/7/2026	17838	Phone for UCCIE	0000	5930	209	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for Rancho Cielo	0000	5930	322	4.99
Bank of America	BOAMONN	1/7/2026	17838	Fax Line for LA LGBT	0000	5930	424	4.99
Bank of America	BOAMONN	1/7/2026	17838	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	1/7/2026	17838	Starlink Internet for Placer	0000	5940	117	165.00
Bank of America	BOAMONN	1/7/2026	17838	Internet for UCCIE	0000	5940	209	208.99
Bank of America	BOAMONN	1/7/2026	17838	Food for OCCC	7399	4370	008	146.33
Bank of America	BOAMONN	1/7/2026	17838	Food for SRCC	7399	4370	008	61.93
Bank of America	BOAMONN	1/7/2026	17838	Mo Subscription for Adobe Acrobat/Lowery, Carrie	7399	5800	001	23.99
Bank of America	BOANAVA	1/7/2026	17839	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	19.99
Bank of America	BOANAVA	1/7/2026	17839	Mo Financial Software Hosting Fee	0000	5800	002	490.75
Bank of America	BOAREED	1/7/2026	17840	12/01-12/31/2025 Travel for Reed, Thomas	0000	5200	006	498.58
Bank of America	BOARUC...	1/7/2026	17841	12/01-12/31/2025 Travel Ruckrich, Phil	0808	8699	001	65.21
Bank of America	BOARUC...	1/7/2026	17841	CA Homeless Education Conf Reg for Ruckrich, Phil	6332	5800	008	615.00
Bank of America	BOARUC...	1/7/2026	17841	Supplies for Earle Jamieson Garden Project	7399	4300	008	297.70
Bank of America	BOARUC...	1/7/2026	17841	Bus Passes for Stdts @ CSET	7399	5800	008	250.00
Bank of America	BOARUC...	1/7/2026	17841	Bus Passes for Stdts @ Richmond YB	7399	5800	008	100.00
Bank of America	BOARUC...	1/7/2026	17841	Field Trip Food for UCCIE	7399	5870	008	413.09
Bank of America	BOARUC...	1/7/2026	17841	RVS Museum Field Trip/Inland, OCCC, UCCIE	7399	5870	008	285.00
Bank of America	BOARYLE	1/7/2026	17842	Food & Supplies for Board Meetings	0000	4300	001	242.86
Bank of America	BOARYLE	1/7/2026	17842	Supplies for GEM Academy	0000	4300	402	33.12

Date: 1/21/26 03:08:02 PM

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Page: 4

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOARYLE	1/7/2026	17842	Lyft Charge for Board Meeting	0000	5200	001	56.24
Bank of America	BOARYLE	1/7/2026	17842	Lyft Charge for Guess, RJ	0000	5200	001	14.93
Bank of America	BOARYLE	1/7/2026	17842	Doodle.com Subscription for Ryley, Dawn	0000	5800	001	84.23
Bank of America	BOARYLE	1/7/2026	17842	Yearly Membership to CSDC	0000	5800	001	2,252.00
Bank of America	BOARYLE	1/7/2026	17842	CA UDL Summit 2026 Reg for Roe/Rebecca	0000	5800	209	175.00
Bank of America	BOARYLE	1/7/2026	17842	Postage/Shipping for Admin	0000	5920	001	404.00
Bank of America	BOARYLE	1/7/2026	17842	Lyft Charge for Staff/Enrichment	0808	8699	001	85.66
Bank of America	BOARYLE	1/7/2026	17842	In Service Flights for Several JMCS Staff	7399	5200	008	611.35
Bank of America	BOARYLE	1/7/2026	17842	Lyft Charge for Vargas, Stephanie	7812	5200	012	48.19
Bank Of America	BOASCHO	1/7/2026	17843	Mo Subscription to Open Chat AI for Scholl, Aaron	3182	5800	008	20.00
Bank of America	BOASMI...	1/7/2026	17844	Bowling Field Trip for LA	7399	5870	008	191.75
Bank of America	BOASMI...	1/7/2026	17844	Food for Field Trip for LA	7399	5870	008	192.78
Bank of America	BOAVAR	1/7/2026	17844	Food for Field Trip for Ready SET OC	7399	5870	008	81.99
Bank Of America	BERK000	1/7/2026	17845	12/01-12/31/2025 Travel for Vargas, Stephanie	7812	5200	012	306.92
Berkshire Hathaway Homestate Companies	BLUE000	1/21/2026	17901	Policy#JOWCG626488 Jan 2026 Workers Comp	0000	9516	000	2,719.15
Blue Shield of California	CALP000	12/31/2025	Wire 12.3...	Feb 2026 Health Insurance EE/ER Contributions for 12/31/2025 Payroll	0000	9514	000	79,861.46
CalPERS			CalPer	Reporting Period	0000	9512	000	58,423.91
CatapultK12	DNAD000	1/7/2026	17853	July 2025-June 2026 Website/Video Hosting	0000	5800	004	11,387.40
Central City Neighborhood Partners	CENT001	1/21/2026	17902	February 2026 Rent for GEM Academy	0000	5600	402	3,200.00
Charter Communications	CHAR000	1/14/2026	17886	Acct#128514001/Phn for Riverside	0000	5930	211	40.00
Charter Communications	CHAR000	1/14/2026	17886	Acct#110629101/Internet for LA	0000	5940	119	59.99
Charter Communications	CHAR000	1/14/2026	17886	Acct#110629101/Internet for Riverside	0000	5940	211	99.98
City of Riverside	CITYR00	1/21/2026	17903	February 2026 Rent for Riverside	0000	5600	211	1,363.20
Colleen Bye	BYE000	1/16/2025	16346	12/13/2024 Field Trip Expense Reimb/Tahoe	7399	4300	008	0.00
Colleen Bye	BYE000	1/16/2025	16346	12/13/2024 Field Trip Expense Reimb/Tahoe	7399	5800	008	0.00
Comcast	COMC000	1/7/2026	17846	Acct#964805790/Internet for YC Santa Rosa	0000	5940	202	290.86
Comcast	COMC000	1/7/2026	17847	Acct#963147223/Internet for Chico	0000	5940	102	90.10
Comcast	COMC001	1/7/2026	17848	Acct#8155300342550860/Phn for YC Santa Rosa	0000	5930	202	102.40
Comcast	COMC001	1/7/2026	17848	Acct#8155600110424598/Internet for Headquarters	0000	5940	001	550.36
Conservation Corp Long Beach	CONS000	1/21/2026	17905	February 2026 Rent for Office Space/RJ Guess	0000	5600	001	237.80

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Date: 1/21/26 03:08:02 PM

Page: 5

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Check... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Conservation Corps North Bay	CON000	1/21/2026	17904	Dec 2025 Fac Exp/Copier for CCNB	0000	5600	202	190.47
Conservation Corps North Bay	CON000	1/21/2026	17904	Dec 2025 Fac Exp/Rent for CCNB	0000	5600	202	4,131.67
Conservation Corps North Bay	CON000	1/21/2026	17904	Dec 2025 Fac Exp/Phn for CCNB	0000	5930	202	356.11
Cristina A Dickason Cset - Comm Svcs/Employment Tr	DICK000 CSET000	1/7/2026 1/21/2026	17852 17906	12/01-12/19/2025 Mileage Reimbursement Dec 2025Fac Exp/Rent for CSET	0000 0000	5200 5600	001 207	996.66 1,411.67
Cset - Comm Svcs/Employment Tr	CSET000	1/21/2026	17906	Dec 2025 Fac Exp/Indirect Overhead Charges for CSET	0000	5800	207	211.75
Culligan of Sacramento	CULL000	1/7/2026	17849	Water Service for Headquarters	0000	4300	001	37.90
Culligan of Sacramento	CULL000	1/7/2026	17849	Acct#7304055707/Water Service for Ej	0000	4300	050	143.70
Dataflow Business System, Inc.	DATA001	1/7/2026	17850	Acct#JM4008 Supplies for Rancho Cielo	0000	4300	322	152.92
Dataflow Business System, Inc.	DATA001	1/7/2026	17850	Acct#JM4008/Copier for Rancho Cielo	0000	5600	322	355.69
Dataflow Business System, Inc.	DATA001	1/14/2026	17887	Acct#JM4008/Copier for Rancho Cielo	0000	5600	322	223.80
Dawn Ryley	RYLE000	1/21/2026	17924	01/17/2026 Mileage Reimbursement	0000	5200	001	76.85
Deveau Burr Group LLC	DEVE000	1/7/2026	17851	Jan 2026 Consulting Services/JMCS	0000	5800	001	3,500.00
Deveau Burr Group LLC	DEVE000	1/7/2026	17851	Jan 2026 Consulting Services/IAED	0000	5800	001	3,500.00
Deveau Burr Group LLC	DEVE000	1/7/2026	17851	Jan 2026 Consulting Services/SiaTech	0000	5800	001	3,500.00
Deveau Burr Group LLC	DEVE000	1/7/2026	17851	Jan 2026 Consulting Services/YCSC	0000	5800	001	3,500.00
DiPietro & Associates, Inc	DIEP000	1/21/2026	17907	Annual AED Program Management for Earle Jamieson	0000	5800	050	297.00
EarthLink LLC	EARTH000	1/7/2026	17855	Internet for Camarillo	0000	5940	105	304.00
Eileen Nagle	NAGL000	1/7/2026	17864	11/05-12/17/2025 Mileage Reimbursement/CCNB	0000	5200	202	12.32
Envoy Plan Services, Inc	ENVO002	1/7/2026	17856	Nov 2025 403(b) Acct Monthly Maintenance Fee	0000	5800	001	50.00
Eo Reveles	REVE000	1/21/2026	17922	01/13/26 CTE Program Application Fee Reimbursement	7399	5800	008	309.00
Frontier Communications	FRON000	1/7/2026	17858	Acct#56269425651026125/Phn & Internet for Ready SET OC	0000	5930	408	132.62
Frontier Communications	FRON000	1/7/2026	17858	Acct#56269425651026125/Phn & Internet for Ready SET OC	0000	5940	408	148.65
Frontier Communications	FRON000	1/14/2026	17888	Acct#56286801910227145/Phn for Norwalk	0000	5930	120	244.95

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Date: 1/21/26 03:08:02 PM

Page: 6

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Frontier Communications	FRON000	1/14/2026	17888	Acct#56286801910227145/Internet for Norwalk	0000	5940	120	127.47
HALO Branded Solutions, Inc	HALO000	1/21/2026	17909	Supplies for In Service in Feb 2026	7399	4300	008	4,552.80
Intermedia.net Inc	INTE001	1/7/2026	17861	Phn Services for Headquarters	0000	5930	001	103.74
Jennifer Petersen Hunter	HUNT001	1/7/2026	17850	12/19/2025 Food Reimbursement for CCNB	7399	4370	008	136.87
Justluvstuff LLC	JUST000	1/7/2026	17862	Mindfulness & Movement Daily Program 11/3-11/21 @ EJ	7399	5800	008	650.00
Justluvstuff LLC	JUST000	1/14/2026	17891	ELOP Hours @ EJ 12/22-12/30/2025	2600	5800	008	2,000.00
Justluvstuff LLC	JUST000	1/14/2026	17891	Mindfulness & Movement Daily Program 12/1-12/19 @ EJ	7399	5800	008	750.00
Kaiser Foundation Health Plan Inc.	KAIS000	1/21/2026	17911	Cst ID#1731133499/Feb 2026 Health Insurance	0000	9514	000	10,147.53
Kaiser Foundation Health Plan Inc.	KAIS000	1/21/2026	17912	Cst ID#88668351686/Feb 2026 Health Insurance	0000	9514	000	10,783.62
Lennard Eckhardt	ECKH000	1/21/2026	17908	01/14/2026 Travel Reimbursement	0000	5200	001	37.25
Leslie Heying	HEYI000	1/14/2026	17889	01/14/2026 Lunch for Board Meeting	0000	4300	001	100.00
Liminex	GOG000	1/7/2026	17859	GoGuardian Teachers for EJ	0000	5800	050	367.68
Liminex	GOG000	1/7/2026	17859	GoGuardian Teachers for Rancho Cielo	0000	5800	322	3,309.20
Mark Dzakowic	DZAK000	1/7/2026	17854	12/01-12/09/2025 Travel Reimbursement	0000	5200	001	727.53
MetLife Small Business Center	MET000	1/21/2026	17914	Feb 2026 Dental Insurance	0000	9514	000	7,886.95
Michelle Matrisciano	MATR000	1/21/2026	17913	01/15/2026 Reimb for Lyft Transportation for Field Trip	7399	5870	008	120.35
Miller Court Properties, LLC	MILL002	1/21/2026	17916	February 2026 Utilities for Headquarters	0000	5500	001	750.00
Miller Court Properties, LLC	MILL002	1/21/2026	17916	February 2026 Rent for Headquarters	0000	5600	001	2,840.28
Miller Court Properties, LLC	MILL002	1/21/2026	17916	January 2026 NIN Charges for Headquarters	0000	5800	001	1,020.23
National FFA Organization	FFA000	1/7/2026	17857	Shipping charges for FFA Jackets/Rancho Cielo	0000	5920	322	106.00
Nevada County Superintendent of Schools	NCSOS00	1/14/2026	17893	EE/ER STRS Contributions for 12/01-12/31/2025 Reporting Per	0000	9511	000	160,961.56
Optimum	OPTI000	1/14/2026	17894	Acct#07715-125282-01-0/Internet for Fortuna	0000	5940	112	148.96
Optimum Foods LLC	OPTI001	1/14/2026	17895	Food for CSET	0000	4370	207	367.94

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Date: 1/21/26 03:08:02 PM

Page: 7

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Optimum Foods LLC	OPTI001	1/21/2026	17917	Food & Milk for Rancho Cielo	0000	4370	322	1,422.05
Optum Financial, Inc.	OPTU000	1/21/2026	17918	Dec 2025 HSA Monthly Service Fee	0000	5800	001	21.25
Philadelphia Insurance Co.	PHIL000	1/7/2026	17865	Acct#78807985/Jan 2026 Liability Insurance	0000	5400	001	4,333.92
Primo Brands	PRIM001	1/14/2026	17896	Water Service for Pomona	0000	4300	107	26.48
Principal Life Insurance Company	PRIN000	1/21/2026	17919	Feb 2026 Life Insurance	0000	9514	000	827.69
Rancho Cielo Inc	RANC000	1/7/2026	17866	Jan 2026 Rent for Rancho Cielo	0000	5600	322	12,500.00
Rancho Cielo Inc	RANC000	1/7/2026	17866	Jan 2026 Phn for Rancho Cielo	0000	5940	322	200.00
Rancho Cielo Inc	RANC000	1/21/2026	17920	Dec 2025 Reimb for Student Lunches @ Rancho Cielo	0000	4370	322	2,094.00
Rebecca Roe	ROE0000	1/21/2026	17923	12/02-12/18/2025 Mileage Reimbursement/UCCIE	0000	5200	209	656.60
Southern California Edison Co	SOUT000	1/7/2026	17867	Acct#700760873401/Utilities for Ready SET OC	0000	5500	408	235.15
Stanton Miller	MILL001	1/21/2026	17915	01/14/2026 Mileage Reimbursement	0000	5200	001	29.00
Stericycle, Inc.	STER000	1/21/2026	17925	Shred Services for John Muir Charter	0000	5800	001	430.50
Sterling Administration	STER000	12/31/2025	9092...	Sterling Dec 2025 FSA & DCA EE Contributions	0000	9524	000	2,181.26
Swing Education, Inc.	SWIN000	1/7/2026	17868	12/13-12/19/2025 Sub Services for Pomona	0000	5800	107	314.00
Swing Education, Inc.	SWIN000	1/21/2026	17926	01/10-01/16/2026 Sub Services for SRCC	0000	5800	204	877.50
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Hyatt	0000	5940	001	20.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Lawson	0000	5940	002	20.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for IT Inventory	0000	5940	004	20.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots IT Inventory	0000	5940	004	240.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Delta	0000	5940	101	40.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Camarillo	0000	5940	105	40.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for SLO	0000	5940	110	40.00
T-Mobile	TMOB000	1/7/2026	17869	Acct#999273716/Internet & Hot Spot for Placer	0000	5940	117	29.11
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Norwalk	0000	5940	120	40.00
T-Mobile	TMOB000	1/7/2026	17869	Acct#999273716/Internet & Hot Spot for CCB	0000	5940	202	29.11
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for CCB	0000	5940	202	60.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for SRCC	0000	5940	204	20.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for SFCC	0000	5940	206	60.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for UCCIE	0000	5940	209	60.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Riverside	0000	5940	211	40.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Rancho Cielo	0000	5940	322	60.00
T-Mobile	TMOB000	1/7/2026	17869	Internet & HotSpots for Ready SET OC	0000	5940	408	20.00

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Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Page: 8

John Muir Charter Schools

Vendor Activity

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
T-Mobile	TMOB000	1/7/2026	17869	Acct#999273716/Internet/Hot Spot/Phns for Goodman	7812	5930	012	29.12
T-Mobile	TMOB000	1/7/2026	17869	Acct#999273716/Internet/Hot Spot/Phns for Vargas	7812	5930	012	29.11
T-Mobile	TMOB000	1/7/2026	17869	Acct#999273716/Internet/Hot Spot/Phns for Witherell	7812	5930	012	29.12
Telcom Data LLC	TEL000	1/21/2026	17927	1 Year Synology Subscription providing Data Web Storge @ HQ	0000	5800	004	103.43
Telcom Data LLC	TEL000	1/21/2026	17927	IT Labor due to Ransom Ware Attack @ Headquarters	0000	5800	004	3,350.00
Telcom Data LLC	TEL000	1/21/2026	17927	Sonic Firewall and NAS Installation @ Headquarters	0000	5800	004	4,550.00
Telcom Data LLC	TEL000	1/21/2026	17927	IT Service call to Earle Jamieson	0000	5800	050	100.00
Toledo Consulting	TOLE000	1/7/2026	17870	Dec 2025 OYSC Communications Support	9350	5800	008	1,350.00
Tom Reed	REED000	1/14/2026	17898	12/17-12/19/2025 Mileage Reimbursement	0000	5200	006	262.50
Tom Reed	REED000	1/21/2026	17921	01/14-01/15/2026 Mileage Reimbursement	0000	5200	006	271.87
Toshiba Financial Services	TOSH000	1/7/2026	17871	Crt#450-0187982-000/Copier for Headquarters	0000	5600	001	857.84
Toyota Financial Services	TOYO000	1/14/2026	17899	Feb 2026 RAV4 Lease Payment/John Muir Charter Schools	0000	5600	001	624.45
Verdant Commercial Capital	VERD000	1/7/2026	17872	Acct#935-8241037-000/Copier for Rancho Cielo	0000	5600	322	195.22
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for IT	0000	5940	004	107.60
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for Delta	0000	5940	101	84.71
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for Inland CCC	0000	5940	104	114.71
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for Pomona	0000	5940	107	84.60
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for SLO	0000	5940	110	325.40
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for Mendocino	0000	5940	116	114.71
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for Norwalk	0000	5940	120	90.26
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for GEMA	0000	5940	402	84.71
Verizon Wireless	VER1000	1/7/2026	17873	Internet & Hot Spots for Ready SET OC	0000	5940	408	84.71
Vision Service Plan (CA)	VIST000	1/7/2026	17874	Acct#12176959/Jan 2026 Vision Insurance	0000	9514	000	1,432.63
Vision Service Plan (CA)	VIST000	1/21/2026	17928	Acct#12176959/Feb 2026 Vision Insurance	0000	9514	000	1,391.44
William Infanto	INFA000	1/21/2026	17910	01/15-01/22/2026 Mileage Reimbursement/SLO	0000	5200	110	60.90
Young, Minney & Corr, LLP	YOUN001	1/7/2026	17875	Legal fees for Dec 2025/JMCS	0000	5803	001	75.50

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Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

Page: 9

John Muir Charter Schools**Vendor Activity**

From 12/26/2025 Through 1/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Check... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Your Dream Properties	YOUR000	1/7/2026	17876	Internet Service @ Ready SET OC	0000	5940	408	77.98
Your Dream Properties	YOUR000	1/21/2026	17929	February 2026 Rent for Ready SET OC	0000	5600	408	2,000.00
Your Dream Properties	YOUR000	1/21/2026	17929	February 2026 Maintenance Fee for Ready SET OC	0000	5800	408	60.00
Zeline Manley	MANL000	1/7/2026	17863	10/16/2025 Postage Reimbursement	0000	5920	111	26.75
				Transaction Total				<u>470,414.15</u>

Report
Opening/Current
Balance

Report Transaction
Totals

Report Current Balances

John Muir Charter Schools

Vendor Notes for Board

Feb-26

<u>VENDOR NAME</u>	<u>PAY FREQUENCY</u>	<u>NOTES</u>
Airespring	Monthly	Internet Provider for E-Rate internet service.
Amazon Capital Services	Monthly	Supply & Technology vendor.
AT&T	Monthly	Phone and internet, multiple accounts.
Atrium Court, LLC	Monthly	Rent & CAM charges for Youth Connections.
Bank of America/Dickason	Monthly	Food for Inland, Pomona, Ready SET OC, UCCIE, Norwalk & OCCC.
Bank of America/Goodman	Monthly	Monthly Travel for Goodman, Sandra. Mo sub to TeachersPayTeachers.com for Goodman, Sandra.
Bank of America/Guess	Monthly	Monthly Travel for Guess, RJ. CCSA Conf Reg for Guess, RJ.
Bank of America/Guidetti	Monthly	Monthly Travel for Guidetti, Joseph.
Bank of America/Huisking	Monthly	Food & Garden Supplies for Earle Jamieson.
Bank of America/Lee	Monthly	Food for SFCC/New Door, Supplies & Food for CCNB.
Bank of America/Lowery	Monthly	Mo Subscription to Canva for Lowery, Carrie. Supplies for In Service/Better Together Conf.
Bank of America/Moneypenny	Monthly	Adobe Mo Subs for staff. Mo Subscription to CHATGPT for Moneypenny, Kyle. Mo Texting App. Google Voice mo for Stokes & Sturgis. Mo Fee for JMCS.org website forwarding. Postage & Shipping charges. Mo Fee for Fax Lines for Staff & sites. Mo Phn & Internet charge for UCCIE. Mo Internet Charge for Monterey. Starlink Int for Placer. Food for OCCC & SRCC. Yearly Zoom Sub for Roe, Rebecca.
Bank of America/Navarrete	Monthly	Mo Subs for Adobe Acrobat (Navarrete). Mo Subs for Financial Software Program.
Bank of America/Reed	Monthly	Monthly Travel for Reed, Tom.
Bank of America/Ruckrich	Monthly	Mo Travel for Ruckrich, Phil. CA Homeless Ed Conf Reg for Ruckrich, Phil. Bus Passes for Stdts @ Richmond YB & CSET. Supplies for Garden Project @ EJ. Field Trip food for UCCIE. Riverside Museum Field Trip for Inland, OCCC & UCCIE.
Bank of America/Ryley	Monthly	Refund Travel for Botello, Gil to Board meeting. Postage for Admin. Food & Supplies for Board Meeting. Lyft charges for Staff to Board Meeting & Enrichment Activities. Feb 2026 In Service Flights for Several JMCS Staff. Supplies for GEMA. Doodle.com Yearly Subscription for Ryley, Dawn. Yearly membership renewal for CSDC. CA UDL Summit 2026 Reg for Roe, Rebecca.
Bank of America/Scholl	Monthly	Mo subscription to Open Chat AI for Scholl.
Bank of America/Smith	Monthly	Field Trip food for LA & Ready SET OC. Bowling Field trip for LA.
Bank of America/Vargas	Monthly	Monthly Travel for Vargas, Stephanie.
Berkshire Hathaway	Monthly	Work Comp monthly payment.
Blue Shield of California	Monthly	Health Insurance
CalPers	Monthly	PERS ER/EE contributions for Nov 2025.
CatapultK12	Yearly	July 25-June 26 Website/Dashboard hosting fee
Central City Neighborhood Partners	Monthly	Rent for GEMA.
Charter Communications	Monthly	Internet for school sites.
City of Riverside	Monthly	Rent for UCCIE Riverside.
Colleen Bye	As needed	Employee Reimb. Reissue of outstanding check that was never cashed.
Comcast	Monthly	Phone and internet for multiple school sites & Headquarters.
Conservation Corp Long Beach	Monthly	Rent for CEO office space.
Conservation Corp North Bay	Monthly	Partnering Agency invoices.
Cristina Dickason	Monthly	Employee reimbursement for travel.
Cset-Comm Svcs/Employment Tr	Monthly	Partnering Agency invoices.
Culligan of Sacramento	Monthly	Water for Earle Jamieson & Headquarters.
Dataflow Business System, Inc	Monthly	Copier lease for Rancho Cielo
Dawn Ryley	As needed	Employee reimbursement for mileage & supplies for board meeting.
Deveau Burr Group LLC	Monthly	Dec 2025 Consultant Fees/\$3500.00 of this is JMCS's Portion.
EarthLink Business	Monthly	Internet for school site.
Eileen Nagle	As needed	Employee mileage reimbursement.
Envoy Plan Services, Inc	Monthly	403(b): EE (employee) payroll contributions + maintenance fee.
Eo Reveles	As needed	Reimbursement for CTE Program Application Fee

John Muir Charter Schools

Vendor Notes for Board

Feb-26

<u>VENDOR NAME</u>	<u>PAY FREQUENCY</u>	<u>NOTES</u>
Frontier Communications	Monthly	Phone and Internet for various sites.
Halo	As invoiced	Supplies for In Service/Better Together Conference
Intermedia.net Inc	Monthly	Phone for Muir HQ.
Jennifer Petersen Hunter	As needed	Employee reimbursement for food/CCNB
Justluvstuff LLC	As invoiced	Mindfulness & movement Daily Program @ EJ.
Kaiser Foundation Health Plan Inc	Monthly	Health Insurance.
Lennard Eckhardt	As needed	Board member travel reimbursement.
Leslie Heying	As invoiced	Food for Board Meeting
Liminex	As invoiced	GoGuardian Teachers for EJ & Rancho Cielo
Mark Dzakowic	As needed	Employee reimbursement for travel.
MetLife Small Business Center	Monthly	Dental Insurance.
Michelle Matrisciano	As needed	Employee reimbursement for Travel to Field Trip
Miller Court Properties	Monthly	Rent, Utilities & NNN's for HQ.
National FFA Organization	Once	Shipping Charges only for FFA Jackets for Stds @ Rancho Cielo
Nevada County Supt of Schools	Monthly	STRS ER/EE contributions Dec 2025.
Optimum	Monthly	Internet for Fortuna.
Optimum Food LLC	As invoiced	Food & Milk for sites.
Optum Financial, Inc	Monthly	Service fee for HSA account.
Philadelphia Insurance Co.	Monthly	Jan 2026 Liability Insurance.
Primo Brands	As invoiced	Water Service for Pomona.
Principal Life Insurance Company	Monthly	Employer-sponsored life insurance for staff.
Rancho Cielo	As invoiced	Partnering Agency invoices/Rent, Stdt Lunches, Internet, phn. Graduation Supply Reimb.
Southern California Edison Co	Monthly	Utilities for Ready SET OC.
Stanton Miller	As needed	Board member travel reimbursement.
Swing Education Inc.	As invoiced	Sub Services for Pomona & SRCC
T-Mobile	Monthly	Internet/Hotspots for school sites/Phns for DOR Counselors.
Telcom	As invoiced	1 Year Synology Subs providing Data Web Storage @ Headquarters. IT Labor due to Ransom Ware Attack & Headquaters. Sonic Firewall & NAS Installation @ Headquarters. IT Service call to Earle Jamieson.
Toledo Consulting	Monthly	OYSC Communications Strategy & Support Consulting. (Grant Funded)
Tom Reed	As needed	Employee reimbursement for travel
Toshiba Financial Services	Monthly	Monthly lease payment for HQ Copier
Toyota Financial Services Inc	Monthly	Monthly lease payment for RAV4
Verdant Commercial Capital	Monthly	Copier lease for Rancho Cielo
Verizon Wireless	Monthly	Internet and hotspots
Vision Service Plan	Monthly	Vision Insurance
William Infanto	As needed	Employee reimbursement for travel.
Young Minney & Corr, LLP	As invoiced	Legal Services for Dec 2025.
Your Dream Properties	Monthly	Rent, maintenance fee & Internet service for school site
Zeline Manley	As needed	Employee reimbursement for shipping of computer back to Headquarters.

<u>RESOURCE CODES</u>	<u>DESCRIPTION</u>
2600	ELOP
3182	CSI
6332	Community Schools Partnership Program
6387	Career Technical Education Incentive Grant/Rancho Cielo Only
6770	Arts & Music In Schools
7399	Equity Multiplier
7810	Ethnic Studies & California Serves
7812	Department of Rehabilitation
9350	Stewart Grant Funds

Attachment 3

John Muir Charter Schools
Report of New Employees
1/1/26 - 1/23/26

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE replaced (term date)</u>
n/a	John Muir Charter Schools Employee Status Changes 1/1/26 - 1/23/26				
<u>Employee Name</u>	<u>Prev Site</u>	<u>New Site</u>		<u>Prev Po: New Position</u>	<u>Start Date</u>
n/a	John Muir Charter Schools Report of Termined Employees 1/1/26 - 1/23/26				
<u>Employee Name</u>	<u>Site</u>	<u>Position</u>			<u>Term Date</u>
Cali White Nekisha English	San Francisco LCC Scarmento LCC	Teacher Teacher	1.0	1/16/2026 1/12/2026	

2026/2027 Proposed JMCS Board Meeting Dates and Location

Wednesday, July 8, 2026 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, August 12, 2026 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, September 9, 2026 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, October 14, 2026 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, November 11, 2026 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, December 9, 2026 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, January 13, 2027 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, February 10, 2027 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, March 10, 2027 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, April 14, 2027 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, May 12, 2027 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Wednesday, June 9, 2027 Sacramento Regional Conservation Corps 6101 27th Street, Sacramento

Attachment 5

John Muir Charter Schools 2026-2027 Certificated Semesters Calendar



JOHN MUIR CHARTER SCHOOLS

Semester One: August 11, 2026–January 15, 2027	91
Semester Two: January 19, 2027–June 10, 2027	91
Planning/PD Days	6
Total Teacher Working Days	188

John Muir Charter Schools 2026-2027 Classified Semesters Calendar

Important Dates

7/1/26-7/24/26	Summer School
7/3/26	4th of July (observed)
08/10/26	Planning/PD Day
08/11/26	Semester 1 Day 1
9/7/26	Labor Day
10/12/26	Indigenous Peoples Day
10/19/26-10/23/26	Fall Break
11/11/26	Veterans Day
11/23/26-11/27/26	Thanksgiving Break
12/21/26	Begin Winter Break
01/01/27	End Winter Break
1/13/27	Semester 1 Grades Due
1/15/27	Semester 1 Last Day
01/18/27	MLK Day
1/19/27	Semester 2 Day 1
2/8/27-2/11/27	JMCS PD Conference/Planning Days
02/12/27	Lincoln's Birthday
02/15/27	President's Day
03/29/27-04/02/27	Spring Break
05/31/27	Memorial Day
6/8/27	Semester 2 Grades Due
06/10/27	Semester 2 Last Day (91)
06/11/27	Teacher Planning Day
06/21/27-07/23/27	Summer School



JOHN MUIR
CHARTER SCHOOLS

200 Day Staff Calendar (FERS)											
July 2026											
Su M Tu W Th F Sa											
5	6	7	8	9	10	11	12	13	14	15	16
12	13	14	15	16	17	18	19	20	21	22	23
19	20	21	22	23	24	25	26	27	28	29	30
26	27	28	29	30	31						
October 2026											
Su M Tu W Th F Sa											
4	5	6	7	8	9	10	11	12	13	14	15
11	12	13	14	15	16	17	18	19	20	21	22
18	19	20	21	22	23	24	25	26	27	28	29
25	26	27	28	29	30	31					
November 2026											
Su M Tu W Th F Sa											
1	2	3	4	5	6	7	8	9	10	11	12
8	9	10	11	12	13	14	15	16	17	18	19
15	16	17	18	19	20	21	22	23	24	25	26
22	23	24	25	26	27	28	29	30	31		
December 2026											
Su M Tu W Th F Sa											
13	14	15	16	17	18	19	20	21	22	23	24
20	21	22	23	24	25	26	27	28	29	30	31
27	28	29	30	31							
January 2027											
Su M Tu W Th F Sa											
3	4	5	6	7	8	9	10	11	12	13	14
10	11	12	13	14	15	16	17	18	19	20	21
17	18	19	20	21	22	23	24	25	26	27	28
24	25	26	27	28	29	30	31				
February 2027											
Su M Tu W Th F Sa											
7	8	9	10	11	12	13	14	15	16	17	18
14	15	16	17	18	19	20	21	22	23	24	25
21	22	23	24	25	26	27	28	29	30	31	
March 2027											
Su M Tu W Th F Sa											
7	8	9	10	11	12	13	14	15	16	17	18
14	15	16	17	18	19	20	21	22	23	24	25
21	22	23	24	25	26	27	28	29	30	31	
April 2027											
Su M Tu W Th F Sa											
4	5	6	7	8	9	10	11	12	13	14	15
11	12	13	14	15	16	17	18	19	20	21	22
18	19	20	21	22	23	24	25	26	27	28	29
25	26	27	28	29	30						
May 2027											
Su M Tu W Th F Sa											
30	31										
June 2027											
Su M Tu W Th F Sa											
6	7	8	9	10	11	12	13	14	15	16	17
13	14	15	16	17	18	19	20	21	22	23	24
20	21	22	23	24	25	26	27	28	29	30	31
27	28	29	30								

Semester One: August 11, 2026-January 15, 2027	91
Semester Two: January 19, 2027-June 10, 2027	91
Planning/PD Days	6
Holidays	12
Total Staff Working Days	200

Professional Development and Planning Days	
School Days	
Holidays	
Thanksgiving, Winter, and Spring Breaks	
Summer School	

John Muir Charter Schools 2026-2027 Admin 247 Calendar

188 Day Staff Calendar

July 2026							August 2026							September 2026						
22			21				21				21				21				21	
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8	1	2	3	4	5	6	7
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31	1	23	24	25	26	27	28	29	27	28	29	30	31	1	15

January 2027							February 2027							March 2027													
Su		M		Tu		W		Th		F		Sa		Su		M		Tu		W		Th		F		Sa	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	14	7	8	9	10	11	12	13	6	5	4	5		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	19	20	18	19	20		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	28	21	22	23	24	25	26	27	26	27	25	26		
24	25	26	27	28	29	30	31								28	29	30	31									

April 2021							May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
15							2	3	4	5	6	7	8	9	10	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	21	22	23	24	25	26
25	26	27	28	29	30										27	28	29	30		

ADA Calendar: July	
Work Days	247
Holiday Days	14
Total Working Days	P1: December 18, 2026 P2: April 9, 2027

Important Dates

7/1/26-7/24/26	Summer School
7/3/26	4th of July (Observed)
08/10/26	Planning/PD Day
08/11/26	Semester 1 Day 1
9/7/26	Labor Day
10/12/26	Indigenous Peoples Day
11/11/26	Veterans Day
11/24/26-11/27/26	Thanksgiving Break (Admin)
12/21/26	Begin Winter Break
01/08/27	End Winter Break
1/1/27	Semester 1 Grades Due
1/15/27	Semester 1 Last Day
01/18/27	MLK Day
1/19/27	Semester 2 Day 1
2/8/27-2/11/27	JMCS PD Conference/Planning Days
02/12/27	Lincoln's Birthday
02/15/27	President's Day
03/27/27-04/02/27	Spring Break
05/31/27	Memorial Day
6/8/27	Semester 2 Grades Due
06/10/27	Semester 2 Last Day (91)
06/11/27	Teacher Planning Day
6/18/27-23/27	Juneteenth Observed
06/21/27-07/23/27	Summer School



JOHN MUIR CHARTER SCHOOLS

Thanksgiving, Winter, and Spring Breaks

6 - April 9 139

John Muir Charter Schools 2026-2027 Certificated Semesters

Calendar NCS

188 Day Staff Calendar (STRS)											
July 2026											15
August 2026											21
September 2026											21
October 2026											14
November 2026											15
December 2026											20
January 2027											10
February 2027											14
March 2027											8
April 2027											20
May 2027											20
June 2027											8

Important Dates

7/1/26-7/24/26	Summer School
7/3/26	4th of July (observed)
08/10/26	Planning/PD Day
08/11/26	Semester 1 Day 1
9/7/26	Labor Day
10/12/26	Indigenous Peoples Day
10/19/26-10/23/26	Fall Break
11/11/26	Veterans Day
11/23/26-11/27/26	Thanksgiving Break
12/21/26	Begin Winter Break
01/01/27	End Winter Break
1/13/27	Semester 1 Grades Due
1/15/27	Semester 1 Last Day
01/18/27	MLK Day
1/19/27	Semester 2 Day 1
2/8/27-2/11/27	JMCS PD Conference/Planning Days
02/12/27	Lincoln's Birthday
02/15/27	President's Day
03/29/27-04/02/27	Spring Break
05/31/27	Memorial Day
6/6/27	Semester 2 Grades Due
06/10/27	Semester 2 Last Day (91)
06/11/27	Teacher Planning Day
06/21/27-07/23/27	Summer School



JOHN MUIR
CHARTER SCHOOLS

Semester One: August 11, 2026-January 15, 2027	91
Semester Two: January 19, 2027-June 10, 2027	91
Planning/PD Days	6
Total Teacher Working Days	188

John Muir Charter Schools 2026-2027 Classified Semesters Calendar NCS

200 Day Staff Calendar (PERS)											
July 2026											
August 2026											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
5	6	7	8	9	10	11	1	2	3	4	5
12	13	14	15	16	17	18	9	10	11	12	13
19	20	21	22	23	24	25	16	17	18	19	20
26	27	28	29	30	31	31	23	24	25	26	27
September 2026											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	1	2	3	4	5
8	9	10	11	12	13	14	13	14	15	16	17
15	16	17	18	19	20	21	20	21	22	23	24
22	23	24	25	26	27	28	27	28	29	30	31
October 2026											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
4	5	6	7	8	9	10	1	2	3	4	5
11	12	13	14	15	16	17	8	9	10	11	12
18	19	20	21	22	23	24	15	16	17	18	19
25	26	27	28	29	30	31	22	23	24	25	26
November 2026											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	6	7	8	9	10
8	9	10	11	12	13	14	13	14	15	16	17
15	16	17	18	19	20	21	22	23	24	25	26
29	30						27	28	29	30	31
December 2026											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	6	7	8	9	10
8	9	10	11	12	13	14	7	8	9	10	11
15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	27	28	21	22	23	24	25
29	30						28	29	30	31	
January 2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
3	4	5	6	7	8	9	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30	31	
February 2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	6	7	8	9	10
8	9	10	11	12	13	14	7	8	9	10	11
15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	27	28	21	22	23	24	25
29	30						28	29	30	31	
March 2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	1	2	3	4	5
8	9	10	11	12	13	14	13	14	15	16	17
15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	27	28	21	22	23	24	25
29	30						27	28	29	30	
April 2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
4	5	6	7	8	9	10	2	3	4	5	6
11	12	13	14	15	16	17	9	10	11	12	13
18	19	20	21	22	23	24	16	17	18	19	20
25	26	27	28	29	30	31	23	24	25	26	27
May 2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10
15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	27	28	21	22	23	24	25
29	30						27	28	29	30	
June 2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	1	2	3	4	5
8	9	10	11	12	13	14	13	14	15	16	17
15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	27	28	21	22	23	24	25
29	30						27	28	29	30	
2027											
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th
1	2	3	4	5	6	7	1	2	3	4	5
8	9	10	11	12	13	14	13	14	15	16	17
15	16	17	18	19	20	21	14	15	16	17	18
22	23	24	25	26	27	28	21	22	23	24	25
29	30						27	28	29	30	



JOHN MUIR
CHARTER SCHOOLS

Professional Development and Planning Days
School Days
Holidays
Thanksgiving, Winter, and Spring Breaks
Summer School



John Muir Charter Schools
John Muir Virtual Career Academy
A Proposal for Development and Approval of a New School Petition

Introduction

Over the past 10 years, JMCS has seen our traditional enrollment (16–26-year-olds, out of school and out of work) slowly decline. While enrollment has slowed at all sites with the exception of Rancho Cielo YouthBuild, and the enrollment decline at CCC sites has been significant. In the 2013–2014 school year, JMCS ADA at CCC sites was 291. After 12 years of decline, the current ADA at CCC sites is just 93, a 200 ADA loss. As the JMCS leadership team has discussed how to remediate these losses over the years, a non-classroom-based charter has come up multiple times- however there has been a moratorium on new non-classroom-based charters for several years. Currently there is no moratorium in place, allowing JMCS to pursue a second charter as a non-classroom-based charter. It is the opinion of the leadership team that opening a new non-classroom-based charter will allow for more significant growth in ADA to the JMCS Charter Management Organization, as well as providing more flexibility in how JMCS provides staffing at CCC sites. We propose that this new school will be the John Muir Virtual Career Academy (JMVCA), a non-classroom-based charter school serving grades 9-12 statewide.

What is a Charter Management Organization (CMO)?

In its simplest form, a CMO is a nonprofit organization that operates or manages a network of charter schools linked by centralized support, operations, and oversight. In 2015 when JMCS updated our name and bylaws, we became a CMO, allowing us to operate multiple charter schools under our existing 501c3 non-profit corporation. As a CMO, JMCS will run both schools (JMCS and JMVCA), but share an administrative structure including business services, curriculum and instruction staff, support services, and administrative staff; the JMCS governing board will be the common board for both schools. A CMO also allows JMCS to provide business services to other charter schools as a tool to build revenue to offset the costs of running the business office.

Who Will JMVCA Serve?

JMVCA will serve students grades 9-12 and be open to all students in the state of California. JMVCA enrollment priority will be given to students in Nevada County, Ca, expelled students from Nevada County, Ca, and members, potential members, or exited members of the California Conservation Corps, California Certified Local Conservation Corps, YouthBuild programs, Job Corps, or students receiving services from Workforce Innovation and Opportunity Act funded programs. The primary change is enrollment priorities from the JMCS charter and the new JMVCA charter is an emphasis on enrolling students who are preparing for entry into or have recently left the California Conservation Corps, California Certified Local Conservation Corps, YouthBuild programs, Job Corps, or students receiving services from Workforce Innovation and Opportunity Act funded programs.

What Does the Primary Service Model for JMVCA Look Like?

1. Hybrid Model: JMVCA will operate under the hybrid model, meaning students will complete schoolwork in three ways; 1. In on-on-one meetings with their teacher a minimum of one day a week, 2. In resource classes on-site at a learning center no more than 4 days a week, and 3. School work completed at home encompassing a minimum of 20 hours of school work per week.
2. Partnering Agency Connections: Preparation for entry into partner agency programs, services to students currently enrolled in partner agency programs, and services after exiting from partner agency programs.
 - a. Preparation for entry into partner agency programs. There are several barriers to success in JMCS and our partner agency programs that can be addressed in a period of “pre-partner agency enrollment”. Common issues like daily attendance, dress code/uniform compliance, drug and alcohol use, and completing schoolwork timely can be addressed in this period of enrollment, as well as additional barriers like mental health, housing, and other counseling issues. As students turn 18 or are ready for transitioning into partner agency programs, JMVCA staff can assist in the application, enrollment, and orientation into partner agency programs.
 - b. Currently enrolled in partner agency programs. Students in JMVCA currently enrolled in partner agency programs will be served in class 4 days a week. Teachers will assign 20 hours a week of academic work to students, not including work experience/vocational education. Vocational education as we currently know it at JMCS will be awarded as work experience for the hours students spend on the worksite.
 - c. Services for students who have exited partner agency programs. Students who have exited partner agency programs will remain enrolled in JMVCA programs as long as they are continuously enrolled with no breaks until graduation.

JMVCA Staffing Model

JMVCA will work on a 24-28 to 1 student teacher model, each JMVCA teacher will have a caseload of approximately 24-28 students. Staff at CCC sites will have current corpsmembers at their center enrolled on their caseload, as well as pre-entry and post-exit students up to 28 enrolled students per-teacher. The following chart shows the projected enrollment goals based on current JMCS locations we plan on transitioning to JMVCA.

Site	Current Enrollment	Enrollment Goal	FTE
Camarillo CCC	6	28	1
Chico, Redding, Siskiyou, Solano CCC, Fresno CCC, Salinas CCC, Monterey CCC, Venice WIOA	37	84	3
Delta CCC	4	28	1
Fortuna CCC	11	28	1
Inland CCC	11	28	1
Los Angeles CCC	8	28	1
Norwalk CCC	6	28	1
Placer CCC	11	28	1
Pomona CCC	5	28	1
SLO/Santa Maria CCC	12	28	1
Ukiah/Mendocino CCC	8	28	1

VTC	14	28	1
Bitney Charter	90	125	9
EJ	22	60	7
Admin: Director, Registrar, Admin Assist, Counselor			3
Total	245	577	33

Math will show us that when we look at the projected enrollment or enrollment goal, that this comes out to just 20 students to 1 teacher, not 28. This is primarily because some sites, like Bitney and EJ, will have more staff due to current needs with the student population (Bitney is a projected to be a new site with JMCS in 2026-2027). The leadership team is also more than aware that we most likely will not meet these enrollment targets in year one. It is our plan and our goal to train our staff well and implement the program correctly.

Curriculum and Graduation Requirements

JMVCA will use the same curriculum and Benchmarks Course Outlines that JMCS currently uses- paper (text books), electronic (Edgenuity), and Hybrid (DBQ). JMVCA will have one additional elective course required for graduation (under growth area 7), the CCC sponsored course Conservation Awareness (5 credits).

JMVCA Graduation Requirements

Course	Growth Area	Credits
English	1	30
Health	2	5
PE	2	20
CTE/Career	2	5
Conservation Awareness	2	5
Digital and Media Literacy	2	5
Life Skills	2	15
US History	3	10
World History	3	10
Economics	3	5
US Government/Civics	4	5
Math	5	20
Algebra	5	10
Earth Science	6	10
Life Science	6	10
Electives	7	55
Total to Graduate		220

Staffing Organization and Chain of Command

Adding a second school to the JMCS CMO and increasing staffing will require a significant restructuring of our organizational chart to cover the administrative leadership of both schools. In the attached organizational chart, the Board is of course at the very top of the chart supervising the CEO. The COO and CFO then each have categories they are in charge of. The COO supervises staff and operations at both schools including JMVCA, JMCS, the 3 Regional Directors, and Curriculum and Instruction. The CFO Supervises the office administrative staff, the registrars, the business office,

**John Muir Charter Schools
John Muir Virtual Career Academy**



Charter Renewal Petition
Submitted to Nevada County Superintendent of Schools and Board of Trustees
on
(Date)

Initial Charter Term: July 1, 2026 – June 30, 2031

TABLE OF CONTENTS

Section 1: Affirmations and Charter Elements:

Affirmations and Charter Elements	4
I. Educational Philosophy and Program (Element 1)	7
Mission and Vision:	8
Target Population & Community Need:	8
How Learning Occurs:	9
Curriculum & Instructional Resources:	9
High School Information:	9
II. Measurable Student Outcomes (Element 2)	10
State Priorities:	10
Student Learner Outcomes	11
III. Method for Measuring Progress (Element 3)	12
Assessment Plan:	12
I. Assessment Methodology	12
Statewide Summative Assessments:	12
Formative & Ongoing Assessments:	13
II. Dashboard Alternative School Status (DASS) Metrics	12
III. Intervention and Support	13
IV. Independent Study Compliance & Reengagement	13
IV. Governance Structure	14
I. Organizational Structure and Leadership	14
II. Board Oversight and Legal Compliance	15
III. Board Training and Qualifications (2025/2026 Compliance)	15
V. Employee Qualifications	16
I. Teacher Credentialing and Legal Compliance	16
II. Professional Development and Staff Support	16
VI. Health and Safety Procedures	18
I. Health and Safety Policy Overview	18
II. Criminal Background Checks (Element 6A)	18
III. Student Health and Wellness	18
IV. School Safety Plan & Emergency Procedures	18
V. Facility Safety	19
VII. Means to Achieve Racial and Ethnic Balance	20
I. Commitment to Diversity and Inclusion	20
II. Targeted Outreach and Recruitment Strategy	20
III. Annual Review and Adjustment	20
VIII. Admission Policies and Procedures	21
I. Admission Requirements and Eligibility	21
II. Non-Discrimination Statement	21
III. Enrollment Process and Public Random Drawing (Lottery)	21
IV. Annual Financial Audits	23
I. Annual Independent Audit	23
II. Audit Scope and Oversight	23
III. Submission Timeline	23
IV. Resolution of Audit Exceptions and Deficiencies	23
X. Suspension and Expulsion Procedures	25

I. Philosophy: Restorative Practices and Other Means of Correction	25
II. Grounds for Suspension and Expulsion	25
III. Mandatory Expulsion (Zero Tolerance Offenses)	25
IV. Due Process Procedures	26
V. Distinction: Disciplinary Expulsion vs. Administrative Withdrawal	26
VI. Special Education Protections	28
XI. Employee Retirement Systems	29
I. Participation in State Systems	29
II. Social Security and Medicare	29
III. Reporting and Contributions	29
IV. Board Authority	30
Element 12: Public School Attendance Alternatives	31
I. Voluntary Enrollment	31
II. Alternatives to Charter Attendance	31
III. No Impact on District Rights	31
Element 13: Rights of Employees	32
I. Employment Status	32
II. Leaving the District to Work for JMVCA	32
III. Collective Bargaining	32
Element 14: Dispute Resolution Procedures	33
I. Intent and Scope	33
II. Disputes Arising from Within the School (Internal Disputes)	33
III. Dispute Resolution Process (Charter vs. Authorizer)	33
Element 15: Charter School Closure Procedures	34
I. Closure Action and Designation of Responsible Entity	34
II. Notifications	34
III. Student Records Transfer	34
IV. Financial Closeout and Final Audit	34
V. Compliance with State Regulations	35

Section 2: Appendices

1. John Muir Charter Schools Student Growth Areas and Graduation Requirements
2. John Muir Charter Schools Organizational Chart
3. John Muir Charter Schools Policy and Procedures and Employee Handbook
4. John Muir Charter Schools Benchmarks and Course Outlines
5. John Muir Charter Schools/Nevada County SELPA Memorandum of Understanding

Affirmations and Declaration

John Muir Charter Schools (JMCS), on behalf of our students and families, hereby certifies that the information submitted in this new petition for a California public charter school named John Muir Virtual Career Academy is true to the best of my knowledge and belief; I also certify that this renewal petition does not constitute the conversion of a private school to the status of a public charter school; and further, I understand that if awarded a charter renewal, the Charter School will follow any and all federal, state, and local laws and regulations that apply to the Charter School, including but not limited to:

1. The Charter School shall meet all statewide standards and conduct the student assessments required, pursuant to Education Section 60605, and any other statewide standards authorized in statute, or student assessments applicable to students in non-charter public schools. [Ref. Education Code Section 47605(d)(1)]
2. John Muir Charter Schools declares it shall be deemed the exclusive public-school employer of the employees of the Charter School for purposes of the Educational Employment Relations Act. [Ref. Education Code Section 47605(c)(6)]
3. The Charter School shall be non-sectarian in its programs, admission policies, employment practices, and all other operations. [Ref. Education Code Section 47605(e)(1)]
4. The Charter School shall not charge tuition. [Ref. Education Code Section 47605(e)(1)]
5. The Charter School shall admit all students who wish to attend the Charter School, unless the Charter School receives a greater number of applications than there are spaces for students, in which case it will hold a public random drawing process to determine admission. Except as provided by Education Code Section 47605(e)(2) and Education Code Section 51747.3, admission to the Charter School shall not be determined according to the place of residence of the student or of that student's parents or legal guardian within the State. Preference in the public random drawing shall be given as required by Education Code Section 47605(e)(2)(B)(i)-(iv). In the event of a drawing, the chartering authority shall make reasonable efforts to accommodate the growth of the Charter School in accordance with Education Code Section 47605(e)(2)(C). [Ref. Education Code Section 47605(e)(2)(A)-(C)]. Enrollment priority will be given to students in Nevada County, Ca, expelled students from Nevada County, Ca, and members, or potential members, or exited members of the California Conservation Corps, California Certified Local Conservation Corps, YouthBuild programs, or students receiving services from Workforce Innovation and Opportunity Act funded programs.
6. The Charter School shall not discriminate on the basis of the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status, or association with an individual who has any of the aforementioned characteristics). [Ref. Education Code Section 47605(e)(1)]

7. The Charter School shall adhere to all provisions of federal law related to students with disabilities including, but not limited to, Section 504 of the Rehabilitation Act of 1973 (“Section 504”), Title II of the Americans with Disabilities Act of 1990 (“ADA”) and the Individuals with Disabilities Education Improvement Act of 2004 (“IDEA”).

8. The Charter School shall meet all requirements for employment set forth in applicable provisions of law, including, but not limited to credentials, as necessary. [Ref. Title 5 California Code of Regulations Section 11967.5.1(f)(5)(C)]

9. The Charter School shall ensure that teachers in the Charter School hold a Commission on Teacher Credentialing certificate, permit, or other document required for the teacher’s certificated assignment. The Charter School may use local assignment options authorized in statute and regulations for the purpose of legally assigning certificated teachers, in the same manner as a governing board of a school district, including for all non-core, non-college prep charter school teachers.

10. The Charter School shall at all times maintain all necessary and appropriate insurance coverage.

11. The Charter School shall comply with the Ralph M. Brown Act, Government Code Section 54950, et seq. (“Brown Act”).

12. The Charter school shall comply with Government Code Section 1090, et seq., as set forth in Education Code Section 47604.1 (“Section 1090”) as well as all other components of Education Code Section 47604.1.

13. The Charter School shall comply with the Political Reform Act, Government Code Section 81000, et seq. (“PRA”).

14. The Charter School shall, for each fiscal year, offer at a minimum, the number of minutes of instruction per grade level as required by Education Code Section 47612.5(a)(1)(A)-(D).

15. The Charter School shall maintain accurate and contemporaneous written records that document all pupil attendance and make these records available for audit and inspection. [Ref. Education Code Section 47612.5(a)(2)]

16. The Charter School shall on a regular basis consult with its parents and teachers regarding the Charter School's education programs. [Ref. Education Code Section 47605(d)]

17. The Charter School shall comply with any applicable jurisdictional limitations to location of its facilities. [Ref. Education Code Sections 47605 and 47605.1]

18. The Charter School shall comply with all laws establishing the minimum and maximum age for public school enrollment. [Ref. Education Code Sections 47612(b) and 47610]

19. The Charter School shall comply with all applicable portions of the Elementary and Secondary Education Act (“ESEA”) as reauthorized and amended by Every Student Succeeds Act (“ESSA”).

20. The Charter School shall not require any child to attend the Charter School nor any employee to work at the Charter School. [Ref. Education Code Section 47605(f)-(g)]

21. The Charter School shall comply with the California Public Records Act, Government Code Section 7920.000, et seq. ("CPRA").

22. If a pupil is expelled or leaves the Charter School without graduating or completing the school year, the Charter School must notify the superintendent of the school district of the pupil's last known address within 30 days and provide records upon request. Similarly, if the pupil leaves the school district, the district must provide this information to the Charter School within 30 days if the Charter School demonstrates prior enrollment [Ref. Education Code Section 47605(e)(3)].

23. While parental involvement is encouraged, it is not a requirement for acceptance or continued enrollment at the Charter School, and parents and guardians must be notified of this [Ref. Education Code Section 47605(n)].

24. The Charter School must adhere to conditions in Education Code Section 47605(e)(4)(A)-(D), which include not discouraging enrollment, not requiring records before enrollment, not encouraging disenrollment, and providing a CDE notice regarding these requirements when a parent/guardian or student inquiries about enrollment, before an enrollment lottery, or before disenrollment [Ref. Education Code Section 47605(e)(4)(A)-(D)].

25. The Charter School must comply with the Family Educational Rights and Privacy Act ("FERPA").

26. The Charter School must comply with Education Code Section 51745 et seq. related to independent study, as applicable.

27. The Charter School must meet or exceed the legally required minimum number of school days [Ref. Title 5 California Code of Regulations Section 11960].

28. The Charter School must ensure that any enrollment lottery preferences do not negatively impact the racial, ethnic, and unduplicated pupil balance the school aims to reflect.

29. The Charter School must comply with all applicable federal, state, and local laws for charter schools.

30. Notwithstanding Education Code Section 47612(b), the Charter School intends to partner with the California Conservation Corps, Certified Local Conservation Corps, Federally Affiliated YouthBuild programs, Job Corps, or Workforce Innovation and Opportunity Act Funded programs to provide instruction to over-age students. Pursuant to Education Code Section 47612.1, the Charter School shall be exempt from the maximum age requirements for any student who is between the ages of 19 and 26, has not been continuously enrolled in public school since their 18th birthday, and is participating in a program that meets the requirements of the California Conservation Corps, Workforce Innovation and Opportunity Act Funded programs, Federally Affiliated YouthBuild programs, or a Certified Local Conservation Corps as defined in Public Resources Code Section 14507.

Signature: R.J. Guess, Chief Executive Officer

Date

I. Educational Philosophy and Program

Mission and Vision:

John Muir Charter Schools (JMCS) on behalf of John Muir Virtual Career Academy (JMVCA) is a 9-12th grade charter school that is petitioning to operate as a non-classroom-based model in California. JMCS acts as a charter management organization (CMO), governing JMVCA in accordance with the JMCS bylaws, which are adopted and periodically updated by the JMCS Board of Directors. The Board is committed to an educational philosophy that encourages every student to reach their full potential through a challenging and motivating program.

JMVCA will provide students with rigorous and relevant learning opportunities in flexible learning environments, including virtual or hybrid settings, and career-connected workforce development opportunities. JMVCA mission is to provide a flexible, nurturing, and personalized pathway for diverse youth (ages 14-26) to earn their high school diploma and gain job skills through partnerships with Conservation Corps, YouthBuild, and Workforce Innovation programs, fostering academic, personal, and professional growth for sustainable careers and community engagement. We believe in promoting academic and social-emotional growth, and we believe that this can only be achieved through the combined efforts of families, staff, and the wider community. By working collaboratively, we create an environment that empowers our students to take ownership of their future success, excel in a variety of college and career pathways, and develop a range of critical skills.

At JMCS, we are proud to offer a safe and equitable student-centered environment that is focused on academic excellence. We center our values around Empowerment, Innovation, Empathy, Integrity, and Respect, focusing on supporting opportunity youth to achieve lifelong success through personalized, relevant education, emphasizing skills like perseverance, critical thinking, and community building, alongside practical life skills for sustainable employment. We believe in student potential, fostering growth in academic, vocational, and social-emotional areas within safe, inclusive environments.

JMVCA is based on the belief that all students can learn and achieve if the basic needs of students are being met. By facilitating access to district/social/community services and support, JMVCS will work with students and families to ensure that support systems are in place to meet the unique needs of at-promise-youth. To these ends, JMVCS will leverage JMCS's existing partnerships with behavioral health providers, workforce development organizations, community colleges, and other community resource organizations to serve students who have been disenfranchised from the traditional school system.

State Priority	Goal Focus for JMVCA
Priority 1: Basic Services	Goal: 100% of students will have access to a standards-aligned curriculum and sufficient instructional materials tailored for the non-classroom-based model.
Priority 2: Implementation of Standards	Goal: 100% of teachers will implement the state's standards (including Common Core and Next Generation Science Standards) through a personalized, project-based, or mastery-based independent study curriculum.
Priority 3: Parental Involvement	Goal: Increase parent/guardian participation in advisory committees, student-teacher meetings, and school events by 10% annually. Students aged 18 and over will be considered their own “parent/guardian”.
Priority 4: Student Achievement	Goal: Increase the number of students who are on track to graduate within their expected time frame by 5% each year, as measured by DASS metrics.
Priority 5: Student Engagement	Goal: Reduce chronic absenteeism (non-participation in the independent study model) from [Current Baseline %] to <15% through targeted use of the Tiered Reengagement Plan.
Priority 6: School Climate	Goal: Decrease the annual suspension rate for all student subgroups to <1% .
Priority 7: Course Access	Goal: Maintain 100% of high school courses as A-G approved, ensuring all students have access to courses that fulfill college and career eligibility requirements.
Priority 8: Other Student Outcomes	Goal: Increase the rate of students completing a Career Technical Education (CTE) pathway or obtaining a professional certification before graduation by 3% each year.

Target Population & Community Need:

A large majority of JMCS students have previously dropped out or have been expelled from their traditional high school prior to enrolling at JMCS. Students are considered “opportunity youth” or “at-promise,” which includes underserved, out of school, out of work, vulnerable, credit deficient youth; as well as pregnant and parenting students, adjudicated youth, immigrants, and refugees. JMCS’s schools also support significant numbers of low-income students, newcomers, and English language learners. Across all campuses, JMCS maintains a budget exceeding \$13 million, with responsible reserves and a financial model designed for stability and growth.

JMVCS will serve a special student population, including many high school-age students who are teen parents, experiencing homelessness, employed full- or part-time, have medical issues, have had performance or behavioral issues at their former school, are at-risk academically or for reasons of personal safety, or who, for other reasons, desire to receive their education in a non-traditional setting.

How Learning Occurs:

The JMVCS educational program will utilize non-classroom-based independent study educational programs through different learning settings ranging from multiple days per week of in-person learning to fully virtual learning with daily synchronous and asynchronous instruction. These various models will all be available for students as an innovative and creative full-service program dedicated to meeting the needs of the whole child. By partnering with qualified workforce development agencies (California Conservation Corps, Local Conservation Corps, YouthBuild, Job Corps, and WIOA programs) and community resource providers in local communities, JMVCS will create innovative public-school options that provide equitable access to learning opportunities for at-promise students.

Curriculum & Instructional Resources:

JMVCS aims to create multiple pathways to meet the diverse needs of this unique student population. JMVCS is committed to providing access to high quality education to students by emphasizing standards-based curriculum in flexible educational settings. Students will have access to A-G aligned, online curriculum and supplemental materials, as well as industry curriculum leading to industry-recognized certifications in high growth employment sectors.

Teachers, specialists, and para educators will provide instructional guidance and support, and assist in identifying student instructional needs and providing personalized educational plans. JMVCS will apply to be a Dashboard Alternative Status (“DASS”) school and expects to continuously qualify based on annual data reported showing seventy percent or more of JMVCS students have one or more indicators at the point of initial enrollment. For state accountability, this means that the school will focus primarily on Graduation Rate and College and Career Readiness indicators for the California School Dashboard. JMVCS will have a variety of academic support labs, tutoring opportunities and small class sizes to support student success within their academic program.

High School Information:

The John Muir Virtual Career Academy (JMVA) is committed to ensuring its graduates are eligible for college admission. To this end, all courses offered by JMVA are **UC/CSU 'A-G' approved** or follow an approval process through the John Muir Charter Schools system to ensure alignment with college preparatory requirements. Parents and students are informed of the 'A-G'

requirements during the enrollment process and at annual academic planning meetings."

"Furthermore, JMVCA will certify on a student's official transcript that all courses taken, and credits earned are **fully transferable** to any other California public high school or Local Education Agency (LEA), including the district in which the student resides, in compliance with California Education Code Section 47605(c)(5)(C).

II. Measurable Student Outcomes (Element 2)

State Priorities:

Metric Focus	Why it Matters	Target Metrics
1. Graduation Rate (DASS)	This is the most crucial outcome for a high school. DASS provides a fairer calculation for non-traditional students.	Target: Achieve and maintain a 4-year cohort graduation rate of 70% or higher for all students and all numerically significant subgroups.
2. Academic Progress (DASS)	This metric measures student growth toward state standards (CAASPP) based on improvement over time, rather than a single proficiency score.	Target: 75% of students will demonstrate growth (move off the "red" or "orange" performance level) on the English Language Arts and Mathematics metrics, as measured by the DASS component of the California School Dashboard.
3. Chronic Absenteeism (DASS)	For IS schools, this tracks failure to participate. High chronic absenteeism threatens funding and intervention requirements.	Target: Reduce the Chronic Absenteeism rate to below 15% for the school-wide population, using the Tiered Reengagement Plan to intervene with students who fail to participate.
4. College/Career Readiness (A-G)	Measures the percentage of graduates eligible for CSU/UC admission and career readiness.	Target: 25% of graduating students will complete the A-G course requirements. 75% of graduating students will graduate from a qualified workforce development program.

5. Career Technical Education (CTE)	Aligns with the "Career Academy" mission of JMVCA.	Target: Increase the percentage of students completing a full CTE pathway (or obtaining a professional certification) before graduation by 3% each year.
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Student Learner Outcomes

Specific academic, workforce, and life-ready goals for graduates. **Appendix #1** contains the full John Muir Charter Schools Student Growth Areas and Graduation Requirements.

Area	Outcomes
Academic	Critical Thinker: Students will analyze and evaluate complex information and demonstrate proficiency in all A-G subject areas.
Workforce	Career-Ready Professional: Students will earn an industry-recognized certification or complete a qualified Career Technical Education (CTE) pathway, demonstrating professionalism, teamwork, and digital literacy.
Personal	Self-Directed Learner: Students will demonstrate proficiency in time management, self-advocacy, and the ability to set and achieve short- and long-term academic goals in an independent study environment.

III. Method for Measuring Progress (Element 3)

Assessment Plan:

1. Assessment Methodology

The John Muir Virtual Career Academy (JMVCA) utilizes a comprehensive assessment system to monitor student progress, inform instruction, and ensure accountability. This system includes state-mandated summative assessments, local benchmark diagnostics, and continuous formative monitoring.

Statewide Summative Assessments:

CAASPP: JMVCA will administer the California Assessment of Student Performance and Progress (CAASPP) annually to all eligible students in grades 11 and 12 (science). Results from the Smarter Balanced Summative Assessments in English Language Arts (ELA) and Mathematics will be used to measure the school's performance against state standards and the Dashboard Alternative School Status (DASS) metrics.

ELPAC: Students identified as English Learners will take the English Language Proficiency Assessments for California (ELPAC) annually to measure progress toward English proficiency and reclassification.

Local Benchmark & Diagnostic Assessments:

Renaissance STAR: To measure growth over time and identify specific learning gaps, JMVCA will administer the Renaissance STAR assessments in reading and mathematics a minimum of three times per academic year (Fall, Winter, and Spring). Data from STAR assessments will be used to establish a baseline for each student and update their Personalized Learning Plan (PLP).

Formative & Ongoing Assessments:

Online Curriculum (Edgenuity): Teachers will utilize the embedded assessment tools within the Edgenuity curriculum—including unit quizzes, cumulative exams, and performance tasks—to provide real-time feedback and monitor mastery of content standards.

Student-Teacher Meetings: During regularly scheduled synchronous meetings, supervising teachers will conduct informal checks for understanding, review work samples, and verify that the student is meeting the time value of work requirements.

2. Dashboard Alternative School Status (DASS) Metrics

JMVCA will utilize the Dashboard Alternative School Status (DASS) to evaluate school-wide efficacy. The School Leadership Team will review DASS data (Graduation Rate, Academic Progress, Chronic Absenteeism, and College/Career Readiness) quarterly. This data analysis cycle informs the Local Control and Accountability Plan (LCAP) and determines the allocation of resources for professional development and student interventions.

3. Intervention and Support

JMVCA is committed to a "whole child" approach. We recognize that academic success is often contingent on stability in a student's personal life. Our MTSS framework addresses both academic and non-academic barriers to learning:

- **Academic Support:** Students struggling with course content are provided with targeted interventions, including one-on-one tutoring, virtual academic labs, and modified pacing guides within the Edgenuity platform.
- **Basic Needs and Social-Emotional Support:** Recognizing the unique challenges faced by our "at-promise" population, JMVCA provides referrals to community partners for basic needs support (e.g., housing, food security, transportation). Additionally, students have access to counseling referrals, and mental health resources to address social-emotional barriers to attendance and engagement.

4. Independent Study Compliance & Reengagement

To ensure compliance with [California Education Code § 51747 and § 51749.6](#), JMVCA measures "attendance" through the metric of Satisfactory Educational Progress (SEP).

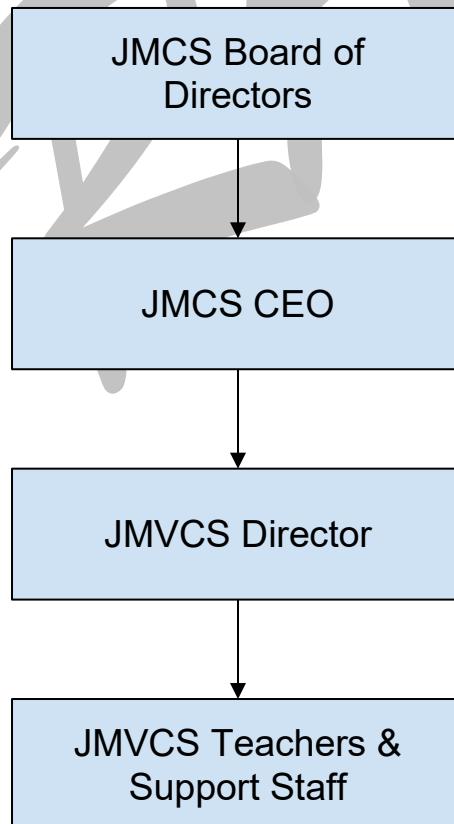
- **Definition of SEP:** A student is making SEP if they maintain passing grades, complete the instructional minutes defined in their Master Agreement, and attend required live interactions.
- **Tiered Reengagement Plan:** If a student fails to make SEP or does not generate attendance for more than **10%** of the required instructional time over four continuous weeks, JMVCA activates a statutory **Tiered Reengagement Plan**. This includes:
 - **Tier 1:** Immediate re-verification of contact information and teacher outreach.
 - **Tier 2:** A conference with the parent/guardian and administrator to address barriers and revise the Master Agreement.
 - **Tier 3:** A formal review to determine if independent study remains in the student's best interest, with a potential referral to a traditional classroom setting within five school days if remediation fails.

VI. Governance Structure

1. Organizational Structure and Leadership

The John Muir Virtual Career Academy (JMVCA) is a public charter school operated by **John Muir Charter Schools (JMCS)**, a California nonprofit public benefit corporation. JMCS serves as the Charter Management Organization (CMO) and holds the ultimate legal and fiduciary responsibility for the school. A complete organizational chart for John Muir Charter Schools CMO is in [Appendix #2](#).

- **Governing Board:** The JMCS Board of Directors governs JMVCA. The Board is responsible for the school's strategic direction, financial stability, and operational oversight.
- **Executive Leadership:** The Board appoints a Chief Executive Officer (CEO) for JMCS who manages the organization's day-to-day operations. The CEO is responsible for implementing the Board's policies and ensuring the school's success.
- **JMVCA Site Leadership:** A dedicated JMVCA Director reports directly to the JMCS executive leadership team. This Director acts as the instructional leader for JMVCA, overseeing the supervising teachers, managing student enrollment, and ensuring the faithful implementation of the independent study program.



2. Board Oversight and Legal Compliance

The JMCS Board of Directors is committed to transparent, ethical, and fiscally responsible governance. The Board operates in accordance with its corporate bylaws and the following strict legal standards:

The Brown Act & Public Transparency: In accordance with Education Code Section 47604.1(c), the JMCS Board complies with the Ralph M. Brown Act (Government Code Section 54950 et seq.). All meetings of the Board are open to the public, agendas are posted at least 72 hours in advance at the school site and on the JMCS website, and meeting minutes are recorded and made publicly available.

Meeting Frequency: The Board meets regularly (typically monthly) to review financial reports, approve contracts, and monitor student achievement data.

Public Records: JMVCA and JMCS comply with the **California Public Records Act** (Government Code Section 6250 et seq.) regarding the disclosure of public records.

- **Conflict of Interest & Political Reform Act:** The JMCS Board and key JMVCA designated employees comply with the Political Reform Act of 1974 and Government Code Section 1090. All Board members and designated employees file annual Form 700 (Statement of Economic Interests) disclosures. The Board maintains a Conflict-of-Interest Code to ensure that no member disqualifies themselves from making decisions in which they have a financial interest.

3. Board Training and Qualifications (2025/2026 Compliance)

To ensure effective governance, JMCS Board members adhere to the latest state training mandates:

- **Ethics Training (AB 2158):** Pursuant to Assembly Bill 2158 (2022), all JMCS Board members will complete at least two hours of ethics training by January 1, 2026, and every two years thereafter. This training covers general ethics principles and laws relevant to public service.
- **Fiscal and Financial Training (SB 827):** In compliance with Senate Bill 827 (2025), all Board members will complete a minimum of two hours of fiscal and financial training. Current Board members will complete this training by January 1, 2028, while any new members appointed after January 1, 2026, will complete the training within one year of assuming office. This training ensures the Board possesses the necessary skills to oversee the school's budget and financial health.

V. Employee Qualifications

1. Teacher Credentialing and Legal Compliance

The John Muir Virtual Career Academy (JMVCA) shall employ a staff of highly qualified and dedicated educators who are committed to the school's mission.

- **Credentialing Requirements:** In accordance with Education Code Section 47605(l), all teachers employed by JMVCA to provide instruction in core academic subjects shall hold a valid teaching credential or other document issued by the California Commission on Teacher Credentialing (CTC), just as would be required for an equivalent position in a non-charter public school, including for all non-core, non-college prep charter school teachers.
- **Independent Study Supervision:** Specifically, for the independent study model, JMVCA certifies that every student's general supervision and the coordination of their Master Agreement will be conducted by an employee of the Local Education Agency (LEA) who possesses a valid certification document pursuant to Education Code Section 51747.5.
- **English Learner Authorization:** All teachers will hold appropriate English Learner authorization (e.g., CLAD, BCLAD, or equivalent) to ensure effective instruction for JMVCA's diverse student population.
- **NCLB/ESSA Compliance:** JMVCA will adhere to all requirements of Every Student Succeeds Act (ESSA) regarding teacher qualifications, ensuring that students have access to subject-matter experts.

2. Professional Development and Staff Support

JMVCA recognizes that the quality of instruction is directly linked to the continuous growth of its staff. The school provides a robust professional learning program tailored to the needs of "at-promise" youth and the specific demands of a virtual/hybrid environment.

- **School Culture & Social-Emotional Learning:** JMVCA implements **Restorative Practices** as the foundation of its school culture. This approach focuses on building community and strengthening relationships rather than merely managing behavior. Staff are trained in restorative strategies—such as **community-building circles** (adapted for virtual/hybrid settings as "check-ins") and **restorative conferences**—to proactively establish trust. When conflict or disengagement occurs, JMVCA utilizes restorative dialogue to help students understand the impact of their actions, take responsibility, and "repair the harm." This approach is vital for our independent study model, as it keeps students connected to their supervising teacher and the school community, directly supporting student retention and preventing dropouts.
- **Instructional Strategies for English Learners:** JMVCA employs a dedicated **English Learner (EL) Coordinator** to oversee the compliance and quality of the EL program. Rather than relying on a single methodology, the EL Coordinator works with supervising teachers to

select from a suite of state-approved curriculum vendors that best fit the student's individual learning style. All core academic teachers receive training on Integrated and Designated ELD strategies to ensure they can support English Learners within the independent study context. This includes scaffolding instruction during synchronous meetings and utilizing the accessibility features (e.g., text-to-speech, translation tools) embedded in the online curriculum.

- **Virtual Instruction & Curriculum Training:** Staff receive ongoing training on the school's Learning Management System and online curriculum provider (Edgenuity). This includes best practices for virtual facilitation, data analysis for student monitoring, and digital engagement strategies.
- **Conference Attendance:** JMVCA allocates budget resources for staff to attend relevant state and national conferences (e.g., the California Coalition of Independent Study Schools, Reaching at Promise Youth Association, and Better Together) to stay current on educational trends and bring innovative practices back to the school site.

VI. Health and Safety Procedures

1. Health and Safety Policy Overview

The John Muir Virtual Career Academy (JMVCA) shall adopt and implement a comprehensive set of health, safety, and risk management policies. These policies will be reviewed and updated annually by March 1st to ensure compliance with current state and federal laws.

2. Criminal Background Checks (Element 6A)

- **Fingerprinting:** In compliance with **Education Code Section 44237**, JMVCA requires all employees to submit fingerprints to the Department of Justice (DOJ) for a criminal record summary.
- **Clearance Prior to Employment:** No employee shall be permitted to commence work until the school has received clearance from the DOJ. JMVCA will not hire any person who has been convicted of a violent or serious felony.
- **Vendor/Contractor Screening:** JMVCA mandates that all third-party vendors and contractors who may have unsupervised contact with students must also submit to criminal background checks in accordance with Education Code Section 45125.1.

3. Student Health and Wellness

- **Immunizations:** JMVCA adheres to all state immunization laws (Health and Safety Code Section 120325 et seq.) for admission. While JMVCA is non-classroom-based, students attending in-person resource centers or events must provide proof of immunization or a valid medical exemption.
- **Opioid Overdose Prevention (Naloxone):** In compliance with **Education Code Section 49414.3**, JMVCA maintains at least two doses of **Naloxone (Narcan)** or another opioid antagonist at each resource center site. Staff are trained in the administration of this life-saving medication to respond to potential opioid overdose emergencies.
- **Suicide Prevention Policy:** JMVCA maintains a comprehensive policy on student suicide prevention, intervention, and postvention in accordance with **Education Code Section 215**. This policy specifically addresses the needs of high-risk groups and includes mandatory training for staff on identifying warning signs and appropriate referral procedures.

4. School Safety Plan & Emergency Procedures

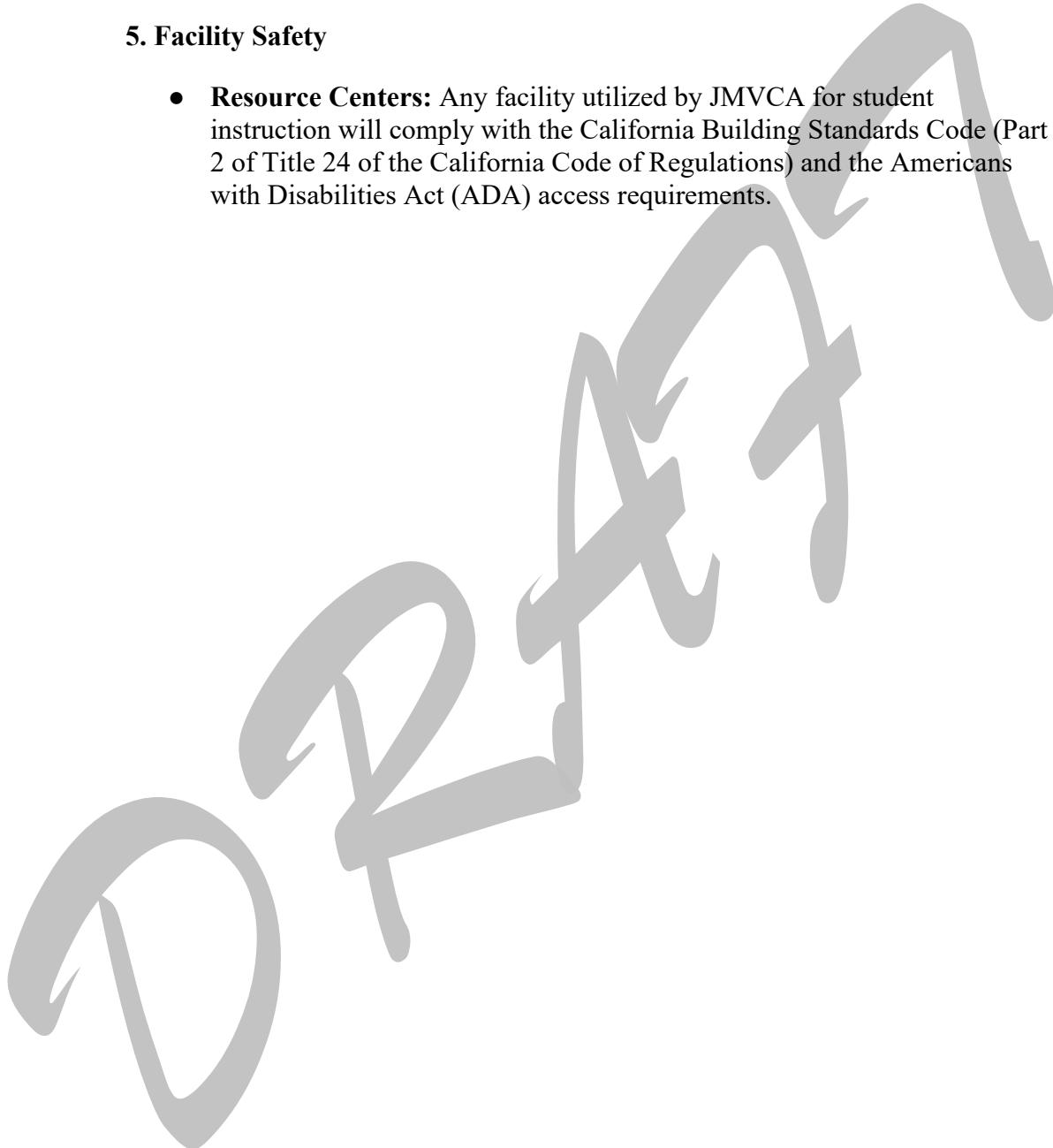
- **Comprehensive School Safety Plan (CSSP):** JMVCA adopts a CSSP that includes procedures for disaster response (fire, earthquake, lockdown).
- **Trauma-Informed Drills (AB 1858 Compliance):** JMVCA conducts emergency drills in accordance with the **Safe and Prepared Schools Act (AB 1858)**. The school prohibits "high-intensity" drills that simulate active shooter situations with realistic enactments. Instead, all drills are age-

appropriate, trauma-informed, and announced to staff and students in advance to minimize anxiety and psychological trauma.

- **Child Abuse Reporting:** All JMVCA employees are **Mandated Reporters** of child abuse and neglect. Staff receive annual training on the detection and reporting of child abuse (AB 1432) and follow the procedures outlined in the Child Abuse and Neglect Reporting Act (CANRA).

5. Facility Safety

- **Resource Centers:** Any facility utilized by JMVCA for student instruction will comply with the California Building Standards Code (Part 2 of Title 24 of the California Code of Regulations) and the Americans with Disabilities Act (ADA) access requirements.



VII. Means to Achieve Racial and Ethnic Balance

1. Commitment to Diversity and Inclusion

The John Muir Virtual Career Academy (JMVCA) is committed to serving a diverse student population that reflects the racial, ethnic, and socio-economic balance of the general population residing within the territorial jurisdiction of the [Authorizing County/District]. JMVCA welcomes all students and strives to create an educational environment that respects and celebrates diverse backgrounds.

2. Targeted Outreach and Recruitment Strategy

To ensure a balanced and diverse student body, JMVCA will implement a comprehensive outreach plan designed to reach all segments of the community, with a specific focus on "at-promise" youth who may have been underserved by traditional school settings.

- **Multilingual Marketing Materials:** All recruitment materials (brochures, website content, enrollment forms, and flyers) will be available in English, Spanish, and any other primary languages spoken by a significant portion of the local population (15% or more), in accordance with Education Code Section 48985.
- **Community Partnerships:** JMVCA will leverage its "Career Academy" identity to partner with local Workforce Investment Boards, Job Corps, YouthBuild programs, Conservation Corps, employers and community-based organizations. These partnerships allow the school to reach students from diverse socio-economic backgrounds who are seeking vocational training and pathways to employment alongside their high school diploma.
- **Diverse Media Channels:** The school will publicize its program through a variety of channels to reach broad demographics, including social media platforms, sponsored search results, local community publications, and public service announcements on radio and internet stations that serve minority communities.
- **Direct Outreach to Underserved Populations:** JMVCA will specifically conduct outreach to support organizations serving foster youth, students experiencing homelessness (McKinney-Vento), and teen parents, ensuring these highly vulnerable populations are aware of the flexible independent study option available to them.

3. Annual Review and Adjustment

JMVCA will annually review its student demographic data against the demographic data of the authorizing district/county. If the school finds a significant disparity between its student population and the community it serves (taking into account the school's specific mission to serve at-promise youth), the Board and administration will review and revise the outreach strategies to address the imbalance.

VIII. Admission Policies and Procedures

I. Admission Requirements and Eligibility

The John Muir Virtual Career Academy (JMVCA) is a specialized charter school designed to serve a distinct population of students. In accordance with Education Code Section 47612.1, JMVCA provides instruction *exclusively* in partnership with the following entities:

1. The federal Workforce Innovation and Opportunity Act (WIOA) (29 U.S.C. Sec. 3101 et seq.);
2. Federally affiliated YouthBuild programs;
3. The California Conservation Corps (CCC) or Local Conservation Corps certified by the CCC;
4. Federal Job Corps training programs.

Eligibility Verification: Admission is restricted to students who are preparing for entry into, are currently enrolled in, or formally affiliated with one of the above partner programs. Prospective students must provide verification of their affiliation (e.g., Corpsmember contract, WIOA intake form) as part of the enrollment process.

- **Statutory Exemptions:** Due to these exclusive partnerships, JMVCA operates under the exemptions provided in Education Code Section 47612.1 (Age Limitation Exemption) and Education Code Section 47605.1(g) (Geographic Limitation Exemption), allowing the school to serve adult pupils and operate resource centers outside typical district boundaries to reach its target population.

2. Non-Discrimination Statement

(Subject to the specific eligibility requirements listed above)

JMVCA shall be nonsectarian in its programs, admission policies, employment practices, and all other operations, shall not charge tuition, and shall not discriminate against any pupil on the basis of the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code).

3. Enrollment Process and Public Random Drawing (Lottery)

JMVCA admits all eligible pupils (as defined in Section I) who wish to attend, subject to the school's capacity.

- **Open Enrollment Period:** JMVCA maintains a continuous open enrollment policy, accepting students year-round as they enter partner workforce programs.

- **Lottery Procedures:** In the event that the number of *eligible* applicants exceeds the school's capacity (or the capacity of a specific resource center/program site), admission will be determined by a public random drawing (lottery) in accordance with Education Code Section 47605(e)(2)(B).

1. **Notice:** Public notice of the lottery rules, date, and time will be communicated to all applicants.
2. **Conduct:** The lottery will be conducted in a fair and transparent manner, open to the public, and may utilize electronic randomization tools.
3. **Preferences:** In the case of a lottery, preference shall be extended to students currently attending the charter school and students who reside in the district (if applicable), followed by other eligible applicants.
4. **Waitlist:** Students not selected in the lottery will be placed on a waitlist in the order drawn and notified immediately as spots become available.

IV. Annual Financial Audits

1. Annual Independent Audit

The John Muir Virtual Career Academy (JMVA) is committed to fiscal transparency and accountability. An annual independent financial audit of the books and records of the school will be conducted as required by Education Code Section 47605(c)(5)(I).

- **Auditor Selection:** The JMVA Board of Directors will select an independent auditor each year. The auditor must be a Certified Public Accountant (CPA) licensed by the California Board of Accountancy and listed on the State Controller's Office (SCO) directory of CPAs approved to conduct K-12 LEA audits.
- **Audit Standards:** The audit will be conducted in accordance with Generally Accepted Accounting Principles (GAAP) and the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting issued by the Education Audit Appeals Panel.

2. Audit Scope and Oversight

The audit will verify the accuracy of the school's financial statements, attendance, and enrollment accounting practices, and review the school's internal controls. To the extent required under applicable federal law, the audit scope will also include items required by the Office of Management and Budget (OMB) Uniform Guidance (Single Audit) if the school expends federal funds in excess of the federal threshold.

3. Submission Timeline

In accordance with Education Code Section 47605(m), the audited financial statements will be submitted to the following agencies by December 15 of each year:

1. The Chartering Authority (Authorizer)
2. The County Superintendent of Schools
3. The California State Controller's Office
4. The California Department of Education (CDE)

4. Resolution of Audit Exceptions and Deficiencies

If the independent auditor identifies any exceptions or deficiencies (findings) in the report:

1. **Corrective Action Plan:** The JMVA administration will review the findings and develop a comprehensive Corrective Action Plan (CAP) to address the specific issue and prevent recurrence.

2. **Board Review:** The Board of Directors will review and approve the audit report and the Corrective Action Plan at a public meeting (typically in January).
3. **Submission:** The Corrective Action Plan will be submitted to the chartering authority along with the final audit report.
4. **Authorizer Oversight:** JMVCA will cooperate fully with the chartering authority to resolve any outstanding disputes regarding audit findings.



X. Suspension and Expulsion Procedures

1. Philosophy: Restorative Practices and Other Means of Correction

The John Muir Virtual Career Academy (JMVCA) is committed to a discipline philosophy that is restorative rather than punitive. As an Independent Study school serving at-promise youth, our primary goal is to keep students engaged in their education.

- **Other Means of Correction:** Consistent with Education Code Section 48900.5, suspension and expulsion shall only be used when other means of correction have failed to bring about proper conduct, or when the student's presence causes a continuing danger to the physical safety of the pupil or others.
- **Restorative Approach:** Prior to any exclusionary discipline, JMVCA staff will utilize restorative strategies (e.g., conferences, circles, mediation) to address the root cause of the behavior and repair the harm done to the school community.

2. Grounds for Suspension and Expulsion

JMVCA adopts the list of offenses defined in Education Code Sections 48900 et seq. and 48915 as the sole grounds for disciplinary action.

- **Willful Defiance Ban (SB 274 Compliance):** In strict compliance with Senate Bill 274, JMVCA shall **not** suspend or recommend for expulsion any student in grades K-12 for "disrupting school activities or otherwise willfully defying the valid authority of school personnel" (Education Code Section 48900(k)). Instead, staff will use in-school interventions and restorative practices to address such behaviors.
- **Jurisdiction:** Disciplinary action may be taken for acts committed:
 1. While on school grounds (e.g., at a Resource Center).
 2. While going to or coming from a school activity.
 3. During, or while going to or coming from, a school-sponsored activity.

3. Mandatory Expulsion (Zero Tolerance Offenses)

The Principal *must* immediately suspend and recommend expulsion for any of the following acts (Education Code Section 48915(c)):

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance.
4. Committing or attempting to commit a sexual assault or sexual battery.

5. Possession of an explosive.

4. Due Process Procedures

JMVCA guarantees all students the right to due process in accordance with the law.

Suspension (Short-Term):

- **Notice:** The student and parent/guardian will be notified of the specific offense and the evidence against the student.
- **Conference:** A conference will be held (in-person or virtually) where the student has the opportunity to present their side of the story before a final decision is made.
- **Limit:** No single suspension shall exceed 5 consecutive school days, and the total number of days for which a pupil may be suspended shall not exceed 20 school days in any school year.

Expulsion (Long-Term):

- **Hearing:** Students recommended for expulsion are entitled to a formal hearing before an impartial Administrative Panel within 30 days of the request.
- **Rights:** The student has the right to legal counsel, to inspect evidence, to question witnesses, and to present their own evidence.
- **Written Notice:** Written notice of the hearing will be sent at least 10 calendar days prior to the hearing date.
- **Appeal:** Expulsion decisions may be appealed to the JMCS Board of Directors or the County Board of Education, depending on the specific governance policy adopted.

5. Distinction: Disciplinary Expulsion vs. Administrative Withdrawal

Crucial Note for Independent Study: It is the policy of JMVCA to clearly distinguish between disciplinary expulsion (based on behavioral violations listed in EC 48900) and involuntary removal due to non-participation (based on the Master Agreement).

- Students who fail to meet the attendance/work product requirements of their Master Agreement will be subject to the Tiered Re-engagement Strategies (Tier 1-3) outlined in Element 1. If these strategies fail, the student may be administratively withdrawn (returned to their home district) following a relentless pursuit period, but this is not recorded as a disciplinary expulsion on their permanent record.

KEY DIFFERENCES: <i>Disciplinary Expulsion versus Administrative Withdrawal</i>		
Feature	Disciplinary Expulsion	Administrative Withdrawal
Primary Cause	Behavioral misconduct / Safety threat	Non-attendance / Failure to make progress
Legal Basis	Education Code § 48900 & § 48915	Education Code § 51747 & § 51749.6
Required Process	Investigation, Hearing, Due Process	Tiered Reengagement Plan (Tiers 1-3)
Student Status	"Expelled" (may be barred from other schools)	"Withdrawn" (must enroll in prior district)
Goal	Maintain school safety	Ensure student is in appropriate placement

6. Special Education Protections

In the event of a potential suspension or expulsion of a student with a disability (IEP or 504 Plan), JMVCA will conduct a **Manifestation Determination** meeting within 10 days to determine if the conduct was a manifestation of the student's disability. If it was, the student will not be expelled, and the IEP team will review the behavioral support plan.



XI. Employee Retirement Systems

1. Participation in State Systems

The John Muir Virtual Career Academy (JMVCA) acknowledges the importance of ensuring the financial security of its staff. In accordance with Education Code Section 47605(c)(5)(K), JMVCA will make the following retirement systems available to eligible employees:

- **Certificated Staff (CalSTRS):** All full-time certificated employees (teachers, counselors, administrators) and eligible part-time certificated employees will participate in the California State Teachers' Retirement System (CalSTRS). JMVCA will comply with all applicable sections of the State Teachers' Retirement Law.
- **Classified Staff (CalPERS):** Eligible classified (non-certificated) employees who meet the qualification standards (typically working 20 hours or more per week) will participate in the California Public Employees' Retirement System (CalPERS).

II. Social Security and Medicare

Social Security (OASDI):

- **Classified Staff:** Employees participating in CalPERS (or those not eligible for PERS but working part-time) *will* also contribute to the federal Social Security system.
- **Certificated Staff:** In accordance with federal law, members of CalSTRS typically do not contribute to Social Security for their CalSTRS-creditable earnings. JMVCA will properly notify all new STRS-eligible hires regarding the potential impact on their future Social Security benefits (referencing the "Windfall Elimination Provision").
- **Medicare:** All JMVCA employees hired after April 1, 1986, will contribute to Medicare.

3. Reporting and Contributions

JMVCA is responsible for ensuring the accurate and timely submission of all retirement contributions and data reports.

- **Role of the Authorizer (Ed. Code § 47611.3):** JMVCA shall arrange for the submission of retirement data to CalSTRS and CalPERS through the County Office of Education (COE) or the authorizing district, as required by law. JMVCA acknowledges its obligation to cover any administrative costs associated with this reporting service.
- **Employer Contributions:** JMVCA will pay the employer's share of STRS, PERS, Social Security, and Medicare contributions at the rates established by the respective agencies and state law.

4. Board Authority

The JMVCA Board of Directors retains the authority to amend this policy or adopt alternative retirement plans for specific employee groups in the future, subject to the constraints of the Charter Schools Act, applicable collective bargaining agreements, and federal/state law.



XII: Public School Attendance Alternatives

1. Voluntary Enrollment

Enrollment in the John Muir Virtual Career Academy (JMVCA) is entirely voluntary. No student may be required to attend JMVCA.

2. Alternatives to Charter Attendance

In accordance with Education Code Section 47605(c)(5)(L), students who opt not to attend JMVCA have the right to attend other public schools.

- **District of Residence:** The primary alternative for any student is the public school designated for their specific grade level within their school district of residence.
- **Other Options:** Depending on the offerings of their local district, students may also have access to:
 - Traditional comprehensive high schools.
 - Continuation high schools (for credit-deficient students).
 - Other charter schools or magnet programs.
 - County Office of Education (COE) alternative programs.

3. No Impact on District Rights

The parents and guardians of each student enrolled in JMVCA shall be informed that the student has no right to admission in a particular school of any local education agency (LEA) (or "program of any local education agency") as a consequence of applying to or enrolling in JMVCA, except to the extent that such a right is extended by the local education agency.

XIII: Rights of Employees

1. Employment Status

Employees of the John Muir Virtual Career Academy (JMVCA) are employees of John Muir Charter Schools (JMCS), a non-profit public benefit corporation, and are **not** employees of the authorizing [District/County Office of Education]. JMVCA maintains full authority to hire, evaluate, discipline, and terminate its employees in accordance with its own board policies and applicable law.

2. Leaving the District to Work for JMVCA

In accordance with Education Code Section 47605(c)(5)(M), any employee of the authorizing agency who chooses to leave the employment of the agency to work at JMVCA shall have no automatic rights of return to the authorizing agency after employment at JMVCA, unless specifically granted by the authorizing agency's governing board or outlined in a collective bargaining agreement.

- **Resignation:** Employment at JMVCA is separate and distinct. Leaving the district to work for JMVCA generally constitutes a resignation from the district.
- **Service Credit:** Former district employees may be entitled to transfer certain accrued benefits (such as accumulated sick leave for certificated employees pursuant to Education Code Section 44979) to JMVCA, subject to state law and JMVCA policy. However, tenure or years of service for salary placement are not automatically transferable and are determined by JMVCA's salary schedules.

3. Collective Bargaining

JMVCA employees retain the right to organize and bargain collectively under the **Educational Employment Relations Act (EERA)**. Any collective bargaining unit at JMVCA would be separate from the bargaining units of the authorizing district.

XIV: Dispute Resolution Procedures

I. Intent and Scope

The John Muir Virtual Career Academy (JMVCA) and the Chartering Authority (Authorizer) recognize that their relationship is governed by the Charter Schools Act. It is the intent of both parties to resolve any disputes amicably, informally, and quickly.

- **Scope:** This dispute resolution process shall apply to any dispute arising between JMVCA and the Authorizer regarding the terms of this Charter or the interpretation of the Memorandum of Understanding (MOU).
- **Revocation Exception:** This process shall not apply to the revocation of the charter, which shall be governed by the specific procedures and timelines set forth in Education Code Section 47607.

2. Disputes Arising from Within the School (Internal Disputes)

Disputes arising from within the school, including but not limited to disputes between students, parents, guardians, staff, and JMVCA administration, shall be resolved pursuant to policies and procedures developed by the JMCS Board of Directors.

- **Authorizer Role:** The Authorizer shall not intervene in any such internal disputes without the consent of the JMCS Board and shall refer any complaints or concerns back to JMVCA for resolution in accordance with the school's Uniform Complaint Policy or other applicable policies.

3. Dispute Resolution Process (Charter vs. Authorizer)

In the event of a dispute between JMVCA and the Authorizer, the following procedures shall apply:

1. **Written Notification:** The party initiating the dispute shall issue a written "Notice of Dispute" to the other party, identifying the specific issue, the relevant charter provision or law, and the facts supporting their position.
2. **Meet and Confer (Informal Resolution):** Within fifteen (15) business days of receiving the Notice of Dispute, the JMCS Chief Executive Officer (or designee) and the Authorizer's Superintendent (or designee) shall meet and confer in a good faith attempt to resolve the dispute informally.
3. **Mediation:** If the dispute is not resolved at the "Meet and Confer" stage, the parties shall mutually agree upon a third-party mediator within fifteen (15) business days. The costs of the mediator shall be split equally between JMCS and the Authorizer. The mediation shall be non-binding.
4. **Final Resolution:** If mediation proves unsuccessful, either party may pursue any other legal remedies available under the law.

XV: Charter School Closure Procedures

1. Closure Action and Designation of Responsible Entity

Closure of the John Muir Virtual Career Academy (JMVCA) will be documented by an official action of the JMCS Board of Directors. The Board will identify a specific entity or individual (e.g., the CEO or a designated Closeout Official) to manage the closure process.

2. Notifications

In the event of closure, JMVCA will immediately notify the following parties in writing, ensuring that parents/guardians are informed of how to transfer their students to other schools:

1. Parents and guardians of all students.
2. The Authorizing Agency.
3. The County Office of Education (if not the authorizer).
4. The Special Education Local Plan Area (SELPA).
5. The retirement systems (CalSTRS/CalPERS).
6. The California Department of Education (CDE).

3. Student Records Transfer

To ensure students are not harmed by the school's closure, JMVCA will facilitate the timely transfer of student records.

- **Transfer to New Schools:** JMVCA will provide Cumulative Records directly to the student's new school upon request.
- **Custody of Records:** If no new school is identified, or for historical records, JMVCA will arrange for the transfer of all pupil records to the custody of the Authorizing Agency or a designated entity to ensure future access for transcripts/diploma verification.

4. Financial Closeout and Final Audit

- **Final Audit:** An independent auditor will be retained to perform a final audit of the school within six months of closure. This audit will determine the net assets or net liabilities of the school.
- **Debts and Liabilities:** The school's assets will be used first to pay off any outstanding debts or liabilities.
- **Dissolution of Assets:** In accordance with **Education Code Section 47605(c)(5)(O)**, upon closure of the charter school, all net assets of the charter school remaining after the payment of all debts and liabilities shall be distributed to a public entity or another non-

profit public benefit corporation organized for educational purposes, as specified in the school's Articles of Incorporation.

5. Compliance with State Regulations

JMVCA will follow the detailed closure procedures outlined in the California Code of Regulations, Title 5, Section 11962, and will utilize the California Department of Education's "Charter School Closure Handbook" as a guide to ensure all legal and fiscal obligations are met.



John Muir Virtual Career Academy
Budget
3 Years

	Projection Year 1 2026/2027	Projection Year 2 2027/2028	Projection Year 3 2028/2029
ADA			
Grades 9-12	350.00	367.50	386.00
Total ADA	350.00	367.50	386.00
REVENUE			
LCFF	5,253,833	5,685,152	6,170,654
Lottery Unrestricted	69,457	72,929	76,601
Lottery Restricted	29,976	31,475	33,059
Total Revenue	5,353,266	5,789,556	6,280,314
EXPENDITURES			
Certificated Salaries	2,476,422	2,537,175	2,595,343
Classified Salaries	361,446	371,358	381,515
Benefits	944,340	964,021	980,775
Supplies	254,194	266,904	280,249
Services	773,279	811,943	852,540
Total Expenditures	4,809,681	4,951,401	5,090,422
Net Increase (Decrease)	543,585	838,155	1,189,892
Beginning Fund Balance	0	543,585	1,381,740
Ending Fund Balance	543,585	1,381,740	2,571,632
10% Reserve	480,968	495,140	509,042
Unappropriated Fund Balance	62,617	886,600	2,062,589

Teacher Advisory Committee (TAC) Report

- **Event:** Better Together Conference
 - **TAC Role:** Workshop facilitation and educator support
 - **Workshop:** “Building a Culture of Excellence through Communication, Trust & Conflict Resolution”
 - School culture is shaped by daily communication behaviors that either build or erode trust.
 - Conflict resolution to maintain a culture of excellence

Additional Support:

TAC members available for one-on-one and small-group conversations with teachers throughout the conference.