John Muir Charter Schools
960 McCourtney Road Suite E
Grass Valley CA 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Board of Directors Meeting Agenda
Wednesday June 10, 2026
10:00 a.m.
Sacramento Regional Conservation Corps
6101 27th St, Sacramento,
CA 95822

San Bernardino Valley Municipal Water District
380 East Vanderbilt Way, San Bernardino, CA 92408

Join Zoom Meeting
Meeting ID: 88632252184

Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order:

2. Introductions:

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board chairman, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda:

5. Adoption of the Agenda:

6. John Muir Charter Schools LCAP and Budget Public Hearing: 2026-2027

A. Open public hearing to receive public comment and input about the John Muir Charter Schools 2026-2027 proposed LCAP (Under Separate Cover)

B. Open public hearing to receive public comment and input about the John Muir Charter Schools 2026-2027 proposed LCAP Local Indicators Report (Under Separate Cover)

C. Open public hearing to receive public comment and input about the John Muir Charter Schools 2026-2027 Adopted Budget (Attachment 1, Page 5)

D. Open public hearing to receive public comment and input about the John Muir Virtual Career Academy 2026-2027 proposed LCAP (Under Separate Cover)

E. Open public hearing to receive public comment and input about John Muir Virtual Career Academy 2026-2027 proposed LCAP Local Indicators Report (Under Separate Cover)

F. Open public hearing to receive public comment and input about the John Muir Virtual Career Academy 2026-2027 Adopted Budget (Attachment 2, Page 13)

G. Close Public Hearing

7. Informational/Action Items

A. Approval of the Minutes of the Regular Board Meeting Wednesday, May 13, 2026 (Attachment 3, Page 20)

B. Approval of Vendor Payments 4/26/26-5/25/26 (Attachment 4, Page 25)

C. Approval of New and Termed Employees 5/1/26-5/31/26 (Attachment 5, Page 39)

D. Comprehensive School Safety Plan 2026-2027, Second Draft (Attachment 6, Page 40)

E. Approval of the John Muir Charter Schools Student Smartphone & Electronic Device Policy (Attachment 7, Page 97)

F. Sick Pool Procedure Draft (Attachment 8, Page 102)

G. Third Interim Budget
   a. Approval of the 2025-2026 3rd Interim Budget (Attachment 9, Page 106)
   b. Approval of Resolution 26-02 (Attachment 10, Page 114)

H. JMCS 2026-2027 LCAP Board Approval, Dawn McConnell (under separate cover)

I. Approval of the the John Muir Charter Schools 2026-2027 Dashboard Local Indicators Report (under separate cover)

J. JMCS 2026-2027 Adopted Budget, Rachael Navarrete (Attachment 11, Page 115)
   a. Approval of the JMCS 2026-2027 Operating Budget
   b. Approval of Resolution 26-03 Adopted Budget for Fiscal Year 2026-2027 (Attachment 12, Page 124)

K. Approval of Resolution 26-05: EPA Account Expenditures for Fiscal Year 2026-2027 (Attachment 13, Page 125)

L. JMVCA 2026-2027 LCAP Board Approval, Dawn McConnell (under separate cover)

M. Approval of the the JMVCA 2026-2027 Dashboard Local Indicators Report (under separate cover)

N. JMVCA 2026-2027 Adopted Budget, Rachael Navarrete (Attachment 14, Page 126)
   a. Approval of the JMVCA 2026-2027 Adopted Budget
   b. Approval of Resolution 26-04 JMVCA Adopted Budget for Fiscal Year 2026-2027 (Attachment 15, Page 133)

7. Discussion Items

A. CEO's Report

8. Miscellaneous Information Items

A. 2025-2026 Notable Dates:
- OCCC LCC Graduation June 11, 2026. Fullerton Community Center (tentative) 340 W. Commonwealth Ave., Fullerton, CA 92832.
- CSET Graduation June 11, 2026. Location TDB.
- Rancho Cielo Graduation June 12, 2026. 710 Old Stage Road, Salinas, CA 93908.
- UCCIE Riverside, San Bernardino and Indio Graduation June 12, 2026. La Sierra Senior Center (tentative) 5215 La Sierra Ave., Riverside, CA 92505
- Richmond YouthBuild June 12, 2026. Location TDB.
- SRCC Graduation June 18, 2026. 6101 27th Street Sacramento, Ca 95822

B. Correspondence

C. Schedule of Future Board Meetings
   i. Wednesday, July 8, 2026, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822
   ii. Wednesday, August 12, 2026, 10:00 a.m. Sacramento Regional Conservation, Corps 6101
   27th Street Sacramento, CA 95822
   iii. Wednesday, September 9, 2026. Annual Board Retreat, Brown Act Training 10:00 a.m. Sacramento Regional Conservation, Corps, 6101 27th Street Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

	July 8, 2026	**August 12, 2026**	**September 9, 2026**
Stanton Miller	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

Gil Botello	Yes / No/Uncertain In-person / Remote	Yes / No/Uncertain In-person / Remote	Yes / No In-person / Remote
Len Eckhardt	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Hunt Drouin stepping down 6/10/2026	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Marilee Eckert	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

9. Request for Agenda Items

10. Adjournment

This agenda was posted at least 72 hours in advance of the meeting at:

- John Muir Charter Schools Office, 960 McCourtney Rd. Suite E, Grass Valley, Ca 95949
- Sacramento Regional Conservation Corps, 6101 27th St., Sacramento, Ca 95822
- San Bernardino Valley Municipal Water District, 380 East Vanderbilt Way, San Bernardino, CA 92408
- www.johnmuircs.com

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JOHN MUIR CHARTER SCHOOLS

ADOPTED BUDGET

2026-2027

Overview

Governor Gavin Newsom released his May Revise Budget on May 14, 2026. The May Revise includes additional funding for public education. The cost-of-living adjustment (COLA) for 2026-27 is 2.87%. The COLA applies to the Local Control Funding Formula (LCFF), Equity Multiplier funds and the Mandate Block Grant. In addition to the statutory COLA, the State is funding an additional COLA of 1.44%, which will apply only to the LCFF.

The budget year for JMCS includes expansion into new areas. JMCS will provide business services to the Los Angeles Education Corps, based in Los Angeles and chartered by Nevada County. JMCS is absorbing Bitney Prep High School, based in Grass Valley. JMCS will now be responsible for Special Ed services for students, a function that has historically been under the Nevada County Superintendent of Schools/SELPA.

Average Daily Attendance (ADA)

The 2026-27 Adopted Budget includes projected P2 ADA of 495.91. This figure is based upon the 2025-26 P2 ADA of 422.79, adjusted for site changes. The most notable change for the new year is the addition of the Bitney Prep High School, which brings an additional 79.58 ADA.

Beginning Balance for 2026-27

The beginning fund balance is $5,075,560. This includes unspent restricted grants, in the amount of $2,117,038, from the prior fiscal year.

Revenue Projections

The total revenue for 2026-27 is $14,641,455. JMCS receives funding from the following sources:

- ***Local Control Funding Formula:*** $9,381,520 in funds calculated through the LCFF.
- ***Federal Revenue:*** $754,028 in ESSA Comprehensive Support and Improvement funds.

- ***State Revenue:*** $4,142,800, which includes:
  - CTE grants for Rancho Cielo: $810,596
  - CCSPP: $135,274
  - Special Education: $520,706
  - Equity Multiplier: $1,374,483
  - Prop 28 Arts & Music: $94,352
  - State Mental Health: $38,203
  - STRS On-Behalf: $650,230
  - Lottery Funds*:* the funding rate is $272 per annual ADA, for a total of $140,885. This amount includes both unrestricted and restricted Lottery funds.
  - Charter Facility Funding*:* $352,568, which is based upon 75% of the annual rent expense.
  - Mandate Block Grant: $25,503
- ***Local/Other Transfers In***:
  - Interest: $27,836
  - Interagency Services: $335,273

Expenditure Projections

Salaries: JMCS' budget for 2026-27 includes $12,373,159 for staff salaries and benefits. This amount is 84% of total expenditures. The following factors are included in the 2026-27 staffing costs:

- Certificated Salaries $6,731,549:
  - Unrestricted: $4,560,056
  - Restricted: $2,171,493
- Classified Salaries $1,920,365:
  - Unrestricted: $1,504,436
  - Restricted: $415,929
- Employee Benefits: $3,721,245
  - Includes STRS On-Behalf: $650,230
- The STRS employer rate remains unchanged at 19.10% in 26-27.
- The PERS employer rate decreased from 26.81% in 25-26 to 26.40% in 26-27.

Supplies and Services: Expenditures for supplies and services are budgeted at $2,375,984, or 16% of total expenditures.

The budget includes the following amounts for expenditure:

- Supplies and Equipment: $289,737
- Student Meals/Supplemental Food: $145,562
- Travel and Conference: $277,036
- Insurance and Utilities: $87,719
- Rent/Leases/Repairs: $579,656, based upon $1,000 per ADA or 100% of lease costs, depending on location, for rent plus vehicle and copier leases.
- Professional Services: $729,734
- Postage/Phone/Internet: $122,731
- Equipment (Capital): $49,994
- Oversight: $93,815, calculated at 1% of LCFF revenue.

Ending Fund Balance

JMCS' Adopted Budget for 2026-27 includes an ending fund balance of $4,967,874.

The fund balance is designated as follows:

- $1,782,223 is reserved for restricted categoricals;
- $1,128,720 is reserved for cash flow concerns;
- $1,474,915 is reserved for economic uncertainties, equivalent to 10% of total expenditures;
- $582,016 is the unappropriated fund balance, available for expenditure.

The budget includes deficit spending in the amount of $107,691. Deficit spending occurs when the current year expenses exceed revenue. The deficit spending is attributed to the expenditure of restricted state funds, in the amount of $334,816. The unrestricted portion of the budget has a surplus of $227,125.

Conclusion

The 2026-27 budget year includes many unknowns as JMCS expands its operations. JMCS staff will continue to closely monitor the budget and respond accordingly to any changes in revenue and expense assumptions. With this Adopted Budget, the school is in a strong financial position as it begins the new year.

JOHN MUIR CHARTER SCHOOLS
ADOPTED BUDGET
2026-2027

	Muir Admin	Grants	CTE Grants Rancho Cielo	Special Ed	Site Salaries	Bitney Prep HS	CCC Programs	LCC Programs	Youthbuild Programs	WIOA Programs	Total
ADA						80	100	147	144	25	496
RESOURCES											
Beginning Balance	2,958,522	1,834,696	282,342								5,075,560
REVENUE											
LCFF	3,236,411				4,210,191	1,505,478	103,561	151,629	148,968	25,282	**9,381,520**
Federal Funds	-	754,028			-	-	-	-	-	-	**754,028**
Lottery Unrestricted	-	-			-	15,792	19,925	29,171	28,660	4,864	**98,412**
Lottery Restricted	-	-			-	6,816	8,599	12,589	12,369	2,100	**42,473**
Mandate Block Grant	25,503	-			-	-	-	-	-	-	**25,503**
Other State Revenues	650,230	1,642,311	810,596	520,706	-	-	-	-	-	-	**3,623,843**
Charter Facility Funding	-	-	-		-	76,865	-	133,558	98,078	44,066	**352,568**
Interest	27,836	-	-		-	-	-	-	-	-	**27,836**
Local	335,273	-	-		-		-	-	-	-	**335,273**
Contributions from Unrest	(195,060)			195,060							-
Total Revenue	4,080,192	2,396,339	810,596	715,765	4,210,191	1,604,951	132,085	326,947	288,074	76,312	14,641,455
TOTAL RESOURCES	7,038,714	4,231,035	1,092,938	715,765	4,210,191	1,604,951	132,085	326,947	288,074	76,312	19,717,015
EXPENDITURES											
FTE Certificated	7.75	12.00	5.00	4.00	29.75	8.70	-	-	-	-	**67.20**
FTE Classified	8.70	4.00	1.00	-	8.25	2.00	-	-	-	-	**23.95**
Certificated	1,128,179	1,165,999	502,132	503,362	2,744,608	687,270	-	-	-	-	**6,731,549**
Classified	965,813	313,245	102,684	-	414,959	123,664	-	-	-	-	**1,920,365**
Benefits	1,201,594	341,961	127,175	106,203	711,923	188,751	-	-	-	-	**2,677,607**
Health Benefits	198,967	205,344	101,035	46,481	338,702	153,110	-	-	-	-	**1,043,640**
NEVCO Oversight 1%	93,815	-			-	-	-	-	-	-	**93,815**
Subtotal Fixed Expenses	3,588,369	2,026,549	833,027	656,045	4,210,191	1,152,795	-	-	-	-	12,466,976
Material/Supplies	29,380	22,000	19,481	4,000	-	55,785	9,800	22,600	15,000	7,000	**185,046**
Food	-	40,000			-	25,000	8,000	10,500	58,500	3,562	**145,562**
Equipment	24,543	15,000	-	4,500	-	11,000	10,000	14,037	23,534	2,077	**104,691**
Travel/Conferences	88,900	132,995	-	40,000	-	1,500	5,000	7,605	1,036	-	**277,036**
Insurance	52,019	-			-	-	-	-	-	-	**52,019**
Utilities	9,000	-			-	24,900	-	-	-	1,800	**35,700**
Rents/Leases/Repairs	57,790	-			-	127,573	-	201,043	130,770	62,480	**579,656**
Consultant/Svcs/Oper. Exp	448,636	167,764	35,595	10,000	-	10,000	25,850	19,369	11,000	1,520	**729,734**
Postage	9,100	950		500	-	600	1,000	165	186	24	**12,525**
Telephone	1,308	-			-	2,000	6,500	6,786	235	1,760	**18,589**
Internet	10,732	-		720	-	14,000	40,000	16,831	5,038	4,296	**91,617**
Equipment	-		49,994		-	-	-	-	-	-	**49,994**
Indirect Costs	(198,396)	146,066	52,330						-		-
Subtotal Discretionary Expenses	533,012	524,775	157,400	59,720	-	272,358	106,150	298,936	245,299	84,519	2,282,169
TOTAL EXPENDITURES	4,121,381	2,551,324	990,427	715,765	4,210,191	1,425,153	106,150	298,936	245,299	84,519	14,749,146
Ending Fund Balance	2,917,334	1,679,711	102,511	-	-	179,798	25,935	28,011	42,775	(8,207)	4,967,869
Components of Ending Balance											
10% Reserve	1,474,915										**1,474,915**
Admin Reserve	1,128,720										**1,128,720**
Restricted Grants	-	1,679,711	102,511								**1,782,222**
Unappropriated Balance	313,699	-	-	-	-	179,798	25,935	28,011	42,775	(8,207)	**582,012**

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Charter Schools
(name continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #: 255
Budgeting Period: 2026-27

This charter school uses the following basis of accounting:

☐ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

☒ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
A. REVENUES					
1. LCFF Sources					
State Aid - Current Year	8011	2,701,554.00	4,409,428.00	0.00	4,409,428.00
Education Protection Account State Aid - Current Year	8012	84,558.00	99,182.00	0.00	99,182.00
State Aid - Prior Years	8019	0.00	0.00	0.00	0.00
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	0.00	0.00	0.00	0.00
County and District Taxes (for rev. limit funded schools)	8040-8079	0.00	0.00	0.00	0.00
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	0.00	0.00	0.00	0.00
Revenue Limit Transfers (for rev. limit funded schools):					
PERS Reduction Transfer	8092	0.00	0.00		0.00
Charter Schools Funding in Lieu of Property Taxes	8096	4,872,910.00	4,872,910.00		4,872,910.00
Other Revenue Limit Transfers	8091, 8097		0.00	0.00	0.00
Total, LCFF/Revenue Limit Sources		7,659,022.00	9,381,520.00	0.00	9,381,520.00
2. Federal Revenues					
No Child Left Behind	8290	0.00		0.00	0.00
Special Education - Federal	8181, 8182	0.00		0.00	0.00
Child Nutrition - Federal	8220	0.00		0.00	0.00
Other Federal Revenues	8110, 8260-8299	472,119.00		754,028.00	754,028.00
Total, Federal Revenues		472,119.00	0.00	754,028.00	754,028.00
3. Other State Revenues					
Charter Categorical Block Grant (8480 N/A per SBX3 - 4)	N/A				0.00
Special Education - State	StateRevSE	0.00		0.00	0.00
All Other State Revenues	StateRevAO	5,073,781.00	123,915.00	4,018,885.00	4,142,800.00
Total, Other State Revenues		5,073,781.00	123,915.00	4,018,885.00	4,142,800.00
4. Other Local Revenues					
All Other Local Revenues	LocalRevAO	437,009.00	363,109.00	0.00	363,109.00
Total, Local Revenues		437,009.00	363,109.00	0.00	363,109.00
5. TOTAL REVENUES		13,641,931.00	9,868,544.00	4,772,913.00	14,641,457.00
B. EXPENDITURES					
1. Certificated Salaries					
Certificated Teachers' Salaries	1100	3,882,938.38	3,039,672.51	723,069.15	3,762,741.66
Certificated Pupil Support Salaries	1200	268,040.04	0.00	407,427.37	407,427.37
Certificated Supervisors' and Administrators' Salaries	1300	2,456,997.35	1,488,383.88	1,016,996.10	2,505,379.98
Other Certificated Salaries	1900	76,300.00	32,000.00	24,000.00	56,000.00
Total, Certificated Salaries		6,684,275.77	4,560,056.39	2,171,492.62	6,731,549.01
2. Non-certificated Salaries					
Non-certificated Instructional Aides' Salaries	2100	739,144.19	378,889.60	199,512.00	578,401.60
Non-certificated Support Salaries	2200	0.00	0.00	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	303,254.05	173,516.76	133,752.96	307,269.72
Clerical and Office Salaries	2400	822,402.47	952,029.92	82,663.88	1,034,693.80
Other Non-certificated Salaries	2900	0.00	0.00	0.00	0.00
Total, Non-certificated Salaries		1,864,800.71	1,504,436.28	415,928.84	1,920,365.12

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Charter Schools
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
3. Employee Benefits					
STRS	3101-3102	1,807,408.66	824,146.35	1,045,492.78	1,869,639.13
PERS	3201-3202	481,545.06	398,372.29	97,624.26	495,996.55
OASDI / Medicare / Alternative	3301-3302	241,702.21	184,663.41	63,305.21	247,968.62
Health and Welfare Benefits	3401-3402	1,001,408.48	690,779.25	352,860.75	1,043,640.00
Unemployment Insurance	3501-3502	4,318.28	3,076.90	1,293.72	4,370.62
Workers' Compensation Insurance	3601-3602	58,915.56	41,776.96	17,853.21	59,630.17
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00	0.00
Total, Employee Benefits		3,595,298.25	2,142,815.16	1,578,429.93	3,721,245.09
4. Books and Supplies					
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	0.00	0.00
Books and Other Reference Materials	4200	0.00	0.00	0.00	0.00
Materials and Supplies	4300	254,197.00	202,654.00	127,954.00	330,608.00
Noncapitalized Equipment	4400	104,272.00	85,191.00	19,500.00	104,691.00
Food	4700	0.00	0.00	0.00	0.00
Total, Books and Supplies		358,469.00	287,845.00	147,454.00	435,299.00
5. Services and Other Operating Expenditures					
Subagreements for Services	5100	0.00	0.00	0.00	0.00
Travel and Conferences	5200	315,895.00	104,041.00	172,995.00	277,036.00
Dues and Memberships	5300	0.00	0.00	0.00	0.00
Insurance	5400	52,019.00	52,019.00	0.00	52,019.00
Operations and Housekeeping Services	5500	10,800.00	35,700.00	0.00	35,700.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	488,074.00	227,088.00	352,568.00	579,656.00
Professional/Consulting Services & Operating Expend.	5800	1,108,095.00	610,190.00	213,359.00	823,549.00
Communications	5900	110,888.00	120,561.00	2,170.00	122,731.00
Total, Services and Other Operating Expenditures		2,085,771.00	1,149,599.00	741,092.00	1,890,691.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 - modified accrual basis)					
Sites and Improvements of Sites	6100-6170	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00
Equipment	6400	56,320.00	0.00	49,994.00	49,994.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00
Depreciation Expense (for full accrual basis only)	*6900*	0.00	0.00	0.00	0.00
Total, Capital Outlay		56,320.00	0.00	49,994.00	49,994.00
7. Other Outgo					
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	(198,396.00)	198,396.00	0.00
Debt Service:					
Interest	7438	0.00	0.00	0.00	0.00
Principal	7439	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	(198,396.00)	198,396.00	0.00
8. TOTAL EXPENDITURES		14,644,934.73	9,446,355.83	5,302,787.39	14,749,143.22
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(1,003,003.73)	422,188.17	(529,874.39)	(107,686.22)

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Charter Schools
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
D. OTHER FINANCING SOURCES / USES					
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	195,060.00	(195,060.00)	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	(195,060.00)	195,060.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(1,003,003.73)	227,128.17	(334,814.39)	(107,686.22)
F. FUND BALANCE, RESERVES					
1. Beginning Fund Balance					
a. As of July 1	9791	6,078,564.31	2,958,522.58	2,117,038.00	5,075,560.58
b. Adjustments to Beginning Balance	9793, 9795	0.00	0.00	0.00	0.00
c. Adjusted Beginning Balance		6,078,564.31	2,958,522.58	2,117,038.00	5,075,560.58
2. Ending Fund Balance, June 30 (E + F.1.c.)		5,075,560.58	3,185,650.75	1,782,223.61	4,967,874.36
Components of Ending Fund Balance					
a. Nonspendable					
Revolving Cash	9711	0.00	0.00		0.00
Stores	9712	0.00	0.00	0.00	0.00
Prepaid Expenditures	9713	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00
b. Restricted	9740	2,131,118.03		1,782,223.61	1,782,223.61
c. Committed					
Stabilization Arrangements	9750	0.00	0.00		0.00
Other Commitments	9760	0.00	0.00		0.00
d. Assigned					
Other Assignments	9780	1,128,720.00	1,128,720.00		1,128,720.00
e. Unassigned/Unappropriated					
Reserve for Economic Uncertainties	9789	1,464,493.47	1,474,914.32	0.00	1,474,914.32
Unassigned / Unappropriated Amount	9790	351,229.08	582,016.43	0.00	582,016.43

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

CHARTER SCHOOL CERTIFICATION

Charter School Name: John Muir Charter Schools
(name continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #: 255
Fiscal Year: 2026-27

To the entity that approved the charter school:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 6/10/2026
Charter School Official
(Original signature required)

Print
Name: Stanton Miller Title: Board Chair

To the County Superintendent of Schools:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print
Name: Scott Lay Title: County Superintendent

For additional information on the BUDGET, please contact:

For Approving Entity:	For Charter School:
	Rachael Navarrete
Name	Name
	Fiscal Analyst
Title	Title
	(530) 272-4008
Telephone	Telephone
	rnavarrete@johnmuircs.com
E-mail address	E-mail address

( ) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____

Attachment 2

John Muir Virtual Career Academy
Adopted Budget
2026-2027

The John Muir Virtual Career Academy (JMVCA) is a newly formed, nonclassroom-based charter school, operated by the John Muir Charter Schools CMO. The goal of the charter school is to work in tandem with the John Muir Charter School and it's partner agencies. It will provide education services to students in grades 9-12, who are pursuing entry, or have recently exited, the California Conservation Corps, Local Conservation Corps, YouthBuild, Job Corps or WIOA programs. In addition, the school will serve expelled students in Nevada County, CA. Although the school is open to all students in the State of California, enrollment priority will be given to students who meet the stated criteria.

Average Daily Attendance (ADA) Projections

Schools are funded through the LCFF on Period 2 ADA, which is attendance collected from the first day of school through the cutoff date of April 9, 2027. The 2026-27 Adopted Budget includes projected P2 ADA of 62.50.

Revenue Projections

A first-year charter school is limited in the types of funding it receives. As such, the adopted budget includes only two funding sources: Local Control Funding Formula (LCFF) funds and State lottery funds.

- Local Control Funding Formula: $960,209, which includes the COLA of $4.31%
- State Lottery: $17,472

Expenditure Projections

Salaries: the JMVCA budget includes salaries for 6.5 FTE, for a total of $782,237 in staffing costs.

- Certificated Salaries: $474,214
- Classified Salaries: $93,524
- Benefits: $214,499

Supplies and Services: expenditures for supplies and services are budgeted at $106,500.

- Supplies and Equipment: $56,500
- Professional Services: $40,398
- Oversight @ 1% of LCFF: $9,602

Ending Fund Balance

The JMVCA is projected to end the 2026-27 year with $89,228 in fund balance.

- The ending fund balance includes a 10% reserve of $88,874.

Conclusion

The JMVCA provides one more option to support students who have previously been underserved. While there are many unknowns as the school prepares to open its doors, the fact that there is a need for this type of program means there is great potential for success. It's an exciting time for JMCS to expand its services and provide more opportunities for students in California.

John Muir Virtual Career Academy
Adopted Budget
2026-2027

	Budget
ADA	
Grades 7-8	1.50
Grades 9-12	61.00
Total ADA	**62.50**
REVENUE	
LCFF	960,209
Lottery Unrestricted	12,403
Lottery Restricted	5,353
Total Revenue	**977,965**
EXPENDITURES	
Certificated Salaries	474,214
Classified Salaries	93,524
Benefits	214,499
Supplies	56,500
Services	50,000
Total Expenditures	**888,737**
Net Increase (Decrease)	89,228
Beginning Fund Balance	**0**
Ending Fund Balance	**89,228**
10% Reserve	88,874
Unappropriated Fund Balance	354

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Virtual Career Academy
(name continued)
CDS #:
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #:
Budgeting Period: 2026-27

This charter school uses the following basis of accounting:

☐ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

☒ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
A. REVENUES					
1. LCFF Sources					
State Aid - Current Year	8011	0.00	947,709.00	0.00	947,709.00
Education Protection Account State Aid - Current Year	8012	0.00	12,500.00	0.00	12,500.00
State Aid - Prior Years	8019	0.00	0.00	0.00	0.00
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	0.00	0.00	0.00	0.00
County and District Taxes (for rev. limit funded schools)	8040-8079	0.00	0.00	0.00	0.00
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	0.00	0.00	0.00	0.00
Revenue Limit Transfers (for rev. limit funded schools):					
PERS Reduction Transfer	8092	0.00	0.00		0.00
Charter Schools Funding in Lieu of Property Taxes	8096	0.00	0.00		0.00
Other Revenue Limit Transfers	8091, 8097		0.00	0.00	0.00
Total, LCFF/Revenue Limit Sources		0.00	960,209.00	0.00	960,209.00
2. Federal Revenues					
No Child Left Behind	8290	0.00		0.00	0.00
Special Education - Federal	8181, 8182	0.00		0.00	0.00
Child Nutrition - Federal	8220	0.00		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00		0.00	0.00
Total, Federal Revenues		0.00	0.00	0.00	0.00
3. Other State Revenues					
Charter Categorical Block Grant (8480 N/A per SBX3 - 4)	N/A				0.00
Special Education - State	StateRevSE	0.00		0.00	0.00
All Other State Revenues	StateRevAO	0.00	12,403.00	5,353.00	17,756.00
Total, Other State Revenues		0.00	12,403.00	5,353.00	17,756.00
4. Other Local Revenues					
All Other Local Revenues	LocalRevAO	0.00	0.00	0.00	0.00
Total, Local Revenues		0.00	0.00	0.00	0.00
5. TOTAL REVENUES		0.00	972,612.00	5,353.00	977,965.00
B. EXPENDITURES					
1. Certificated Salaries					
Certificated Teachers' Salaries	1100	0.00	372,684.61	0.00	372,684.61
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	0.00	101,529.66	0.00	101,529.66
Other Certificated Salaries	1900	0.00	0.00	0.00	0.00
Total, Certificated Salaries		0.00	474,214.27	0.00	474,214.27
2. Non-certificated Salaries					
Non-certificated Instructional Aides' Salaries	2100	0.00	28,968.00	0.00	28,968.00
Non-certificated Support Salaries	2200	0.00	0.00	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	0.00	0.00	0.00	0.00
Clerical and Office Salaries	2400	0.00	64,555.92	0.00	64,555.92
Other Non-certificated Salaries	2900	0.00	0.00	0.00	0.00
Total, Non-certificated Salaries		0.00	93,523.92	0.00	93,523.92

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Virtual Career Academy
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
3. Employee Benefits					
STRS	3101-3102	0.00	90,345.73	0.00	90,345.73
PERS	3201-3202	0.00	24,690.31	0.00	24,690.31
OASDI / Medicare / Alternative	3301-3302	0.00	14,030.68	0.00	14,030.68
Health and Welfare Benefits	3401-3402	0.00	79,471.15	0.00	79,471.15
Unemployment Insurance	3501-3502	0.00	283.87	0.00	283.87
Workers' Compensation Insurance	3601-3602	0.00	5,677.38	0.00	5,677.38
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00	0.00
Total, Employee Benefits		0.00	214,499.12	0.00	214,499.12
4. Books and Supplies					
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	0.00	0.00
Books and Other Reference Materials	4200	0.00	0.00	0.00	0.00
Materials and Supplies	4300	0.00	1,147.00	5,353.00	6,500.00
Noncapitalized Equipment	4400	0.00	50,000.00	0.00	50,000.00
Food	4700	0.00	0.00	0.00	0.00
Total, Books and Supplies		0.00	51,147.00	5,353.00	56,500.00
5. Services and Other Operating Expenditures					
Subagreements for Services	5100	0.00	0.00	0.00	0.00
Travel and Conferences	5200	0.00	0.00	0.00	0.00
Dues and Memberships	5300	0.00	0.00	0.00	0.00
Insurance	5400	0.00	0.00	0.00	0.00
Operations and Housekeeping Services	5500	0.00	0.00	0.00	0.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	0.00	0.00	0.00	0.00
Professional/Consulting Services & Operating Expend.	5800	0.00	50,000.00	0.00	50,000.00
Communications	5900	0.00	0.00	0.00	0.00
Total, Services and Other Operating Expenditures		0.00	50,000.00	0.00	50,000.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 - modified accrual basis)					
Sites and Improvements of Sites	6100-6170	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00
Equipment	6400	0.00	0.00	0.00	0.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00
Depreciation Expense (for full accrual basis only)	*6900*	0.00	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00	0.00
7. Other Outgo					
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00	0.00
Debt Service:					
Interest	7438	0.00	0.00	0.00	0.00
Principal	7439	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00	0.00
8. TOTAL EXPENDITURES		0.00	883,384.31	5,353.00	888,737.31
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		0.00	89,227.69	0.00	89,227.69

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Virtual Career Academy
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
D. OTHER FINANCING SOURCES / USES					
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		0.00	89,227.69	0.00	89,227.69
F. FUND BALANCE, RESERVES					
1. Beginning Fund Balance					
a. As of July 1	9791	0.00	0.00	0.00	0.00
b. Adjustments to Beginning Balance	9793, 9795	0.00	0.00	0.00	0.00
c. Adjusted Beginning Balance		0.00	0.00	0.00	0.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		0.00	89,227.69	0.00	89,227.69
Components of Ending Fund Balance					
a. Nonspendable					
Revolving Cash	9711	0.00	0.00		0.00
Stores	9712	0.00	0.00	0.00	0.00
Prepaid Expenditures	9713	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00
b. Restricted	9740	0.00		0.00	0.00
c. Committed					
Stabilization Arrangements	9750	0.00	0.00		0.00
Other Commitments	9760	0.00	0.00		0.00
d. Assigned					
Other Assignments	9780	0.00	0.00		0.00
e. Unassigned/Unappropriated					
Reserve for Economic Uncertainties	9789	0.00	88,873.73	0.00	88,873.73
Unassigned / Unappropriated Amount	9790	0.00	353.96	0.00	353.96

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

CHARTER SCHOOL CERTIFICATION

Charter School Name: John Muir Virtual Career Academy
(name continued)
CDS #:
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #:
Fiscal Year: 2026-27

To the entity that approved the charter school:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 6/10/2026
Charter School Official
(Original signature required)

Print Name: Stanton Miller Title: Board Chair

To the County Superintendent of Schools:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print Name: Scott Lay Title: County Superintendent

For additional information on the BUDGET, please contact:

For Approving Entity:	For Charter School:
	Rachael Navarrete
Name	Name
	Fiscal Analyst
Title	Title
	(530) 272-4008
Telephone	Telephone
	rnavarrete@johnmuircs.com
E-mail address	E-mail address

( ) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____

John Muir Charter Schools
960 McCourtney Road Suite E
Grass Valley CA 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Board of Directors Meeting Minutes

Wednesday, May 13, 2026
10:00 a.m.
Sacramento Regional Conservation Corps
6101 27th St, Sacramento,
CA 95822

San Bernardino Valley Municipal Water District
380 East Vanderbilt Way, San Bernardino, CA 92408

Join Zoom Meeting
Meeting ID: 82887177210

Audio of this meeting will be recorded

AGENDA

1. Meeting Call to Order: By Stan Miller at 10:02 a.m.

2. Introductions: Via Zoom; Tammie Wood, Accounts Payable. Carrie Lowery, Marketing Director. Cristina Dickason, Southern Regional Director, Rich Johnson, Teacher/TAC. Lita Lee, Northern Regional Director. In person; Kyle Moneypenny, IT Director. Dawn Ryley, Administrative Coordinator. Hunt Drouin, Board Member. Len Eckhardt, Board Member. Stan Miller, Board Chairman. Marilee Eckert, Board Member. RJ Guess, CEO. Gil Botello, Board Member, joined via Zoom at 10:06 a.m. Aaron Scholl, Community Resource Coordinator and Tom Hyatt joined via Zoom at 10:41 along with members of Student Leadership, Gisel Soberano and Angi Borgetti.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board chairman, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations, and no action can be taken. However, the board may give directions to staff following a presentation.

4. Additions to the Agenda: RJ Guess presented slight changes to attachment numbers 4 and 5.

5. Adoption of the Agenda: Motion to approve as amended by Hunt Drouin, seconded by Marilee Eckert. Approved 4-0-0-1 (Ayes, 4. Noes, none. Abstentions, none. Absent, 1 Gil Botello)

Draft

6. Informational/Action Items

A. Approval of the Minutes of the Regular Board Meeting Wednesday, April 8, 2026 (Attachment 1, Page 4) Hunt Drouin mentioned that page numbers 5 and 6 should be reversed. Motion to approve as amended by Hunt Drouin, seconded by Marilee Eckert. ROLL CALL: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Marilee Eckert, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

B. Approval of Vendor Payments 3/26/2026-4/25/2026 (Attachment 2, Page 9) Len Eckhardt inquired about the Yearly Accounting Fee, Taxes on page 13. Tammie Wood responded that it is the annual filing fee and it was placed on Rachael Navarrete's credit card. Stan Miller asked about the check stock fee, Tammie Wood and Rachael Navarrete replied that it was for purchasing check stock that is used for all accounts payable. Motion to approve by Len Eckhardt, seconded by Hunt Drouin. ROLL CALL: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Marilee Eckert, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

C. Approval of New and Termed Employees 4/1/2026-4/30/2026 (Attachment 3, Page 25). Motion to approve by Hunt Drouin, seconded by Marilee Eckert. ROLL CALL: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Marilee Eckert, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

D. Approval of the At Will Salary Schedule (Attachment 4, Page 26) RJ Guess presented the changes and additions. Stan Miller asked who determines length of experience. RJ Guess responded that it is based on years of experience in the industry and pay rate is determined accordingly. An additional salary schedule was added for a School Psychologist. This addition also added to a new operating calendar which will be addressed in Action Item E. Stan Miller requested clarification on the Salary Steps and pay increase. RJ Guess and Dawn Ryley responded that the pay increase is the salary step, there is no rate of pay increase and a salary step increase. Stan Miller also requested that the pay increase percentage be added to each salary schedule if it is applicable for transparency and consistency. Motion to approve by Len Eckhardt, seconded by Gil Botello. ROLL CALL: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Marilee Eckert, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

E. Approval of 2026-2027 Amended Operating Calendars (Attachment 5, Page 37) RJ Guess reviewed changes and why, focusing on spreading out the professional development days since the conference will not be occurring in 2027. All calendars were updated accordingly. The NCS (Nevada County Schools) calendar was edited so that it matched other schools within the district. An additional calendar was added for School Psychologist with 195 workdays. Marilee Eckert inquired if summer school would be occurring at any sites. RJ Guess replied that if any sites do offer summer school, they would stay within the dates noted on the calendars. Hunt Drouin requested in the future, to include a summary of changes with items such as these so the changes are outlined. Stan Miller shared that he feels professional development in person is

Draft

vital and that this should be re-evaluated for 2028. Marilee Eckert also agreed, as did Hunt Drouin. Stan Miller continued that it is the one opportunity where staff is not divided. RJ Guess agreed as well but 2027 was not the year to incur the expense while JMCS (John Muir Charter Schools) is reducing staff, being fiscally conservative and cutting costs. The board agreed and will make it something to re-visit in the future. Motion to approve by Hunt Drouin, seconded by Len Eckhardt. ROLL CALL: Gil Botello, yes. Hunt Drouin, yes. Len Eckhardt, yes. Marilee Eckert, yes. Stan Miller, yes. Approved 5-0-0-0. (Ayes, 5. Noes, none. Abstentions, none. Absent, none.)

F. Professional Development In-Service Cost Analysis (Attachment 6, Page 42) RJ Guess reviewed the basis of the analysis and shared that it will not be occurring in 2027 due to budget cuts. As JMCS (John Muir Charter Schools) is going through reductions and terminations, this type of expense cannot be justified. JMCS (John Muir Charter Schools) remains fiscally conservative so the professional development for 2026-2027 will be completed online. Hunt Drouin asked about the timing of the conference and if it could be done in two to three days as opposed to five. Dawn Ryley clarified the dates as it is two to three days as opposed to five. Hunt Drouin asked if perhaps it could be smaller, regional groups. RJ Guess shared that he is not ruling out options. Stan Miller stated the cost per attendee seems like a good value for team building and maybe it's conducted every other year. RJ Guess replied that the decision to skip it in 2027 is not a permanent decision and it will be looked at from all perspectives for 2028. No action taken.

G. 2026-2027 First Draft JMCS Comprehensive School Safety Plan and Instructional Continuity Plan (Attachment 7, Page 43) Presented by RJ Guess. This Safety Plan requires annual approval and was put together by Dawn McConnell. Hunt Drouin reviewed several areas where there were typos but also where the information was confusing and will require further updating. Notes were made by Dawn Ryley on some pages that need corrections and the draft will be taken back and errors corrected prior to the second draft being reviewed at the next board meeting. No action taken.

7. Discussion Items

A. Board Member Discussion Items- none.

B. Student Leadership Presentation- Tom Hyatt (Attachment 8, Page 101) Presented along with students, Giselle Soberano and Angi Borgetti, details from the Student Leadership Conference in Sacramento that took place from April 29, 2026, through May 1st, 2026. Gil Botello commended the students on their presentation stating that the planning and implementation of it all was great. Gil Botello further asked, what were the key learnings from the conference? Both students shared insights that included understanding a reality outside of your perspectives, meeting others and understanding their struggles, living in solidarity, the need for community, the space was safe, all participants practiced empathy, establishing true connections, having the courage to be imperfect, showing up for yourself are all practices of leadership. Hunt Drouin thanked the students for their hard work and appreciated the presentation. Asked how they arrived at the problem statements. Both students shared that they asked other students and then chose from student feedback. All came from student voices. Tom

Hyatt expanded that part of this program is Student Voice with ties into the LCAP (Local Control and Accountability Plan) as surveys are gathered to provide a "lived experience." Marilee Eckert thanked them for their hard work and inquired if there might be opportunities for funding that is student lead as well as the students using this experience for future employment opportunities. Len Eckhardt added that this is a valuable experience for all. Gil Botello concluded by sharing that it was a universal theme of connection and thanked Tom Hyatt.

C. TAC Report (Attachment 9, Page 103) Presented by Rich Johnson Teacher/TAC Member. As an attendee, Rich Johnson further reviewed the Student leadership Conference including staff attendance and participation in solving student issues that were a focus such as at one site, a refrigerator was needed and Lita Lee stepped in to solve the problem. It was powerful for the students to see this in action and further supported the goals of the Leadership Conference. The students felt seen, heard and supported by JMCS (John Muir Charter Schools) staff creating a full circle moment.

D. CEO's Report: RJ Guess presented that on April 29, 2026, JMVCA (John Muir Virtual Career Academy) petition was approved by Nevada County Office of Education. Starting up this new program will take a lot of work, but all are working hard to get this going. Things have been quiet on the legislative front. It is graduation season, so we are all looking forward to the festivities and June is very busy as the school year wraps up. The Allstate CCC (California Conservation Corps) Graduation is June 3, 2026, and all board members are invited. Please reach out to Dawn Ryley if you plan to attend. A complete list of graduates for this event will be sent to all board members. Upon an inquiry from Len Eckhardt, RJ Guess discussed the candidates for California Superintendent of Schools.

8. Miscellaneous Information Items:

A. 2025-2026 Notable Dates:

1. Inland CCC Graduation May 26, 2026. Elks Lodge of San Bernardino. 2055 Elks Dr. San Bernardino, CA 92404. Time to be determined.
2. Pomona, Norwalk, and LA CCC Graduation May 27, 2026. 11401 Bloomfield Ave. Norwalk CA 90650. Time to be determined.
3. All State CCC Graduation June 3, 2026. California Natural Resource Agency. 715 P. Street, Sacramento CA 95814.
4. GEMA Graduation June 5, 2026. 501 S. Bixel Street, Los Angeles, CA 90017
5. OCCC LCC Graduation June 11, 2026. Fullerton Community Center (tentative) 340 W. Commonwealth Ave., Fullerton, CA 92832.
6. Rancho Cielo Graduation June 12, 2026. 710 Old Stage Road, Salinas, CA 93908.
7. UCCIE Riverside, San Bernardino and Indio Graduation June 12, 2026. La Sierra Senior Center (tentative) 5215 La Sierra Ave., Riverside, CA 92505

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B. Correspondence: None

C. Schedule of Future Board Meetings

i. Wednesday, June 10, 2026, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822

ii. Wednesday, July 8, 2026, 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822

iii. Wednesday, August 12, 2026. 10:00 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

	June 10, 2026	**July 8, 2026**	**August 12, 2026**
Stanton Miller	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Gil Botello	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Len Eckhardt	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Hunt Drouin stepping down 6/10/26	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Marilee Eckert	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

9. Request for Agenda Items: None, however, Gil Botello requested more items in the future that highlight students.

10. Adjournment : 11:29 a.m. by Gil Botello.

This agenda was posted at least 72 hours in advance of the meeting at:

- John Muir Charter Schools Office, 960 McCourtney Rd. Suite E, Grass Valley, Ca 95949
- Sacramento Regional Conservation Corps, 6101 27th St., Sacramento, Ca 95822
- San Bernardino Valley Municipal Water District, 380 East Vanderbilt Way, San Bernardino, CA 92408
- www.johnmuircs.com

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Attachment 4

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
ACSA Nevada Charter	ACSA001	5/6/2026	18345	Teacher Who Makes a Difference:Green, Josh	0000	5800	001	160.00
Adlytics Digital Marketing LLC	ADLY000	5/13/2026	18389	Social Mirror Advertising for John Muir Charter Schools	7399	5800	008	2,500.00
Adrianne Blasquez	BLAS000	5/13/2026	18397	04/29-05/01/2026 Stdt Leadership Travel Reimbursement/Inland	7810	5200	008	679.46
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Headquarters	0000	4300	001	155.34
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Earle Jamieson	0000	4300	050	261.07
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Camarillo	0000	4300	105	12.00
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Fortuna	0000	4300	112	130.44
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Placer	0000	4300	117	141.10
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for LA	0000	4300	119	20.83
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for CCNB	0000	4300	202	560.74
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Rancho Cielo	0000	4300	202	62.70
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for YC Santa Rosa	0000	4300	202	200.20
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for OCCC	0000	4300	203	18.51
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for SRCC	0000	4300	204	56.26
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for CSET	0000	4300	207	131.12
Amazon Capital Services	AMAZ001	5/13/2026	18394	Return of Supplies for Richmond YB	0000	4300	321	(37.18)
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Richmond	0000	4300	321	27.82
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Richmond YB	0000	4300	321	51.75
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Rancho Cielo	0000	4300	322	268.05
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for GEM Academy	0000	4300	402	0.00
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Ready SET OC	0000	4300	408	69.02
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Westside YA	0000	4300	423	21.12
Amazon Capital Services	AMAZ001	5/13/2026	18394	2 Apple Macbook Neos for IT Inventory	0000	4400	004	1,302.97
Amazon Capital Services	AMAZ001	5/13/2026	18394	3 Acer Laptops for IT Inventory	0000	4400	004	1,262.30
Amazon Capital Services	AMAZ001	5/13/2026	18394	Acer Laptop for IT Inventory	0000	4400	004	985.51
Amazon Capital Services	AMAZ001	5/13/2026	18394	Asus Laptop for IT Inventory	0000	4400	004	931.23
Amazon Capital Services	AMAZ001	5/13/2026	18394	External Hard Drive for YC Santa Rosa	0000	4400	202	208.99
Amazon Capital Services	AMAZ001	5/13/2026	18394	External HD for YC Santa Rosa	0000	4400	202	129.83
Amazon Capital Services	AMAZ001	5/13/2026	18394	Portable External Hard Drive for YC Santa Rosa	0000	4400	202	120.26
Amazon Capital Services	AMAZ001	5/13/2026	18394	Return of Supplies for YC Santa Rosa	0000	4400	202	(93.45)
Amazon Capital Services	AMAZ001	5/13/2026	18394	Chairs for SRCC	0000	4400	204	381.70
Amazon Capital Services	AMAZ001	5/13/2026	18394	Return of Chairs for SRCC	0000	4400	204	(339.32)
Amazon Capital Services	AMAZ001	5/13/2026	18394	WiFi Extender Signal Booster for SRCC	0000	4400	204	72.19
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for SRCC	6770	4300	008	154.04

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Norwalk	7339	4370	008	43.00
Amazon Capital Services	AMAZ001	5/13/2026	18394	Cap & Gowns for Camarillo	7399	4300	008	196.81
Amazon Capital Services	AMAZ001	5/13/2026	18394	Graduation Supplies for Inland	7399	4300	008	16.11
Amazon Capital Services	AMAZ001	5/13/2026	18394	Graduation Supplies for Ready SET OC	7399	4300	008	35.09
Amazon Capital Services	AMAZ001	5/13/2026	18394	Recruitment Supplies for Richmond	7399	4300	008	143.49
Amazon Capital Services	AMAZ001	5/13/2026	18394	Recruitment Supplies for SRCC	7399	4300	008	52.75
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for All State CCC Graduation	7399	4300	008	330.57
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for CCNB	7399	4370	008	399.52
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for CSET	7399	4370	008	561.14
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for GEM Academy	7399	4370	008	305.49
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Inland	7399	4370	008	307.95
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for LA	7399	4370	008	125.55
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for OCCC	7399	4370	008	17.19
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Placer	7399	4370	008	144.43
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Pomona	7399	4370	008	76.19
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Ready SET OC	7399	4370	008	88.53
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Richmond	7399	4370	008	44.42
Amazon Capital Services	AMAZ001	5/13/2026	18394	Food for Richmond YB	7399	4370	008	121.02
Amazon Capital Services	AMAZ001	5/13/2026	18394	Return of Food for Mendocino	7399	4370	008	(58.86)
Amazon Capital Services	AMAZ001	5/13/2026	18394	Supplies for Goodman, Sandra	7812	5200	012	28.67
AT&T	ATT0001	5/13/2026	18395	Ban#9391028095/Phn for Chico	0000	5930	102	102.57
AT&T	ATT0001	5/13/2026	18395	Ban#9391028101/Phn for SLO	0000	5930	110	20.18
AT&T	ATT0001	5/13/2026	18395	Acct#9391081852/Phn for Placer	0000	5930	117	30.34
AT&T	ATT0001	5/13/2026	18395	Ban#9391028068/Internet for Delta	0000	5940	101	218.91
AT&T	ATT0001	5/13/2026	18395	Ban#9391028095/Internet for Chico	0000	5940	102	169.69
AT&T	ATT0001	5/19/2026	18419	Ban#9391028099/Phn for Fresno	0000	5930	103	117.64
AT&T	ATT0001	5/19/2026	18419	Ban#9391028102/Phn for SLO	0000	5930	110	32.33
AT&T	ATT0001	5/19/2026	18419	Ban#9391028071/Phn for LA	0000	5930	119	32.12
AT&T	ATT0001	5/19/2026	18419	Ban#9391028099/Internet for Fresno	0000	5940	103	149.69
AT&T	ATT0002	5/13/2026	18396	Acct#150773226/Internet for Redding	0000	5940	111	80.25
Atrium Court, LP	ATR000	5/19/2026	18418	June 2026 Rent for YC Santa Rosa	0000	5600	202	6,151.25
Atrium Court, LP	ATR000	5/19/2026	18418	June 2026 CAM Charges for YC SR	0000	5800	202	221.32
Bank of America	BOADICK	5/6/2026	18346	Food for Inland	0000	4370	104	130.60
Bank of America	BOADICK	5/6/2026	18346	Food for Pomona	0000	4370	107	100.97
Bank of America	BOADICK	5/6/2026	18346	Food for LA	0000	4370	119	15.97
Bank of America	BOADICK	5/6/2026	18346	Food for Westside Youth Academy	0000	4370	423	24.29

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOADICK	5/6/2026	18346	04/01-04/30/2026 Travel for Dickason, Cristina	0000	5200	001	23.45
Bank of America	BOADICK	5/6/2026	18346	Food for OCCC	7399	4370	008	148.96
Bank of America	BOAGOO...	5/6/2026	18347	04/01-04/30/2026 Travel for Goodman, Sandra	7812	5200	012	296.59
Bank of America	BOAGUES	5/6/2026	18348	04/01-04/30/2026 Travel for Guess, RJ	0000	5200	001	2,366.04
Bank of America	BOAGUES	5/6/2026	18348	Monthly Subscription for ChatGPT for Guess, RJ	0000	5800	001	20.00
Bank of America	BOALEE0	5/6/2026	18349	HiSet Test Voucher for Stdt @ SRCC	0000	5800	204	54.00
Bank of America	BOALEE0	5/6/2026	18349	Field Trip Food for CCNB	7399	5870	008	726.00
Bank of America	BOALOW	5/6/2026	18350	Marketing Supplies/Flyers	7399	4300	008	483.26
Bank of America	BOALOW	5/6/2026	18350	04/01-04/30/2026 Travel for Lowery, Carrie	7399	5200	008	91.01
Bank of America	BOALOW	5/6/2026	18350	Digital Ads/Social Mirroring Ads	7399	5800	008	2,500.00
Bank of America	BOALOW	5/6/2026	18350	Monthly Facebook Social Media Fees	7399	5800	008	211.35
Bank of America	BOALOW	5/6/2026	18350	Monthly Subscription to Canva for Lowery, Carrie	7399	5800	008	15.00
Bank of America	BOALOW	5/6/2026	18350	Postage/Shipping for Marketing Materials to various sites	7399	5920	008	45.76
Bank of America	BOAMONN	5/6/2026	18351	Replit Inc/App to help build Website using AI for Moneypenny	0000	4300	004	20.00
Bank of America	BOAMONN	5/6/2026	18351	Creative Cloud Pro for Guess, RJ	0000	5800	001	99.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subsciption for Adobe Acrobat/Guess, RJ	0000	5800	001	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Ryley, Dawn	0000	5800	001	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Vaughn, Isabella	0000	5800	001	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Texting App for Stdts	0000	5800	001	189.00
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Lawson, Emilia	0000	5800	002	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Wood, Tammie	0000	5800	002	23.99
Bank of America	BOAMONN	5/6/2026	18351	Google Voice Mo Subscription for Stokes & Sturgis	0000	5800	003	52.84
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Stokes Jessica	0000	5800	003	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Sturgis, Remy	0000	5800	003	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo. Subscription to CHATGPT/Moneypenny, Kyle	0000	5800	004	20.00
Bank of America	BOAMONN	5/6/2026	18351	Monthly Fee for JMCS website forwarding/Domain Protection	0000	5800	004	156.41
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Berry, Jaime	0000	5800	117	23.99

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Johnson, Richard	0000	5800	120	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Veloz, Laura	0000	5800	203	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Marquez,Maria	0000	5800	322	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Nguyen, Martin	0000	5800	322	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Torres, Lenis	0000	5800	322	23.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/LA LGBT	0000	5800	423	23.99
Bank of America	BOAMONN	5/6/2026	18351	Shipping/Postage of Inventory	0000	5920	004	104.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Dickason, Cristina	0000	5930	001	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Hyatt, Tom	0000	5930	001	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for IT	0000	5930	004	5.00
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Earle Jamieson	0000	5930	050	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Camarillo	0000	5930	105	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Sac CCC	0000	5930	108	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Fortuna	0000	5930	112	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Norwalk	0000	5930	120	4.99
Bank of America	BOAMONN	5/6/2026	18351	Phone for UCCIE	0000	5930	209	34.46
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for Rancho Cielo	0000	5930	322	4.99
Bank of America	BOAMONN	5/6/2026	18351	Fax Line for LA LGBT	0000	5930	424	4.99
Bank of America	BOAMONN	5/6/2026	18351	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	5/6/2026	18351	Starlink Internet for Placer	0000	5940	117	165.00
Bank of America	BOAMONN	5/6/2026	18351	Internet for UCCIE	0000	5940	209	208.99
Bank of America	BOAMONN	5/6/2026	18351	Mo Subscription for Adobe Acrobat/Lowery, Carrie	7399	5800	008	23.99
Bank of America	BOANAVA	5/6/2026	18352	JMCS Fastrak Account Min Bal/Rav 4	0000	5800	001	25.00
Bank of America	BOANAVA	5/6/2026	18352	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	19.99
Bank of America	BOANAVA	5/6/2026	18352	Mo Financial Software Hosting Fee	0000	5800	002	490.75
Bank of America	BOANAVA	5/6/2026	18352	Supplies for Rancho Cielo/FFA Grant Funded	9300	4300	322	2,062.83
Bank of America	BOAREED	5/6/2026	18353	04/01-04/30/2026 Travel for Reed, Thomas	0000	5200	006	1,663.71
Bank of America	BOARUC...	5/6/2026	18354	04/01-04/30/2026 Travel for Ruckrich, Phil	6332	5200	008	402.85
Bank of America	BOARUC...	5/6/2026	18354	Food/Travel for Youth Empowerment Summet Conference	6332	5200	008	957.01
Bank of America	BOARUC...	5/6/2026	18354	Bus Passes for Stdts @ CSET	7399	5800	008	55.00
Bank of America	BOARUC...	5/6/2026	18354	Field Trip & Food for CSET to Morro Bay State Park	7399	5870	008	336.14
Bank of America	BOARYLE	5/6/2026	18355	Business Cards for Liles, Steven/SRCC	0000	4300	204	30.73

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Bank of America	BOARYLE	5/6/2026	18355	Business Cards for Stewart, David/RVS	0000	4300	211	32.90
Bank of America	BOARYLE	5/6/2026	18355	Food for Richmond YB during Testing	0000	4370	321	124.78
Bank of America	BOARYLE	5/6/2026	18355	Food for Rancho Cielo during Testing	0000	4370	322	595.67
Bank of America	BOARYLE	5/6/2026	18355	Travel to Board Meeting/Eckhardt, Len	0000	5200	001	1,234.21
Bank of America	BOARYLE	5/6/2026	18355	Postage/Shipping for Admin	0000	5920	001	111.13
Bank of America	BOARYLE	5/6/2026	18355	04/29/2026 Travel for Smith, Eric	6332	5200	008	530.80
Bank of America	BOARYLE	5/6/2026	18355	05/12/2026 Travel for Smith, Eric	6332	5200	008	426.81
Bank of America	BOARYLE	5/6/2026	18355	Travel for Staff to Youth Empowerment Summit Conference	6332	5200	008	1,742.25
Bank of America	BOARYLE	5/6/2026	18355	04/01-04/30/2026 Travel for Lowery, Carrie	7399	5200	008	767.10
Bank of America	BOARYLE	5/6/2026	18355	Field Trip Lyft Transportation for Staff	7399	5870	008	173.50
Bank of America	BOARYLE	5/6/2026	18355	Prime Charter Bus for Field Trip/CCNB	7399	5870	008	2,690.56
Bank Of America	BOASCHO	5/6/2026	18356	04/01-04/30/2026 Travel for Scholl, Aaron	3182	5200	008	392.81
Bank Of America	BOASCHO	5/6/2026	18356	Mo Subscription to Open Chat AI for Scholl, Aaron	3182	5800	008	20.00
Bank Of America	BOASCHO	5/6/2026	18356	Yearly Subscrition to Grantwatch.com for Scholl, Aaron	3182	5800	008	199.00
Bank of America	BOASMI...	5/6/2026	18357	04/01-04/30/2026 Travel for Smith, Eric	6332	5200	008	36.30
Bank of America	BOASMI...	5/6/2026	18357	Field Trip Food for GEMA	7399	5870	008	112.31
Bank Of America	BOAVAR	5/6/2026	18358	04/01-04/30/2026 Travel for Vargas, Stephanie	7812	5200	012	115.00
Bank of America	BOAVIN	5/6/2026	18359	Deposit for Photograghy @ Rancho Cielo Graduation	7399	5800	008	1,000.00
California Charter Schools Association	CACH000	5/19/2026	18420	CCSA Membership through 6/30/2027	0000	9330	001	8,959.50
California Museum	CAMU000	5/6/2026	18360	Final Facility Fee for JMCS Student Leadership Conference	7810	5800	008	310.00
CalPers	CALP000	4/30/2026	Wire 4.30.... CalP...	EE/ER Contributions for 04/30/2026 Payroll Reporting Period	0000	9512	000	50,018.36
Carrie Lowery	LOW000	4/29/2026	18334	04/16-04/18/2026 Travel Reimbursement	7399	5200	008	128.75
Carrie Lowery	LOW000	4/29/2026	18334	04/23/2026 Mileage Reimbursement	7399	5200	008	91.35
Central City Neighborhood Partners	CENT001	5/19/2026	18421	June 2026 Rent for GEM Academy	0000	5600	402	3,200.00
Charter Communications	CHAR000	5/13/2026	18398	Acct#128514001/Phn for Riverside	0000	5930	211	46.03
Charter Communications	CHAR000	5/13/2026	18398	Acct#110629101/Internet for LA	0000	5940	119	59.99
Charter Communications	CHAR000	5/13/2026	18398	Acct#110629101/Internet for Riverside	0000	5940	211	99.98

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Christy White, Inc	WHIT001	5/6/2026	18387	25/26 Charter School Audit: 1st Progress Invoice of Contract	0000	5802	001	3,375.00
City of Riverside	CITYR00	5/19/2026	18422	June 2026 Rent for Riverside	0000	5600	211	1,363.20
Comcast	COMC000	5/6/2026	18361	Acct#964805790/Internet for YC Santa Rosa	0000	5940	202	290.86
Comcast	COMC000	5/6/2026	18362	Acct#963147273/Internet for Chico	0000	5940	102	90.10
Comcast	COMC001	4/29/2026	18327	Acct#8155600110424598/Internet for Headquarters	0000	5940	001	550.36
Comcast	COMC001	5/6/2026	18363	Acct#8155300342550860/Phn for YC Santa Rosa	0000	5930	202	102.64
Common Purpose	COMM002	4/29/2026	18328	12 Provider Sessions @ Earle Jamieson	2600	5800	008	1,440.00
Common Purpose	COMM002	4/29/2026	18328	12 Refreshments Sessions @ Earle Jamieson	2600	5800	008	1,080.00
Common Purpose	COMM002	4/29/2026	18328	4 Curriculum Modules @ Earle Jamieson	2600	5800	008	480.00
Conservation Corps North Bay	CON000	5/13/2026	18399	April 2026 Fac Exp/Copier Rent for CCNB	0000	5600	202	183.94
Conservation Corps North Bay	CON000	5/13/2026	18399	April 2026 Fac Exp/Rent for CCNB	0000	5600	202	4,131.67
Conservation Corps North Bay	CON000	5/13/2026	18399	April 2026 Fac Exp/Phn for CCNB	0000	5930	202	356.29
Cristina A Dickason	DICK000	5/13/2026	18402	04/06-04/28/2026 Mileage Reimbursement	0000	5200	001	841.14
Cset - Comm Svcs/Employment Tr	CSET000	5/19/2026	18423	April 2026 Fac Exp/Rent for CSET	0000	5600	207	1,411.67
Cset - Comm Svcs/Employment Tr	CSET000	5/19/2026	18423	April 2026 Fac Exp/Admin Services for CSET	0000	5800	207	262.94
Culligan of Sacramento	CULL000	4/29/2026	18329	Water Service for Headquarters	0000	4300	001	37.90
Culligan of Sacramento	CULL000	4/29/2026	18329	Acct#7304055707/Water Service for EJ	0000	4300	050	149.15
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Condensed Transcript/CD/ASCII	0000	5800	001	40.00
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Exhibit Copies	0000	5800	001	109.85
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Mandatory Witness Cert Fee	0000	5800	001	7.00
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Transcript Tele-Conference/Technical	0000	5800	001	146.90
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Transcript Video/Technical	0000	5800	001	146.90
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Transcript-Standard Certified Copy	0000	5800	001	960.50

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Cypress Court Reporting, Inc	CYPR000	4/29/2026	18330	Deposition Word Index	0000	5800	001	30.00
Dataflow Business System, Inc.	DATA001	5/13/2026	18400	Acct#JM4008/Copier for Rancho Ceilo	0000	5600	322	460.50
Dawn Ryley	RYLE0000	5/13/2026	18415	04/15/2026 Mileage Reimbursement	6332	5200	008	91.35
Deveau Burr Group LLC	DEVE000	5/13/2026	18401	May 2026 Consulting Services/JMCS	0000	5800	001	3,500.00
Deveau Burr Group LLC	DEVE000	5/13/2026	18401	May 2026 Consulting Services/LAED	0000	5800	001	3,500.00
Deveau Burr Group LLC	DEVE000	5/13/2026	18401	May 2026 Consulting Services/SiaTech	0000	5800	001	3,500.00
Deveau Burr Group LLC	DEVE000	5/13/2026	18401	May 2026 Consulting Services/YCSC	0000	5800	001	3,500.00
EarthLink LLC	EARTH000	5/6/2026	18365	Internet for Camarillo	0000	5940	105	324.93
Ebony London Art Studio	EBO000	5/6/2026	18366	04/06-04/30/2026 Art Sessions for SRCC	6770	5800	008	1,480.00
Eileen Hillmer	HILL001	5/6/2026	18371	01/06-04/30/2026 Mileage Reimbursement	0000	5200	001	86.20
Eileen Hillmer	HILL001	5/6/2026	18371	12/01-12/18/2025 Mileage Reimbursement	0000	5200	001	18.55
Eileen Nagle	NAGL000	5/13/2026	18407	04/07-05/12/2026 Mileage Reimbursement/CCNB	0000	5200	202	49.30
Employment Development Dept	EMPL000	5/6/2026	18367	4th QTR Payroll Taxes (SUI)	0000	5800	001	473.40
Employment Development Dept	EMPL000	5/6/2026	18368	01/01-03/31/2026 SEF Local Experience Tax	0000	5800	001	1,844.74
Envoy Plan Services, Inc	ENVO001	4/29/2026	18331	EE Envoy Contributions for 04/30/2026 Payroll Period	0000	9523	000	9,996.00
Eric Witherell	WITH000	4/29/2026	18342	04/07-04/30/2026 Mileage Reimbursement	7812	5200	012	608.42
Family Jumps LLC	FAM000	5/19/2026	18426	Games & Food Hosted for All CCC Gradutaion	7399	5800	008	1,666.40
Frontier Communications	FRON000	5/13/2026	18404	Acct#56286801910227145/Phn for Norwalk	0000	5930	120	294.54
Frontier Communications	FRON000	5/13/2026	18404	Acct#56286801910227145/Internet for Norwalk	0000	5940	120	153.28
Hannah Morse	MORS000	5/6/2026	18376	04/29-04/30/2026 Travel to Student Leadership Conf/CSET	6318	5200	008	167.02
Hannah Morse	MORS000	5/6/2026	18376	04/29-04/30/2026 Travel to Student Leadership Conf/CSET	7399	5200	008	101.55
Hannibal's Catering and Events	HANN000	5/19/2026	18427	Catering for All State CCC Graduation	7399	5800	008	4,690.28
Instacart Business	INSTA000	4/30/2026	INV-...	Food for CCNB	7399	4370	008	457.22
Instacart Business	INSTA000	5/8/2026	INV-...	Food for CCNB	7399	4370	008	124.02
Instacart Business	INSTA000	5/12/2026	INV-...	Food for YC Santa Rosa	7399	4370	008	354.73
Instacart Business	INSTA000	5/13/2026	INV-...	Food for CCNB	7399	4370	008	94.25
Instacart Business	INSTA000	5/14/2026	INV-...	Food for OCCC	7399	4370	008	151.26
Instacart Business	INSTA000	5/14/2026	INV-...	Food for SRCC	7399	4370	008	132.49

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Instacart Business	INSTA000	5/14/2026	INV-...	Food for SRCC	7399	4370	008	158.13
Instacart Business	INSTA000	5/15/2026	INV-...	Food for CCNB	7399	4370	008	185.47
Instacart Business	INSTA000	5/17/2026	INV-...	Food for All Staff Meeting	0000	4300	001	111.44
Instacart Business	INSTA000	5/19/2026	INV-...	Food for YC Santa Rosa	7399	4370	008	323.82
Instacart Business	INSTA000	5/21/2026	INV-...	Food for CCNB	7399	4370	008	121.16
Intermedia.net Inc	INTE001	5/6/2026	18373	Phn Services for Headquarters	0000	5930	001	104.10
Jennifer Petersen Hunter	HUNT001	5/6/2026	18372	03/19/2026 Reimbursement for Food/CCNB	0000	4370	202	26.05
Jennifer Petersen Hunter	HUNT001	5/6/2026	18372	04/23-04/24/2026 Reimbursement for Food/CCNB	0000	4370	202	95.15
Jennifer Petersen Hunter	HUNT001	5/19/2026	18428	05/01/2026 Food Reimbursement/CCNB	0000	4370	209	47.84
John Muir Charter Schools Foundation	JMCSF000	4/29/2026	18333	April 2026 Donation/EE Payroll Deductions	0000	9528	000	95.00
Joseph Guidetti	GUID000	4/29/2026	18332	04/16/2026 Mileage Reimbursement	7812	5200	012	297.25
Joseph Guidetti	GUID000	5/6/2026	18370	04/29-05/01/2026 Mileage Reimbursement	7812	5200	012	326.25
Joseph Guidetti	GUID000	5/13/2026	18405	05/06-05/08/2026 Mileage Reimbursement	7812	5200	012	333.50
Josh Green	GREE004	4/30/2026	18388	Josh Green April 26 Paycheck	0808	8699	001	5,167.52
Justluvstuff LLC	JUST000	5/6/2026	18374	ELOP Hours @ EJ 04/01-04/30/2026	2600	5800	008	4,400.00
Justluvstuff LLC	JUST000	5/6/2026	18374	Mindfulness & Movement Daily Program 0401-0430 @ EJ	7399	5800	008	875.00
Lennard Eckhardt	ECKH000	5/19/2026	18425	05/13/2026 Mileage Reimbursement	0000	5200	001	37.25
Leslie Heying	HEYI000	5/13/2026	18406	Lunch & Breakfast for Board Meeting	0000	4300	001	100.00
Little Big Celebrations LLC	LITTL000	5/6/2026	18375	Deposit for Decorations/Setup for All State CCC Graduation	7399	5800	008	1,000.00
Little Big Celebrations LLC	LITTL000	5/19/2026	18431	Decorations for All State CCC Graduation	7399	5800	008	1,000.00
Margo Perin	PERI000	5/6/2026	18380	01/13-04/17/2026 Poetry Sessions for CCNB	6770	5800	008	1,200.00
Marilee Eckert	ECKE000	5/19/2026	18424	05/13/2026 Mileage Reimbursement	0000	5200	001	121.80
Mark Dzakowic	DZAK000	5/6/2026	18364	04/09-04/30/2026 Mileage Reimbursement	7399	5200	008	682.95
Mark Dzakowic	DZAK000	5/6/2026	18364	04/09-04/30/2026 Travel Reimbursement	7399	5200	008	156.36
MetLife Small Business Center	MET000	4/29/2026	18335	May 2026 Dental Insurance	0000	9514	000	7,812.10
Miller Court Properties, LLC	MILL002	5/19/2026	18434	June 2026 Utilities for Headquarters	0000	5500	001	802.41
Miller Court Properties, LLC	MILL002	5/19/2026	18434	June 2026 Rent for Headquarters	0000	5600	001	2,840.28
Miller Court Properties, LLC	MILL002	5/19/2026	18434	June 2026 NNN Charges for Heaquarters	0000	5800	001	1,063.16

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Nevada County Broadcaters, Inc	NEV000	5/13/2026	18408	4 Weeks Local Radio Ads for Bitney	7399	5800	008	493.50
Nevada County Sheriff	NEVC000	4/29/2026	18336	File #2025001163 April 2026/Garnishment	0000	9520	000	521.74
Nevada County Superintendent of Schools	NCSOS00	5/6/2026	18377	EE/ER STRS Contributions for 04/01-04/30/2026 Reporting Per	0000	9511	000	157,107.41
New Readers Press	NEWR000	5/6/2026	18378	GED Ready/Practice Vouchers	0000	5800	001	425.00
ODP Business Solutions, LLC	OFFI000	5/6/2026	18379	Supplies for Rancho Cielo	0000	4300	322	242.89
ODP Business Solutions, LLC	OFFI000	5/13/2026	18409	Supplies for GEM Academy	0000	4300	402	272.00
ODP Business Solutions, LLC	OFFI000	5/19/2026	18435	Supplies for GEM Academy	0000	4300	402	61.67
Optimum	OPTI000	5/13/2026	18410	Acct#07715-125282-01-0/Internet for Fortuna	0000	5940	112	148.96
Optimum Foods LLC	OPTI001	4/29/2026	18337	Food & Milk for CCNB	0000	4370	202	340.52
Optimum Foods LLC	OPTI001	4/29/2026	18337	Food & Milk for Rancho Cielo	0000	4370	322	1,300.99
Optimum Foods LLC	OPTI001	5/13/2026	18411	Milk for Rancho Cielo	0000	4370	322	173.28
Optimum Foods LLC	OPTI001	5/19/2026	18436	Food & Milk for GEM Academy	0000	4370	402	778.72
Optum Financial, Inc.	OPTU000	5/13/2026	18412	April 2026 HSA Monthly Service Fee	0000	5800	001	21.25
Peter Loetterle	LOET000	5/19/2026	18432	04/30-05/01/2026 Travel Reimbursement/Fortuna	3182	5200	008	468.56
Phil Ruckrich	RUCK000	5/6/2026	18382	04/08-04/29/2026 Mileage Reimbursement	6332	5200	008	606.10
Phil Ruckrich	RUCK000	5/6/2026	18382	04/08-04/29/2026 Travel Reimbursement	6332	5200	008	1,196.54
Phil Ruckrich	RUCK000	5/6/2026	18382	04/29/2026 Student Leadership Conf Travel Reimbursement	7810	5200	008	218.93
Powerschool Group LLC	POWE001	5/19/2026	18437	PowerSchool University for Lennis Torres-Cruz/Rancho Cielo	6388	5800	322	2,700.00
Primo Brands	PRIM001	5/13/2026	18413	Water Service for Pomona	0000	4300	107	37.97
Rancho Cielo Inc	RANC000	5/6/2026	18381	May 2026 Rent for Rancho Cielo	0000	5600	322	12,500.00
Rancho Cielo Inc	RANC000	5/6/2026	18381	May 2026 Internet for Rancho Cielo	0000	5940	322	300.00
Rancho Cielo Inc	RANC000	5/6/2026	18381	May 2026 Phn for Rancho Cielo	0000	5940	322	200.00
Rancho Cielo Inc	RANC000	5/13/2026	18414	Uniform/Sweatshirt Reimbursement for Stdts @ Rancho Cielo	0000	4300	322	2,496.36
Rancho Cielo Inc	RANC000	5/13/2026	18414	April 2026 Reimb for Student Lunches @ Rancho Cielo	0000	4370	322	2,356.00
Rebecca Roe	ROE0000	5/19/2026	18438	04/07-04/28/2026 Mileage Reimbursement	0000	5200	209	861.30
Rebecca Roe	ROE0000	5/19/2026	18438	02/09/2026 In Service Supply Reimbursement	7399	4300	008	126.51

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Rebecca Roe	ROE0000	5/19/2026	18438	02/09-02/12/2026 In Service Travel Reimbursement	7399	5200	008	123.38
Richard Johnson	JOHN000	5/19/2026	18430	04/29-05/01/2026 Travel Reimbursment for Stdt Leadership Con	3182	5200	008	156.34
Sandra Goodman	Good001	5/6/2026	18369	04/06-04/29/2026 Mileage Reimbursement	7812	5200	012	818.67
Sierra Foothill Charter School	SIERR000	4/29/2026	18338	Staff/Stdt Transportation for Whale Watching/CSET	7399	5800	008	888.60
So Calif Mountains Foundation	SOCA000	4/23/2026	18320	April 2026 Fac Exp for UCCIE	0000	5600	209	1,333.33
So Calif Mountains Foundation	SOCA000	4/23/2026	18320	March 2026 Fac Exp for UCCIE	0000	5600	209	1,333.33
Southern California Edison Co	SOUT000	4/29/2026	18339	Acct#700760873401/Utilities for Ready SET OC	0000	5500	408	51.05
Stanton Miller	MILL001	5/19/2026	18433	05/13/2026 Mileage Reimbursement	0000	5200	001	29.00
State of California Department of Justice	DOJ000	5/13/2026	18403	April 2026 Fingerprinting For John Muir	0000	5800	001	32.00
Stephanie Vargas	VARG000	5/6/2026	18385	04/07-04/30/2026 Mileage Reimbursement	7812	5200	012	1,486.25
Stephanie Vargas	VARG000	5/19/2026	18440	05/04-05/13/2026 Mileage Reimbursement	7812	5200	012	721.37
Sterling Administration	STER000	4/30/2026	9350...	Sterling April 2026 FSA & DCA EE Contribution	0000	9524	000	1,951.26
Swing Education, Inc.	SWIN000	4/29/2026	18340	04/18-04/24/2026 Sub Services for Inland	0000	5800	104	97.50
Swing Education, Inc.	SWIN000	4/29/2026	18340	04/18-04/24/2026 Sub Services for OCCC	0000	5800	203	314.00
Swing Education, Inc.	SWIN000	5/6/2026	18383	04/25-05/01/2026 Sub Services for Inland	0000	5800	104	390.00
Swing Education, Inc.	SWIN000	5/6/2026	18383	04/25-05/01/2026 Sub Services for Pomona	0000	5800	107	314.00
Swing Education, Inc.	SWIN000	5/6/2026	18383	04/25-05/01/2026 Sub Services for Norwalk	0000	5800	120	942.00
Swing Education, Inc.	SWIN000	5/19/2026	18439	05/02-05/08/2026 Sub Services for Pomona	0000	5800	107	314.00
Swing Education, Inc.	SWIN000	5/19/2026	18439	05/09-05/15/2026 Sub Services for LA	0000	5800	119	314.00
T-Mobile	TMOB000	4/29/2026	18341	Acct#999273716/Internet & Hot Spot for Placer	0000	5940	117	40.12
T-Mobile	TMOB000	4/29/2026	18341	Acct#999273716/Internet & Hot Spot for CCNB	0000	5940	202	40.12
T-Mobile	TMOB000	4/29/2026	18341	Acct#999273716/Internet/Hot Spot/Phns for Goodman	7812	5930	012	40.11
T-Mobile	TMOB000	4/29/2026	18341	Acct#999273716/Internet/Hot Spot/Phns for Vargas	7812	5930	012	40.12
T-Mobile	TMOB000	4/29/2026	18341	Acct#999273716/Internet/Hot Spot/Phns for Witherell	7812	5930	012	40.11
Thomas Hyatt	HYAT000	5/19/2026	18429	Reimbursement for Postage	0000	5920	001	15.60

John Muir Charter Schools
Vendor Activity
From 4/26/2026 Through 5/25/2026

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obje... Code	Site Code	Expenses
Thomas Hyatt	HYAT000	5/19/2026	18429	Reimb for Student Leadership Food for Staff & Students	3182	5200	008	1,507.96
Thomas Hyatt	HYAT000	5/19/2026	18429	Reimbursement for Descript Creator Editing Software	3182	5800	008	288.00
Thomas Hyatt	HYAT000	5/19/2026	18429	Reimb for Student Leadership Travel for Staff & Students	7810	5200	008	5,113.48
Toledo Consulting	TOLE000	5/6/2026	18384	April 2026 OYSC Communications Support	9350	5800	008	1,350.00
Toyota Financial Services	TOYO000	5/13/2026	18416	June 2026 RAV4 Lease Payment/John Muir Charter Schools	0000	5600	001	624.45
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for IT	0000	5940	004	84.71
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for Delta	0000	5940	101	107.60
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for Inland CCC	0000	5940	104	114.71
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for Pomona	0000	5940	107	84.60
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for SLO	0000	5940	110	318.31
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for Mendocino	0000	5940	116	114.71
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for Norwalk	0000	5940	120	73.60
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for GEMA	0000	5940	402	84.71
Verizon Wireless	VERI000	5/6/2026	18386	Internet & Hot Spots for Ready SET OC	0000	5940	408	84.71
Young, Minney & Corr, LLP	YOUN001	5/13/2026	18417	Legal Services for April 2026 for John Muir	0000	5803	001	42.50
Your Dream Properties	YOUR000	4/29/2026	18343	Internet Service @ Ready SET OC	0000	5940	408	77.98
Your Dream Properties	YOUR000	5/19/2026	18441	June 2026 Rent for Ready SET OC	0000	5600	408	2,000.00
Your Dream Properties	YOUR000	5/19/2026	18441	June 2026 Maintenance Fee for Ready SET OC	0000	5800	408	60.00
				Transaction Total				403,888.92
Report Opening/Current Balance								
Report Transaction Totals								403,888.92
Report Current Balances								

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

John Muir Charter Schools

Vendor Notes for Board

Jun-26

VENDOR NAME	PAY FREQUENCY	NOTES
ACSA Nevada Charter	As invoiced	Josh Green's nomination for Teacher who Makes a Difference.
Adlytics Digital Marketing LLC	As invoiced	Social Mirror Advertising/Digital Ads for John Muir
Adrianne Blasquez	As needed	Employee travel reimbursement for Student Leadership Conference.
Amazon Capital Services	Monthly	Supply & Technology vendor.
AT&T	Monthly	Phone and internet, multiple accounts.
Atrium Court, LLC	Monthly	Rent & CAM charges for Youth Connections.
Bank of America/Dickason	Monthly	Food for Inland, OCCC, Pomona, LA, Westside & Youth Academy. Monthly Travel for Dickason, Cristina.
Bank of America/Goodman	Monthly	Monthly Travel for Goodman, Sandra.
Bank of America/Guess	Monthly	Monthly Travel for Guess, RJ. Monthly Subscription to Chat GPT.
Bank of America/Lee	Monthly	HiSet Test Voucher for Stdt @ SRCC. Field Trip Food for CCNB.
Bank of America/Lowery	Monthly	Mo Subscription to Canva for Lowery, Carrie. Marketing Supplies & Flyers. Monthly Facebook posting fees. Postage to ship marketing supplies to various sites. Digital Ads/Social Mirroring Ads. Monthly travel for Lowery, Carrie.
Bank of America/Moneypenny	Monthly	Adobe Mo Subs for staff. Mo Subsription to CHATGPT for Moneypenny, Kyle. Mo Texting App. Google Voice mo for Stokes & Sturgis. Mo Fee for JMCS.org website forwarding. Postage & Shipping charges. Mo Fee for Fax Lines for Staff & sites. Mo Phn & Internet charge for UCCIE. Mo Internet Charge for Monterey. Starlink Int for Placer. Mo Charge for Creative Cloud Pro for Guess, RJ. Replit Inc/App to help build Website using AI.
Bank of America/Navarrete	Monthly	Mo Subs for Adobe Acrobat (Navarrete). Mo Subs for Financial Software Program. Supplies for Rancho Cielo/FFA Grant Funded. Minimum balance for JMCS Fastrak Acct for the Rav4.
Bank of America/Reed	Monthly	Monthly Travel for Reed, Tom.
Bank of America/Ruckrich	Monthly	Mo Travel for Ruckrich, Phil. Supplies for CSET. Bus Passes for Stdts @ CSET. Food/Travel for Youth Empowerment Summit Conference for Ruckrich, Phil. Field Trip & Food for CSET to Morro Bay State Park.
Bank of America/Ryley	Monthly	Travel for Eckhardt, Len to Board meeting. Postage for Admin. Food & Supplies for Board Meeting. Lyft charges for Staff to Board Meeting & Enrichment Activities. Flights for Murdock Matt. Flights for Dickason, Cristina. Fights for Smith, Eric. Flights for Ruckrich, Phil. Travel to Student Leadership Conference for staff & students. Travel to FFA Conference for staff & stdts @ Rancho Cielo. Travel for Lowery, Carrie. Business cards for Liles, Steven/SRCC & Stewart, David/RVS. Food for Richmond YB & Rancho Cielo during testing. Monthly flights for Smith, Eric. Travel for staff to Youth Empowerment Summit Conference. Monthly Travel for Lower, Carrie. Lyft Transportation for Staff for Field Trips. Prime Charter Bus for Field Trip Transportation (CCNB
Bank of America/Scholl	Monthly	Mo subscription to Open Chat AI for Scholl. Monthly Travel for Scholl, Aaron. Yearly Subscription to Grantwatch.com.
Bank of America/Smith	Monthly	Field Trip food for GEM Academy. Monthly travel for Smith, Eric.
Bank of America/Vargas	Monthly	Monthly Travel for Vargas, Stephanie.
Bank of America/Vincent	Monthly	Deposit for Photographer @ Rancho Cielo Graduation.
California Charter Schools Association	Yearly	CCSA Membership fee through 06/30/2027.
California Museum	As invoiced	Final Facility Fee for JMCS Student Leadership Conference.
CalPers	Monthly	PERS ER/EE contributions for April 2026.
Carrie Lowery	As needed	Monthly Travel for Lowery, Carrie.
Central City Neighborhood	Monthly	Rent for GEMA.
Charter Communications	Monthly	Internet for school sites.
Christy White, Inc	As invoiced	25/26 Charter School Audit: 1st Progress Invoice of Contract.
City of Riverside	Monthly	Rent for UCCIE Riverside.
Comcast	Monthly	Phone and internet for multiple school sites & Headquarters.
Common Purpose	As invoiced	12 Provider & Refreshment Sessions. 4 Curriculum Modules @ EJ.
Conservation Corp North Bay	Monthly	Partnering Agency invoices.
Cristina Dickason	Monthly	Employee reimbursement for monthly travel.

John Muir Charter Schools

Vendor Notes for Board

Jun-26

VENDOR NAME	PAY FREQUENCY	NOTES
Cset-Comm Svcs/Employment Tr	Monthly	Partnering Agency invoices.
Culligan of Sacramento	Monthly	Water for Earle Jamieson & Headquarters.
Cypress Court Reporting, Inc	As invoiced	Fees for Deposition Condensed Transcript, Exhibit Copies, Mandatory Witness Cert Fee, Transcript Tele-Conference, Transcript Video, Transcript Standard Certified Copy, and Word Index.
Dataflow Business System, Inc	Monthly	Copier lease for Rancho Cielo
Dawn Ryley	As needed	Monthly travel Reimbursement for Ryley, Dawn.
Deveau Burr Group LLC	Monthly	April 2026 Consultant Fees/$3500.00 of this is JMCS's Portion.
EarthLink Business	Monthly	Internet for school site.
Ebony London Art Studio	As invoiced	Monthly Poetry/Mosaic Glass/Art Classes @ SRCC.
Eileen Hillmer	As needed	Monthly Travel Reimbursement for Hillmer, Eileen.
Eileen Nagle	As needed	Monthly mileage reimbursement for Nagle, Eileen.
Employment Development Dept	As invoiced	Quarterly SEF Local Experience Tax & Payroll Taxes
Envoy Plan Services, Inc	Monthly	403(b): EE (employee) payroll contributions + maintenance fee.
Eric Witherell	As needed	Monthly travel reimbursement for Witherell, Eric.
Family Jumps LLC	As invoiced	Games & food hosted for all state CCC graduation.
Frontier Communications	Monthly	Phone and Internet for various sites.
Hannah Morse	As needed	Monthly travel reimbursement for travel to Student Leadership Conference.
Hannibal's Catering and Events	As invoiced	Catering for all state CCC graduation.
Instacart Business	As invoiced	Food & Milk for sites.
Intermedia.net Inc	Monthly	Phone for Muir HQ.
Jennifer Peterson Hunter	As needed	Reimbursement for Food for CCNB
JMCS Foundation	Monthly	EE payroll donations.
Joseph Guidetti	As needed	Monthly travel reimbursement for Guidetti, Jay
Justluvstuff LLC	As invoiced	Mindfulness & movement Daily Program @ Earle Jamieson. Monthly ELOP Hours/PE program at Earle Jamieson.
Lennard Eckhardt	As needed	Board member travel reimbursement.
Leslie Heying	As invoiced	Food for Board Meeting
Little Big Celebrations	As invoiced	Decorations & setup for all state CCC graduation.
Margo Perion	As invoiced	Poetry Sessions for CCNB
Marilee Eckert	As needed	Board member travel reimbursement.
Mark Dzakowic	As needed	Monthly travel Reimbursement for employee.
MetLife Small Business Center	Monthly	Dental Insurance provider
Miller Court Properties	Monthly	Rent, Utilities & NNN's for HQ.
Nevada County Broadcasters Inc.	As invoiced	4 Weeks of local radio ads for Bitney
Nevada County Sheriff	As invoiced	Employee garnishment.
Nevada County Supt of Schools	Monthly	STRS ER/EE contributions April 2026.
New Readers Press	As invoiced	GED Ready/Practice Vouchers
ODP Business Solutions	As invoiced	Supply vendor
Optimum	Monthly	Internet for Fortuna.
Optimum Food LLC	As invoiced	Food & Milk for sites.
Optum Financial, Inc	Monthly	Service fee for HSA account.
Peter Loetterle	As needed	Employee reimbursement for travel to Student Leadership Conference.
Phil Ruckrich	As needed	Monthly travel for Ruckrich, Phil.
Powerschool Group LLC	As invoiced	PowerSchool University Registration for Lennis Torres-Cruz with Rancho Cielo (Grant funded).
Primo Brands	As invoiced	Water Service for Pomona.
Rancho Cielo	As invoiced	Partnering Agency invoices/Rent, Student Lunches, Internet, phone.
Rebecca Roe	As needed	Employee reimbursement for travel for In Service and Supplies for In Service.
Richard Johnson	As needed	Employee reimbursement for travel to Student Leadership Conference.

John Muir Charter Schools

Vendor Notes for Board

Jun-26

VENDOR NAME	PAY FREQUENCY	NOTES
Sandra Goodman	As needed	Monthly Travel for Goodman, Sandra.
Sierra Foothill Charter School	As invoiced	Cset Staff & Student Transportation for Whale Watching Field Trip.
So Calif Mountains Foundation	Monthly	Rent for UCCIE/2 months
Southern California Edison Co	Monthly	Utilities for Ready SET OC.
Stanton Miller	As needed	Board member travel reimbursement.
State of CA Dept of Justice	As invoiced	Fingerprinting fees for new hires.
Stephanie Vargas	As needed	Monthly travel Reimbursement for employee.
Sterling Administrations	Monthly	Employee contributions to dependent care/flexible spending accounts.
Swing Education Inc.	As invoiced	Sub Services for LA.
T-Mobile	Monthly	Internet/Hotspots for school sites/Phns for DOR Counselors.
Thomas Hyatt	As needed	Employee reimbursement for postage, Descript Creator Editing software, travel to Student Leadership Conference and food for Staff & Students at the Student Leadership Conference.
Toledo Consulting	Monthly	OYSC Communications Strategy & Support Consulting. (Grant Funded)
Toyota Financial Services Inc	Monthly	Monthly lease payment for RAV4.
Verizon Wireless	Monthly	Internet and hotspots.
Young, Minney & Corr LLP	As invoiced	Legal Service through Feb 2026 for JMCS.
Your Dream Properties	Monthly	Rent, maintenance fee & Internet service for school site.

	RESOURCE CODES	DESCRIPTION
	0021	Induction
	2600	ELOP
	3182	CSI
	6332	Community Schools Partnership Program
	6387	Career Technical Education Incentive Grant/Rancho Cielo Only
	6770	Arts & Music In Schools
	7399	Equity Multiplier
	7810	Ethnic Studies & California Serves
	7812	Department of Rehabilitation
	9350	Stewart Grant Funds
	ACRONYM/ABBREVIATIONS	**DESCRIPTION**
	CCNB	CC North Bay
	DCA	Dependent Care Account
	DOR	Department of Rehabilitation
	EE	Employee
	ELOP	Expanded Learning Opportunities Program
	ER	Employer
	FSA	Flexible Spending Account
	HQ	Headquarters
	HSA	Health Saving Account
	OCCC	Orange County Conservation Corps
	OYSC	Opportunity Youth School Coalition
	Phn	Phone
	SRCC	Sacramento Regional CC
	UCCIE	Urban Conservation Corps of Inland Empire
	YC	Youth Connections

Attachment 5

John Muir Charter Schools
Report of New Employees
5/1/26 - 5/31/26

Employee Name	Site	Position	FTE	Start Date	EE replaced (term date)
N/A					

John Muir Charter Schools
Employee Status Changes
5/1/26 - 5/31/26

Employee Name	Prev Site	New Site	Previous Position/New Position	Start Date	Notes
N/A					

John Muir Charter Schools
Report of Termed Employees
5/1/26 - 5/31/26

Employee Name	Site	Position	FTE	Term Date
Rinah Segal	Earle Jamieson	Substitute	hourly	5/1/2026
Joan Wickham	Earle Jamieson	Substitute	hourly	5/1/2026

John Muir Charter Schools
California Conservation Corps (CCC) School Sites
Local Conservation Corps (LCC) School Sites
YouthBuild School Sites
WIOA School Sites

Comprehensive School Safety Plan 2026-2027

John Muir Charter Schools Safety Plan
&
Instructional Continuity Plan (ICP)

JOHN MUIR
VIRTUAL CAREER ACADEMY

Updated 4/19/2026

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John Muir Charter Schools Safety Plan

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John Muir Charter Schools Safety Plan

BASIC PLAN

I. INTRODUCTION

A. PURPOSE OF THE PLAN

The purpose of the John Muir Charter Schools Safety Plan (JMCS Safety Plan) is to identify and respond to incidents by outlining the responsibilities and duties of John Muir Charter Schools and its employees. Developing, maintaining, and exercising the plan empowers employees in an incident to act quickly and knowledgeably. In addition, the plan educates staff, faculty, students and other key stakeholders on their roles and responsibilities before, during, and after an incident, including reporting of suspected child abuse and/or neglect. This plan provides partner agencies and members of the community with assurances that John Muir Charter Schools (JMCS) has established guidelines and procedures to respond to incidents/hazards in an effective way.

The developed guidelines and procedures were written for dealing with existing and potential student and school incidents. As well, incidents that may occur on one of the many sites that house JMCS students, partner agencies or in the outlying county are defined in the plan below. The basic plan and the functional and hazard-specific annexes outline an organized, systematic method to mitigate, prevent, prepare for, respond to, and recover from incidents. Faculty and staff have been trained to assess the seriousness of incidents and respond according to these established procedures and guidelines in cooperation with partnering agencies. JMCS schedules in-service training for staff members bi-annually.

Lastly, developing, maintaining, and exercising the School Safety Plan increases JMCS' legal protection. JMCS is committed to providing students with quality educational experiences in a safe and secure environment. To implement this commitment, the Comprehensive Safe School Safety Plan was developed in accordance with the objectives of SB 187. Policies and procedures are assessed, modified, and updated on an ongoing basis to ensure that the plan is an effective and integral part of the efforts to provide an optimal learning environment.

B. SCOPE OF THE PLAN

The JMCS Safety Plan outlines the expectations of staff/faculty, and students; roles and responsibilities; direction and control systems; internal and external communications plans; training and sustainability plans; authority and references as defined by local, tribal, State, and Federal government mandates; common and specialized procedures; and specific hazard vulnerabilities and responses/recovery.

1. Definitions

Incident: An incident is an occurrence – natural, technological, or human-caused – that requires a response to protect life or property; this includes instances of suspected child abuse or neglect. The principal/building administrator shall have the authority to determine when an incident has occurred and to implement the procedures within this Comprehensive School Safety Plan.

Hazards: Hazards shall include situations involving threats of harm to students, personnel, and/or facilities. Hazards include but are not limited to natural, technological, and human-caused incidents. Hazards may require an interagency response involving law enforcement and/or emergency services agencies depending on the size and scope of the incident. Identified hazards parallel those identified in the local hazard mitigation plan of each county where a JMCS site has been established.

2. School Board Policy Statement

The John Muir Comprehensive School Safety Plan operates within the framework of the approved John Muir Governing Board policies.

3. Situation Overview/Hazard Analysis Summary

A. Office Population

JMCS is a unique organization partnered with **Conservation Corps**, **Local Conservation Corps**, **YouthBuild** and **Workforce Innovation and Opportunity Act** sites around the state. The office population resides through client agencies and follows the safety plan of the said agency.

B. School Population - General Population

JMCS is an organization open to young adults ages 16 – 25 years old who are in need of obtaining a high school diploma. Young people are given the opportunity to earn a high school diploma while working with California Conservation Corps, Local Conservation Corps, YouthBuild and Workforce Innovation and Opportunity Act sites around the state, doing exciting and valuable work for the community. All JMCS sites are accredited by the Western Association of Schools and Colleges (WASC). The general population varies by program and site and program location. The student population is fluid and is identified by program enrollment and updated regularly.

C. School Population - Special Needs Population

JMCS is committed to the safe evacuation and transport of students and staff with special needs on any school site with this population group. The special needs population includes students/staff with:

- Limited English proficiency,
- Blindness or visual disabilities,
- Cognitive or emotional disabilities,
- Deafness or hearing loss,
- Mobility/physical disabilities (permanent and temporary), and
- Medically fragile health (including asthma and severe allergies).

JMCS is compliant with all ADA (American with Disabilities Act) regulations and has ramps located on school sites and participating agency sites.

4. Operations Plan

JMCS has 37 school sites across the State of California. Each classroom site is aware of the partnering agencies safety plan and follows the protocol for the hosting agency.

A map of the buildings annotated with evacuation routes, fire alarm pull stations, fire hydrants, fire extinguishers, first aid kits, hazardous materials storage, emergency response plan, and utility shut offs is the responsibility of the agency site safety plan per OSHA (Occupational Safety and Health Administration) requirements.

5. Hazard Analysis Summary

Critical infrastructure is essential to the state's ability to provide assistance to its people for their everyday lives. Critical infrastructure such as transportation routes, utilities, government facilities, schools, and hospitals also provides the state with the capacity to respond to disasters. California's resiliency (the ability to withstand, respond to, and recover from a disaster) strongly depends on its capacity to quickly restore the functioning of critical infrastructure and facilities after disasters.

JMCS recognizes that school sites and outlying areas are exposed to many hazards, all of which have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property. The state of California Multi-Hazard Mitigation Plan serves as a tool for assessing potential hazards that may affect school sites. JMCS utilizes the FEMA (Federal Emergency Management Agency) training and template E/L361 and G364: Multi-hazard Emergency Planning for Schools to develop this plan.

Each site located in an area that is in a high or very high fire hazard severity zone, identified pursuant to Section 51178 of the Government Code or Section 4204 of the Public Resources Code, serving more than 50 pupils, will establish a procedure to identify, and publish and communicate information regarding, an appropriate refuge shelter for all pupils and staff to be used in the event of an evacuation order.
Ref: Ed Code 32282(a)(2)(B)(i)(III((ia) & (ib).

6. Mitigation Assessment

California is an extraordinarily large, diverse, and complex state. Vulnerable populations exist within the state, and children at risk of or experiencing abuse or neglect are protected by mandates for school community members (staff, volunteers, tutors, coaches) to report such matters to the proper authorities.

With 12 percent of the U.S. population, it is culturally, ethnically, economically,

ecologically, and politically diverse. Human, economic, and natural assets worthy of protection from natural and human-caused disasters include its people, economy, infrastructure, and environment. If it were a separate nation, it would have the fourth largest economy in the world. A catastrophic disaster could adversely affect the national and world economies.

Child Abuse & Neglect:

Child Abuse Reporting Procedures As per Penal Code: ARTICLE 2.5. Child Abuse and Neglect Reporting Act [11164 - 11174.3]	All school staff members actively monitor the safety and welfare of all students. Staff members understand their responsibility as child-care custodians and will immediately report all cases of known and/or suspected child abuse pursuant to Penal Code Section 11166. All John Muir Charter Schools employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect as outlined in the JMCS Employee Handbook and Code of Ethics and as required by statute. Penal Code 11166. (a) Except as provided in subdivision (d), and in Section 11166.05, a mandated reporter shall make a report to an agency specified in Section 11165.9 whenever the mandated reporter, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. The mandated reporter shall make an initial report by telephone to the agency immediately or as soon as is practicably possible, and shall prepare and send, fax, or electronically transmit a written follow up report within 36 hours of receiving the information concerning the incident. The mandated reporter may include with the report any non-privileged documentary evidence the mandated reporter possesses relating to the incident.

Threats, Emergencies & Natural Disasters:

Earthquakes	Earthquakes can occur everywhere in California which means all Californians live with an earthquake risk. In addition to the shaking caused by earthquakes, other things can occur such as landslides, surface fault ruptures and liquefaction--all of which may cause injury or property damage. California has extensive seismic activity. It is more seismically active than all other states except Alaska, but California has more earthquake risk than all other states combined - seventy four percent of the country's overall expected annualized losses (FEMA 366, 2000). It sits on the juncture of two major tectonic plates, the North America Plate and the Pacific Plate. The San Andreas Fault generally parallels the coast in a southeasterly direction, coming ashore near Eureka, passing west of San Francisco and east of Los Angeles into Mexico.

Fire	California wildfires typically burn hundreds of thousands of acres each year. California law requires CAL FIRE (California Department of Forestry and Fire Protection), to identify areas based on the severity of fire hazard that is expected to prevail there. These areas, or "zones," are based on factors such as fuel (material that can burn), slope and the expected chance of burning. There are three zones, based on increasing fire hazard... Moderate (M), High (H) and Very High (VH)
Floods	Floods are one of the most common hazards in the United States. Flood effects can be local, impacting a neighborhood or community, or very large, affecting entire river basins and multiple states. However, all floods are not alike. Some floods develop slowly, sometimes over a period of days. But flash floods can develop quickly, sometimes in just a few minutes and without any visible signs of rain. Flash floods often have a dangerous wall of roaring water that carries rocks, mud, and other debris and can sweep away most things in its path. Overland flooding occurs outside a defined river or stream, such as when a levee is breached, but still can be destructive. Flooding can also occur when a dam breaks, producing effects similar to flash floods. Flood hazards are of particular concern if located in a low-lying area, near water or downstream from a dam. Even very small streams, gullies, creeks, culverts, dry streambeds, or low-lying ground that appear harmless in dry weather can flood.
Hazardous Materials	Hazardous materials incidents may occur anywhere and at any time in the state of California. The potential for a hazardous materials incident depends on the volume, distribution, and/or use of chemicals and other hazardous substances in a particular area. In general, the likelihood of a hazardous materials incident is greatest in the following areas: **1. Transportation Routes** Highways, railways, and commercial and military aviation routes constitute a major threat because of the multitude of chemicals and hazardous substances transported along them natural gas to various parts of the state and the Underground Hydrocarbon pipeline, which runs adjacent to the Union Pacific railway tracks. **2. Illegitimate Business** Illegitimate businesses, such as clandestine drug laboratories, are a significant threat to human health, property, and the environment. In many instances, the residue is discharged into a public sewer or private sewage disposal system, or is dumped in remote areas of the county or along the side of the road, posing a serious health threat to the unsuspecting person who stumbles across it.
Tsunami	A tsunami is a sea wave generated by an earthquake, landslide, volcanic eruption, or even by a large meteor hitting the ocean. Although tsunamis in California are rare, the entire California coastline is vulnerable to these events. o A tsunami is a series of waves or surges most commonly caused by an earthquake beneath the sea floor.

	o An unusual lowering of ocean water, exposing the sea floor, is a warning of a tsunami or other large wave. This "draw back" means the water will surge back strongly. o Beaches, lagoons, bays, estuaries, tidal flats, and river mouths are the most dangerous places to be. It is rare for a tsunami to penetrate more than a mile inland. o Tsunami waves are unlike normal coastal waves. Tsunamis are more like a flooded river or a sloping mountain of water and filled with debris. o Tsunamis cannot be surfed. They have no face for a surfboard to dig into and are usually filled with debris. o Large tsunamis may reach heights of twenty to fifty feet along the coast and even higher in a few locales. o The first tsunami surge is not the highest and the largest surge may occur hours after the first wave. o It is not possible to predict how many surges or how much time will elapse between waves for a particular tsunami**.**
Human Health Hazards	**Wildlife and Insects** The impact to human health that wildlife, and more notably, insects, can have upon an area is substantial. The rising concern with West Nile Virus and Zika virus has initiated a state-wide public outreach campaign and a limited control program for mosquito abatement in affected areas. **Pandemic Flu and Other Virus** Flu season can have serious consequences to human health and economics. Every few decades an influenza outbreak occurs with a virus that is particularly virulent and contagious resulting in national or even international concerns for human health and welfare. The influenza virus is particularly dangerous to the very young and old, people with a suppressed immune response or have susceptibility to respiratory disease from a pre-existing condition. As we saw in 2020 with COVID-19, other viruses have the same ability (or even greater ability) as influenza to pose a significant threat to human health and welfare. COVID-19 is especially dangerous to older individuals and people with suppressed immune response and other pre-existing conditions. Specific actions to mitigate the spread and impact of pandemic viruses are outlined in external documents specific to that situation.
Intruder	While a hostile intruder incident is rare, like any educational or work site, it is vulnerable to intruders.
Terrorism	All agencies and public institutions are vulnerable to terrorist activity.

According to California Operation of Emergency Services (Cal OES) disaster incidents and casualties rank risk between 1950 – 2012 in this order: fire, flood, earthquake, agricultural, freeze, landslide, economic, civil unrest, drought, hazardous material, wind, air disaster, facility, road damage, tsunami, invasive species, storms, tornado. These risks were identified by disaster incidents, casualties, and Cal OES costs by type. Cal OES has revised the database from which these summary tables were drawn during the preparation of the 2013 SHMP in an effort to continuously improve disaster history data. (Section 4.2,

page 89 STATE OF CALIFORNIA MULTI-HAZARD MITIGATION PLAN).

7. Preparedness, Prevention, and Mitigation Overview

Preparedness is achieved and maintained through a continuous cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective action. Ongoing preparedness efforts require coordination among all those involved in emergency management and incident response activities. JMCS fosters preparedness at all levels. Examples of preparedness actions include maintaining this plan, conducting training, planning and implementing safety drills and exercises, etc.

Prevention includes actions to avoid an incident or to intervene to stop an incident from occurring. JMCS is committed to taking proactive prevention measures whenever possible to protect the safety and security of staff, students, and visitors. Our policies include zero tolerance for bullying and other actions that undermine the safe haven of our schools.

Mitigation includes activities to reduce the loss of life and property from natural and/or human-caused disasters by avoiding or lessening the impact of a disaster and providing value to the public by creating safer communities. John Muir Charter is dedicated to faithfully reporting any suspected child neglect or abuse, and. In addition, John Muir Charter has taken action to reduce or eliminate the adverse effects of natural, technological, and human-caused hazards on people and property in the controlled classrooms or sites on which they operate.

A. PLANNING ASSUMPTIONS AND LIMITATIONS

1. Planning Assumptions

Stating the planning assumptions allows JMCS to deviate from the plan if certain assumptions prove not to be true during operations. The School Safety Plan assumes:

- The community will continue to be exposed and subject to hazards and incidents described in the Hazard Analysis Summary, as well as lesser hazards and others that may develop in the future.
- A major disaster could occur at any time, and at any place. In many cases, dissemination of warning to the public and implementation of increased readiness measures may be possible; however, some emergency situations occur with little or no warning.
- A single site incident (e.g., fire, gas main breakage) could occur at any time on any of the JMCS sites or partnering agencies without warning. The employees of JMCS affected by an incident cannot, and should not, wait for direction from local response agencies or partnering agencies to respond to the emergency; action is required immediately to save lives and protect school property.
- Following a major or catastrophic incident, the offices may have to rely on its own resources to be self-sustaining for up to 72 hours.
- There may be a number of injuries of varying degrees of seriousness to

students, staff, and visitors. Rapid and appropriate response will reduce the number and severity of injuries.

- Outside assistance from local fire, law enforcement, and emergency managers will be available in most serious incidents. Because it takes time to request and dispatch external assistance, it is essential for the staff to be prepared to carry out the initial incident response until responders arrive at the incident scene.
- Proper prevention and mitigation actions, such as creating a positive office environment and conducting fire inspections, will prevent or reduce incident-related losses.
- Maintaining the School Safety Plan and providing frequent opportunities for stakeholders (staff, students, board members, first responders, etc.) to exercise the plan can improve JMCS' readiness to respond to incidents.
- A spirit of volunteerism among employees will result in their providing assistance and support to incident management efforts.

2. Limitations

It is the policy of JMCS that no guarantee is implied by this plan of a perfect incident management system. As personnel and resources may be overwhelmed, JMCS can only endeavor to make every reasonable effort to manage the situation, with the resources and information available at the time.

II. CONCEPT OF OPERATIONS

This plan is based upon the concept that the incident management functions that must be performed by the office and school site staff generally parallel some of their routine day-to-day functions. To the extent possible, the same personnel and material resources used for day-to-day activities will be employed during incidents. Because personnel and equipment resources are limited, some routine functions that do not contribute directly to the incident may be suspended. The personnel, equipment, and supplies that would typically be required for those routine functions will be redirected to accomplish assigned incident management tasks.

A. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

The National Incident Management System (NIMS) is a set of principles that provides a systematic, proactive approach guiding government agencies at all levels, which includes nongovernmental organizations, and the private sector to work seamlessly to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity, in order to reduce the loss of life or property and harm to the environment. This system ensures that those involved in incident response/recovery understand what their roles are and have the tools they need to be effective.

JMCS recognizes that staff will be first responders during an incident. Adopting NIMS enables staff and students to respond more effectively to an incident and enhances cooperation, coordination, and communication among school officials, first responders, and emergency managers.

NIMS recommendation for school districts includes completing the following:

- Adopt the use of the Incident Command System (ICS). ICS-100 is a web-based course available free from the Federal Emergency Management Agency (FEMA) Emergency Management Institute.
- Complete NIMS awareness course IS-700 NIMS: An Introduction, IS-700, is a web-based course available free from the Emergency Management Institute. JMCS will make every effort to promote IS-700 training on school sites.
- Participate in the local government's NIMS preparedness program and incorporate the school plan into the community EOP.
- Train and exercise the plan. All staff and students are expected to participate in training and exercising the plan's procedures and hazard-specific incident plans. School sites are charged with ensuring that the training and equipment necessary for an appropriate response/recovery operation are in place.

B. IMPLEMENTATION OF THE INCIDENT COMMAND SYSTEM (ICS)

In a major emergency or disaster, one of the JMCS sites or locations may be damaged or need to be evacuated, people may be injured, and/or other incident management activities may need to be initiated. These activities must be organized and coordinated to ensure efficient incident management. The Incident Command System (ICS) may be used to manage all incidents and major planned events.

The Incident Commander at each site will be delegated the authority to direct all incident activities **until command is passed to appropriate partnering agency executives, local law enforcement or fire service personnel**. The Incident Commander will establish an incident command post (ICP) and provide an assessment of the situation to the John Muir Chief Executive Officer, Chief Operating Officer, Regional Director or other designated officials, identify incident management resources required, and direct the on-scene incident management activities from the ICP. If no Incident Commander is present at the onset of the incident, the most qualified individual will assume command until relieved by a qualified Incident Commander, partnering agency executive or **local law enforcement or fire service personnel**.

C. INITIAL RESPONSE

Support personnel and teachers are usually first on the scene of an incident. Staff is expected to take charge and manage the incident until it is resolved or **command is transferred to someone more qualified and/or to an emergency responder agency with legal authority to assume responsibility.** Staff will seek guidance and direction from local officials and seek technical assistance from State and Federal agencies and industry where appropriate.

The Chief Executive Officer, Chief Operating Officer, Regional Director or their designee is responsible for activating the School Safety Plan, including common and specialized procedures as well as hazard-specific incident plans found in annexes. The Chief Executive Officer or designee will assign an Incident Commander based who is most qualified for that type of incident. School sites will incorporate the ICS protocol and follow site specific plans. The Incident Commander will report situation status to the Chief Executive Officer, Chief Operating Officer, and Regional Director and **will transfer command to local law enforcement or fire service personnel as**

appropriate.

III. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

This section establishes the operational organization that will be relied on to manage the incident and includes a broad overview of JMCS site management.

- A list of the kinds of tasks to be performed by position and organization.
- An overview of who does what.

JMCS are unique in demographics and location. The Chief Executive Officer, Chief Operating Officer, and Regional Directors may not be able to manage all the aspects associated with an incident without assistance. The office and school site administrators rely on other personnel to perform tasks that will ensure the safety of students and staff during a crisis or critical incident. The Incident Command System (ICS) uses a team approach to manage incidents.

Staff may be required to remain at school to assist in an incident. In the event that this School Safety Plan is activated, staff will be assigned to serve within the Incident Command System based on their expertise and training and the needs of the incident.

A. CHIEF EXECUTIVE OFFICER

The Chief Executive Officer may serve as the Incident Commander or delegate that authority to a qualified individual who assumes the role on the site of an incident. At all times, the Chief Executive Officer still retains the overall responsibility for the safety of staff and students on school and partner agency sites. However, delegating the authority to manage the incident allows the Chief Executive Officer to pass control to staff members present on the site of the incident. **Command of an incident is transferred to local law enforcement or fire service personnel as appropriate.**

Incident Commander

The Incident Commander responsibilities include:

- Assume overall direction of all incident management procedures based on actions and procedures outlined in this Comprehensive School Safety Plan.
- Take steps deemed necessary to ensure the safety of students, staff, and other individuals.
- Determine whether to implement incident management protocols (e.g., Evacuation, Reverse Evacuation, Shelter in Place, Lockdown, etc.), as described more fully in the functional annexes in this document.
- Arrange for transfer of students, staff, and other individuals when safety is threatened by a disaster.
- Work with emergency services personnel. **(Depending on the incident, community agencies such as law enforcement or fire department may have jurisdiction for investigations, rescue procedures, etc.)**

B. TEACHERS ON SCHOOL SITES

On the JMCS designated classroom site, teachers and support staff shall be responsible for the supervision of students and shall remain with students until directed otherwise. Responsibilities include:

- Supervise students under their charge.
- Take steps to ensure the safety of students, staff, and other individuals in the implementation of incident management protocols.
- Direct students in their charge to inside or outside assembly areas, in accordance with signals, warning, written notification, or intercom orders according to established incident management procedures.
- Give appropriate action command during an incident.
- Take attendance when class relocates to an outside or inside assembly area or evacuates to another location.
- Report missing students to the Incident Commander or designee.
- Execute assignments as directed by the Incident Commander or ICS supervisor.
- Obtain first aid services for injured students from the school nurse or person trained in first aid. Arrange for first aid for those unable to be moved.
- Render first aid if necessary. School staff will be encouraged to be trained and certified in first aid and CPR.

C. INSTRUCTIONAL ASSISTANT ON SCHOOL SITES

Responsibilities include assisting teachers as directed.

D. COACHES AND SUPPORT STAFF ON JMCS SITES OR CLASSROOMS

Coaches and support staff provide assistance with the overall direction of the incident management procedures at the site. Responsibilities may include:

- Take steps to ensure the safety of students, staff, and other individuals in the implementation of incident management protocols.
- Direct students in their charge according to established incident management protocols.
- Render first aid if necessary.
- Assist in the transfer of students, staff, and other individuals when their safety is threatened by a disaster.
- Execute assignments as directed by the Incident Commander or ICS supervisor.

E. CUSTODIANS/MAINTENANCE PERSONNEL ON SCHOOL SITES

Responsibilities include:

- Survey and report building damage to the Incident Commander or Operations Section Chief.
- Control main shutoff valves for gas, water, and electricity and ensure that no hazard results from broken or downed lines.
- Provide damage control as needed.
- Assist in the conservation, use, and disbursement of supplies and equipment.
- Keep Incident Commander or designee informed of condition of school.

F. OFFICE STAFF ON SCHOOL SITES

Responsibilities include:
- Answer phones and assist in receiving and providing consistent information to callers. Follow template provided by Public Information Officer (PIO).
- Provide for the safety of essential documents.
- Execute assignments as directed by the Incident Commander or ICS supervisor.
- Provide assistance to the CEO and administrative team and Policy/Coordination Group.
- Monitor radio emergency broadcasts.
- Assist with health incidents as needed, acting as messengers, etc.
- Document date, time, incident, and response information.

G. OTHER STAFF (ITINERANT STAFF, SUBSTITUTE TEACHERS) ON SCHOOL SITES

Responsibilities include reporting to the Incident Commander or ICS supervisor if requested or activated.

H. STUDENTS ON SCHOOL SITES

Responsibilities include:
- Cooperate during emergency drills and exercises, and during an incident.
- Learn to be responsible for themselves and others in an incident.
- Understand the importance of not being a bystander by reporting situations of concern.
- Develop an awareness of natural, technological, and human-caused hazards and associated prevention, preparedness, and mitigation measures.

IV. DIRECTION, CONTROL, AND COORDINATION

A. SCHOOL INCIDENT COMMAND SYSTEM (ICS)

To provide for the effective direction, control, and coordination of an incident, either single-site or multi-incidents, the School Safety Plan will be activated including the implementation of the Incident Command System (ICS). The Incident Commander is delegated the authority to direct tactical on-scene operations until a coordinated incident management framework can be established with local authorities.

The ICS is organized into the following functional areas:

1. Incident Command

Directs the incident management activities using strategic guidance provided by the Policy Group.

Office/School-related responsibilities and duties include:
- Establish and manage the Command Post, establish the incident organization, and determine strategies to implement protocols and adapt as needed.
- Monitor incident safety conditions and develop measures for ensuring the

safety of building occupants (including students, staff, volunteers, and responders).
- Coordinate media relations and information dissemination with the principal.
- Develop working knowledge of local/regional agencies, serve as the primary on-scene contact for outside agencies assigned to an incident, and assist in accessing services when the need arises.
- Document all activities.

2. Operations Section

Directs all tactical operations of an incident including implementation of response/recovery activities according to established incident management procedures and protocols, care of students, first aid, crisis intervention, search and rescue, site security, damage assessment, evacuations, and the release of students to parents.

Specific responsibilities include:
- Analyze staffing to develop a Parent-Student Reunification Plan as needed, and implement an incident action plan for school sites affected by the incident.
- Monitor site utilities (i.e., electric, gas, water, heat/ventilation/air conditioning) and shut off only if danger exists or directed by Incident Commander, and assist in securing the facility.
- Establish medical triage with staff trained in first aid and CPR, provide and oversee care given to injured persons, distribute supplies, and request additional supplies from the Logistics Section.
- Provide and access psychological first aid services for those in need, and access local/regional providers for ongoing crisis counseling for students, staff, and parents.
- Coordinate the rationed distribution of food and water, establish secondary toilet facilities in the event of water or plumbing failure, and request needed supplies from the Logistics Section.
- Document all activities.

As needed, the types of Strike Teams described in the following table may be established within the Operations Section. JMCS staff may be assigned to specific sites to assist in operations or work in conjunction with partnering agencies.

Operations Section Teams

Strike Team	Potential Responsibilities
Search & Rescue Team	Search & Rescue Teams search the entire school facility, entering only after they have checked the outside for signs of structural damage and determined that it is safe to enter. Search & Rescue Teams are responsible for ensuring that all students and staff evacuate the building (or, if it is unsafe to move the persons, that their locations are documented so that professional responders can locate them easily and extricate them). Search and Rescue Teams are also responsible for: ● Identifying and marking unsafe areas. ● Conducting initial damage assessment. ● Obtaining injury and missing student reports from teachers.
First Aid Team	First Aid Teams provide triage, treatment, and psychological first aid services. First Aid Teams are responsible for: ● Setting up a first aid area for students. ● Assessing and treating injuries. ● Completing master injury report. Note: The Logistics Section provides care to responders (if needed). The Operations Section First Aid Team is dedicated to students or other disaster victims.
Evacuation/ Shelter/Care Team	Evacuation, shelter, and student care in an incident are among the most important tasks faced by schools. These tasks include student accounting, protection from weather, providing for sanitation needs, and providing for food and water. The Evacuation/Shelter/Care Team is responsible for: ● Accounting for the whereabouts of all students, staff, and volunteers. ● Setting up a secure assembly area. ● Managing sheltering and sanitation operations. ● Managing student feeding and hydration. ● Coordinating with the Student Release Team. ● Coordinating with the Logistics Section to secure the needed space and supplies.
Facility & Security Response Team	The Facility & Security Response Team is responsible for: ● Locating all utilities and turning them off, if necessary. ● Securing and isolating fire/HazMat. ● Assessing and notifying officials of fire/HazMat. ● Conducting perimeter control.
Crisis Intervention Team	The Crisis Intervention Team is responsible for: ● Assessing need for onsite mental health support. ● Determining need for outside agency assistance. ● Providing onsite intervention/counseling. ● Monitoring well-being of the school Incident Management Team, staff, and students, and reporting all findings to the Operations Section Chief.

Reunification	The majority of JMCS students are adults and do not require reunification; however those that are under the age of 18 must be released to parent/guardian in the event of an off-site evacuation.

3. **Planning Section:** Collects, evaluates, and disseminates information needed to measure the size, scope, and seriousness of an incident and to plan appropriate incident management activities.

   Duties may include:
   - Assist Incident Commander in the collection and evaluation of information about an incident as it develops (including site map and area map of related events), assist with ongoing planning efforts, and maintain incident time log.
   - Document all activities.

4. **Logistics Section**

   Supports incident management operations by securing and providing needed personnel, equipment, facilities, resources, and services required for incident resolution; coordinating personnel; assembling and deploying volunteer teams; and facilitating communication among incident responders. This function may involve a major role in an extended incident.

   Additional responsibilities include:
   - Establish and oversee communication centers and activities during an incident (two-way radio, battery-powered radio, written updates, etc.), and develop telephone tree for after-hours communication.
   - Establish and maintain school and classroom preparedness kits, coordinate access to and distribution of supplies during an incident, and monitor inventory of supplies and equipment.
   - Document all activities.

5. **Finance/Administration Section**

   Oversees all financial activities including purchasing necessary materials, tracking incident costs, arranging contracts for services, timekeeping for emergency responders, submitting documentation for reimbursement, and recovering school records following an incident.

   Additional duties may include:
   - Assume responsibility for overall documentation and recordkeeping activities; when possible, photograph or videotape damage to property.
   - Develop a system to monitor and track expenses and financial losses, and secure all records.

   This section may not be established onsite at the incident. Rather, JMCS business offices may assume responsibility for these functions

B. COORDINATION WITH POLICY/COORDINATION GROUP

In complex incidents, a Policy/Coordination Group will be convened at the JMCS office in Grass Valley, CA. The role of the Policy/Coordination Group is to:

- Support the on-scene Incident Commander.
- Provide policy and strategic guidance.
- Help ensure that adequate resources are available.
- Identify and resolve issues common to all organizations.
- Keep elected officials and other executives informed of the situation and decisions.
- Provide factual information, both internally and externally through the Joint Information Center.

1. Community Emergency Operations Plan (EOP)

JMCS maintains a site-specific Comprehensive School Safety Plan to address hazards and incidents. Staff members that maintain and exercise the plan are in frequent contact with the Safety and School Climate Coordinator, Nevada County Superintendent of Schools. Direction in large-scale events is in cooperation with local and state emergency operations centers (EOC).

2. Coordination with First Responders

An important component of the John Muir Comprehensive School Safety Plan is a respect for and cooperation with various county agencies to aid timely communication. Various agencies and services that may be needed during a large-scale incident include county governmental agencies such as mental health, law enforcement, and fire departments.

JMCS Incident Commander may be integrated into the Incident Command structure or assume a role within a Unified Command structure. Each site located in an area that is in a high or very high fire hazard severity zone, serving more than 50 pupils, will proactively communicate to local First Responders information regarding an appropriate refuge shelter for all pupils and staff to be used in the event of an evacuation order.

3. Source and Use of Resources

JMCS will use their own resources and equipment to respond to incidents on their own school sites until incident response personnel arrive. School classrooms located “in the field” will rely on resources from the partnering agencies.

V. COMMUNICATIONS

Communication is a critical part of incident management. This section outlines JMCS’ communications plan and supports its mission to provide clear, effective internal and external communication between the school, staff, students, parents, responders, and media.

A. INTERNAL COMMUNICATIONS

1. Communication between Staff

Staff will be notified when an incident occurs and kept informed as additional information becomes available and as plans for management of the situation evolve. The following practices will be utilized to disseminate information internally when appropriate:

- Telephone Tree: A telephone tree is a simple, widely used system for notifying staff of an incident when they are not at the office. The tree originates with the CEO and administrative team who contacts the members of the staff.
- E-messenger is a phone system available to make all calls to programmed staff, schools, and parents.
- Emails may be sent to teachers in classrooms as an effective communication tool.
- Classroom phones or hand-held radios may be used for communication between office staff and teachers.
- The Public Address (PA) system will be implemented for all-school site communication if available.
- Cell phones (direct calls or text) will be used as appropriate.

2. Communication with specific school sites

Site specific staff will communicate with the JMCS Chief Executive Officer, Chief Operating Officer and/or Regional Director who will notify others as appropriate. Forms of communication may include:

- Hard-line phone communication to NCSOS
- Cell phone calls directly to the CEO and administrative team.
- Email
- Fax

B. EXTERNAL COMMUNICATIONS

1. Communication with parents and adult students

Before an incident occurs, JMCS will:

- Develop a relationship with parents and students so that they trust and know how to access alerts and incident information.
- Inform parents and students about the school's Comprehensive School Safety Plan, its purpose, and its objectives. Information will be included during initial enrollment and during pre-arranged drills. School websites will have safety information available.
- Be prepared with translation services for non-English-speaking families and students with limited English proficiency.
- Inform parents of the school site relationship with partnering agencies.
- Inform partnering agencies regarding Comprehensive School Safety Plan and plan to notify them of any and all incidents.

In the event of an incident, JMCS will:

- Disseminate information via automated phone calls, radio announcements,

television, and emails to inform parents and staff about exactly what is known to have happened at specific school sites.
- Implement the plan to manage phone calls and parents who arrive at school or at school site.
- Describe how the school and partnering agencies are handling the situation.
- Provide information regarding possible reactions of their children and ways to talk with them.
- Provide a phone number, website address, or recorded hotline where parents and students can receive updated incident information.
- Inform parents and students when and where school will resume.

After an incident, JMCS and/or designee will schedule and attend an open question-and-answer meeting for parents and students as soon as possible.

2. Communication with the Media

In the event of an incident, the Incident Commander will:
- Designate a Public Information Officer.
- Establish an off-campus briefing area for media representatives.
- Determine the need to establish or participate in a joint information center.
- Coordinate messages with the school site lead teacher and Policy Group.

All JMCS employees are to refer all requests for information and questions to the designated spokesperson or Joint Information Center (if established). Media contacts at the major television, Internet, and radio stations are maintained by the Administrative Coordinator. In the case of an incident, these media contacts will broadcast JMCS' external communications plans, including the information hotline for parents and students.

3. Handling Rumors

In addressing rumors, the most effective strategy is to provide facts as soon as possible. To combat rumors, JMCS will:
- Provide appropriate information to internal groups including administrators, teachers, students, support staff, and partnering agencies. These people are primary sources of information and are likely to be contacted in their neighborhoods, at grocery stores, etc.
- Hold a faculty/staff meeting before staff members are allowed to go home so that what is (and is not) known can be clearly communicated.
- Designate and brief personnel answering calls to help control misinformation.
- Conduct briefings for community representatives directly associated with the school.
- Enlist the help of the media to provide frequent updates to the public, particularly providing accurate information where rumors need to be dispelled.

After the immediate incident response period, JMCS will conduct public meetings as needed. These meetings are designed to provide the opportunity for people to ask questions and receive accurate information.

4. Communication with First Responders

The Incident Commander will maintain communication with first responders during an incident. Transfer of command will occur when first responders arrive on the scene to assume management of the incident under their jurisdiction. At sites with more than 50 students, local First Responders will be provided with information regarding designated refuge shelters for all pupils and staff to be used in the event of an evacuation order.

5. Communication after an Incident (Recovery Process)

After the safety and status of staff and students have been assured, and emergency conditions have abated following an incident, staff/faculty will assemble to support the restoration of the school's educational programs. Defining mission-critical operations and staffing will be a starting point for the recovery process. Collecting and disseminating information will facilitate the recovery process.

The staff/school site teams will:

- Conduct a comprehensive assessment of the physical and operational recovery needs. Assess physical security, data access, and all other critical services (e.g., plumbing, electrical).
- Examine critical information technology assets and personnel resources, and determine the impact on the school operations for each asset and resource that is unavailable or damaged.
- Document damaged facilities, lost equipment and resources, and special personnel expenses that will be required for insurance claims and requests for State and Federal assistance.
- Provide detailed facilities data to the John Muir Charter Chief Executive Officer and Chief Operating Officer so that it can estimate temporary space reallocation needs and strategies.
- Arrange for ongoing status reports during the recovery activities to: a) estimate when the educational program can be fully operational; and b) identify special facility, equipment, and personnel issues or resources that will facilitate the resumption of classes.
- Educate school personnel, students, and parents on available crisis counseling services.

JMCS will:

- Identify recordkeeping requirements and sources of financial aid for state and federal disaster assistance.
- Establish absentee policies for staff/teachers/students after an incident.
- Establish an agreement with mental health organizations to provide counseling to students and their families after an incident.
- Develop alternative teaching methods for students unable to return immediately to classes: correspondence classes, videoconferencing, tele-group tutoring, etc.
- Create a plan for conducting classes when facilities are damaged

(e.g., alternative sites, half-day sessions, portable classrooms).
- Get stakeholder input on prevention and mitigation measures that can be incorporated into short-term and long-term recovery plans.

C. COMMUNICATION TOOLS

Some common internal and external communication tools that JMCS may use include the following:

- Standard telephone - landline
- Cellular telephones: These phones may be the only tool working when electric service is out; they are useful to faculty/staff en route to or from a site. The use of text messaging is the most effective form of communication when systems are overwhelmed.
- Intercom systems: The intercom system includes teacher-initiated communication with the office using a handset rather than a wall-mounted speaker.
- Two-way radio: Two-way radios provide a reliable method of communication between rooms and buildings at a single site. All staff will be trained to understand how to operate the two-way radio.
- Computers: A wireless laptop computer may be used for communication both within the school, and to other sites. Email may be a useful tool for updating information for staff, other schools in an affected area, and to the Chief Executive Officer. An assigned staff member(s) will post information such as school evacuation, closure, or relocation on the homepage of the school and district website.
- Fax machines: Possible uses include off-campus accidents where lists of students and staff members involved, their locations, and needed telephone numbers can be quickly and accurately communicated.
- Alarm systems on school sites or partnering agency sites: Bells or buzzers may be in place and sound in different ways to signal different types of incidents – for example, fire, lockdown, or special alert (with instructions to follow). All staff/faculty, support staff, students, and volunteers will be trained on what the sounds mean and how to respond to them.
- Whistles: Whistles should be included in crisis kits in order to signal a need for immediate attention or assistance.
- Runners—hand-carried notes may be used for communication as need dictates.

VI. ADMINISTRATION, FINANCE, AND LOGISTICS

A. AGREEMENTS AND CONTRACTS

If school resources prove to be inadequate during an incident, JMCS will request assistance from local emergency services, and other agencies. All requests will be approved by the business offices at school and county levels.

B. RECORDKEEPING

1. Administrative Controls

JMCS business office is responsible for establishing the administrative controls

necessary to manage the expenditure of funds and to provide reasonable accountability and justification for expenditures made to support incident management operations for their school sites. These administrative controls will be done in accordance with the established local fiscal policies and standard cost accounting procedures.

2. Activity Logs

The ICS Section Chiefs will maintain accurate logs recording key incident management activities, including:

- Activation or deactivation of incident facilities.
- Significant changes in the incident situation.
- Major commitments of resources or requests for additional resources from local agencies and external sources.
- Issuance of protective action recommendations to the staff and students.
- Evacuations.
- Casualties.
- Containment or termination of the incident.

C. INCIDENT COSTS

1. Annual Incident Management Costs

The ICS Finance and Administration Section (John Muir Charter business office) is responsible for maintaining records summarizing the use of personnel, equipment, and supplies to obtain an estimate of annual incident response costs that can be used in preparing future school budgets.

2. Incident Costs

The ICS Finance and Administration Section Chief will maintain detailed records of costs for incident management and operations to include:

- Personnel costs, especially overtime costs,
- Equipment operations costs,
- Costs for leased or rented equipment,
- Costs for contract services to support incident management operations, and
- Costs of specialized supplies expended for incident management operations.

These records may be used to recover costs from the responsible party or insurers or as a basis for requesting financial assistance for certain allowable response and recovery costs from the state and/or federal government.

D. PRESERVATION OF RECORDS

In order to continue normal school operations following an incident vital records must be protected. These include legal documents and student files as well as property and tax records. The principal causes of damage to records are fire and water; therefore, essential records should be protected accordingly. Details are outlined in the Continuity of Operations (COOP) Procedures, a functional annex of this plan.

IV. PLAN DEVELOPMENT, MAINTENANCE AND DISTRIBUTION

JMCS Chief Executive Officer or designee is responsible for the overall maintenance and revision of the School Safety Plan. Coordination of training, exercising, and drills are the responsibility of the site Principal, classroom teacher or designee.

The JMCS Safety Committee and Governing Board are responsible for approving and promulgating the Comprehensive School Safety Plan. Community fire, law enforcement, and emergency managers' suggestions for improvement will be requested.

A. APPROVAL AND DISSEMINATION OF THE PLAN

The John Muir Safety Committee and Governing Board will approve and disseminate the Comprehensive School Safety Plan following these steps:

- Review and validate the Plan
- Present the Plan (for comment or suggestion)
- Obtain Plan approval
- Distribute the Plan via Google Drive

1. Record of Changes

Each update or change to the plan will be tracked. The record of changes will include: the change number, the date of the change, and the name of the person who made the change.

2. Record of Distribution

Copies of the Comprehensive School Safety Plan will be electronically distributed to those tasked in this document, and available on the school public website. The record of distribution will be kept as proof that tasked individuals and organizations have acknowledged their receipt, review, and/or acceptance of the plan. The Safety Committee will indicate the title and name of the person receiving the plan, the agency to which the receiver belongs, the date of delivery, and the number of copies delivered. Copies of the plan may be made available to the public and media without the sensitive information at the discretion of the Chief Executive Officer.

B. PLAN REVIEW AND UPDATES

The Comprehensive School Safety Plan will be reviewed annually by the John Muir Safety Committee and Governing Board, and others deemed appropriate by school administration. Compliance with education code Section 32286 requires, "each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update this plan by March 1 every year thereafter. A new school campus that begins offering classes to pupils after March 1, 2001, shall adopt a comprehensive school safety plan within one year of initiating operation, and shall review and update its plan by March 1, every year thereafter."

The JMCS Safety Plan will be updated based upon deficiencies identified during incident management activities and exercises and when changes in threat hazards, resources and capabilities, or school structure occur.

C. TRAINING AND EXERCISING THE PLAN

JMCS understands the importance of training, drills, and exercises in maintaining and planning for an incident. To ensure that all school personnel and community first responders are aware of their duties and responsibilities under the school plan and the most current procedures, the following training, drill, and exercise actions will occur.

JMCS Safety Plan training will include:

- Hazard and incident awareness training for all staff.
- Orientation to the Comprehensive School Safety Plan and annexes.
- First aid and CPR training is encouraged for all staff.
- Team training to address specific incident response or recovery activities, such as Parent-Student Reunification, Special Needs, and Relocation.
- Volunteer participation in two online FEMA courses: ICS 100 and IS-700. Both courses are available for free at FEMA's Emergency Management Institute Website.

Additional training will include drills, and tabletop and functional exercises. Drills will be conducted at least once per semester. Training will occur at least once per school year.

All JMCS staff members are encouraged to develop personal and family emergency plans. Each family should anticipate that a staff member may be required to remain at school following a catastrophic event. Knowing that the family is prepared and can handle the situation will enable school staff to do their jobs more effectively.

VIII. AUTHORITIES AND REFERENCES

The following regulations are the State authorizations and mandates upon which this Comprehensive School Safety Plan is based. These authorities and references provide a legal basis for incident management operations and activities.

- California Senate Bill 187 (Chapter 736, Hughes, Statutes of 1997) requires that all California schools develop and implement comprehensive Safe School Plans. (Education Code Section 35294.2). *Education Code* Section 35294.6(a) requires that the plan be reviewed and updated annually by March 1.
- California Education Code 33031 requires that school principals formulate and submit to the district superintendent for approval a civil defense and emergency preparedness plan for that school. Plans must be tested two times during the school year.
- California Government Code Title 1, Division 4, Chapter 8, section 3100 deems public workers to be disaster service workers subject to such disaster services activities as may be assigned to them, and that school districts have a responsibility to be prepared as possible to meet emergencies .
- Because all schools are integral components of every community and its government, it is recommended that all schools— regardless of whether or not they are recipients of Federal preparedness funding — implement NIMS. The Standardized Emergency Management System mandates the use of the National Incident Management System and the use of the Incident Command System (ICS) for managing all disaster/crisis situations.

Education Code 32282 (a) states: The comprehensive school safety plan shall include, but not be limited to, both of the following:

- Assessing the current status of school crime committed on school campuses at school-related functions.
- Identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety.

FUNCTIONAL ANNEXES

Each functional annex describes the policies, processes, roles, and responsibilities for that function. Functional annexes address all-hazard critical operational functions.

I. SCHOOL CLIMATE

A. PURPOSE

The purpose of this section is to ensure that there are programs in place to provide staff and students with a positive school climate.

B. SCOPE

The section outlines the importance of a positive school climate and the tools used for assessing school climate and providing data to guide school improvement efforts.

C. CORE FUNCTIONS

Nevada County Superintendent of Schools will act as a resource for John Muir Charter Schools sites in regard to safety research and support and in procurement, distribution and use of school climate curriculum materials and supplemental aids.

1. Assessment of School Climate

Education Code 32282 (a) states: The comprehensive school safety plan shall include, but not be limited to, all of the following:

- Assessing the current status of school crime committed on school campuses at school-related functions.
- Identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety.
- Maintaining a school suicide prevention policy.

2. Implementation and Action for School Safety

- Review of existing school site discipline rules and procedures are done regularly. Expectations for student behavior, codes of conduct, unacceptable behavior, and disciplinary consequences are reviewed annually. Parent and student signatures ensure understanding and acceptance of policies and procedures.
- Internet use agreements between school sites and students are in place to ensure proper and safe use of internet services.
- Professional development activities are promoted for all school personnel to include training on the implementation of the school site plan, safe school strategies, crisis response training, consistent enforcement of school discipline policies, child abuse reporting, and identification and recognition of student mental health issues.
- Accesses to school sites and individual classrooms have been appropriately

restricted: procedures are in place to address visitors to campus.

II. CONTINUITY OF OPERATIONS (COOP) PROCEDURES

A. PURPOSE

The purpose of these Continuity of Operations (COOP) procedures is to ensure that there are procedures in place to maintain or rapidly resume essential operations within the county after an incident that results in disruption of normal activities or services to schools. Failure to maintain these critical services would significantly affect the education and/or service mission of the school in an adverse way.

- Common procedures, and
- Specialized procedures.

All functional annexes address:

- Situations under which the procedures should be used
- Who has the authority to activate the procedures
- Specific actions to be taken when the procedures are implemented

B. SCOPE

It is the responsibility of JMCS officials to protect students and staff from incidents and restore critical operations as soon as it is safe to do so. This responsibility involves identifying and mitigating hazards, preparing for and responding to incidents, and managing the recovery. These COOP procedures are written to address these responsibilities before, during, and after times of routine work schedules.

The COOP procedures outline actions needed to maintain and rapidly resume essential academic, business, and physical services after an incident.

C. RESPONSIBILITIES

The delegation of authority and management responsibilities in event of an incident follows the hierarchy outlined in previous sections. Designated school staff/faculty COOP procedures personnel, in conjunction with the CEO and administrative team, will perform the essential functions.

Chief Executive Officer	▪ Determine when to close schools, and/or send students/staff to alternate locations. ▪ Disseminate information internally to students and staff. ▪ Communicate with parents, media, and the larger school community. ▪ Identify a line of succession, including who is responsible for restoring which business functions for schools/districts. ▪ Establish support services for students and staff/faculty. ▪ Implement additional response and recovery

	activities according to established protocols.
Chief Operations Officer	▪ Ensure systems are in place for rapid contract execution after an incident. ▪ Identify relocation areas for classrooms and administrative operations. ▪ Create a system for registering students (out of district or into alternative schools). ▪ Brief and train staff regarding their additional responsibilities. ▪ Establish support services for students and staff/faculty. ▪ Identify strategies to continue teaching (e.g., using the Internet, providing tutors for homebound students, rearranging tests). ▪ Reevaluate the curriculum.
Office Staff/Business Office	▪ Maintain inventory. ▪ Maintain essential records (and copies of records) including the school's insurance policy. ▪ Ensure redundancy of records is kept at a different physical location. ▪ Secure classroom equipment, books, and materials in advance. ▪ Restore administrative and recordkeeping functions such as payroll, accounting, and personal records. ▪ Retrieve, collect, and maintain personnel data. ▪ Provide accounts payable and cash management services.

To implement the COOP procedures:

- All core COOP procedures personnel will undergo training on executing the COOP procedures. Training will be designed to inform each participant of their responsibilities (and those of others) during implementation.

D. PROCEDURES

The following procedures will be followed by staff to assist in the execution of essential functions and the day-to-day operations.

1. **Activation and Relocation**

   The Chief Executive Officer will determine when to activate and implement the COOP procedures and make the decision to relocate to the alternate site. Authority for activation may be delegated. The activation may occur with or without warning. The CEO or designee (with delegated authority) will activate the COOP procedures whenever it is determined the school is not suitable for safe occupancy or functional operation.

2. **Alert, Notification, and Implementation Process**

   Staff members will be part of the telephone tree used to notify employees of COOP procedure activation and provide situation information, as available. Parents/guardians and students will be alerted and notified when important information becomes available.

3. **Relocation Sites**

   Relocation sites will be determined on an as needed basis. At sites with more than 50 students, local First Responders will be provided with information regarding designated refuge shelters for all pupils and staff to be used in the event of an evacuation order. For each alternate facility, the essential resources, equipment, and software that will be necessary for resumption of operations at the site will be identified and plans developed for securing those resources. IT systems available at the site will need to be tested for compatibility with JMCS backup data

4. **Vital Records and Retention File**

   Vital records are archived and/or retained on backup data systems or stored off site.

5. **Human Capital Management**

   Employees responsible for essential functions are cross-trained. Identified special needs employees are provided Americans with Disabilities Act (ADA) accommodation and guidance in their responsibilities as well as the assistance that may be provided by coworkers in event of an incident. A coworker may assist the individual, in the appropriate capacity, to an area of safety. All personnel are also encouraged to plan for their families' well-being before a disaster strikes.

6. **Reconstitution**

   In most instances of COOP procedures implementation, reconstitution will be a reverse execution of those duties and procedures listed above, including:
   - Inform staff that the threat of or incident no longer exists, and

provide instructions for the resumption of normal operations.
- Supervise an orderly return to the school buildings.
- Conduct an after-action review of COOP operations and effectiveness of plans and procedures.

III. RECOVERY: PSYCHOLOGICAL HEALING PROCEDURES

A. PURPOSE

These procedures have been developed to provide an emotional catharsis to students/staff impacted by trauma at school or in the community. Following a traumatic event or incident, the following recovery procedures should be implemented to assist students, staff, and their families in the healing process.

B. SCOPE

The following procedures outline steps to be taken by staff/students following a trauma, a serious injury or death, and/or a major incident impacting the community.

C. RESPONSIBILITIES

To implement the recovery: psychological healing procedures:
- Parents/guardians/students will be offered tips on how to recognize signs of trauma.
- Mental health experts will be available to offer expertise and help.

D. SPECIALIZED PROCEDURES

The following procedures will be implemented by staff when directed by the Chief Executive Officer or when deemed appropriate by the situation.

1. Immediately Following a Serious Injury or Death and/or Major Incident

- Convene a staff meeting immediately to discuss how the situation is being handled and to discuss what resources are available to staff, students, and families.
- Set up crisis centers and designate private rooms for private counseling/defusing. Staff should include outside mental health professionals to assist with staff grief.
- Encourage teachers to facilitate class discussions about the incident and allow students to openly discuss feelings, fears, and concerns shortly after the incident. Any students who are excessively distraught should be referred to the crisis response team.
- Accept donations. In the first hours and days after a major incident, offers of help will probably be plentiful; however, offers will diminish considerably as time passes. Donations given and not used can always be returned. Designate a place for staff, students, and community members to leave well-wishes, messages, and items.

2. Hospital/Funeral Arrangements

- Provide staff with information regarding visitation and/or funeral arrangements (time, location, customs) when available. If the funeral is scheduled during a school day, all students and staff will be excused from school.
- Encourage staff and students to attend the funeral to provide support for the family and bring closure to the incident.
- Designate staff person(s) to visit the hospital and/or attend the funeral to represent the school.

3. Post-Incident Procedures

- Allow for changes in normal routines or schedules to address injury or death; however, recommend students and staff return to their normal routine as soon as possible after the funeral.
- Follow up with students and staff who receive counseling and refer them to outside mental health professionals as needed.
- Donate all remaining memorial items to charity.
- Discuss and approve memorials with the school board's consent.

HAZARD AND THREAT SPECIFIC ANNEXES

The hazard- and threat-specific annexes:

- Provide unique procedures, roles, and responsibilities that apply to a specific hazard.
- Provisions and applications for warning the public and disseminating Emergency public information are included.

I. NATURAL HAZARDS: FLOOD

Flooding is a natural feature of the climate, topography, and hydrology of California. Some floods develop slowly during an extended period of rain or in a warming trend following a heavy snow. Flash floods can occur quickly, without any visible sign of rain. Catastrophic floods are associated with burst dams and levees, hurricanes, storm surges, tsunamis, and earthquakes. The purpose of this annex is to ensure that there are procedures in place to protect staff/students and school property in case of a flood.

A. SCOPE

The annex outlines additional responsibilities and duties as well as procedures for staff responding to a flood near or on school grounds.

B. CORE FUNCTIONS

The National Weather Service and other Federal cooperative agencies have an extensive river and weather monitoring system and provide flood watch and warning information to the school community via radio, television, Internet, and telephone. In the event of a flood, the Incident Commander or designee will activate the EOP and implement the Incident Command System. The Director or teacher in charge will alert staff/faculty and school site administrations in case of imminent or confirmed flooding, including that due to dam failure.

1. Operational Functions/Procedures That May Be Activated

Operational functions or procedures that may be activated in the event of a flood include the following:

- Evacuation
- Reverse Evacuation
- Relocation
- Parent-Student Reunification
- Special Needs Population
- Continuity of Operations (COOP)
- Recovery: Psychological Healing
- Mass Care

2. Activating the Safety Plan

The site manager will determine the need to activate the Safety Plan and designate an Incident Commander.

A. Incident Commander Actions

- Issue stand-by instruction. In consultation with the local authorities, determine if evacuation is required.
- Notify local law enforcement of intent to evacuate, the location of the safe evacuation site, and the route to be taken to that site.
- Delegate a search team to ensure that all students and staff have been

evacuated.
- Activate communications plan.
- Determine if additional procedures should be activated.
- Issue directed transportation instruction if students will be evacuated to a safer location by means of buses and cars.
- Notify the site administrators of the status and action taken.
- Update the administrators, Incident Management Team, and Section Chiefs of any significant changes.
- Do not allow staff and students to return to the building until proper authorities have determined that it is safe to do so.
- Determine whether school will be closed or remain open.
- Document all actions taken.

B. Incident Management Team and Section Chiefs Actions
- Monitor radio and Internet for flood information and report any developments to the Incident Commander.
- Review procedures with staff as needed.
- Disseminate information about the incident and follow-up actions such as, where school sites have relocated and parent-student reunification procedures.
- Implement the internal and external communications plan.
- Notify relocation centers and determine an alternate relocation center, if needed, if primary and secondary centers would also be flooded.
- Implement additional procedures as instructed by the Incident Commander.
- Take appropriate action to safeguard school and office property.
- Document all actions taken.

C. Staff Actions
- Execute evacuation procedures when instructed by the Incident Management Team and/or Section Chiefs.
- Account for all staff.
- Remain together as a staff throughout the evacuation process.
- Upon arrival at the safe site, account for all staff. Report any missing or injured staff to the Incident Commander.
- Do not return to the building until it has been inspected and determined safe by proper authorities.
- Document all actions taken.

II. TECHNOLOGICAL HAZARDS: CHEMICAL

A. PURPOSE

Hazardous chemicals are used for a variety of purposes and are regularly transported

through many areas in the state of California. The purpose of this annex is to ensure that there are procedures in place to protect staff/students and school property in case of a chemical spill.

Chemical accidents may originate inside or outside the building. Examples include: toxic leaks or spills caused by tank, truck, or railroad accidents; water treatment/waste treatment plants; and industry or laboratory spills.

1. **Operational Functions/Procedures That May Be Activated**

   Operational functions, or procedures, that may be activated in the event of an external chemical spill include:
   - Reverse Evacuation
   - Special Needs Population
   - Shelter-in-Place
   - Evacuation
   - Parent-Student Reunification
   - Continuity of Operations (COOP)
   - Recovery: Psychological Healing
   - Mass Care

   If there is an internal chemical spill, the following procedures may be activated:
   - Evacuation
   - Special Needs Population
   - Relocation
   - Parent-Student Reunification

   The Incident Commander and the Incident Management Team/Section Chiefs will determine if and when these procedures should be activated.

2. **Activating the Plan for an External Spill**

   The CEO will determine the need to activate the safety plan and designate a temporary Incident Commander until a qualified HazMat Incident Commander arrives at the scene.

   A. Incident Commander Actions:
   - Issue stand-by instruction if school is in session.
   - Determine what procedures should be activated.
   - Consider a reverse evacuation to bring all persons inside the building.
   - Notify Maintenance/Building and Grounds Manager to shut off mechanical ventilating systems.
   - Notify local law enforcement of intent to shelter in place.
   - Notify the school site administrators and partner agency of the status and action taken.
   - Activate communications plan.
   - Issue directed transportation instruction if students will be evacuated to a safer location by means of buses and cars.
   - Update site administrators, Incident Management Team, and Section

Chiefs of any significant changes.
- Do not allow staff and students to return to the building until proper authorities have determined that it is safe to do so.
- Give the "all clear" signal after the threat has passed.
- Determine whether school will be closed or remain open.
- Document all actions taken.

B. Incident Management Team and Section Chiefs Actions

- Review procedures with staff if needed.
- Implement the internal and external communications plan.
- Monitor radio and Internet for additional information and report any developments to the Incident Commander.
- Disseminate information about the incident and follow-up actions such as where the school has relocated and parent-student reunification procedures.
- Notify relocation centers and determine an alternate relocation center if necessary.
- Implement additional procedures as instructed by the Incident Commander.
- Take appropriate action to safeguard school and office property.
- Document all actions taken.

C. Staff Actions

- Move staff away from the immediate vicinity of danger.
- Execute shelter-in-place procedures when instructed by the Incident Management Team and/or Section Chiefs.
- Report any missing or injured staff to the Incident Commander.
- Remain in a sheltered area until the "all clear" signal has been issued.
- In the event of building damage, evacuate staff to safer areas of the building or from the building. If evacuation does occur, do not re-enter the building until an "all clear" signal is issued.
- Document all actions taken.

3. Activating the Safety Plan for an Internal Chemical Spill

The Director, Agency Partner CEO or teacher in charge will determine the need to activate the EOP and designate a temporary Incident Commander until a qualified HazMat Incident Commander arrives at the scene.

If the chemical spill is internal, the following steps will be taken by the school community:

Person Discovering the Spill

- Alert others in the immediate area to leave the area.
- Close windows and doors and restrict access to the affected area.
- Notify the principal/teacher/safety officer.
- Do not eat or drink anything or apply cosmetics.

A. Incident Commander Actions

- Issue stand-by instruction to all staff and students.
- Determine what procedures should be activated.
- Activate the evacuation procedures using primary or alternate routes, avoiding exposure to the chemical fumes.
- Consider an all-school evacuation.
- Notify Maintenance/Building and Grounds Manager to shut off mechanical ventilating systems.
- Notify the local fire department and the Department of Public Health. Provide the following information:
  - Site name and address, including nearest cross street(s).
  - Location of the spill and/or materials released; name of substance, if known. Characteristics of spill (color, smell, visible gases). Injuries, if any.
- Notify local law enforcement of intent to evacuate.
- Notify the site administrators of the status and action taken.
- Activate communications plan. Issue directed transportation instruction if students will be evacuated to a safer location by means of buses and cars.
- Update the site administrators, Incident Management Team, and Section Chiefs of any significant changes.
- Do not allow staff and students to return to the building until proper authorities have determined that it is safe to do so.
- Give the "all clear" signal after the threat has passed.
- Determine whether school will be closed or remain open.
- Document all actions taken.

B. Incident Management Team and Section Chiefs Actions

- Move staff and students away from the immediate danger zone and keep staff and students from entering or congregating in danger zone.
- Review procedures with staff if needed.
- Implement the internal and external communications plan.
- Disseminate information about the incident and follow-up actions such as where the school has relocated and parent-student reunification procedures.
- Notify relocation centers and determine an alternate relocation center if necessary.
- Implement additional procedures as instructed by the Incident Commander.
- Take appropriate action to safeguard school and office property.
- Document all actions taken.

C. Staff Actions

- Move staff away from the immediate vicinity of danger.
- Report location and type (if known) of the hazardous material to Incident Commander.
- Execute evacuation and relocation procedures when instructed by the

Incident Management Team and/or Section Chiefs unless there is a natural or propane gas leak or odor. If a natural or propane gas leak or odor is detected, evacuate immediately and notify the CEO.
- If evacuation is implemented, direct all staff to report to the assigned evacuation area. Take class roster and emergency to-go kits. Check that all staff and students have evacuated the building.
- Upon arrival at the evacuation site, account for all staff. Notify Incident Commander or designee of any missing or injured staff. Staff should remain together throughout the evacuation and relocation process until all clear is given.

III. FIRE/WILDFIRE EVACUATION

A. PURPOSE

The purpose of this annex is to ensure that there are procedures in place to protect staff/students, office and school property in the event of a fire or wild fire on the site or threatening the community.

B. SCOPE

The annex outlines additional responsibilities and duties as well as procedures for staff responding to an intruder on school or office sites.

C. CORE FUNCTIONS

JMCS is compliant with fire codes and inspections mandated by the local Fire Marshall. Fire extinguishers and fire alarms are strategically placed and inspected in compliance with state recommendations. Partner agencies are responsible for compliance on off-campus sites.

1. Operational Functions/Procedures That May Be Activated

Operational functions that may be activated in the event of a fire or wildfire on an office or school site or in close proximity include the following:
- Evacuation
- Relocation

A. Incident Commander Actions
- Issue evacuation order as recommended by the local Fire Department.
- Determine what procedures should be activated depending on the location and nature of the fire/wildfire.
- Consult with local fire services and the local County Office of Emergency Services.
- Notify site specific administrators and staff.
- Designate a specific staff member to coordinate with public safety at the Incident Command Post.
- Be available to deal with the media and bystanders.
- Parent-Student Reunification

- Document all actions taken.

B. Staff Actions

- Assist with ordered evacuation

2. Activating the safety plan for Fire/Wildfire

The Chief Executive Officer, Regional Director or teacher in charge will determine the need to activate the safety plan and designate a temporary Incident Commander until the local fire department or Office of Emergency Services assumes command.

- Issue stand-by instruction.
- Notify law enforcement
- Activate communications plan.
- Designate an administrator or staff member to coordinate with public safety at their command post; provide a site map and keys to public safety personnel.
- Notify the CEO/Policy Group of the status and action taken.
- Update the Policy Group, Incident Management Team, and Section Chiefs of any significant changes.
- Do not allow staff and visitors to enter or leave the building until proper authorities have determined that it is safe to do so.
- Consult with local law enforcement and emergency management agencies and monitor the situation.
- Give the "all clear" signal after the threat has passed.
- Be available to deal with the media and bystanders and keep the site clear of visitors.
- Activate the Crisis Response Team to implement recovery: psychological healing procedures.
- Determine whether school will be closed or remain open.
- Document all actions taken.

A. Incident Commander Actions

- Issue stand-by instruction to all office and school site staff
- Determine what procedures should be activated
- Activate the evacuation procedures using primary or alternate routes, avoiding exposure to fire.
- Consider all-school site evacuation.
- Notify Maintenance to shut off utilities as appropriate.

B. Incident Management Teams and Section Chiefs Actions

- Follow evacuation protocol assisting students and staff.
- Review procedures with staff as needed.
- Implement the internal and external communications plan.
- Notify relocation centers and determine an alternate relocation center if necessary.
- Implement additional procedures as instructed by the Incident Commander.
- Take appropriate action to safeguard office and school property.

- Document all actions taken.

C. Staff Actions

- Execute evacuation and relocation procedures when instructed by the Incident Management Team unless there is a natural or propane gas leak odor. If a natural or propane gas leak or odor is detected, or if danger of fire is imminent, evacuate immediately and notify the Chief Executive Officer.

IV. HUMAN CAUSED HAZARDS: INTRUDER

A. PURPOSE

The purpose of this annex is to ensure that there are procedures in place to protect staff/students and school property in the event of an intruder onto JMCS property or partner agency classrooms.

B. SCOPE

The annex outlines additional responsibilities and duties as well as procedures for staff responding to an intruder on school or office sites.

C. CORE FUNCTIONS

JMCS will encourage school sites to post signs at the point of entry to the campus and buildings from streets and parking lots stating the following:

- All visitors entering school classroom areas on school days between 7:00 a.m. and 4:30 p.m. must register at the Main Office.
- To help prevent intruders on school grounds, JMCS sites and classrooms will require sign-in sheets and name tags to be worn in a visible location. Name tags will be filled out by office staff or classroom teachers and visitors will return to the office to sign out and return name tags.

In the event of an intruder, JMCS staff will contact law enforcement agencies for their assistance. Practiced procedures may be put into action to alert and protect students and staff. Precautionary measures are outlined below to keep staff and students from undue exposure to danger. Efforts should be made to remain calm, to avoid provoking aggression, and to keep staff and students safe.

1. Operational Functions/Procedures That May Be Activated

Operational functions or procedures that may be activated in the event of an intruder on campus include the following:

- **Alert** - notify those in harm's way of the danger at hand. Call 911. Be clear, concise, and accurate with information. Caller should identify self, the location, suspect information, type of weapon (if applicable), direction of travel and call back number.
- **Lockdown or shelter-in-place** – Lock down and barricade entry points as

appropriate for the incident. Law enforcement will enter locked rooms with a key; staff should not open the door on command.

- **Inform** – Principal or designee will give real time updates to affected school and office sites as approved by law enforcement.
- **Counter** – If the intruder enters the room with intent to cause harm, counter the attacker as a last resort. Use distraction devices, spread out, turn out the lights and be ready to cause confusion for the intruder.
- **Evacuate** – Put time and distance between staff and intruder if safe to do so.

2. Activating the Safety Plan

The person in charge on the site will determine the need to activate the Safety Plan and designate an Incident Commander to implement the procedures specified in this annex. The Incident Commander will transfer command to law enforcement as soon as possible.

A. Incident Commander Actions

- Issue stand-by instruction.
- Determine what procedures should be activated depending on the location and nature of the intruder (s).
- If appropriate and safe to do so, request the intruder to leave campus in a calm, courteous, and confident manner.
- Notify law enforcement.
- Provide a description and location of the intruder (s).
- Keep the subject in view until police or law enforcement arrives.
- Activate communications plan.
- Designate an administrator or staff member to coordinate with public safety at their command post; provide a site map and keys to public safety personnel.
- Notify the CEO/Policy Group of the status and action taken.
- Be available to deal with the media and bystanders and keep the site clear of visitors.
- Activate the Crisis Response Team to implement recovery: psychological healing procedures.
- Update the Policy Group, Incident Management Team, and Section Chiefs of any significant changes.
- Do not allow staff and visitors to enter or leave the building until proper authorities have determined that it is safe to do so.
- Consult with local law enforcement and emergency management agencies and monitor the situation.
- Give the “all clear” signal after the threat has passed.
- Determine whether school will be closed or remain open.
- Document all actions taken.

B. Staff Actions

- Notify the Incident Commander or designee. Provide description and location of the intruder. Visually inspect the intruder for indications of a weapon. Keep intruder (s) in view until police or law enforcement arrives. Stay calm. Do not indicate any threat to the

intruder.

V. HUMAN CAUSED HAZARDS: ACTIVE SHOOTER

A. PURPOSE

The purpose of this annex is to ensure that there are procedures in place to protect staff/students and school property in the event of an active shooter on JMCS property or partner agency classrooms.

B. SCOPE

The annex outlines additional responsibilities and duties as well as procedures for staff responding to an active shooter on school property.

C. CORE FUNCTIONS

JMCS will ensure that the school site post signs at point of entry to the campus and buildings from streets and parking lots stating the following:

- All visitors entering school grounds on school days between 7:00 a.m. and 4:30 p.m. must register at the Main Office.
- To help prevent intruders on school grounds, JMCS will require sign-in sheets and name tags to be worn in a visible location. Name tags will be filled out by office staff and visitors will return to the office to sign out and return name tags.

In the event of an active shooter, JMCS staff will contact law enforcement agencies for their assistance. Practiced procedures may be put into action to alert and protect students and staff.

Precautionary measures are outlined below to keep staff and students from undue exposure to danger. Efforts should be made to remain calm, to avoid provoking aggression, and to keep staff and students safe.

1. Operational Functions/Procedures That May Be Activated

Operational functions or procedures that may be activated in the event of an active shooter on campus include the following:

- **Alert** – notify those in harm's way of the danger at hand. Report the incident immediately to law enforcement. Be clear, concise, and accurate with information. Caller should identify self, the location, suspect information, type of weapon (if applicable), direction of travel and call back number.
- **Lockdown** – Lockdown and barricade entry points. Lock doors, cover windows, turn off lights. Only law enforcement may enter a locked-down location.
- **Inform** – Principal or designee will give real time updates to affected school and office sites as approved by law enforcement.
- **Counter** – If the intruder enters the room with intent to cause harm, counter the attacker as a last resort. Use distraction devices, spread out, turn out the lights and be ready to cause confusion for the intruder.

- **Evacuate** – Put time and distance between staff and intruder if safe to do so.
- **Parent-Student Reunification** – Rooms will be cleared by law enforcement; students will be moved to a reunification site. Re-unification plan will be implemented.
- **Recovery** – Psychological Healing

2. Activating the Safety Plan

The Director or teacher will determine the need to activate the Safety Plan and designate an Incident Commander to implement the procedures specified in this annex. **The Incident Commander will transfer command to law enforcement as soon as possible.**

A. Incident Commander Actions

- Issue stand-by instruction.
- Determine what procedures should be activated depending on the location and nature of the intruder (s).
- If appropriate and safe to do so, request the intruder to leave campus in a calm, courteous, and confident manner.
- Notify law enforcement.
- Provide a description and location of the intruder (s).
- Keep the subject in view until police or law enforcement arrives.
- Activate communications plan.
- Designate an administrator or staff member to coordinate with public safety at their command post; provide a site map and keys to public safety personnel.
- Notify the CEO/Policy Group of the status and action taken.
- Be available to deal with the media and bystanders and keep the site clear of visitors.
- Activate the Crisis Response Team to implement recovery: psychological healing procedures.
- Update the Policy Group, Incident Management Team, and Section Chiefs of any significant changes.
- Do not allow staff and visitors to enter or leave the building until proper authorities have determined that it is safe to do so.
- Consult with local law enforcement and emergency management agencies and monitor the situation.
- Give the "all clear" signal after the threat has passed.
- Determine whether school will be closed or remain open.
- Document all actions taken.

B. Staff Actions

- Notify the Incident Commander or designee. Provide description and location of the intruder. Visually inspect the intruder for indications of a weapon. Stay calm. Do not indicate any threat to the intruder.

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Revision History:
Updated 4/9/2026 - Revision of Cover Page; necessary changes and addition of wording regarding Ed Code 32282(2)(A)(i) & (ii) and 32282(a)(2)(B)(i)(III((ia) & (ib)
Updated 6/25/2025 - Revision of cover page, addition of Instructional Continuity Plan
Board Approved 7/9/2025
Updated 11/1/2024 - Revision of cover pages, updated small details, i.e. number of sites
Updated 4/10/2026

2025-26 Instructional Continuity Plan (ICP)

This template provides a framework for the Instructional Continuity Plan (ICP) and should be tailored to the unique needs and resources of the LEA and its school sites.

Guidance regarding completion and requirements of the Instructional Continuity Plan (ICP), including SB 153 requirement that this ICP be included in the Comprehensive School Safety Plan (CSSP) by July 1, 2025 can be found at https://www.cde.ca.gov/re/di/or/icpguidance.asp.

Local Educational Agency (LEA) Name	School Name	Contact Name and Title	Email and Phone
John Muir Charter Schools	John Muir Charter Schools	RJ Guess CEO	rjguess@johnmuircs.com (530)272-4008

Introduction and Purpose

Information about the Instructional Continuity Plan (ICP) requirements, revision and adoption dates.

This Instructional Continuity Plan (ICP) was last revised on 6/9/2025 and adopted by John Muir Charter Schools on 6/30/2025 to ensure all students have access to instruction during a natural disaster or emergency, as mandated by Senate Bill 153, Chapter 38, Statutes of 2024 (SB 153), which adds a provision to California Education Code (EC) Section 32282.

This ICP will be included in the LEA's Comprehensive School Safety Plan (CSSP) by July 1, 2025. Inclusion of this ICP in the CSSP will be required to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27. This plan is intended to minimize disruptions to instruction and provide support for pupils' social-emotional, mental health, and academic needs.

Engagement with Pupils and Families

Protocol for Engagement

Protocol for engagement with pupils and their families.

As required, John Muir Charter Schools will engage with pupils and their families as soon as practicable, but **no later than five calendar days** following an emergency.

Methods of Two-Way Communication

Methods for two-way engagement.

The protocol for engagement with pupils and their families is designed to establish two-way communication. Current existing methods include:

Short messaging service (SMS)
Phone Calls
Email
School Portal
Social Media

Families, students, and staff will have regular communication from school officials in case of an emergency school closure. JMCS will use the school messaging system (e.g. text messages, emails, and PowerSchool Messenger) and update the school website. JMCS will engage with pupils and families within 5 calendar days following an emergency through these various forms of communication. If these forms of communication are not available, JMCS personnel will meet to discuss the best way to communicate with staff and families.

Plans for Unforeseen Events

Plans to address unforeseen events such as power outages and damage to infrastructure and how they may impact methods for two-way communication.

The goal will be to take a proactive approach through pre-planning and communication with education partners, including use of notices that include lists of resources to contact for varying needs (emergency medical assistance, law enforcement, mental health assistance). During an emergency JMCS will utilize redundant communication channels to ensure access to information is as available as possible. Families, students, and staff will have regular communication from school officials in case of an emergency school closure. JMCS will use the school messaging system and person to person contact when necessary (e.g. robocalls, text messages, emails, and PowerSchool Messenger) and update the school website.

Support for Unique Needs

Plans designed to identify and provide support for pupils' social-emotional, mental health, and academic needs.

Academic Needs:
JMCS will continue to provide for the learning needs of ALL students in the event of an emergency closure, including access to targeted ELD instruction for EL students and access to RSP teachers and meaningful learning opportunities for students with disabilities.
The plan mandates that lessons and learning tasks for students with disabilities reflect their IEP goals and accommodations in all models. Resource Specialist Program (RSP) teachers, Student Services Staff and paraprofessionals provide support both for general education students and special needs students through targeted interventions; this will continue in the event of an emergency through remote connection if necessary. For English learners, the plan emphasizes learning that includes designated and integrated English Language Development (ELD) instruction targeted to their proficiency level.

Mental Health and Social and Emotional Well-Being:
Due to smaller class sizes teachers are aware of student needs, they and support staff develop close relationships with students and get to know their situations, families, challenges and strengths in ways that are not possible at traditional schools. JMCS consistently provides mental health and social and emotional support to our students. In the event of an extended emergency JMCS will strive to have daily interactions and meaningful communication with students and families in order to make

sure all parties are aware of services and support available through JMCS. Services available during our non-emergency programming will continue in the event of an extended emergency, and we can provide counseling services and access to basic needs through our Community Schools model. JMCS has five full-time guidance counselors, all of which have PPS credentials. JMCS employs three full-time Community Resource Coordinators and a Community Resource Director who regularly and during emergency situations work to support students and families with access to basic needs, mental health and social and emotional learning resources. This staff will mobilize to share resources for basic and physical health needs: food banks, Medi-Cal, Covered California, local CalFresh and food distribution, free internet access, etc. JMCS will work to coordinate online mental health support sessions or groups as needed in the event of an emergency prohibiting in-person or on-site interaction as well as distribute the link to CDE's Resources for Students in Crisis: https://www.cde.ca.gov/ls/cg/mh/studentcrisishelp.asp and the National Suicide Prevention Lifeline 1-800273-8255. Third party Mental Health providers can be accessed remotely if JMCS staff is unavailable, and will be coordinated as needed by other JMCS staff or partnering agency staff. As a Work-based Learning Program we partner with job training programs, which also provide support staff for students. Many students have case managers who are responsible for monitoring their well being and providing support as needed. Through our daily live interaction, including synchronous classes, texts, emails and phone calls, we can ensure that we maintain close relationships with all students. Issues of mental health, trauma and SEL which are regularly addressed in our class content and curriculum would continue remotely as long as necessary.

English Learners and Students with Disabilities:
JMCS staff will ensure that English Learner students are communicated with and have access to materials and information in multiple languages as is appropriate in as immediate a timeframe as possible following a school closure due to an emergency, with the goal of delivering learning materials and connectivity resources to students/families within 5 school days for basic items such as ChromeBooks or HotSpots.
JMCS Student Support Services Team, which includes RSP teachers and SPED Coordinators will mobilize support for students with disabilities, assuring that any assistive technologies needed for those students is provided in a timely manner and is aligned with the students' IEP, with the goal of delivering such items to students/families within 5 school days for basic items such as ChromeBooks or HotSpots, and within 10 school days or as soon as possible for specialized items.

Ongoing Professional Development:
JMCS will continue to provide robust professional development throughout emergency situations. JMCS pledges to maintain the support needed to ensure all professional development and needed resources, including technological support, is coordinated and prioritized. Initial support will include both direct trainings provided by directors and expert teachers as well as open teacher panels to center teacher voices and expertise. As in the past during emergencies, PD will focus on continuing culturally responsive teaching, student engagement, curriculum implementation and effective online skills acceleration practices as well as practical how-to trainings for instructional technology platforms such as Google Classroom, Edgenuity, and other digital learning materials as is appropriate.

Access to Instruction

Timeline for Access to Instruction

Timeline for access to instruction no more than 10 instructional days following the emergency.

As required, John Muir Charter Schools will provide access to in-person or remote instruction as soon as practicable, but **no more than 10 instructional days** following the emergency.

Conditions for Resuming Access to In-Person Instruction

Conditions under which in-person instruction will resume and any alternative sites or arrangements considering various aspects of recovery.

Outlined below are conditions under which in-person instruction will resume and any alternative sites or arrangements considering various aspects of recovery, including:

- Evacuation orders lifted
- Power and utilities functioning
- Healthy air quality
- Access to safe and clean water
- Campus free from debris and hazards
- Internet fiber lines connected and functioning
- Sufficient staff available
- Kitchens operational for meals

Remote Instruction

Plans for remote instruction.

As required, John Muir Charter Schools remote instruction will align with EC sections 51747 and 51749.5, governing Independent Study instruction modalities. Remote instruction will be designed to meet instructional standards that are, at minimum, equivalent to those applicable in independent study programs.

JMCS plans to utilize one or more of basic non-in-person models depending on the circumstances. The first is a Hybrid Learning Model, and the second a Remote Only Model. The Hybrid Learning Model combines in-person instruction and the possibility of engaging with our Work-Based Learning partners, accessing asynchronous distance learning for academics. The Remote Only Model involves all instruction delivered remotely through synchronous and asynchronous learning. Students in any model will be tracked for attendance instructional minute guidelines as per JMCS policy. If necessary, state assessments such as ELPAC (English Language Proficiency Assessment of California) for English learners and the CAASPP (California Assessment of Student Performance and Progress), which includes the Smarter Balanced tests in English Language Arts and Math and the California Science Test, will be administered in person when possible, and JMCS is prepared to administer them remotely if necessary.

Access to Instructional Materials

Methods for distributing digital and non-digital materials.

As required, remote instruction offered will align with expectations of access and equity.

JMCS will provide ChromeBooks to any student in need. Site staff will work to arrange pick-up for students that do not already have device on which to access school work. Many of our sites offer computer labs and some locations may will remain open in the event of a school closure to support connectivity issues. Every effort will be made to assist students in connecting at home and if this is not possible including the issuance of "hot spots"; JMCS offers a non-digital learning option consistent with our digital learning options that meets all state standards and requirements. Such items will be made available either by setting up a pick-up time or through mail or delivery services. Students will always have access to Zoom class meetings through their phone or Chromebook and teachers will use text messages and phone calls to engage with students and families if there is no internet access available.

Access to Schoolwork

Platforms and processes for accessing and submitting schoolwork.

As required, remote instruction offered will align with expectations of access and equity.

"Distance learning" is defined as instruction where the student and teacher are in different locations. It utilizes technology for interaction, instruction, and check-ins, including video or audio lessons. In this model, students are expected to have access to WiFi, a device, and a reasonably quiet study space. They should engage in digital learning activities, understand their assignments, ask for help when needed, and submit work by deadlines. Teachers are expected to prepare rigorous, standards-aligned lessons using JMCS curriculum. Teachers must monitor communications for updates, adhere to the Instructional Continuity Plan, and follow a synchronous schedule. Teachers are to use digital platforms like Google Classroom, Edgenuity, or Khan Academy for lessons, assignments, and communication. They are also required to use Zoom or Google Meet for synchronous instruction and may record lessons for asynchronous access. Our EL students are supported through the use of language support tools embedded in our online learning platforms, such as translation, dictionary and read aloud features, as well as through the use of Google Translate and as needed small group instruction specific for ELD.

Through these interactions, as well as through synchronous class meetings online, teachers will monitor and assess student progress. Teachers will also hold individual student meetings on a weekly basis to monitor progress and set and reflect on learning goals specific to each students' coursework needs and skill levels. Teachers of minor students will provide parents and families with weekly progress and participation reports. Students will also complete daily work logs in addition to logging time on our learning platforms, such as Edgenuity, where time spent online is automatically tracked and reported. The plan establishes that progress reports and report cards will be sent as scheduled. In terms of extended support, the Instructional Continuity Plan has guidance on how JMCS will support struggling students through teacher office hours, scheduled zoom meetings, and other targeted help. Print-based materials can be dropped off at the school site during designated times and exchanged for new assignments, or dropped off on site depending on the the circumstances and availability of the premises.

Temporary Reassignment

Procedures and agreements for temporary reassignment with neighboring LEAs.

John Muir Charter Schools provides support to pupils and families to enroll in or be temporarily reassigned to another site, school district, county office of education, or charter school if an emergency or natural disaster disrupts in-person learning:

JMCS operates in over 20 counties in California. Many of the local LEAs where students attend are not equipped to take the youth in our age range, which is 18-25. In the event of minor students, they will be re-assigned to local district schools if emergency closesures do not effect those programs.

Instructional Continuity

Communication Protocols

Communication protocols for families, students, staff and faculty, including how information will be made available and with what frequency including methods and timelines.

Families, students, and staff will have regular communication from school officials in case of an emergency school closure. PAUHSD will use the school messaging system (e.g. robocalls, text messages, emails, PowerSchool Messenger) and update the district website. The LEA will engage with pupils and families within 5 calendar days following an emergency through these various forms of communication. Students will be in daily communication or interaction with the teacher or school staff via

their learning platform (i.e. Google Classroom); sites with minors will arrange for minimum weekly communication with parents or guardians via preferred modes, i.e. phone, text, email.

Technological Readiness

Technology readiness for educators and students to support a pivot from in-person to remote learning through independent study including early access to independent study program written agreements, online access to assignments and academic resources, assignment of devices, online instructional platform and access to internet and devices.

Students will need appropriate devices and reliable Internet access. JMCS will provide Chromebooks to each student. We have extra devices that can be shared if technology is damaged or destroyed during an emergency. JMCS is committed to a one-to-one model, making sure Chromebooks and Wi-Fi are available for every single student enrolled. JMCS will communicate information regarding low-cost or no-cost internet access for our students and families. For students who lack internet access at home, JMCS will provide either individual internet hotspot devices, regular access to on-site internet-connected computers (if allowed by emergency services management authorities, county health orders, etc.), or recorded instruction and electronic materials/assignments. In this case of rural communities where students do not have access to connectivity, students will be provided with alternate materials and assignments that ensure instructional continuity. We will provide technical support to families to connect and access the online classroom. JMCS primarily uses Google Classroom (LMS) and Edgenuity, so all digital resources and classwork are in one place, and students can access platforms from any location with WiFi.

Instruction and Assessment

Prioritization of essential learning, making standards-aligned learning objectives, methods for monitoring progress and additional support whenever possible, including tutoring, check-ins, virtual office hours or other methods.

Instruction:
JMCS plans to utilize one or more of basic non-in-person models depending on the circumstances to ensure as much continuity for student learning as is possible in the circumstances. The first is a Hybrid Learning Model, and the second a Remote Only Model. The Hybrid Learning Model combines in-person instruction and the possibility of engaging with our Work-Based Learning partners, accessing asynchronous distance learning for academics. The Remote Only Model involves all instruction delivered remotely through synchronous and asynchronous learning. Students in any model will be tracked for attendance instructional minute guidelines as per JMCS policy.

As they always are, teachers are expected to prepare rigorous, standards-aligned lessons using JMCS curriculum. Teachers must monitor communications for updates, adhere to the Instructional Continuity Plan, and follow a synchronous schedule. Teachers are to use digital platforms like Google Classroom, Edgenuity, or Khan Academy for lessons, assignments, and communication. They are also required to use Zoom or Google Meet for synchronous instruction and may record lessons for asynchronous access. Every effort will be made to assist students in connecting at home and if this is not possible, JMCS offers a non-digital, rigorous, standards-aligned lessons consistent with our digital learning options which meets all state standards and requirements. Such items will be made available either by setting up a pick-up time or through mail or delivery services.

Through communication and daily text/phone/email interactions, as well as through synchronous class meetings online, teachers will monitor and assess student progress. Teachers will also hold individual student meetings on a weekly basis to monitor progress and set and reflect on learning goals specific to each students' coursework needs and skill levels. Teachers of minor students will provide parents and families with weekly progress and participation reports. Students will also complete daily work logs in addition to logging time on our learning platforms, such as Edgenuity, where time spent online is automatically tracked and reported. Progress reports and report cards will be provided as normally scheduled at end-of-term or upon diploma completion. In terms of extended support, the Instructional Continuity Plan has guidance on how JMCS will support struggling students through teacher office hours, scheduled zoom meetings, access to paraprofessionals, career and college advisors, and other targeted help. Print-based materials can be dropped off at the school site during designated times and exchanged for new assignments, or dropped off on site depending on the circumstances and availability of the premises.

Assessment: If necessary, state assessments such as ELPAC (English Language Proficiency Assessment of California) for English learners and the CAASPP (California Assessment of Student Performance and Progress), which includes the Smarter Balanced tests in English Language Arts and Math and the California Science Test, will be administered in person when possible, and JMCS is prepared to administer them remotely if necessary.

Access (Equity, Accessibility, and Inclusion)

Equity, Accessibility, and Inclusion

How all students, including those with disabilities, those experiencing homelessness, foster youth, or English learner (EL) students will continue to have equal access to instructional resources.

Supporting students with unique needs is a top priority for JMCS. JMCS has an extremely high unduplicated student count of 95%. Because of this, all of our actions and services are aimed at providing supports for at-promise student populations. We employ a full-time Community Resource Director, and three full time Community Resourse Coordinators, whose positions are dedicated to identifying support systems and resources for students most in need of support throughout the state. For students with exceptional needs, our contract with the NEVCO SELPA office ensures students will receive online support and in-person support as appropriate from RSP teachers. Our EL students are supported through the use of language support tools embedded in our online learning platforms, such as translation, dictionary and read aloud features, as well as through the use of Google Translate and small group instruction specific for ELD. Students experiencing homelessness are provided support in securing housing and food options. As mentioned previously, technology devices and connectivity are provided to students in need including all student groups comprising the unduplicated student count.

Individualized Education Plans (IEP)

How will IEPs continue to be provided and maintained.

Lessons and learning tasks for students with disabilities will reflect their IEP goals and accommodations in all models. Resource Specialist Program (RSP) teachers, Student Services Staff and paraprofessionals will provide support both for general education students and special needs students through targeted interventions; this will continue in the event of an emergency through remote connection, but will include in-person support where safe and appropriate.

English Learners (EL)

How will EL students continue to be supported in alignment with the California English Learner Roadmap Policy.

Our EL students are supported through the use of language support tools embedded in our online learning platforms, such as translation, dictionary and read aloud features, as well as through the use of Google Translate and as needed small group instruction specific for ELD. JMCS has implemented Principals One through Three, and is in the process of continuing with Principal Four of the EL Roadmap. JMCS has a full time EL Programs Advisor and a Community School Coordinator focused on implementation of actions related to the learning and engagement of EL students. We continue to monitor progress on the CA Dashboard English Learning Progress Indicator, as well as through school-level assessments for English Language Proficiency and fluency. We take an assets-based approach to our EL students, valuing their contribution to our school community and beyond.

Professional Learning

Professional learning opportunities and resources utilized if the need to pivot to remote instruction and assessment arises.

JMCS has provided professional learning opportunities for teachers to increase capacity to implement current best practice teaching strategies as a regular practice. JMCS will continue to provide the collaborative time necessary to implement new strategies, to review student performance data, and make informed decisions in order to improve curriculum and instruction. JMCS will continue to provide school-wide planning calendars with relevant PD opportunities that focus on serving students remotely or adjusting to circumstances and barriers specific to the emergency event. Results of implementation will be measured and reviewed regularly. Beginning in 2025-26, Professional Learning Community models will be used to try new approaches and share results with colleagues, facilitate common planning and peer observation, and provide tailored supports as needed. Instructional leaders support teachers in building confidence within a new model by providing opportunities to learn and experiment with tools and resources.
PD topic supporting the learning environment, not limited to:
1. Training on new platforms, materials, through planning and collaboration sessions
2. Development and sharing of standards based lessons for remote or hybrid learning environments
3. Outreach and communication practices for family/guardian engagement
4. Instructional resources available through JMCS Google Drive and other platforms
5. Training students to utilize digital platforms
6. Motivation and engagement techniques in the digital environment
7. Progress tracking
8. Data analysis and reflection
9. Zoom/Google Meets training as needed
10. Pedagogies that support remote and hybrid-learning environments and best practices to support virtual classroom management
11. Tools for teachers and paraprofessionals focused on meeting the needs of English learners and SWD during distance learning
a. Updated and assistive technology (screen readers, translation services, etc.)
b. Online curriculum and accessing materials
c. Online tools and information resources
12. Training in SEL and supporting student wellbeing through research-based strategies

Well-Being and Support Services

How the LEA will provide access to physical and mental health professionals, including those who speak languages other than English.

Whole School Safety and Prevention Plan through the use of MTSS and resiliency-building strategies.
1. Connection with students and families to promote attendance.
2. Continued implementation of trauma-responsive practices to support the school community.
3. Engage with students and families using culturally responsive techniques.
4. Use universal screening to identify the social-emotional and physical needs of students.
5. Professional development time to increase trauma-informed knowledge and skills in addressing student trauma needs.
6. Engage staff in professional development about mental health de-stigmatization.
7. Provide information about mental health and wellness resources on the school website and in communication with families, staff, students and partners (newsletters, emails, texts, robocalls, etc.).
8. Conduct routine check-ins using a trauma- and resilience-informed lens.

9. Include mental health and wellness resources on school website and in communications with families, staff, students and partners (newsletters, emails, texts, robocalls, etc.).
10. Offer counseling for students through mental health funding and through CYBHI, with family support as needed.

Community and Family Wellness
1. Collaborate with local government and private agencies to provide workshops and support services regarding adult and student mental health, trauma responsiveness, suicide prevention, and resilience, including services in languages other than English.
2. Share resources for basic and physical health needs: food banks, Medi-Cal, Covered California, energy programs, Section 8 housing, prescription and patient assistance programs, unemployment supports, local job postings, local CalFresh and food distribution, free internet access, etc.
3. Provide a link to CDE's Resources for Students in Crisis: https://www.cde.ca.gov/ls/cg/mh/studentcrisishelp.asp and the National Suicide Prevention Lifeline 1-800273-8255 widely.

Staff Wellness
1. Acknowledges the importance of staff wellness and will work to support staff through the implementation of staff resilience, wellbeing, and mental health support.
2. Provide training on secondary traumatic stress and self-care.
3. Administrators will promote mindfulness techniques and staff social supports.
4. Leadership is committed to open and routine communication with staff members, encouraging self-care.
5. Promote the use of staff support groups to enhance staff cohesion and coping strategies during stressful events.

Plans to provide access back-up, water and medicines in the event of an emergency.

JMCS will continue to store supplies and medicines as is appropriate to the specific center to be made available in the event of an emergency.

Plans to ensure continuity of other support services, including special education, counseling, after-school programs, and access to kitchens and food services, adapting these services to the online or hybrid environment when necessary.

JMCS Special Education Students who are eligible for SPED services will receive the services and supports listed in their IEPs in the respective instructional model (Distance Learning vs. Hybrid). Special Education providers will work together and with general education teachers to create schedules which allow students to access live teaching sessions as well as IEP services. JMCS Counseling services will continue to provide access for students as needed and in collaboration with teachers and other support staff to identify needs and service delivery.

JMCS will provide resources as is appropriate for students around "school hours"; JMCS sites that have after-school enrichment will continue to do so as is practical and responsive to the needs of the community.

Teachers will have access to materials and supporting students' Social Emotional Learning, and through PD and PLCs teachers are trained and encouraged to utilize these resources. During staff meetings, staff discuss the social and emotional well-being of students and what tiered approach will be utilized for a student of concern. JMCS will continue to share resources with students, partners and families regarding trauma and links to community resources, which address anxiety and stress, hotlines and websites, and information on opportunities to connect with others through community involvement. JMCS will continue to provide direct counseling services and/or partner with local community organizations to ensure all students have access to counseling. JMCS will continue to work closely with partnering agencies and community organizations to ensure all students are safe and have access to essential programs.

English Learners will have progress plans incorporating SDAIE into their synchronous learning sessions. Specific language objectives are built into online learning to support EL student language acquisition.

JMCS' meal program consists of offering daily shelf-stable lunches in general, and other meal options are available depending on the center where students are placed, and whether on-site "fresh" food is prepared to provided. This includes settings which are residential with dormitory and cafeteria facilities, maintained by our program partners, such as the California Conservation Corps. In the event of an emergency, non-residential JMCS sites will offer food and meal distribution 1-2 times per week. At

the meal distributions, students can pick up up to 5 meals, enough for one week. Each site's protocol is unique to their physical location. JMCS sites at residential centers will follow the partner agencies' food distribution protocols.

Site-Based Collaboration

How administrators, faculty, information technology staff, students, and parents will collaborate in the development and implementation of this ICP.

JMCS is a dynamic organization that is constantly seeking to improve services to our students and collaboration with partnering agencies. Although it is structured as one large school with over 650 students, JMCS has classrooms in 30+ distinct geographical regions throughout California. JMCS works closely with all of its constituents, such as students, staff, partner agencies and its Board of Directors, to collect, share and analyze data as well as school needs and progress. In late July of 2024 JMCS convened a large group for strategic planning with representatives from all school programs (Leadership, Coordinators, Teachers Leads, Registrar) with the purpose of reviewing schoolwide data, including feedback from surveys and focus groups provided by parents/guardians, partnering agency staff, students, and JMCS staff. Updating the JMCS Comprehensive School Safety Plan was one of the deliverables that was a result of that meeting. In developing the ICP in spring of 2025, survey and focus group feedback was a driving factor and has been incorporated into the plan. Surveys, formal and informal conversations and our open board meetings all play a key part in gathering feedback. Data is analyzed and synthesized which informs school action plans that include guidance and practices that meet the needs of our community. For implementation of the ICP, school leadership plays a key role in communicating with staff, students and partnering agencies to drive our actions as well as self-reflection and analysis. Finally, JMCS will annually review and update the plan based on feedback and lessons learned.

Due to our structure and relationships with partnering agencies, JMCS has a unique set of constituents providing input on school actions, practices and processes. Input is collected from the following groups throughout each reflection cycle:

- Board members
- Partnering agency staff (case managers, crew and work supervisors, site directors and leadership)
- JMCS Leadership, (CEO, COO, CFO, Regional Directors, IT Director, Director of Assessment, Counseling Services Director, SELPA Coordinator, Community Resources Director, Academic Program Coordinator)
- Staff (Teachers, Paraprofessionals, Registrars, Counselors, Business Services, Advisors, Coordinators)
- Students and Families

Return to Site-Based Learning

Conditions that must be met prior to returning from disruption including reopening sites.

JMCS will remain vigilant and focus on the goal of returning to in-person-instruction as quickly as possible once affected site(s) are able to meet the conditions necessary for reopening safely. Following an emergency, JMCS will consider the following before resuming in-person learning on campus:
1. Evacuation orders lifted
2. Power and utilities functioning
3. Healthy air quality

4. Access to safe, clean water and restroom facilities
5. Campus free from debris and hazards
6. Internet is reasonably functional
7. Sufficient staffing levels
8. Partnering Agency has approved return to site-based operations

As circumstances unfold and collaboration with our partners, JMCS will set a school reopening target date and communicate that with staff, students, and families.

Integration with Comprehensive School Safety Plan (CSSP)

Integration of this Instructional Continuity Plan (ICP) into John Muir Charter Schools's Comprehensive School Safety Plan (CSSP).

This Instructional Continuity Plan (ICP) will be included as an integral component of John Muir Charter Schools's Comprehensive School Safety Plan (CSSP) by July 1, 2025, as required by SB 153. The information in this ICP will be considered in relation to other aspects of the existing safety plan. A locally-adopted CSSP must include this ICP to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27.

Review and Updates of this Instructional Continuity Plan (ICP)

Frequency of review and update of this ICP.

This Instructional Continuity Plan will be reviewed and updated in collaboration with Educational Partners, considering feedback and lessons learned on the following basis:

Annually through the Comprehensive School Safety Plan update process before March 1.

DRAFT Policy #5704: John Muir Charter Schools: Student Smartphone & Electronic Device Policy

Overview

John Muir Charter Schools (JMCS) has adopted a comprehensive Student Smartphone Policy to comply with California's **Phone-Free Schools Act (AB 3216)** and the shifting legislative guidelines of **AB 1644**.

Because JMCS operates as an alternative program serving a highly mobile, non-traditional student population (ages 14–25) across diverse configurations (grades 6–12 and 9–12) and in unique partnerships with Work-Based Learning (WBL) agencies like the **California Conservation Corps (CCC), Certified Local Corps, YouthBuild, and WIOA programs**, this policy balances instructional focus with adult professional realities.

Definitions

Personal Device: Cellular phones, smartwatches, earbuds (e.g., AirPods), tablets, and other internet-connected devices.
Instructional Time: Regular school hours, including classroom instruction, passing periods, field trips, and emergency drills.
Off and Away: Devices must be turned off or set to silent, and stored in a backpack, locker, or designated storage area. They may not be in pockets or visible.

I. Purpose and Scope

The purpose of this policy is to maximize classroom engagement, reduce digital distractions, protect student mental health, and foster professional workplace communication habits.

- **Jurisdiction:** This policy applies to all students enrolled at any JMCS site. It covers times when students are physically at a school site, under the direct supervision of a JMCS employee, or participating in co-located Work-Based Learning (WBL) educational assignments.
- **Grade-Level Application:**
    - **Grades 6–8 (Middle School Sites):** Strict, mandatory "Bell-to-Bell" restriction during all school hours.
    - **Grades 9–12 / Adult Students (Ages 14–25):** Classroom-focused restrictions tailored to workplace and educational environments.

II. The "Focus on the Future" Policy Framework

Unlike traditional comprehensive high schools, JMCS students operate under a "Dual Environment" model where they are both students and corpsmembers/trainees.

A. Middle School Classrooms (Grades 6–8)

In strict alignment with the mandated K-8 provisions of California's evolving cell phone laws:

- **Requirement:** Devices must be turned off (or silenced) and placed entirely out of sight inside personal backpacks, lockers, or site-designated secure storage from the start of class until dismissal.
- **Breaks & Lunch:** Smartphone use is prohibited during passing periods and lunch.

B. High School and Young Adult Classrooms (Grades 9–12, Ages 14–25)

Recognizing that many JMCS students are legally adults or preparing immediately for professional placement. Due to the broad range of facilities in use by JMCS, site Directors will adjust the following as necessary to align with site-level protocols:

- **Classroom "Off and Away":** During all instructional periods, smartphones, smartwatches, and wireless earbuds must be silenced and stored out of sight (e.g., in a backpack or a site-specific designated charging station or storage area).
- **Site-Partner Alignment:** While on-site at a partner facility (e.g., a CCC or YouthBuild training facility), JMCS students must comply with whichever policy is *stricter*—the JMCS classroom policy or the partner agency's workplace safety cell phone policy.
- **Earned Autonomy:** Site directors and teachers may permit older students (ages 18–25) to check devices exclusively during designated lunch breaks or program transitions, provided it does not disrupt the classroom or Work-Based Learning environment.

III. Statutory Exemptions

In accordance with California Education Code and AB 3216, a student will not be prohibited from possessing or using a smartphone under the following specific circumstances:

1. **Emergencies:** In the event of an emergency, or an immediate threat to the health or safety of students, staff, or the public.
2. **Medical Monitoring:** When a physician determines that the possession or use of a smartphone is essential for the student’s health or medical monitoring (e.g., continuous blood glucose tracking).
3. **IEP / 504 Accommodations:** When smartphone use is explicitly required or authorized by a student’s Individualized Education Program (IEP) or Section 504 Plan.
4. **Workplace/Educational Instruction:** When a JMCS teacher or a Work-Based Learning supervisor explicitly directs students to use their devices for a specific, time-bound educational task, certification pathway, or workforce communication exercise.

IV. Progressive Intervention Protocol

Because JMCS serves an alternative education demographic, enforcement focuses on restorative practices and professional accountability rather than purely punitive measures. Site Directors may adjust the following as necessary to align with site partner and protocols:

- **First Infraction (Reminder):** Verbal warning. The student will be requested to place the device into their bag or the designated site storage.

- **Second Infraction (Desk Check):** The student will be asked to place the phone face down on the teacher's desk or in a secure classroom box, to be returned at the end of the instructional block.
- **Third Infraction (Site Log & Partner Notification):** The student will be required to store the phone as noted above. A documented conversation takes place regarding workplace professionalism. For minor students, parents are notified; for adult students enrolled through WBL programs, the respective Program Coordinator (CCC, YouthBuild, WIOA) may be notified if device usage impacts program standing.

V. Community and Emergency Communication Protocol

JMCS acknowledges that parents and support networks need reliable access to students, particularly for older youth balancing parenting, employment, or housing logistics.

- **Urgent Outbound/Inbound Messages:** All partner sites maintain an active operational landline and staff contacts. Parents, case managers, and conservation supervisors can contact the designated John Muir Charter School Site Primary Contact to pass urgent messages to students instantly.
- **Device Safety:** JMCS is not responsible for lost, stolen, or damaged electronic devices brought onto campus or into work-based training sites.

John Muir Charter Schools
Student Smartphone & Electronic Device Policy Acknowledgment*

Acuerdo y Reconocimiento de la Política de Teléfonos Celulares y Dispositivos Electrónicos

Please review, sign, and return this form to your site instructor.

Por favor revise, firme y devuelva este formulario al instructor de su sitio escolar.

English

I acknowledge that I have received and read the **John Muir Charter Schools Student Smartphone & Electronic Device Policy** aligned with California AB 3216.

By signing below, I understand and agree to the following rules:

- **Off and Away:** My phone, smartwatch, and earbuds must be turned off or silenced and stored completely out of sight during all instructional periods.
- **Work-Based Learning Sites:** I will follow the strictest rules required by both JMCS and our program partners (such as CCC, YouthBuild, or WIOA).
- **Responsibility:** JMCS is not responsible for lost, stolen, or damaged electronic devices.
- **Intervention:** If I violate this policy, my phone may be confiscated for the day, and my program supervisor or parents may be notified.

Español

Reconozco que he recibido y leído la **Política de Teléfonos Celulares y Dispositivos Electrónicos de John Muir Charter Schools**, la cual cumple con la ley AB 3216 de California.

Al firmar a continuación, entiendo y acepto las siguientes reglas:

- **Apagado y Guardado:** Mi teléfono, reloj inteligente y audífonos deben estar apagados o en silencio, y completamente fuera de la vista durante todos los periodos de clase.
- **Sitios de Aprendizaje Laboral:** Seguiré las reglas más estrictas requeridas tanto por JMCS como por los socios de nuestro programa (como CCC, YouthBuild o WIOA).
- **Responsabilidad:** JMCS no se hace responsable por la pérdida, robo o daño de ningún dispositivo electrónico.
- **Intervención:** Si violo esta política, mi teléfono podrá ser confiscado por el resto del día, y se le podrá notificar a mi supervisor de programa o a mis padres.

Student Section / *Sección del Estudiante*

Student Name (Print) / *Nombre del Estudiante (Letra de molde)*:

Student Signature / *Firma del Estudiante*: _____

Date / *Fecha*:

Parent/Guardian Section (Required if student is under 18)

Sección del Padre/Tutor (Obligatorio si el estudiante es menor de 18 años)

Parent/Guardian Name (Print) / *Nombre del Padre/Tutor (Letra de molde)*:

Parent/Guardian Signature / *Firma del Padre/Tutor*: _____

Date / *Fecha*:

Primary Phone Number / *Número de Teléfono Principal*: _____

*To be placed in SAP

John Muir Charter Schools
Policy and Procedures
Personnel: Leave Policies
4360

John Muir Charter Schools
DRAFT Establishment and Use of a Sick Time Pool

John Muir Charter Schools has established a "sick time" pool for use by staff experiencing a significant medical need or other emergency without adequate sick time reserves to meet the needs of the emergency. This sick time pool is established as of May 1, 2026.

Establishing the Sick Time Pool

- Upon Board approval, the JMCS CEO will establish the sick time pool
- JMCS staff may donate sick hours to the sick time pool when a request to the school is sent out
- If a request is sent out to staff for donations for a specific number of hours, the donations will be accepted in the order received. Un-used sick time hours will be returned to the staff member who donated them.
- Donations will be anonymous, meaning only JMCS admin will know who donated.
- Decisions for use of time through the sick time pool will be made by a panel composed of the JMCS CFO, COO, and HR Analyst. If the JMCS CFO, COO, or HR Analyst is not available, the JMCS CEO may act as the third panelist.

Applying for Sick Time Donations from the Pool

Staff in need of sick time donations must fill out the sick time pool request form (below) and submit it to the JMCS CFO or HR Analyst. To be able to apply, staff must have:

- Expended their current sick and vacation time balances
- Completed an application for State Disability- the JMCS office can assist staff in completing the State Disability application.
- Provide a letter from their medical provider or other official detailing how long the staff member will need to need to be off work
- JMCS office staff may assist an applicant in completing their application if needed

Approval to Receive Sick Time Hours From the Sick Time Pool

Once staff apply for use of hours from the sick time pool, the following process shall be followed:

- The JMCS CFO, COO, or HR Analyst will receive and review the initial application
- The JMCS CFO, COO, or HR Analyst will confirm the applicant's sick and vacation time balances
- The JMCS CFO, COO, or HR Analyst will verify that the applicant has applied for State Disability
- The review panel composed of the JMCS CFO, COO, and HR Analyst will review the application and make a decision for how many hours of sick time from the pool will be allocated

Main Office: 1980 Arnold Industrial Way, Concord, CA 94520 Valley, CA 95949 530-272-4008

- In the event that CFO, COO, or HR Analyst is not available, the JMCS CEO may act as the third panelist
- Based on the initial application, review of sick and vacation time balances, and the documentation from the applicant's medical provider, the panel will decide how many sick hours will be awarded from the pool
- The panel composed of the JMCS CFO, COO, and HR Analyst will notify the applicant how many hours have been awarded from the sick time pool

John Muir Charter Schools, 2691 Richardson Drive, Auburn, CA 95603 530-272-4008

Application for Use of Hours from the JMCS Sick Time Pool

Today's Date:	
Staff Name:	
School Site:	
Current Sick Balance:	
Current Vacation Balance:	
# Hours Requested:	

Reason for Request:

Admin Staff Use Only

	Yes/No	Notes	
Sick Balance Verified			
Vacation Balance Verified			
Disability Application			
Dr.'s Letter			
Panel Recommendation:			

John Muir Charter Schools, 2200 Larkey Park Road, Cameron Park, CA 95682 530-672-1100

	Hours	Signature	Name, Title

John Muir Charter Schools, 1972 Rutan Court, Cameron Park, Valley, CA 95949 530-272-4008

Attachment 9

John Muir Charter Schools
2025-2026
Third Interim Budget

The 2025-26 Third Interim Budget reflects proposed changes from the 2025-26 Second Interim Budget. With the proposed changes in the Third Interim Budget, John Muir Charter Schools (JMCS) will end the 2025-26 school year with a reserve of $5.1 million, or 34.7% of total expenditures for the year.

	2nd Interim Budget	3rd Interim Budget	Difference	Explanation
ADA	**425.72**	**422.79**	**(2.93)**	
Beginning Fund Balance	**6,078,564**	**6,078,564**	**0**	
Revenues				
LCFF	7,712,040	7,659,022	(53,018)	Based on ADA
Other Federal	472,119	472,119	0	CSI
Other State	3,897,136	5,073,781	1,176,645	State Grants and ADA changes
Other Local	530,879	437,009	(93,870)	Interest & Transfers In
Total Revenues	**12,612,174**	**13,641,931**	**1,029,757**	
Expenditures				
Certificated Salaries	6,673,494	6,684,276	10,782	Staffing changes
Classified Salaries	1,843,735	1,864,801	30,066	Staffing changes
Employee Benefits	2,979,452	3,595,298	615,846	Staffing changes
Books and Supplies	350,695	358,469	7,774	Education expenses
Services & Other	2,018,411	2,085,771	67,360	Education and grant expenses
Capital Equipment	72,320	56,320	(16,000)	CTE grants
Total Expenditures	**13,929,107**	**14,644,935**	**715,828**	
Ending Fund Balance	**4,761,631**	**5,075,560**	**313,929**	
Economic Uncertainties	1,392,911	1,464,493	71,582	10% reserve
Admin Reserve/Restricted Balances	3,022,387	3,259,838	237,451	Restricted Grants
Undesignated Funds	346,333	351,228	4,895	Unrestricted Funds

Revenue Differences — $1,029,757 Net Increase

Local Control Funding Formula (LCFF) – $53,018 Decrease
P2 ADA for 2025-26 is projected at 422.79. This is 2.93 ADA less than what was used for the Second Interim Budget.

Federal Revenue – No Change

Other State Revenue - $1,176,645 Increase
This category includes the following adjustments:

- Lottery: decrease of $829 due to the change to projected P2 ADA.
- SB 740 Charter Facility Funding: increase of $23,849. The facility funding is calculated at $750 per P2 ADA, with a cap on eligible lease costs by site.
- CTE Grants at Rancho Cielo: increase of $518,286.
- Prop 28, Arts & Music in Schools: $23,487 increase. The revenue is recognized as the funds are spent. The current budget includes additional art expenses in staffing and professional services.
- STRS On-Behalf: addition of the net pension liability attributed to JMCS, in the amount of $619,546.
- Cal SERVES: decrease of $4,539. This grant closed March 31st, the funding adjustment aligns revenue with final expenses for the grant.
- DOR: $8,609 decrease. The funding decrease is due to a reduction in expenses under the DOR.

Local Revenue – $7,836 Increase

- Interest from interest-bearing savings account and short-term CDs: $7,672 increase.
- Local Revenue: decrease of $112,814. Adjustment for a reduction in reimbursements from partner agency for staffing costs.
- MAA Medical: increase of $7,733, to align with current receipts.
- CYBHI: increase of $3,539. This is a new funding stream that will fund a portion of the counseling services when the DOR ends. Participation in the current year was very minimal but will increase in the 2026-27 year.

Expenditure Differences — $715,828 Increase

Staffing Changes — $656,694 Increase
The 3rd Interim Budget has been adjusted to reflect current staffing costs. The most notable change is the addition of the STRS On-Behalf expense, in the amount of $619,546. In addition, JMCS recently hired a part-time art instructor.

Supplies and Equipment — $7,774 Increase
This category of costs includes classroom and office supplies, food for students, and non-capital equipment.

Services and Other Costs — $67,360 Increase
This category of costs includes travel, utilities, rent, insurance, professional services, postage, phone, and internet. The 3rd Interim includes the following changes:

- Travel: $49,000 increase
- Professional Services: $18,360 increase

Capital Equipment — $16,000 Decrease
This category is for equipment purchased through the CTE grants received by the Rancho Cielo site.

ENDING FUND BALANCE — $313,929 Increase

The ending fund balance has increased to $5,075,560, or 34.7% of total expenditures. Within this balance, we have the following reserves:

- 10% for Economic Uncertainties: $1,464,493
- Restricted Reserve: $2,131,118
- Admin Reserve: $1,128,720
- Unappropriated Fund Balance: $351,228

JOHN MUIR CHARTER SCHOOLS
THIRD INTERIM BUDGET
2025-2026

	Muir Admin	Grants	CTE Grants Rancho Cielo	DOR	Site Salaries	Community School	CCC Programs	LCC Programs	Youthbuild Programs	WIOA Programs	Total
ADA						9	96	149	144	25	423
RESOURCES											
Beginning Balance	4,027,183	1,928,343	123,039								6,078,565
REVENUE											
LCFF	1,664,775				5,558,143	9,387	99,167	153,300	148,968	25,282	**7,659,022**
Federal Funds	-	472,119			-	-	-	-	-	-	**472,119**
Lottery Unrestricted	-	-			-	1,806	19,080	29,492	28,660	4,864	**83,902**
Lottery Restricted	-	-			-	779	8,234	12,728	12,369	2,100	**36,210**
Mandate Block Grant	26,094	-			-	-	-	-	-	-	**26,094**
Other State Revenues	619,546	2,150,364	1,072,250	809,742	-	-	-	-	-	-	**4,651,902**
Charter Facility Funding	-	-	-		-	-	-	138,201	92,727	44,746	**275,674**
Interest	37,308	-	-		-	-	-	-	-	-	**37,308**
Local		14,153	-	3,539	353,544	28,465	-	-	-	-	**399,701**
											-
Total Revenue	2,347,723	2,636,636	1,072,250	813,281	5,911,687	40,437	126,481	333,721	282,724	76,992	13,641,932
TOTAL RESOURCES	6,374,906	4,564,979	1,195,289	813,281	5,911,687	40,437	126,481	333,721	282,724	76,992	19,720,497
EXPENDITURES											
FTE Certificated	7.25	8.90	3.70	5.88	43.68	-	-	-	-	-	**69.40**
FTE Classified	6.70	4.60	3.60	0.20	11.70	-	-	-	-	-	**26.80**
Certificated	1,075,356	1,022,879	322,903	502,052	3,761,086	-	-	-	-	-	**6,684,276**
Classified	673,921	323,351	205,426	8,671	653,432	-	-	-	-	-	**1,864,801**
Benefits	1,062,940	284,689	120,185	109,570	1,016,507	-	-	-	-	-	**2,593,890**
Health Benefits	93,452	260,616	94,775	71,903	480,663	-	-	-	-	-	**1,001,408**
NEVCO Oversight 1%	76,590	-			-	-	-	-	-	-	**76,590**
Subtotal Fixed Expenses	2,982,259	1,891,535	743,289	692,196	5,911,687	-	-	-	-	-	12,220,965
Material/Supplies	29,380	27,368	8,122	2,500	-	15,000	9,800	24,436	15,000	7,500	**139,106**
Food	-	40,115			-	3,715	8,000	6,718	53,500	3,043	**115,091**
Equipment	24,543	15,867	-	-	-	6,392	10,000	16,721	23,900	6,849	**104,272**
Travel/Conferences	88,900	174,551	-	35,500	-	-	5,000	10,631	1,313	-	**315,895**
Insurance	52,019	-			-	-	-	-	-	-	**52,019**
Utilities	9,000	-			-	-	-	-	-	1,800	**10,800**
Rents/Leases/Repairs	57,790	-			-	-	-	210,804	157,000	62,480	**488,074**
Consultant/Svcs/Oper. Exp	448,636	420,678	59,899	30,597	-	15,000	20,000	23,175	12,000	1,520	**1,031,505**
Postage	9,100	950		-	-	250	1,000	216	186	24	**11,726**
Telephone	1,308	-		1,676	-	80	6,500	6,386	235	1,760	**17,945**
Internet	10,732	-			-	-	40,000	18,109	7,380	4,996	**81,217**
Equipment	-		56,320		-	-	-	-	-	-	**56,320**
Indirect Costs	(241,270)	148,680	45,317	47,273					-		**0**
Subtotal Discretionary Expenses	490,138	828,209	169,658	117,546	-	40,437	100,300	317,196	270,514	89,972	2,423,970
TOTAL EXPENDITURES	3,472,397	2,719,744	912,947	809,742	5,911,687	40,437	100,300	317,196	270,514	89,972	14,644,935
Ending Fund Balance	2,902,510	1,845,235	282,342	3,539	-	-	26,181	16,525	12,210	(12,980)	5,075,562
Components of Ending Balance											
10% Reserve	1,464,494										**1,464,494**
Admin Reserve	1,128,720										**1,128,720**
Restricted Grants	-	1,848,775	282,342								**2,131,117**
Unappropriated Balance	309,296	(3,539)	-	3,539	-	-	26,181	16,525	12,210	(12,980)	**351,232**

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Third Interim Report - Summary

Charter School Name: John Muir Charter Schools
(continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada Co. Supt. Of Schools
County: Nevada
Charter #: 255
Fiscal Year: 2025/2026

Description	Object Code	2nd Interim Budget (X)	Actuals thru 4/30 (Y)	3rd Interim Budget (Z)	3rd Interim vs. 2nd Interim Increase, (Decrease) $ Difference (Z) vs. (X)	3rd Interim vs. 2nd Interim Increase, (Decrease) % Change (Z) vs. (X)
A. REVENUES						
1. LCFF/Revenue Limit Sources						
State Aid - Current Year	8011	2,102,980.00	1,853,176.00	2,701,554.00	598,574.00	28.46%
Education Protection Account State Aid - Current Year	8012	85,144.00	45,014.00	84,558.00	(586.00)	-0.69%
Charter Schools Gen. Purpose Entitlement - State Aid	8015	-	-	-	-	
State Aid - Prior Years	8019	-	-	-	-	
Tax Relief Subventions	8020-8039	-	-	-	-	
County and District Taxes	8040-8079	-	-	-	-	
Miscellaneous Funds	8080-8089	-	-	-	-	
LCFF/Revenue Limit Transfers:						
PERS Reduction Transfer	8092	-	-	-	-	
Charter Schools Funding in lieu of Property Taxes	8096	5,523,916.00	4,136,726.68	4,872,910.00	(651,006.00)	-11.79%
Other LCFF/Revenue Limit Transfers	8091, 8097	-	-	-	-	
Total, LCFF/Revenue Limit Sources		7,712,040.00	6,034,916.68	7,659,022.00	(53,018.00)	-0.69%
2. Federal Revenues						
No Child Left Behind (Include ARRA)	8290	-	-	-	-	
Special Education - Federal	8181, 8182	-	-	-	-	
Child Nutrition - Federal	8220	-	-	-	-	
Other Federal Revenues (Include ARRA)	8110, 8260-8299	472,119.00	162,428.92	472,119.00	-	0.00%
Total, Federal Revenues		472,119.00	162,428.92	472,119.00	-	0.00%
3. Other State Revenues						
Charter Schools Categorical Block Grant	N/A thru 14/15	-	-	-	-	
Special Education - State	StateRevSE	-	-	-	-	
All Other State Revenues	StateRevAO	3,897,136.00	3,290,591.01	5,073,781.00	1,176,645.00	30.19%
Total, Other State Revenues		3,897,136.00	3,290,591.01	5,073,781.00	1,176,645.00	30.19%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	530,879.00	177,652.27	437,009.00	(93,870.00)	-17.68%
Total, Local Revenues		530,879.00	177,652.27	437,009.00	(93,870.00)	-17.68%
5. TOTAL REVENUES		12,612,174.00	9,665,588.88	13,641,931.00	1,029,757.00	8.16%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	3,907,250.88	3,195,562.86	3,882,938.38	(24,312.50)	-0.62%
Certificated Pupil Support Salaries	1200	268,040.04	223,366.80	268,040.04	-	0.00%
Certificated Supervisors' and Administrators' Salaries	1300	2,443,702.99	2,031,143.99	2,456,997.35	13,294.36	0.54%
Other Certificated Salaries	1900	54,500.00	31,037.56	76,300.00	21,800.00	40.00%
Total, Certificated Salaries		6,673,493.91	5,481,111.21	6,684,275.77	10,781.86	0.16%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	725,224.49	639,773.65	739,144.19	13,919.70	1.92%
Non-certificated Support Salaries	2200	-	-	-	-	
Non-certificated Supervisors' and Administrators' Sal.	2300	303,254.05	253,184.23	303,254.05	-	0.00%
Clerical and Office Salaries	2400	806,256.77	660,301.29	822,402.47	16,145.70	2.00%
Other Non-certificated Salaries	2900	-	-	-	-	
Total, Non-certificated Salaries		1,834,735.31	1,553,259.17	1,864,800.71	30,065.40	1.64%
3. Employee Benefits						
STRS	3101-3102	1,213,729.82	981,277.58	1,807,408.66	593,678.84	48.91%
PERS	3201-3202	460,584.74	400,781.50	481,545.06	20,960.32	4.55%
OASDI / Medicare / Alternative	3301-3302	235,380.46	192,606.22	241,702.21	6,321.75	2.69%
Health and Welfare Benefits	3401-3402	1,006,824.33	829,884.79	1,001,408.48	(5,415.85)	-0.54%
Unemployment Insurance	3501-3502	4,298.54	3,360.46	4,318.28	19.74	0.46%
Workers' Compensation Insurance	3601-3602	58,633.69	48,299.61	58,915.56	281.87	0.48%
OPEB, Allocated	3701-3702	-	-	-	-	
OPEB, Active Employees	3751-3752	-	-	-	-	
PERS Reduction (for revenue limit funded schools)	3801-3802	-	-	-	-	
Other Employee Benefits	3901-3902	-	-	-	-	
Total, Employee Benefits		2,979,451.58	2,456,210.16	3,595,298.25	615,846.67	20.67%

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Third Interim Report - Summary

Charter School Name: John Muir Charter Schools
(continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada Co. Supt. Of Schools
County: Nevada
Charter #: 255
Fiscal Year: 2025/2026

Description	Object Code	2nd Interim Budget (X)	Actuals thru 4/30 (Y)	3rd Interim Budget (Z)	3rd Interim vs. 2nd Interim Increase, (Decrease) $ Difference (Z) vs. (X)	3rd Interim vs. 2nd Interim Increase, (Decrease) % Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	-	-	-	-	
Books and Other Reference Materials	4200	-	-	-	-	
Materials and Supplies	4300	250,193.00	202,656.93	254,197.00	4,004.00	1.60%
Noncapitalized Equipment	4400	100,502.00	86,896.46	104,272.00	3,770.00	3.75%
Food	4700	-	-	-	-	
Total, Books and Supplies		350,695.00	289,553.39	358,469.00	7,774.00	2.22%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	266,500.92	263,926.48	315,895.00	49,394.08	18.53%
Dues and Memberships	5300	-	52,018.76	-	-	
Insurance	5400	51,949.00	10,209.02	52,019.00	70.00	0.13%
Operations and Housekeeping Services	5500	10,800.00	394,988.29	10,800.00	-	0.00%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	498,324.00	429,363.19	488,074.00	(10,250.00)	-2.06%
Professional/Consulting Services and Operating Expend.	5800	1,084,444.00	326,285.59	1,108,095.00	23,651.00	2.18%
Communications	5900	106,393.00	1,831.32	110,888.00	4,495.00	4.22%
Total, Services and Other Operating Expenditures		2,018,410.92	1,478,622.65	2,085,771.00	67,360.08	3.34%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	72,320.00	-	56,320.00	(16,000.00)	-22.12%
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	*6900*	-	-	-	-	
Total, Capital Outlay		72,320.00	-	56,320.00	(16,000.00)	-22.12%
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Debt Service:						
Interest	7438	-	-	-	-	
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		-	-	-	-	
8. TOTAL EXPENDITURES		13,929,106.72	11,258,756.58	14,644,934.73	715,828.01	5.14%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(1,316,932.72)	(1,593,167.70)	(1,003,003.73)	313,928.99	-23.84%

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Third Interim Report - Summary

Charter School Name: John Muir Charter Schools
(continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada Co. Supt. Of Schools
County: Nevada
Charter #: 255
Fiscal Year: 2025/2026

Description	Object Code	2nd Interim Budget (X)	Actuals thru 4/30 (Y)	3rd Interim Budget (Z)	3rd Interim vs. 2nd Interim Increase, (Decrease) $ Difference (Z) vs. (X)	3rd Interim vs. 2nd Interim Increase, (Decrease) % Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(1,316,932.72)	(1,593,167.70)	(1,003,003.73)	313,928.99	-23.84%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	6,078,564.31	-	6,078,564.31	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	-	
c. Adjusted Beginning Balance		6,078,564.31	-	6,078,564.31		
2. Ending Fund Balance, June 30 (E + F.1.c.)		4,761,631.59	(1,593,167.70)	5,075,560.58		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	1,893,667.64	-	2,131,118.03	237,450.39	12.54%
c Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d Assigned						
Other Assignments	9780	1,128,720.00	1,128,720.00	1,128,720.00	-	0.00%
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	1,392,910.67	-	1,464,493.47	71,582.80	5.14%
Unassigned/Unappropriated Amount	9790	346,333.28	(2,721,887.70)	351,229.08	4,895.80	1.41%

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Third Interim Report Certification

Charter School Name: John Muir Charter Schools
(continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada Co. Supt. of Schools
County: Nevada
Charter #: 255
Fiscal Year: 2025/2026

To the entity that approved the charter school:

(x) 2025/2026 CHARTER SCHOOL THIRD INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 6/10/2026
Charter School Official
(Original signature required)

Print Name: Stanton Miller Title: Board Chair

To the County Superintendent of Schools:

(___) 2025/2026 CHARTER SCHOOL THIRD INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print Name: Scott Lay Title: County Superintendent

For additional information on the Second Interim Report, please contact:

For Approving Entity:	For Charter School:
	Rachael Navarrete
Name	Name
	CFO
Title	Title
	(530) 272-4008 x 220
Phone	Phone
	rnavarrete@johnmuircs.com
E-mail	E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

_____ _____
Date

JOHN MUIR CHARTER SCHOOLS

Resolution 26-02

Third Interim Budget Revision

WHEREAS, the Governing Board of Directors of John Muir Charter Schools is required to review the financial status, certify to the financial stability of the charter school, and revise the budget appropriations as needed;

BE IT RESOLVED, that the budget projections outlined on the State Department of Education Charter School Alternative Form, will be the revised budget appropriations for the 2025-2026 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the governing board hereby certifies that the charter school's financial and cash condition is sufficient to meet all financial obligations for the remainder of the year.

PASSED AND ADOPTED this 10th day of June 2026, by the Governing Board of Directors of John Muir Charter Schools.

AYES:

NOES:

ABSENT:

I hereby certify that this is a full, true and correct copy of a resolution duly adopted by the Governing Board of Directors of John Muir Charter Schools.

Date: June 10, 2026 _____

Chairman of the Board

John Muir Charter Schools
960 McCourtney Road, Suite E
Grass Valley, CA 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

JOHN MUIR CHARTER SCHOOLS

ADOPTED BUDGET

2026-2027

Overview

Governor Gavin Newsom released his May Revise Budget on May 14, 2026. The May Revise includes additional funding for public education. The cost-of-living adjustment (COLA) for 2026-27 is 2.87%. The COLA applies to the Local Control Funding Formula (LCFF), Equity Multiplier funds and the Mandate Block Grant. In addition to the statutory COLA, the State is funding an additional COLA of 1.44%, which will apply only to the LCFF.

The budget year for JMCS includes expansion into new areas. JMCS will provide business services to the Los Angeles Education Corps, based in Los Angeles and chartered by Nevada County. JMCS is absorbing Bitney Prep High School, based in Grass Valley. JMCS will now be responsible for Special Ed services for students, a function that has historically been under the Nevada County Superintendent of Schools/SELPA.

Average Daily Attendance (ADA)

The 2026-27 Adopted Budget includes projected P2 ADA of 495.91. This figure is based upon the 2025-26 P2 ADA of 422.79, adjusted for site changes. The most notable change for the new year is the addition of the Bitney Prep High School, which brings an additional 79.58 ADA.

Beginning Balance for 2026-27

The beginning fund balance is $5,075,560. This includes unspent restricted grants, in the amount of $2,117,038, from the prior fiscal year.

Revenue Projections

The total revenue for 2026-27 is $14,641,455. JMCS receives funding from the following sources:

- ***Local Control Funding Formula:*** $9,381,520 in funds calculated through the LCFF.
- ***Federal Revenue:*** $754,028 in ESSA Comprehensive Support and Improvement funds.

- ***State Revenue:*** $4,142,800, which includes:
  - CTE grants for Rancho Cielo: $810,596
  - CCSPP: $135,274
  - Special Education: $520,706
  - Equity Multiplier: $1,374,483
  - Prop 28 Arts & Music: $94,352
  - State Mental Health: $38,203
  - STRS On-Behalf: $650,230
  - Lottery Funds*:* the funding rate is $272 per annual ADA, for a total of $140,885. This amount includes both unrestricted and restricted Lottery funds.
  - Charter Facility Funding*:* $352,568, which is based upon 75% of the annual rent expense.
  - Mandate Block Grant: $25,503
- ***Local/Other Transfers In***:
  - Interest: $27,836
  - Interagency Services: $335,273

Expenditure Projections

Salaries: JMCS' budget for 2026-27 includes $12,373,159 for staff salaries and benefits. This amount is 84% of total expenditures. The following factors are included in the 2026-27 staffing costs:

- Certificated Salaries $6,731,549:
  - Unrestricted: $4,560,056
  - Restricted: $2,171,493
- Classified Salaries $1,920,365:
  - Unrestricted: $1,504,436
  - Restricted: $415,929
- Employee Benefits: $3,721,245
  - Includes STRS On-Behalf: $650,230
- The STRS employer rate remains unchanged at 19.10% in 26-27.
- The PERS employer rate decreased from 26.81% in 25-26 to 26.40% in 26-27.

Supplies and Services: Expenditures for supplies and services are budgeted at $2,375,984, or 16% of total expenditures.

The budget includes the following amounts for expenditure:

- Supplies and Equipment: $289,737
- Student Meals/Supplemental Food: $145,562
- Travel and Conference: $277,036
- Insurance and Utilities: $87,719
- Rent/Leases/Repairs: $579,656, based upon $1,000 per ADA or 100% of lease costs, depending on location, for rent plus vehicle and copier leases.
- Professional Services: $729,734
- Postage/Phone/Internet: $122,731
- Equipment (Capital): $49,994
- Oversight: $93,815, calculated at 1% of LCFF revenue.

Ending Fund Balance

JMCS' Adopted Budget for 2026-27 includes an ending fund balance of $4,967,874.

The fund balance is designated as follows:

- $1,782,223 is reserved for restricted categoricals;
- $1,128,720 is reserved for cash flow concerns;
- $1,474,915 is reserved for economic uncertainties, equivalent to 10% of total expenditures;
- $582,016 is the unappropriated fund balance, available for expenditure.

The budget includes deficit spending in the amount of $107,691. Deficit spending occurs when the current year expenses exceed revenue. The deficit spending is attributed to the expenditure of restricted state funds, in the amount of $334,816. The unrestricted portion of the budget has a surplus of $227,125.

Conclusion

The 2026-27 budget year includes many unknowns as JMCS expands its operations. JMCS staff will continue to closely monitor the budget and respond accordingly to any changes in revenue and expense assumptions. With this Adopted Budget, the school is in a strong financial position as it begins the new year.

JOHN MUIR CHARTER SCHOOLS
ADOPTED BUDGET
2026-2027

	Muir Admin	Grants	CTE Grants Rancho Cielo	Special Ed	Site Salaries	Bitney Prep HS	CCC Programs	LCC Programs	Youthbuild Programs	WIOA Programs	Total
ADA						80	100	147	144	25	496
RESOURCES											
Beginning Balance	2,958,522	1,834,696	282,342								5,075,560
REVENUE											
LCFF	3,236,411				4,210,191	1,505,478	103,561	151,629	148,968	25,282	**9,381,520**
Federal Funds	-	754,028			-	-	-	-	-	-	**754,028**
Lottery Unrestricted	-	-			-	15,792	19,925	29,171	28,660	4,864	**98,412**
Lottery Restricted	-	-			-	6,816	8,599	12,589	12,369	2,100	**42,473**
Mandate Block Grant	25,503	-			-	-	-	-	-	-	**25,503**
Other State Revenues	650,230	1,642,311	810,596	520,706	-	-	-	-	-	-	**3,623,843**
Charter Facility Funding	-	-	-		-	76,865	-	133,558	98,078	44,066	**352,568**
Interest	27,836	-	-		-	-	-	-	-	-	**27,836**
Local	335,273	-	-		-		-	-	-	-	**335,273**
Contributions from Unrest	(195,060)			195,060							-
Total Revenue	4,080,192	2,396,339	810,596	715,765	4,210,191	1,604,951	132,085	326,947	288,074	76,312	14,641,455
TOTAL RESOURCES	7,038,714	4,231,035	1,092,938	715,765	4,210,191	1,604,951	132,085	326,947	288,074	76,312	19,717,015
EXPENDITURES											
FTE Certificated	7.75	12.00	5.00	4.00	29.75	8.70	-	-	-	-	**67.20**
FTE Classified	8.70	4.00	1.00	-	8.25	2.00	-	-	-	-	**23.95**
Certificated	1,128,179	1,165,999	502,132	503,362	2,744,608	687,270	-	-	-	-	**6,731,549**
Classified	965,813	313,245	102,684	-	414,959	123,664	-	-	-	-	**1,920,365**
Benefits	1,201,594	341,961	127,175	106,203	711,923	188,751	-	-	-	-	**2,677,607**
Health Benefits	198,967	205,344	101,035	46,481	338,702	153,110	-	-	-	-	**1,043,640**
NEVCO Oversight 1%	93,815	-			-	-	-	-	-	-	**93,815**
Subtotal Fixed Expenses	3,588,369	2,026,549	833,027	656,045	4,210,191	1,152,795	-	-	-	-	12,466,976
Material/Supplies	29,380	22,000	19,481	4,000	-	55,785	9,800	22,600	15,000	7,000	**185,046**
Food	-	40,000			-	25,000	8,000	10,500	58,500	3,562	**145,562**
Equipment	24,543	15,000	-	4,500	-	11,000	10,000	14,037	23,534	2,077	**104,691**
Travel/Conferences	88,900	132,995	-	40,000	-	1,500	5,000	7,605	1,036	-	**277,036**
Insurance	52,019	-			-	-	-	-	-	-	**52,019**
Utilities	9,000	-			-	24,900	-	-	-	1,800	**35,700**
Rents/Leases/Repairs	57,790	-			-	127,573	-	201,043	130,770	62,480	**579,656**
Consultant/Svcs/Oper. Exp	448,636	167,764	35,595	10,000	-	10,000	25,850	19,369	11,000	1,520	**729,734**
Postage	9,100	950		500	-	600	1,000	165	186	24	**12,525**
Telephone	1,308	-			-	2,000	6,500	6,786	235	1,760	**18,589**
Internet	10,732	-		720	-	14,000	40,000	16,831	5,038	4,296	**91,617**
Equipment	-		49,994		-	-	-	-	-	-	**49,994**
Indirect Costs	(198,396)	146,066	52,330						-		-
Subtotal Discretionary Expenses	533,012	524,775	157,400	59,720	-	272,358	106,150	298,936	245,299	84,519	2,282,169
TOTAL EXPENDITURES	4,121,381	2,551,324	990,427	715,765	4,210,191	1,425,153	106,150	298,936	245,299	84,519	14,749,146
Ending Fund Balance	2,917,334	1,679,711	102,511	-	-	179,798	25,935	28,011	42,775	(8,207)	4,967,869
Components of Ending Balance											
10% Reserve	1,474,915										**1,474,915**
Admin Reserve	1,128,720										**1,128,720**
Restricted Grants	-	1,679,711	102,511								**1,782,222**
Unappropriated Balance	313,699	-	-	-	-	179,798	25,935	28,011	42,775	(8,207)	**582,012**

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Charter Schools
(name continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #: 255
Budgeting Period: 2026-27

This charter school uses the following basis of accounting:

☐ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

☒ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
A. REVENUES					
1. LCFF Sources					
State Aid - Current Year	8011	2,701,554.00	4,409,428.00	0.00	4,409,428.00
Education Protection Account State Aid - Current Year	8012	84,558.00	99,182.00	0.00	99,182.00
State Aid - Prior Years	8019	0.00	0.00	0.00	0.00
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	0.00	0.00	0.00	0.00
County and District Taxes (for rev. limit funded schools)	8040-8079	0.00	0.00	0.00	0.00
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	0.00	0.00	0.00	0.00
Revenue Limit Transfers (for rev. limit funded schools):					
PERS Reduction Transfer	8092	0.00	0.00		0.00
Charter Schools Funding in Lieu of Property Taxes	8096	4,872,910.00	4,872,910.00		4,872,910.00
Other Revenue Limit Transfers	8091, 8097		0.00	0.00	0.00
Total, LCFF/Revenue Limit Sources		7,659,022.00	9,381,520.00	0.00	9,381,520.00
2. Federal Revenues					
No Child Left Behind	8290	0.00		0.00	0.00
Special Education - Federal	8181, 8182	0.00		0.00	0.00
Child Nutrition - Federal	8220	0.00		0.00	0.00
Other Federal Revenues	8110, 8260-8299	472,119.00		754,028.00	754,028.00
Total, Federal Revenues		472,119.00	0.00	754,028.00	754,028.00
3. Other State Revenues					
Charter Categorical Block Grant (8480 N/A per SBX3 - 4)	N/A				0.00
Special Education - State	StateRevSE	0.00		0.00	0.00
All Other State Revenues	StateRevAO	5,073,781.00	123,915.00	4,018,885.00	4,142,800.00
Total, Other State Revenues		5,073,781.00	123,915.00	4,018,885.00	4,142,800.00
4. Other Local Revenues					
All Other Local Revenues	LocalRevAO	437,009.00	363,109.00	0.00	363,109.00
Total, Local Revenues		437,009.00	363,109.00	0.00	363,109.00
5. TOTAL REVENUES		13,641,931.00	9,868,544.00	4,772,913.00	14,641,457.00
B. EXPENDITURES					
1. Certificated Salaries					
Certificated Teachers' Salaries	1100	3,882,938.38	3,039,672.51	723,069.15	3,762,741.66
Certificated Pupil Support Salaries	1200	268,040.04	0.00	407,427.37	407,427.37
Certificated Supervisors' and Administrators' Salaries	1300	2,456,997.35	1,488,383.88	1,016,996.10	2,505,379.98
Other Certificated Salaries	1900	76,300.00	32,000.00	24,000.00	56,000.00
Total, Certificated Salaries		6,684,275.77	4,560,056.39	2,171,492.62	6,731,549.01
2. Non-certificated Salaries					
Non-certificated Instructional Aides' Salaries	2100	739,144.19	378,889.60	199,512.00	578,401.60
Non-certificated Support Salaries	2200	0.00	0.00	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	303,254.05	173,516.76	133,752.96	307,269.72
Clerical and Office Salaries	2400	822,402.47	952,029.92	82,663.88	1,034,693.80
Other Non-certificated Salaries	2900	0.00	0.00	0.00	0.00
Total, Non-certificated Salaries		1,864,800.71	1,504,436.28	415,928.84	1,920,365.12

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Charter Schools
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
3. Employee Benefits					
STRS	3101-3102	1,807,408.66	824,146.35	1,045,492.78	1,869,639.13
PERS	3201-3202	481,545.06	398,372.29	97,624.26	495,996.55
OASDI / Medicare / Alternative	3301-3302	241,702.21	184,663.41	63,305.21	247,968.62
Health and Welfare Benefits	3401-3402	1,001,408.48	690,779.25	352,860.75	1,043,640.00
Unemployment Insurance	3501-3502	4,318.28	3,076.90	1,293.72	4,370.62
Workers' Compensation Insurance	3601-3602	58,915.56	41,776.96	17,853.21	59,630.17
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00	0.00
Total, Employee Benefits		3,595,298.25	2,142,815.16	1,578,429.93	3,721,245.09
4. Books and Supplies					
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	0.00	0.00
Books and Other Reference Materials	4200	0.00	0.00	0.00	0.00
Materials and Supplies	4300	254,197.00	202,654.00	127,954.00	330,608.00
Noncapitalized Equipment	4400	104,272.00	85,191.00	19,500.00	104,691.00
Food	4700	0.00	0.00	0.00	0.00
Total, Books and Supplies		358,469.00	287,845.00	147,454.00	435,299.00
5. Services and Other Operating Expenditures					
Subagreements for Services	5100	0.00	0.00	0.00	0.00
Travel and Conferences	5200	315,895.00	104,041.00	172,995.00	277,036.00
Dues and Memberships	5300	0.00	0.00	0.00	0.00
Insurance	5400	52,019.00	52,019.00	0.00	52,019.00
Operations and Housekeeping Services	5500	10,800.00	35,700.00	0.00	35,700.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	488,074.00	227,088.00	352,568.00	579,656.00
Professional/Consulting Services & Operating Expend.	5800	1,108,095.00	610,190.00	213,359.00	823,549.00
Communications	5900	110,888.00	120,561.00	2,170.00	122,731.00
Total, Services and Other Operating Expenditures		2,085,771.00	1,149,599.00	741,092.00	1,890,691.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 - modified accrual basis)					
Sites and Improvements of Sites	6100-6170	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00
Equipment	6400	56,320.00	0.00	49,994.00	49,994.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00
Depreciation Expense (for full accrual basis only)	*6900*	0.00	0.00	0.00	0.00
Total, Capital Outlay		56,320.00	0.00	49,994.00	49,994.00
7. Other Outgo					
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	(198,396.00)	198,396.00	0.00
Debt Service:					
Interest	7438	0.00	0.00	0.00	0.00
Principal	7439	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	(198,396.00)	198,396.00	0.00
8. TOTAL EXPENDITURES		14,644,934.73	9,446,355.83	5,302,787.39	14,749,143.22
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(1,003,003.73)	422,188.17	(529,874.39)	(107,686.22)

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Charter Schools
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
D. OTHER FINANCING SOURCES / USES					
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	195,060.00	(195,060.00)	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	(195,060.00)	195,060.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(1,003,003.73)	227,128.17	(334,814.39)	(107,686.22)
F. FUND BALANCE, RESERVES					
1. Beginning Fund Balance					
a. As of July 1	9791	6,078,564.31	2,958,522.58	2,117,038.00	5,075,560.58
b. Adjustments to Beginning Balance	9793, 9795	0.00	0.00	0.00	0.00
c. Adjusted Beginning Balance		6,078,564.31	2,958,522.58	2,117,038.00	5,075,560.58
2. Ending Fund Balance, June 30 (E + F.1.c.)		5,075,560.58	3,185,650.75	1,782,223.61	4,967,874.36
Components of Ending Fund Balance					
a. Nonspendable					
Revolving Cash	9711	0.00	0.00		0.00
Stores	9712	0.00	0.00	0.00	0.00
Prepaid Expenditures	9713	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00
b. Restricted	9740	2,131,118.03		1,782,223.61	1,782,223.61
c. Committed					
Stabilization Arrangements	9750	0.00	0.00		0.00
Other Commitments	9760	0.00	0.00		0.00
d. Assigned					
Other Assignments	9780	1,128,720.00	1,128,720.00		1,128,720.00
e. Unassigned/Unappropriated					
Reserve for Economic Uncertainties	9789	1,464,493.47	1,474,914.32	0.00	1,474,914.32
Unassigned / Unappropriated Amount	9790	351,229.08	582,016.43	0.00	582,016.43

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

CHARTER SCHOOL CERTIFICATION

Charter School Name: John Muir Charter Schools
(name continued)
CDS #: 29-10298-2930147
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #: 255
Fiscal Year: 2026-27

To the entity that approved the charter school:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 6/10/2026
Charter School Official
(Original signature required)

Print
Name: Stanton Miller Title: Board Chair

To the County Superintendent of Schools:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print
Name: Scott Lay Title: County Superintendent

For additional information on the BUDGET, please contact:

For Approving Entity:	For Charter School:
	Rachael Navarrete
Name	Name
	Fiscal Analyst
Title	Title
	(530) 272-4008
Telephone	Telephone
	rnavarrete@johnmuircs.com
E-mail address	E-mail address

( ) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____

2026-27 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

JOHN MUIR CHARTER SCHOOLS

Expenditures through: June 30, 2027
For Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	99,182.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		99,182.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	99,182.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		99,182.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

JOHN MUIR CHARTER SCHOOLS

Resolution 26-03

Adopted Budget Resolution

WHEREAS, the Governing Board of Directors of John Muir Charter Schools is required to review the financial status, certify to the financial stability of the charter school, and revise the budget appropriations as needed;

BE IT RESOLVED, that the budget projections outlined on the State Department of Education Charter School Alternative Form, will be the budget appropriations for the 2026-2027 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the governing board hereby certifies that the charter school's financial and cash condition is sufficient to meet all financial obligations for the 2026-2027 fiscal year.

PASSED AND ADOPTED this 10th day of June 2026, by the Governing Board of Directors of John Muir Charter Schools.

AYES:

NOES:

ABSENT:

I hereby certify that this is a full, true and correct copy of a resolution duly adopted by the Governing Board of Directors of John Muir Charter Schools.

Date: June 10, 2026 _____

Chairman of the Board

JOHN MUIR CHARTER SCHOOLS

Resolution 26-05

Education Protection Account Expenditures for Fiscal Year 2026-2027

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the State's Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:
The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board on June 10, 2026. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of John Muir Charter Schools has determined to spend the monies received from the Education Protection Act as attached.

PASSED AND ADOPTED by the Board of John Muir Charter Schools this 10th day of June, 2026.

AYES:

NOES:

ABSENT:

ABSTAIN:

Date: June 10, 2026 _____

Chairman of the Board

John Muir Virtual Career Academy
Adopted Budget
2026-2027

The John Muir Virtual Career Academy (JMVCA) is a newly formed, nonclassroom-based charter school, operated by the John Muir Charter Schools CMO. The goal of the charter school is to work in tandem with the John Muir Charter School and it's partner agencies. It will provide education services to students in grades 9-12, who are pursuing entry, or have recently exited, the California Conservation Corps, Local Conservation Corps, YouthBuild, Job Corps or WIOA programs. In addition, the school will serve expelled students in Nevada County, CA. Although the school is open to all students in the State of California, enrollment priority will be given to students who meet the stated criteria.

Average Daily Attendance (ADA) Projections

Schools are funded through the LCFF on Period 2 ADA, which is attendance collected from the first day of school through the cutoff date of April 9, 2027. The 2026-27 Adopted Budget includes projected P2 ADA of 62.50.

Revenue Projections

A first-year charter school is limited in the types of funding it receives. As such, the adopted budget includes only two funding sources: Local Control Funding Formula (LCFF) funds and State lottery funds.

- Local Control Funding Formula: $960,209, which includes the COLA of $4.31%
- State Lottery: $17,472

Expenditure Projections

Salaries: the JMVCA budget includes salaries for 6.5 FTE, for a total of $782,237 in staffing costs.

- Certificated Salaries: $474,214
- Classified Salaries: $93,524
- Benefits: $214,499

Supplies and Services: expenditures for supplies and services are budgeted at $106,500.

- Supplies and Equipment: $56,500
- Professional Services: $40,398
- Oversight @ 1% of LCFF: $9,602

Ending Fund Balance

The JMVCA is projected to end the 2026-27 year with $89,228 in fund balance.

- The ending fund balance includes a 10% reserve of $88,874.

Conclusion

The JMVCA provides one more option to support students who have previously been underserved. While there are many unknowns as the school prepares to open its doors, the fact that there is a need for this type of program means there is great potential for success. It's an exciting time for JMCS to expand its services and provide more opportunities for students in California.

John Muir Virtual Career Academy
Adopted Budget
2026-2027

	Budget
ADA	
Grades 7-8	1.50
Grades 9-12	61.00
Total ADA	**62.50**
REVENUE	
LCFF	960,209
Lottery Unrestricted	12,403
Lottery Restricted	5,353
Total Revenue	**977,965**
EXPENDITURES	
Certificated Salaries	474,214
Classified Salaries	93,524
Benefits	214,499
Supplies	56,500
Services	50,000
Total Expenditures	**888,737**
Net Increase (Decrease)	89,228
Beginning Fund Balance	**0**
Ending Fund Balance	**89,228**
10% Reserve	88,874
Unappropriated Fund Balance	354

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Virtual Career Academy
(name continued)
CDS #:
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #:
Budgeting Period: 2026-27

This charter school uses the following basis of accounting:

☐ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

☒ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
A. REVENUES					
1. LCFF Sources					
State Aid - Current Year	8011	0.00	947,709.00	0.00	947,709.00
Education Protection Account State Aid - Current Year	8012	0.00	12,500.00	0.00	12,500.00
State Aid - Prior Years	8019	0.00	0.00	0.00	0.00
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	0.00	0.00	0.00	0.00
County and District Taxes (for rev. limit funded schools)	8040-8079	0.00	0.00	0.00	0.00
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	0.00	0.00	0.00	0.00
Revenue Limit Transfers (for rev. limit funded schools):					
PERS Reduction Transfer	8092	0.00	0.00		0.00
Charter Schools Funding in Lieu of Property Taxes	8096	0.00	0.00		0.00
Other Revenue Limit Transfers	8091, 8097		0.00	0.00	0.00
Total, LCFF/Revenue Limit Sources		0.00	960,209.00	0.00	960,209.00
2. Federal Revenues					
No Child Left Behind	8290	0.00		0.00	0.00
Special Education - Federal	8181, 8182	0.00		0.00	0.00
Child Nutrition - Federal	8220	0.00		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00		0.00	0.00
Total, Federal Revenues		0.00	0.00	0.00	0.00
3. Other State Revenues					
Charter Categorical Block Grant (8480 N/A per SBX3 - 4)	N/A				0.00
Special Education - State	StateRevSE	0.00		0.00	0.00
All Other State Revenues	StateRevAO	0.00	12,403.00	5,353.00	17,756.00
Total, Other State Revenues		0.00	12,403.00	5,353.00	17,756.00
4. Other Local Revenues					
All Other Local Revenues	LocalRevAO	0.00	0.00	0.00	0.00
Total, Local Revenues		0.00	0.00	0.00	0.00
5. TOTAL REVENUES		0.00	972,612.00	5,353.00	977,965.00
B. EXPENDITURES					
1. Certificated Salaries					
Certificated Teachers' Salaries	1100	0.00	372,684.61	0.00	372,684.61
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	0.00	101,529.66	0.00	101,529.66
Other Certificated Salaries	1900	0.00	0.00	0.00	0.00
Total, Certificated Salaries		0.00	474,214.27	0.00	474,214.27
2. Non-certificated Salaries					
Non-certificated Instructional Aides' Salaries	2100	0.00	28,968.00	0.00	28,968.00
Non-certificated Support Salaries	2200	0.00	0.00	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	0.00	0.00	0.00	0.00
Clerical and Office Salaries	2400	0.00	64,555.92	0.00	64,555.92
Other Non-certificated Salaries	2900	0.00	0.00	0.00	0.00
Total, Non-certificated Salaries		0.00	93,523.92	0.00	93,523.92

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Virtual Career Academy
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
3. Employee Benefits					
STRS	3101-3102	0.00	90,345.73	0.00	90,345.73
PERS	3201-3202	0.00	24,690.31	0.00	24,690.31
OASDI / Medicare / Alternative	3301-3302	0.00	14,030.68	0.00	14,030.68
Health and Welfare Benefits	3401-3402	0.00	79,471.15	0.00	79,471.15
Unemployment Insurance	3501-3502	0.00	283.87	0.00	283.87
Workers' Compensation Insurance	3601-3602	0.00	5,677.38	0.00	5,677.38
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00	0.00
Total, Employee Benefits		0.00	214,499.12	0.00	214,499.12
4. Books and Supplies					
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	0.00	0.00
Books and Other Reference Materials	4200	0.00	0.00	0.00	0.00
Materials and Supplies	4300	0.00	1,147.00	5,353.00	6,500.00
Noncapitalized Equipment	4400	0.00	50,000.00	0.00	50,000.00
Food	4700	0.00	0.00	0.00	0.00
Total, Books and Supplies		0.00	51,147.00	5,353.00	56,500.00
5. Services and Other Operating Expenditures					
Subagreements for Services	5100	0.00	0.00	0.00	0.00
Travel and Conferences	5200	0.00	0.00	0.00	0.00
Dues and Memberships	5300	0.00	0.00	0.00	0.00
Insurance	5400	0.00	0.00	0.00	0.00
Operations and Housekeeping Services	5500	0.00	0.00	0.00	0.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	0.00	0.00	0.00	0.00
Professional/Consulting Services & Operating Expend.	5800	0.00	50,000.00	0.00	50,000.00
Communications	5900	0.00	0.00	0.00	0.00
Total, Services and Other Operating Expenditures		0.00	50,000.00	0.00	50,000.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 - modified accrual basis)					
Sites and Improvements of Sites	6100-6170	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00
Equipment	6400	0.00	0.00	0.00	0.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00
Depreciation Expense (for full accrual basis only)	*6900*	0.00	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00	0.00
7. Other Outgo					
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00	0.00
Debt Service:					
Interest	7438	0.00	0.00	0.00	0.00
Principal	7439	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00	0.00
8. TOTAL EXPENDITURES		0.00	883,384.31	5,353.00	888,737.31
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		0.00	89,227.69	0.00	89,227.69

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: John Muir Virtual Career Academy
(name continued)

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
D. OTHER FINANCING SOURCES / USES					
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		0.00	89,227.69	0.00	89,227.69
F. FUND BALANCE, RESERVES					
1. Beginning Fund Balance					
a. As of July 1	9791	0.00	0.00	0.00	0.00
b. Adjustments to Beginning Balance	9793, 9795	0.00	0.00	0.00	0.00
c. Adjusted Beginning Balance		0.00	0.00	0.00	0.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		0.00	89,227.69	0.00	89,227.69
Components of Ending Fund Balance					
a. Nonspendable					
Revolving Cash	9711	0.00	0.00		0.00
Stores	9712	0.00	0.00	0.00	0.00
Prepaid Expenditures	9713	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00
b. Restricted	9740	0.00		0.00	0.00
c. Committed					
Stabilization Arrangements	9750	0.00	0.00		0.00
Other Commitments	9760	0.00	0.00		0.00
d. Assigned					
Other Assignments	9780	0.00	0.00		0.00
e. Unassigned/Unappropriated					
Reserve for Economic Uncertainties	9789	0.00	88,873.73	0.00	88,873.73
Unassigned / Unappropriated Amount	9790	0.00	353.96	0.00	353.96

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

CHARTER SCHOOL CERTIFICATION

Charter School Name: John Muir Virtual Career Academy
(name continued)
CDS #:
Charter Approving Entity: Nevada County Office of Education
County: Nevada
Charter #:
Fiscal Year: 2026-27

To the entity that approved the charter school:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 6/10/2026
Charter School Official
(Original signature required)

Print Name: Stanton Miller Title: Board Chair

To the County Superintendent of Schools:

(X) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print Name: Scott Lay Title: County Superintendent

For additional information on the BUDGET, please contact:

For Approving Entity:	For Charter School:
	Rachael Navarrete
Name	Name
	Fiscal Analyst
Title	Title
	(530) 272-4008
Telephone	Telephone
	rnavarrete@johnmuircs.com
E-mail address	E-mail address

( ) 2026-27 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____

JOHN MUIR CHARTER SCHOOLS

Resolution 26-04

Adopted Budget Resolution

WHEREAS, the Governing Board of Directors of John Muir Virtual Career Academy Charter School is required to review the financial status, certify to the financial stability of the charter school, and revise the budget appropriations as needed;

BE IT RESOLVED, that the budget projections outlined on the State Department of Education Charter School Alternative Form, will be the budget appropriations for the 2026-2027 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the governing board hereby certifies that the charter school's financial and cash condition is sufficient to meet all financial obligations for the 2026-2027 fiscal year.

PASSED AND ADOPTED this 10th day of June 2026, by the Governing Board of Directors of John Muir Charter Schools.

AYES:

NOES:

ABSENT:

I hereby certify that this is a full, true and correct copy of a resolution duly adopted by the Governing Board of Directors of John Muir Charter Schools.

Date: June 10, 2026 _____

Chairman of the Board